



हिमाचल प्रदेश तकनीकी विश्वविद्यालय

HIMACHAL PRADESH TECHNICAL UNIVERSITY

(A STATE UNIVERSITY ENACTED BY AN ACT OF STATE LEGISLATIVE ASSEMBLY)

विवरण व सूचना पत्रिका

PROSPECTUS CUM INFORMATION BROCHURE

2014-15

HIMACHAL PRADESH TECHNICAL UNIVERSITY HAMIRPUR

(A State University Enacted by an Act of State Legislative Assembly)

CHANCELLOR

THE GOVERNOR OF HIMACHAL PRADESH

VICE –CHANCELLOR

Prof. R. L. SHARMA

REGISTRAR

MANOJ KUMAR,H.A.S.

FINANCE OFFICER

PARDEEP KUMAR SONI,S.A.S.

DEAN

Prof. LALIT AWASTHI

HIMACHAL PRADESH TECHNICAL UNIVERSITY HAMIRPUR

(A State University Enacted by an Act of State Legislative Assembly)

Vision

Our vision is of autonomous Himachal Pradesh Technical University as dynamic, flexible institution promoting research led inter disciplinary learner-centric technical education, and generates added value in teaching-learning, research and knowledge transfer required for promoting integrated national development and global understanding.

Core Values

A primary core value of any university is academic freedom, which is enshrined in the Constitution of the Republic of India. This core value must be buttressed by institutional autonomy, but within an environment where public accountability is seen as a virtue. Principles and behaviors defined in the Charter must accord with these and the institutional core values below.

Institutional Core Values

- Customer service
- Integrity
- Diversity
- Innovation

INQUIRIES

Sr. No	Name	Designation	Contact Details
1	Prof. R. L. Sharma	Vice Chancellor, H.P. Technical University, Gandhi Chowk, Distt. Hamirpur - 177 001 (H.P.)	Ph. No. 01972-224152 01972-224150 (fax)
2	Sh. Manoj Kumar, H.A.S.	Registrar, H.P. Technical University, Gandhi Chowk, Distt.Hamirpur 177 001 (H.P.)	Ph. No. 01972-224153
3	Prof. Lalit Awasthi	Dean, H.P. Technical University, Gandhi Chowk, Distt. Hamirpur - 177 001 (H.P.)	Ph. No. 01972-224180
4	Sh. Pardeep Kumar Soni	Finance Officer, H.P. Technical University, Gandhi Chowk, Distt.Hamirpur 177 001 (H.P.)	Ph. No. 01972-224185
5	Prof. Lalit Awasthi	Atal Bihari Vajpayee Govt Institute of Engineering and Technology, Pragatinagar, Distt. Shimla (HP)	Ph. No. 01783-253918

Written Enquiries

Sr. No	Designation	Address	Contact Details
1	Sh. Manoj Kumar, H.A.S.	Registrar, H.P. Technical University, Gandhi Chowk, Hamirpur- 177 001 (H.P.)	Ph. No. 01972-224153
2	Prof. Lalit Awasthi	Chairman Admission Committee, H.P. Technical University, Gandhi Chowk, Hamirpur- 177 001 (H.P.)	Ph. No. 01972-224180

Web Site : www.himtu.ac.in

1. INTRODUCTION

The Himachal Pradesh Technical University is established in the year 2010 by an act of legislative assembly of Himachal Pradesh with an objective for value creation and welfare of society through technical education training, research, innovation, entrepreneurship and continuing education programs. At the same time, the University is responsive to the changing and exceptional requirements of our society and economy and contributes to find answers to global problems. The university is offering need-based technical education in different disciplines through public and private participation.

The programmes offered are designed to equip graduates with the necessary skills and expertise to be leaders in their chosen professions. The key to the success lies in the high premium it places on innovation, along with the work that is done by different role players and stakeholders to promote the University achievements in the fields of Science, Engineering and Technology. This is being achieved through a benchmarking system, which ensures that training and research programmes always meet the highest standards.

2. GENERAL INFORMATION

2.1 Academic Programmes

Presently the University is offering undergraduate and post graduate programs in the following areas:

- (a) Engineering (B.Tech & M.Tech)
- (b) Pharmacy (B. Pharm. & M. Pharm.)
- (c) Master of Business Administration (MBA)
- (d) Master of Computer Applications (MCA)

2.2 General Admission Regulations

2.2.1 The admission to all seats in the first year of B.Tech degree course in affiliating colleges/institutes of H.P. Technical University, Hamirpur (H.P.) shall be made on the basis of merit of rank/score obtained in JEE (Main)-2014 conducted by C.B.S.E., New Delhi.

2.2.2 A candidate must have passed 10+2 or its equivalent examination from a recognized Board or University with Physics and Mathematics as compulsory subjects along with one of the Chemistry/Biotechnology/Biology securing at least 45% marks (40% in case for candidate belonging to reserved category) in the above subjects taken together.

- 2.2.3 Admission to 3rd semester of B. Tech degree course under Lateral Entry Scheme shall be made on the basis of merit of marks obtained by the candidate in three years diploma course.
- 2.2.4 To seek admission under later entry scheme, the candidate must have passed the diploma from Himachal Pradesh Takniki Shiksha Board, Dharamshala securing at least 45% marks (40% in case of candidates belonging to reserved category) in appropriate branch of Engineering/Technology.
- 2.2.5 A student seeking admission under sponsored category under the lateral entry scheme should have same eligibility as given in 2.2.4. Additionally, he must have “NOC” from concerned Department/Office and three years sanctioned leave from the employer.
- 2.2.6 Provided further that, if seats under later entry scheme remain vacant, shall be filled up from the eligible candidates who have passed three years diploma in appropriate branch of Engineering and Technology from any other recognized University/Board after exhausting all possibilities of filling vacant seats with bonafide/domicile Himachali candidates.
- 2.2.7 The compatibility of diploma passed by the candidate for admission to degree programme under lateral entry scheme is as under:-

Compatibility for Lateral Entry

Sr. No.	Diploma Programmes	Degree Programmes
1.	Civil Engineering	Civil Engineering
2.	Electrical Engineering/ Electronics/ Electrical & Electronics Engineering	Electrical Engineering/Electrical & Electronics Engineering/ Electronics & Electrical Engineering
3.	Mechanical Engineering	Mechanical Engineering
4.	Automobile Engineering/Prod. Engg.	Mechanical Engineering/ Automobile Engineering
5.	Electronics & Communication Engineering	Electronics & Communication/ Electrical/Electronics Engineering

6.	Computer Engineering/Information Technology/Computer Science & Engg.	Computer Science and Engineering/Information Technology
7.	Instrumentation Engineering	Mechanical/Electronics & Communication and Electrical & Electronics Engineering
8.	Textile Technology/Textile Chemistry/Textile Design/Textile Printing/Knitting Technology	Textile Engineering

2.3 Minimum Statutory Requirements for admission

The minimum statutory requirements to seek admission in B.Tech. Degree Programme is as under:

Sr. No.	Program	Minimum Requirements
1	B.Tech (Regular 4 years)	<ul style="list-style-type: none"> Passed 10+2or its equivalent examination from a recognized Board or University with Physics and Mathematics as compulsory subjects along with one of the Chemistry/Biotechnology/Biology subject securing at least 45% marks (40% in case for candidate belonging to reserved category) in the above subjects taken together
2	B.Tech (Later Entry Scheme)	<ul style="list-style-type: none"> Passed three years diploma from Himachal Pradesh Takniki Shiksha Board, Dharamshala securing at least 45% marks (40% in case of candidates belonging to reserved category) in appropriate branch of Engineering/Technology.

3. CATEGORY OF SEATS TO BE FILLED THROUGH CENTRALIZED COUNSELLING

3.1 **All India Quota (AIQ) Seats-** These seats will be filled amongst the eligible candidates belonging to any State/Union Territory including Himachal Pradesh.

- 3.2 **H.P. State Quota (HPSQ) Seats** – These seats will be filled amongst the eligible Himachali Bonafide candidates only.
- 3.3 **Tuition Fee Waiver Seats**–These seats shall be filled amongst the bonafide/domicile Himachali candidates belonging to IRDP, BPL, Antodaya & Orphan families.
- Provided further that if the seats remain vacant, the same shall be filled with candidates, whose family annual income is less than Rs. 2.50 lakhs from all sources. The candidate has to produce relevant valid certificates at the time of counselling issued by the Competent Authority.
- 3.4 **Kashmiri Migrants**- One seat for meritorious candidate in each institution (any branch) shall be available for Kashmiri migrants.
- 3.5 **Beti Hai Anmol**: One seat in each branch of Engineering in each institution is available under Beti Hai Anmol scheme. The parents have to submit an affidavit attested by the Executive Magistrate specifically stating that the parents have only single girl child and have no other living son/daughter. The scheme is applicable to bonafide/domicile Himachali candidates only.
- 3.6 **Lateral Entry Seats** – These seats will be filled amongst the eligible candidates having passed the diploma from Himachal Pradesh Takniki Shiksha Board, Dharamshala in appropriate branch of Engineering/Technology.

4. DISTRIBUTION OF SEATS

- 4.1 The distribution of seats available in the Government and Private Engineering Colleges in Himachal Pradesh is as under:-

Sr. No.	Type	Percentage of Total Intake
1	All India Quota (AIQ) Seats	15% of the total seats
2	H.P. State Quota (HPSQ) Seats	85% of total seats (less 15% Management seats)
	“Beti Hai Anmol” Scheme -One seat in each branch of Engineering in each Institution {within the sanctioned intake}	
	Kashmiri Migrants -One seat for meritorious candidate in each institution {(any branch) within the sanctioned intake}	
3	#Management Seats in private Colleges only (including NRI seats for	15% of the 85% general seats

	which Institution must have approval of AICTE for admitting NRI candidates).	
4	Lateral Entry Seats (including one seat of sponsored candidate in each branch/course)	10% over and above the total sanctioned intake.
5	Tuition Fee Waiver Scheme	5% over and above the total sanctioned intake.

#To be filled by the College Management as per the guidelines laid down in the AICTE Notification dated 7th March, 2003.

5. RESERVATION OF SEATS:-

5.1 The following vertical reservation percentage criteria will be followed in the roster for admission of candidates:-

Main Categories:

(i)	General	-	55%
(ii)	Scheduled Castes	-	22%
(iii)	Scheduled Tribe	-	5%
(iv)	Other Backward Classes	-	18%

5.2 Horizontal Reservation Category wise will be as follows: -

Sub-reserved Categories:

(i)	Defence/Wards of Ex-Servicemen	-	15%
(ii)	Freedom Fighters	-	2%
(iii)	Physically Challenged	-	3%
(iv)	IRD/ BPL/ Antodya/Orphans	-	15%
(v)	Sports	-	2%
(vi)	Backward Area	-	4%

6. CONSTITUENT COLLEGES

J.N. Govt. Engineering College, Sundernagar, Distt.Mandi (HP) and Atal Bihari Vajpayee Govt. Institute of Engineering & Technology, Pragatinagar, Distt. Shimla (HP) are the constituent colleges of the Himachal Pradesh Technical University, Hamirpur. The detail of courses with their intake in these Constituent Colleges for the academic session 2014-15 is as under:-

Sr. No.	Name of Principal/College Address and Website	Civil Engineering	Computer Science & Engg.	Electronics & Comm. Engg.	Mechanical Engineering	Textile Engineering	Total
1	J.N. Govt. Engineering College Sundernagar, Distt.Mandi (H P.) Phone No. 01907-267199, 267688, 266728 & 267504 (Telefax), E-mail jngechp@yahoo.co.in	60	0	60	60	60	240
2	Atal Bihari Vajpayee Govt Institute of Engineering and Technology, Pragatinagar, Distt. Shimla (HP) E-mail director.abv@gmail.com	0	60	60	0	0	120

7. AFFILIATING COLLEGES

The following colleges are provisionally affiliated to H.P. Technical University. The brief description including the seats available in different courses, the contact address, website, contact nos. etc. is given below for ready reference.

Detail of Affiliating Colleges along with courses and their intake/(Actual Admission) for 2014-15

S. No.	Name of Principal/College Address and Website	Civil Engineering	Information Technology	Computer Science & Engg.	Electronics & Comm. Engg.	Electrical Engineering	Mechanical Engineering	Electrical & Electronics Engg.	Automobile Engg.	Total
1	Rajiv Gandhi Government Engineering College Kangra at NagrotaBagwan, District Kangra (H.P.)	60	0	0	60	0	60	0	0	180
2	Bells Institute of Management & Technology Group of Institutions, Knowledge City, Mehli Shimla (H.P.) Phone No. 01772620213, 2620313, Website www.bells.ac.in	120	0	120	60	60	120	0	0	480

3	Dev Bhumi Institute of Engg. & Technology, Vill. Chandpur, Near Lalehari, Haroli, Una (H.P.) Phone No. 01975-205594 (telefax), Website : dbg.org.@gam.com	60	0	60	60	0	120	0	60	360
4	Green Hills Engineering College, Village Gandhigram, P.O. Bahole, Kumarhatti, Distt.Solan, (H.P.) Phone No. 01792-266772, 266773, 266086 (fax), 645771, 645772 Website : www.ghec.co.in	120	60	60	90	60	120	0	0	510
5	Himachal Institute of Engineering & Technology, HIET, Shahpur, Kangra, Phone No. 01892-398100, 398150 (fax), Website : www.hiet.co.in	120	0	60	60	60	120	60	0	480
6	Himachal Institute of Technology, Paonta Sahib, District Sirmour (H.P.) Phone No. 01704-223726 & 223298, Website : www.hids.ac.in	60	0	0	60	60	60	0	0	240
7	Himalayan Institute of Engineering & Technology, Sadhora Road, Kala Amb, Tehsil Nahan, Distt. Sirmour (H.P.) Phone No. 01702-308500 to 308508, 308502 (fax), Website:www.himalayaninstitution.com	120	0	120	120	60	120	0	0	540
8	IITT College of Engineering, Trilokpur Road, Kala Amb, Distt.Sirmour, (H.P.) Phone No. 01702-238915 & 238226 (fax) Website : www.iitt.india.com	0	60	120	120	60	120	0	0	480
9	K.C. Group of Research & Professional Institutes, Pandoga, Tehsil & Distt. Una, (H.P.) Phone No. 01975-241461, 241111, Website : www.kcinstitutes.com	120	60	120	60	60	120	0	0	540
10	L.R. Institute of Engg. and Technology, Jabli-Kyar, Ochghat, Solan (H.P.), Phone No. 01792-252857 (telefax), 304804 & 304800, Website : www.lriet.org	120	60	90	90	60	90	0	0	510

11	MIT College of Engineering & Management Village GanohRajputan, P.O. Bani, Tehsil Barsar, Distt. Hamirpur (H.P.) Phone No. 01972-302200, 302214 (fax), 215234, Website : www.mithmr.com	180	0	60	60	60	180	60	0	600
12	Shiva Institute of Engineering & Technology Luhnookanatain, P.O. Chandpur, Tehsil & Distt. Bilaspur (H.P.) Phone No. 01978- 304001-304004 & 304005 (fax), Website : www.sieth.ac.in	120	0	60	60	0	120	60	0	420
13	Sirda Institute of Engineering & Emerging Technologies, Village Tarot, P.O. Kanaid, Tehsil Sundernagar, Distt. Mandi (H.P.) Phone No. 01907-262612, 262512 & 262312 (fax) Website : www.sirda.org.	120	60	90	90	0	120	120	0	600
14	T.R. Abhilashi Memorial Institute of Engineering and Technology, Vill.Tanda P.O. Balt Tehsil Sadar, Distt. Mandi (H.P.) Phone No. 01905-248198, & 248189 (fax), Website : www.tramiet.in	120	0	60	60	60	120	0	0	420
15	Vaishno College of Engineering, Vill. Thapkour, P.O. Bhadroya, Nurpur, District Kangra (H.P.) Phone No.01893-233444,233400 (fax), Website : www.vcoe.co.in	300	0	60	60	60	180	0	0	660

Note:

1. Number of Institutions and intake for the session 2014-2015 may vary.
2. Admission of the candidates in the above mentioned institutions is subject to Affiliation, Continuation/Approval, timely deposit of relevant affiliation fee, inspection fee, other university fees and counselling fee etc. and satisfactory report submitted by the Expert Visit Committee constituted by H.P. Technical University for continuation of affiliation.

8. **COUNSELLING SCHEDULE FOR ADMISSION TO B.TECH. DEGREE COURSE**

Sr. No.	Schedule	Date & Time	Venue/Place/Remarks
1	Last date for receiving Application Forms Online	10.07.2014 5.00 PM	
2	Last date for receipt of the Application Form (Hard Copy)	15.07.2014 5.00 PM	H.P. Technical University, Gandhi Chowk, Hamirpur 177001 (H.P.)
3	Verification of Backward Area and Defence Certificates by the Expert Committee (applicable only to those candidates who have applied under Backward area and defence category)	17.07.2014 10.00 AM	-do-
4	Verification of sports certificates by the Expert Committee of Director, Youth Services & Sports Deptt. (applicable only to sports category candidates)	17.07.2014 10.00 AM	-do-
1st Round of Counseling			
5	(i) Tuition Fee Waiver Scheme - All eligible candidates, Kashmiri Migrants and Beti Hai Anmol	19.07.2014 10.00 AM	Auditorium Hall, Government Polytechnic, Baru, Hamirpur, Distt. Hamirpur (H.P.)
	(ii) Sub-reserved of SC viz. Defence, Freedom Fighters, Physically Challenged, IRDP, Sports & Backward Area		
6	(i) SC (Main)	20.07.2014 10.00 AM	-do-
	(ii) ST (Main) and sub-reserved of ST viz. Defence, Freedom Fighters, Physically Challenged, IRDP, Sports & Backward Area		
	(iii) Sub-reserved of OBC viz. Defence, Freedom Fighters, Physically Challenged, IRDP, Sports & Backward Area		
7	(i) O.B.C. (Main)	21.07.2014 10.00 AM	-do-
	(ii) Sub-reserved of General viz. Defence, Freedom Fighters, Physically Challenged, IRDP, Sports & Backward Area		
8	General (Main) (including 15% seats of All India Quota) having 50 and above marks in JEE (Main) 2014 (as specified by adding 60%+40%)	22.07.2014 10.00 AM	-do-

9	General (Main) (including 15% seats of All India Quota) having less than 50 marks in JEE (Main) 2014 (as specified by adding 60%+40%)	23.07.2014 10-00 AM	-do-
10	(i) Last date for taking admission in the concerned Institute by all candidates selected in 1 st round of counseling.	25.07.2014 5.00 PM	
	(ii) Seats to be declared vacant by the Principal of the respective college and intimated to the Chairman Admission Committee for filling in next round of counseling	26.07.2014 5.00 PM	
2 nd Round of Counseling			
11	(i) Tuition Fee Waiver (if seats remain vacant) - all categories & Kashmiri Migrants and Beti Hai Anmol	27.07.2014 10.00 AM	Auditorium Hall, Govt. Polytechnic, Baru, Hamirpur, Distt.Hamirpur (H.P.)
	(ii) SC, ST & OBC and Sub-reserved of SC, ST & OBC viz. Defence, Freedom Fighters, Physically Challenged, IRDP, Sports &B.A. (for vacant seats, if any)		
12	(i) Sub-reserved of General viz Defence, Freedom Fighters, Physically Challenged, IRDP, Sports & Backward Area (for vacant seats, if any)	28.07.2014 10.00 AM	-do-
	(ii) General (Main) (including 15% seats of All India Quota)-for vacant seats, if any.		
13	Lateral Entry Candidates:		
	SC, ST & OBC (Main) and its sub-reserved categories viz Defence, Freedom Fighters, Physically Challenged, IRDP, Sports & Backward Area	29.07.2014 10.00 AM	-do-
	General (Main) and sub-reserved categories of General viz Defence, Freedom Fighters, Physically Challenged. IRDP, Sports & Backward Area	30.07.2014 10.00 AM	-do-

9 RULES & REGULATIONS FOR ADMISSION TO DIFFERENT COURSES

- 9.1 The instructions contained in this Prospectus should be read carefully along with the advertisement appearing in the newspapers separately.
- 9.2 No communication will be made to any applicant in case of change of schedule of admissions; the same will be notified through newspapers/website of H.P. Technical University only.
- 9.3 The merit list shall be displayed as per the admission schedule specified on the University website. All applicants should verify the correctness of their position

in the merit list. In case of any discrepancy, the applicant should immediately inform the Controller of Admissions, in writing, failing which the applicant himself/herself shall be responsible for the consequences.

- 9.4 Every applicant should remain present during the counselling as per the schedule notified in this Prospectus and should immediately report to the Counselling Committee on calling.
- 9.5 The applicant must bring along all the original testimonials/certificates at the time of counselling.
- 9.6 No TA/DA will be paid to the applicant while appearing for counselling.
- 9.7 The applicant present during the counselling will be given an opportunity to choose from the seats available subject to his/her position in the merit list.
- 9.8 If the applicant fails to turn up for the counselling as specified in the counselling schedule or does not accept seat offered, he/she shall forfeit his/her claim over the seat as per his/her position in the merit list for that round of counselling and the seat will be offered to the next applicant in the merit list. In case the applicant reports late for admission during any round of counselling, his/her candidature shall be considered for the then available seats. The list/selection order of applicants already selected/admitted shall remain unchanged and under no circumstances, the late applicants shall be allowed to replace the applicants already selected/admitted.
- 9.9 All the applicants who have been selected for admission shall have to pay the requisite fee at the time of admission in respective college.
- 9.10 Applicants seeking admission to affiliating institutes need not apply again to the individual institute.
- 9.11 The certificates/documents, if any, attached with hard copy of application form will not be returned to the candidate or his/her nominee, in case he/she does not get admission.
- 9.12 Applications received after the last date will not be considered. The University shall not be responsible for any postal delay for any reason.
- 9.13 Wrong or misleading or ambiguous entry in the application form may lead to the rejection of the application without assigning any reason.
- 9.14 No intimation will be sent to those applicants who fail to get admission and no correspondence in this regard will be entertained.
- 9.15 The applicant should clearly mention in his/her application form whether he/she belongs to any of the reserved categories and whether he/she is applying for seats reserved for that category. If, no category is mentioned then the application will be considered against General Category.

- 9.16 Admission shall be made strictly as per 200 point's roster approved by the Government Himachal Pradesh.
- 9.17 If no candidate is available in any category, in such case the seat will be offered/filled as per merit of rank/score from amongst the next point/category falling in the roster.
- 9.18 If any candidate has concealed, suppressed or distorted any information/fact which would render him/her ineligible for admission, his/her admission shall stand cancelled and he/she will have no claim, whatsoever against the College/ Government/H.P. Technical University.
- 9.19 The candidate shall be solely responsible for any data given in the application form.
- 9.20 Only those applicants who have filled up Online application form and submitted the hard copy alongwith payment receipt to the Himachal Pradesh Technical University on or before the last date and time and satisfy the eligibility criteria, will be considered for admission strictly in order of merit/rank of entrance examination/qualifying examination.
- 9.21 Separate merit list shall be prepared for all the reserved categories.
- 9.22 Admission shall be offered to the applicants of reserved categories before that of general category. Unclaimed/vacant seat if any from the reserved categories shall be transferred to the general category at the end of the admission round of reserved category. Claim of the applicants of reserved category who remain absent for any round of counselling, shall not be accepted for the seats so transferred.
- 9.23 The admission to all seats in the first year of B.Tech degree course in affiliating colleges/institutes of H.P. Technical University, Hamirpur (H.P.) shall be made on the basis of merit of rank/score obtained in JEE (Main)-2014 conducted by C.B.S.E., New Delhi.
- 9.24 In case of admission under Lateral Entry Scheme, a candidate getting higher marks in Diploma in Engineering shall rank higher in order of merit. In case of tie in the marks obtained, the candidate older in age shall be given preference and the inter-se-merit of such applicants shall be determined accordingly.
- 9.25 Physical presence of the applicant is necessary at the time of admission and counselling. The parents/guardian of the applicant will be allowed to accompany the applicant to enable him/her to select course and/or institution of his/her choice out of available courses.
- 9.26 An applicant listed in the merit list shall be eligible for all rounds of admissions/counselling, irrespective of whether he/she attended/availed admission in the earlier round or not.

- 9.27 An applicant who is eligible for admission in more than one category will be admitted in the category of his/her choice subject to availability of seats. However, he/she will be entitled for vertical mobility under all the eligible categories subject to availability of seats. The vertical mobility of the candidate will be from sub reserved category to corresponding Main Reserved Category and then to Main General Category.
- 9.28 If an applicant after having been admitted, cancels his/her admission to join any other course/institution not included in this prospectus he/she will forfeit his/her claim for re-admission or vertical mobility.
- 9.29 An applicant, who has been admitted to a particular course, later on changes his/her mind and does not take admission and again wants to join the same course, shall not be considered for re-admission in the same round of counselling.
- 9.30 The selection letter shall be issued only to the applicants selected for admission to a course of study on verification of original documents.
- 9.31 The selected candidates shall report to the Head of the College for admission on or before the specified date mentioned in the selection letter, failing which the admission shall stand cancelled and thereafter no request will be considered for re-admission.
- 9.32 The candidate must produce the following documents, in original, alongwith one photocopied set of certificates stapled separately and duly attested by a Gazetted Officer before the Admission Committee at the time of counselling:-
- 9.32.1 Certificate/detailed marks sheets of having passed 10+2 examination.
- 9.32.2 Matriculation/Higher Secondary Part-I/Indian School Certificates showing the date of birth. No other certificate in respect of the date of birth will be entertained.
- 9.32.3 Joint Entrance Examination-Main 2014 (JEE-Main 2014) rank/score card issued by C.B.S.E., New Delhi for Engineering/Technology.
- 9.32.4 A certificate of good conduct and character from the Principal of the Institution where the candidate has studied last.
- 9.32.5 Certificate of being a bonafide/domicile resident of Himachal Pradesh issued by the Sub-Divisional Magistrate/Executive Magistrate of the area to which the father/guardian of the candidate belongs.
- 9.32.6 Certificate belonging to the particular reserved/sub-reserved category, issued by the Competent Authority.

Note:

- (i) The validity period of O.B.C. certificate will be two years from the date of issue as per letter No. EDN(TE)(7)4/98 dated 1.12.2000 issued by the Govt. of H.P.
- (ii) Physically Challenged applicant should submit his/her disability certificate issued by the Competent Authority.

9.32.7 Income certificate from all sources (if, also applied under Tuition Fee Waiver scheme) issued by the Competent Authority.

9.32.8 Certificate issued by the Commanding Officer in respect of Army Personnel serving in Himachal Pradesh.

9.32.9 An Affidavit attested by the Executive Magistrate if applied under Beti Hail Anmol in case of single girl child only.

9.32.10 Diploma and Detailed Marks Certificate having passed Diploma in Engineering (if applied under lateral entry scheme).

9.32.11 “No Objection Certificate” from concerned Department/Office and three years sanctioned leave from the employer, if applied under sponsored category.

IMPORTANT NOTE:-

If the candidate who is unable to produce/bring original certificates at the time of counselling, his/her candidature will be rejected without any notice there and then by the Committee constituted for counselling.

9.33 Seats reserved for the applicants belonging to the Backward Areas as notified by the Government of H.P. from time to time will be allotted in the following manner/order (subject to the production of certificate in the format available in the prospectus)

9.33.1 Applicants who have passed at least two examinations i.e. Primary/Middle/High/+2 from a school located in the backward area.

9.33.2 If no such eligible candidate is available, those who have passed at least one examination i.e. Primary/Middle/High/+2 from a school located in the backward area.

9.33.3 If no such eligible candidate is available, those who have passed such two examinations from the immediately adjoining area shall be considered against this quota.

9.33.4 If no such eligible candidate is available, those who have passed such one examination from the immediately adjoining area shall be considered against this quota.

- 9.33.5 If no such applicant is available then an applicant from Backward Area who has not passed any exam from backward area, but belongs to backward area shall be considered.
- 9.33.6 If no such eligible applicant becomes available from the Backward Area for the seat so reserved, the seat will go to its main category.
- 9.34 Instructions to the candidates applying under Backward Area and Defence Sub-Category:-
- 9.34.1 Only those Backward Area and Defence Certificates will be taken into account for preparing separate merit list under backward area and defence sub categories which are produced by the candidate in person before the Expert Committee for verification of genuineness on 17.7.2014. Additional Backward Area and Defence Certificates submitted after due date will not be considered for preparing the merit list against backward area and defence sub-categories.
- 9.34.2 The verification of genuineness of the Backward Area and Defence certificates will be assessed at Himachal Pradesh Technical University, Gandhi Chowk, Hamirpur, District Hamirpur (H.P.) on 17.7.2014 at 10.00 A.M. by the Expert Committee constituted by the Himachal Pradesh Technical University. All the candidates applying under backward area and defence sub-category must be present in person before the Expert Committee along with all original backward area and defence certificates and supporting documents as well as one photocopied set of these certificates duly attested by the Gazetted Officer as per above schedule. Only those candidates, who will get their backward area and defence certificates assessed by the Expert Committee, will be considered for admission against backward area and defence category on the day of counselling.
- 9.35 Selection of Defence/Wards of Ex-servicemen candidates: -
- 9.35.1 The precedence order of selection of defence personnel (including civilian of G.T. Company, ASC) and their wards will be as under: -
- (i) Deceased in war/action (ii) Disabled during war/action (iii) Death attributable to military service (iv) Disabled during service (Medically Board out due to disability attributable to military service) (v) Awarded Gallantry award during war/action/service. (a) ParamVir Chakra (b) Ashoka Chakra (c) SarvottamYudh Sewa Medal (d) Mahavir Chakra (e) Kirti Chakra (f) UttamYudh Sewa Medal (g) Vir Chakra (h) Shaurya Chakra (i) Yudh Sewa Medal (j) Sena/Nau Sena/Vayu Sena Medal (k) Mention in Dispatch (vi) Ex-servicemen or personnel in service.
- 9.35.2 The domicile requirement condition has been waived off in respect of wards of Defence Personnel posted in Himachal Pradesh vide letter No. EDN(TE)B(15)4/2004-II dated 13.10.2010 with the condition that they

should have passed the qualifying examination from H.P. Board of School Education.

- 9.36 Candidates applying against sports quota should give necessary details regarding sports/events in which they have played/participated, supported by duly authenticated sports certificates from the following authorities: -

1.	The teams deputed by Universities	Director, Sports of the Universities.
2.	The teams deputed by Department of Education	Joint Director/Deputy Director/ Assistant Director, Physical Education, H.P.
3.	The teams deputed by the State Sports Organization	Secretary State Sports Organization duly countersigned by Director/Dy. Director Sports Department.
4.	The teams deputed by Youth Services & Sports Department	Director/Deputy Director Sports department

9.36.1 Only those authenticated sports certificates will be taken into account for preparing separate merit list which are produced by the candidate in person before the Expert Committee for verification of genuineness on 17.7.2014. Additional sports certificates or authenticated sports certificates submitted after due date will not be considered for preparing the sports merit.

9.36.2 The verification of genuineness of the sports certificates will be assessed by the Expert Committee constituted by the Director, Youth Services and Sports Department. Shimla (H.P.) at Himachal Pradesh Technical University, Gandhi Chowk, Hamirpur, District Hamirpur (H.P.) on 17.7.2014 at 10.00 A.M. All sports category candidates must be present in person before the Expert Committee along with all original sports certificates as well as one photocopied set of sports certificates duly attested by the Gazetted Officer as per above schedule. Only those candidates who will get their sports certificates assessed by the Expert Committee, will be considered for admission against sports category.

9.36.3 The Controller of Admissions shall ensure that the Director, Youth Services & Sports, H.P. be informed for assessment of various types of sports certificates well before the date of sports certificate verification.

9.36.4 A separate merit list of the sports category candidates will be prepared and merit shall be determined by giving additional weightage in lieu of the grading of the best or the highest sports event played by the applicant to the score/marks obtained by him/her in the entrance examination/qualifying examination. Only those certificates will be

considered for calculation of sports merit, which are issued by the sports authorities mentioned above. The sports merit so calculated will be applicable for determining the merit in respect of sports category only and not for any other category. The mode of grant of additional weightage will be as under: -

MODE OF ADDITIONAL WEIGHTAGE (FOR SPORTS CATEGORY)

Grade	Level of Tournaments/Competition/Events	Additional Weightage
A	1. For representing India in International Championships/ Tournaments/Events for seniors, as winners.	90
	2. For representing India in International Championships/ Tournaments/Events for seniors, as other than winners.	75
	3. For representing India in International Championships/ Tournaments/Events for juniors, as winners.	80
	4. For representing India in International Championships/ Tournaments/Events for juniors as other than winners	65
B	1. For participation in the National Championships/Tournament/Events for seniors or for representing the All India Combined University Team(s) or for participation in the All India Inter-University Championships/Tournaments/Competitions/Events, as winners.	50
	2. For participation in the National Championship/Tournaments/Events for seniors or for representing the All India Combined University Team(s) or for participation in the All India Inter-University Championships/Tournaments/Competitions/Events as other than winners.	35
	3. For participation in the National Championship/Tournaments/Events for juniors or for participation in National Championships of schools, as winners.	40

	4. For participation in the National Championship/Tournaments/Events for juniors or for participation in National Championships of schools other than winners	25
C	1. For participation in the State Championships for seniors or for participation in the University Championships/Tournaments/Competition/Events, as winners.	10
	2. For participation in the State Championships for seniors or for participation in the University Championships/Tournaments/Competitions/Events, other than winners.	05
	3. For participation in the State Championships/Competitions/Tournaments/Events for Juniors or for participation in the State Championships/Tournaments/Competitions/Event of schools, as winners.	08
	4. For participation in the State Championships/Competitions/Tournaments/Events for Juniors or for participation in the State/Championships/Tournaments/Competitions/Event of schools other than winners.	03

9.37 Admission to Management Seats

9.37.1 The counselling/admission to the management seats is to be conducted/made by college management within the stipulated period as per the final judgement of Hon'ble Supreme Court in order No. CA-9048 of 2012 dated 13th December, 2012. The College management is required to give an advertisement in at least two leading newspapers (in Hindi and English version) having widest circulation in the State and outside the State for inviting applications for filling up of Management Quota seats with clear-cut mention of last date of receipt of application form and schedule for counselling in the said advertisement.

9.37.2 The candidates who are interested to seek admission under Management Quota Seats shall have to apply in the concerned Private Affiliating College alongwith documents/certificates and score card of JEE (Main)-2014 issued by the Competent Authority.

9.37.3 The college management has to admit only those candidates who fulfil the minimum admission and eligibility criteria mentioned in Prospectus.

9.37.4 In case any candidate, who does not fulfil the minimum admission and eligibility criteria mentioned in the prospectus, takes admission in any institute under management quota seats, the University is not liable to regularize the admission of such candidate and the candidate shall be solely responsible for any further consequences thereof.

Note: In pursuance of the final judgement of the Hon'ble Supreme Court of India in order No. CA-9048 of 2012 dated 13th December, 2012, last date to which the students can be admitted against vacancies arising due to any reason (no student should be admitted in any institution after the last date under any quota) is 15th August, 2014. However, any round of counselling could be conducted depending on local requirements, but all the rounds shall be completed before 30th July, 2014.

- 9.38 The College shall not change any of the provision contained in the prospectus (including eligibility, fees or rules for refund) while granting such admissions.
- 9.39 Course wise complete lists of admitted candidates as per format given below, duly authenticated by the Head of the Institution with office seal, will be submitted alongwith necessary certificates through special messenger to the H.P. Technical University, Hamirpur (H.P.) by 20.08.2014 positively. Lists not received by due date will not be considered for registration of students with University and further consequences related to non-registration of students with University will lie on the management of concerned institution:

Name of the Institution: _____ Branch _____ Session: _____

1	2	3	4	5	6	7	8	9	10
Sr. No.	Name of candidate	Father's / mother's name	Online Application Form No.	Marks in entrance test or %age of Diploma marks (lateral entry)	%age of +2 marks (PCM aggregate)	Category	sub-category	Admitted by HPTU/ MGT	Remarks

- 9.40 Every college is required to display the admission data on the above proforma on the official website of the college, failing which strict action will be taken against the concerned college by the University.
- 9.41 Any violations in admission norms by any institute even in the management quota seats may attract dis-affiliation of the institute.
- 9.42 Penalty clause: In case any institution admits candidates by violating the standard admission norms laid down in this prospectus, the concerned institution will be fined @ Rs. 10,000/- per candidate and the candidate admitted by the institution in violation of laid down admission norms will not be considered for registration with University.

10. FEE STRUCTURE

10.1 H.P. Technical University, Hamirpur fees for the session 2014-15

(i)	University Fee	Rs. 3,000.00 per student per year (Non-Refundable)
(ii)	University Registration Fee	Rs. 1500.00 per student (both UG&PG one time only)
(iii)	University Examination Fees	Rs. 500.00 per student per semester

10.2 Fee/funds including hostel rent and mess charges for the academic session 2014-15 in respect of Government and Private Un-Aided Engineering Colleges affiliated with Himachal Pradesh Technical University are to be charged by the respective Institution in accordance with the notifications issued by the Government of Himachal Pradesh vide No. EDN(TE)A(1)-8/2005-II dated 25.04.2013, EDN(TE)A(1)-8/2005-II dated 9th April, 2013 and EDN(TE)A(1)-8/2005-II dated 15.3.2011. The above notifications issued by the Government are available on the official website of the university i.e. www.himtu.ac.in. for ready reference.

10.3 The above fees/funds/charges shall subject to the following terms and conditions:-

10.3.1 No Institution will charge any amount over and above the fee fixed herein and any violation in this regard would tantamount to charging capitation fee inviting de-recognition and dis-affiliation of the defaulting institution.

10.3.2 The institution concerned has to appoint sufficient number of teaching, technical and other supporting staff strictly as per the norms of AICTE/HPTU.

10.3.3 The Institution has to ensure that quality and hygienic food is provided to the students and weekly menu is displayed on the Mess Notice Board. It may also be ensured that kitchen and dining hall are neat and clean.

10.3.4 Every institution is required to issue detailed proper receipt to every student indicating the different fee components for having received the fees and other charges.

10.4 The girl students admitted in Govt. College (s) are exempted from paying of tuition fee (Auth-Govt. of H.P. Education Department Notification No. Shiksha-II(J)2-1/89 dated 02-8-1995).

10.5 Physically Challenged students admitted in Govt. College (s) are exempted from paying of Admission & Tuition fee (Auth-EDN(TE)F(6)1/2001 dated 23.11.2001).

11 SCHEDULE FOR DEPOSITING FEE AND OTHER CHARGES

- 11.1 Counselling Fee: On allotment of seat the candidate will deposit counselling fee of Rs. 3,000/- into the account of H.P. Technical University in the form of cash or DD payable at Hamirpur in favour of the Finance Officer, H.P. Technical University, Hamirpur. This fee is non-refundable and, will be adjusted towards final payment of fee at the respective institute.
- 11.2 The fee and other charges mentioned under Para 10 shall be deposited by the candidate as per the schedule given below:

1	University Registration Fee (One Time Only)	Before 15 th September 2014 to be sent to University along-with forms by the colleges.
2	University Semester Examination fee	As per the academic calendar to be notified.
3	University Fee (Non-refundable) for Ist Year	Before 15 th September, 2014 to be sent to the University through the concerned institute.
4	University Fee (Non-refundable) (For 2 nd , 3 rd and 4 th year)	To be deposited in respective college between 15 th September to 30 th September of every year.
College Fees		
5	Odd Semester Fee	Between 1 st August to 31 st August
6	Even Semester Fee	Between 25 th January to 25 th February

- 11.2.1 The selected candidates have to deposit the fees and other dues in the respective institute at the time of admission as specified in schedule/selection letter.
- 11.2.2 The College shall not charge higher fee or levy any charges other than those mentioned in the prospectus otherwise appropriate penalty will be imposed by the University.
- 11.2.3 The College shall be solely responsible for the settlement of any dispute, court case, etc. arising out of such admissions.
- 11.2.4 The University fee for the 1st Year shall be deposited by all colleges in H.P. Technical University latest by 15th September, 2014 and for 2nd, 3rd and 4th Year the university fee shall be deposited by all the colleges in the University every year latest by 10th October, failing which a penalty as decided by University from time to time will be imposed.

12 WITHDRAWAL OF SEAT AND REFUND OF FEE

12.1 Procedure for withdrawal of Seat

12.1.1 A candidate who has been allotted a seat in central counselling can surrender the seat by submitting an application to the Chairman, Admission Committee in person.

12.2 Refund of fees:

The following rules shall govern the refund of fee in case of withdrawal of admission:

12.2.1 If a candidate is allotted a seat in the central counselling and refuses/surrenders the same before the last date of counselling under intimation to the Chairman, Admission Committee, in writing, the entire fee except the initial processing fee of not more than Rs.1000/- (Rupees one thousand only) charged from the student, shall be refunded by the Institution to the student/candidate within three days from the date of issue of such directions by the University.

12.2.2 No fee and other than the refundable securities will be refunded to the candidate who will surrender the seat after the last round of counselling, subject to the condition that the seat vacated by him/her is not filled up.

12.2.3 In the event of a student/candidate withdrawing before the starting of the courses, the wait listed candidates should be given admission against the vacant seat. It would not be permissible for institutions to retain the certificates in original. Should a student leave after joining the course and if the seat consequently falling vacant has been filled by another candidate by the last date of admission, the Institution must return the fee collected with proportionate deductions of monthly fee and proportionate hostel rent, wherever applicable. This is as per AICTE's Public Notice Advt.No. AICTE/DGP/06(02)2009.

13 **INSTRUCTIONS FOR FILLING ONLINE APPLICATION FORM FOR ENTRY INTO B.TECH 1st Year (DIRECT ENTRY) AND 2nd YEAR UNDER LATERAL ENTRY SCHEME**

All the applicants are advised to read the Prospectus-cum-Information Brochure of Himachal Pradesh Technical University carefully available in pdf. Format on the University website i.e. www.himtu.ac.in and also ensure his/her eligibility in terms of the conditions/provisions mentioned in the Prospectus-Cum-Information-Brochure.

13.1 General Instructions

- 13.1.1 Please ensure that you fill up the online application form correctly. Any data filled incorrectly in the online application form shall be sole responsibility of the candidate.
- 13.1.2 All the correspondence will be made on the given correspondence address only. The candidate is advised to ensure the correctness of his/her correspondence address (with PIN Code No.) wherever required. Please note that H.P. Technical University will not be responsible if the applicant cannot be contacted due to incomplete address or PIN code No. or telephone number.
- 13.1.3 The original certificates/documents along with one photocopied set of certificates duly attested by the Gazetted Officer are required to be produced before Admission Selection Committee at the time of counselling only.
- 13.1.4 Incomplete application or application filled in a language other than English is liable to be rejected.
- 13.1.5 The candidate is required to deposit a sum of Rs. 600/- as non-refundable application fee.
- 13.1.6 The Registrar, H.P. Technical University has the right to amend/modify any inadvertent error in the prospectus. The schedule of counselling can be amended or modified by the Registrar, H.P. Technical University due to unavoidable circumstances and the candidates are advised to visit University website for any updates regularly.
- 13.1.7 All matter and disputes related to admission to Engineering Degree Course for the session 2014-15 are subject to legal jurisdiction of Courts at Hamirpur only.
- 13.1.8 Please note that your parent/guardian's name and your date of birth should be exactly the same as in your High School or your first Board/University examination certificate. Any variation may lead to cancellation of your candidature, whenever discovered.
- 13.1.9 No application form will be entertained after the last date.

13.2 Important Dates

- 13.2.1 Online filling up of Application Form for admission to 1st Year (Direct Entry) and 2nd Year (Under Lateral Entry Scheme) commences from 30.05.2014
- 13.2.2 Last date for receiving Application Form online for admission to 1st Year (Direct Entry) and 2nd Year (Under Lateral Entry Scheme) 10.07.2014
- 13.2.3 Last Date for receipt of the hard copy of B.Tech. Application Form for admission to 1st Year (Direct Entry) and 2nd Year (Under Lateral Entry

Scheme) in Himachal Pradesh Technical University, Gandhi Chowk, Hamirpur, District Hamirpur 177 001 by registered post or by hand is 15.07.2014

13.3 Important Steps to fill up Application Forms Online

13.3.1 Before proceeding to apply, please ensure that you have:

- (i) Scanned copy of applicant's recent photograph with following specifications:-
 - Photograph must be a passport size colour picture.
 - Photograph must be taken in full face view facing the camera.
 - Photograph should have no shadows and red eyes.
 - Maximum size 50 kb.
 - Photo format should be jpg, only.
- (ii) Scanned copy of applicant's signature with following specifications:-
 - Applicant should sign with black ink on a white paper and get the signature scanned.
 - The signature must be signed only by the applicant and not by any other person.
 - Maximum size 30 kb.
 - Scanned signature format should be jpg, only.

13.3.2 Create an e-mail account if you already do not have.

13.3.3 You must give a mobile number in basic details. If you do not have mobile number, please enter your guardian's mobile number for any further correspondence in this regard.

13.3.4 Instructions for filling the ONLINE application form for admission to B. Tech. for the academic session 2014-15 in the affiliated institutions of Himachal Pradesh Technical University

- (i) Initially, the candidate has to register himself/herself by clicking on "**Register Now**" to create an account. Once the new account is created online system will generate the unique application form number. Applicants are advised to note down the application form number for all future references.
- (ii) After account creation, click login and fill the username, password and application form no. to complete the application online. Online application form has the following subsequent information.

- Mode of Admissions (by default the application form will open in Direct Entry (Ist Year) mode and the candidate seeking admission in 1st Year (Direct Entry) has to fill up the form directly. The candidate willing to take admission under Lateral Entry Scheme in IInd Year will have to select the Lateral Entry (IInd Year) option.
- Basic Details Form
- Upload Photo & Signature
- Fees Payment
- Payment Details
- Confirmation Button

13.3.5 Applicants are required to fill their information in the above mentioned web pages. All mandatory fields are marked with red star.

13.3.6 To save the data please click on **“Save and Continue”** at the bottom of each screen before proceeding further.

13.3.7 Upload photo and signature. Photo and signature uploaded should be as per specifications and size listed in 13.3.1(i).

13.3.8 After successful uploading of photo and signature, the **”Fee Payment”** option will automatically appear on the screen.

13.4 Steps for making application fee payment

13.4.1 Once you click on Fees Payment Button new window of **PNB** will be open on your screen in which you have to complete the following steps for making the payment.

13.4.2 Click on the button **“Click here to get fee payment link”**. After clicking this button, Fee Payment options such as **“Offline link to generate PNB Challan”** and **“Online Fee Payment Link for PNB”** will appear.

13.4.3 In case the candidate clicks on **“Offline link to generate PNB Challan**, PNB challan in triplicate (i.e. candidate copy, bank copy and university copy) will be generated and the applicant has to take the print out of that challan and has to deposit the application fee in the nearest PNB branch. After depositing the application fee, the bank will issue the **“transaction number”** on the challan.

13.4.4 In case the candidate clicks on **“Online Fee Payment Link for PNB”** e-receipt will be generated. The candidate has to take the print out of that e-receipt for completing the application form and retained for his/her record purpose also.

13.4.5 After depositing the fee in the bank, re-login to your account, atleast **after 24 hours to enter payment details** i.e. **transaction no.** as provided by the bank on the PNB Challan or e-receipt at the time of depositing the fee, in

Payment details page. After making successful entry of “**transaction No.**” in Payment details page, click on “**Save Payment Details**”.

13.4.6 Thereafter, filled application form under the “**Confirmation**” button will appear. At the bottom of the application form two options i.e. “**Edit**” and “**Final Submit**” will appear. In case any candidate intends to make change in the application form, he/she has to click on “**Edit**” and thereafter he/she can make necessary changes/corrections, if any. Then click on ‘**Update Details**’ button. Before proceeding further please make sure that all the fields are filled in correctly in the application form before clicking the “**Final Submit**” button. Once the applicant clicks on the “**Final Submit**” button of his/her application page, he/she cannot Edit/Change the details entered.

13.4.7 After clicking on “**Final Submit**” button window will appear on the screen displaying full details of the applicant entered in the application form. Take the print out of the application form and attach the challan receipt (university copy) along with the application form and get it signed from your parents/guardian and send it by registered post with the quote on the envelope at the right side “**Direct Entry or Lateral Entry**” whichever is applicable and also subscribing on the envelope “**Application for Admission to B. Tech. Course for the academic session 2014-15**” at the following address:-

The Registrar,
Himachal Pradesh Technical University
Gandhi Chowk, Hamirpur
District Hamirpur 177 001 (H.P.)

Important Note:

- Do not make any changes with the pen on the details printed on the print out of your application form, otherwise your application form will be rejected straightforward.
- Before sending the form to Himachal Pradesh Technical University, Gandhi Chowk, Hamirpur, District Hamirpur 177 001 (H.P.), the applicant should make sure that Parent/Guardian has countersigned the application form in original on space provided in the application form.

13.5 Information to be filled up in the Online Application Form for entry into B. Tech. 1st Year (Direct Entry) and 2nd Year Under Lateral Entry Scheme

- (a) Admission to 1st Year (Direct Entry) or 2nd Year (Lateral Entry) of Engineering Degree Course

By default the application form will open in Direct Entry (Ist Year) mode and the candidate seeking admission in 1st Year (Direct Entry) of

Engineering Degree Course has to fill up the form directly. However, the candidates seeking admission to 2nd Year of Engineering Degree Course under lateral entry scheme on the basis of Diploma in Engineering will have to select Lateral Entry (IInd Year) option.

(b) Name of the Candidate

Write your name in capital letters as given in Matric Certificate or your first Board/University Examination Certificate.

(c) Father's Name

Write your father's name in capital letters as given in Matric Certificate.

(d) Nationality

Select appropriate option, whichever is applicable to you.

(e) Sex

Select appropriate option, whichever is applicable to you.

(f) Date of Birth

The date of birth filled in by the candidate at the time of registration will automatically appear.

(g) Bonafide/Domicile of Himachal

Select appropriate option, whichever is applicable to you. If you are Bonafide/Domicile of Himachal then you are supposed to produce the concerned certificate at the time of counselling.

(h) Photograph

The candidate must upload his/her scanned photograph at the moment when asked to do so. It is expected that the candidate will have the same appearance at the time of counselling as in this photograph. In case your appearance changes, you are required to bring two new photographs at the time of counselling.

(i) All India Quota (AIQ)/H.P. State Quota (HPSQ) Seats (Applicable to the candidates seeking admission to 1st Year direct entry)

Select appropriate option, whichever is applicable to you. The candidates who are bonafide resident of Himachal Pradesh should select Himachal Pradesh State Quota (HPSQ) and the candidates who are not the bonafide resident of H.P. State or belong to other State of India should select AIQ.

- (j) Kashmiri Migrants (applicable to the candidates seeking admission to 1st Year direct entry)

Select appropriate option, whichever is applicable to you. If you are Kashmiri Migrants, then you are supposed to produce the relevant certificate at the time of counselling.

- (k) Beti Hai Anmol (For Single Girl Child only) (applicable to the candidates seeking admission to 1st Year direct entry)

Select appropriate option, whichever is applicable to you

- (l) Category

Select appropriate option out of GEN, SC, ST or OBC, whichever is applicable to you

- (m) Sub-Category

Under sub category, if applicable, select the appropriate option. If belong to more than one sub-category, the candidate may select more than one sub-categories. The codes of different sub-categories are as follows:-

Freedom Fighter	FF
IRDP/BPL/Antodaya/Orphans	IRDP
Physically Challenged	PC
Sports	Sports
Defence/Ward of Ex-servicemen	DEF

(Please select the appropriate weightage codes)

Item	Code
Deceased in war/action	1
Disabled during war/action	2
Death attributable to Military Service	3
Disabled during service (Medically board out due to disability attributable to military service)	4
Awarded Gallantry Award during war/action/service	5
Ex-servicemen or personnel in service	6

Resident of Backward Area

Item	Code
Has passed at least two examinations i.e. Primary/Middle/High/+2 from school located	1

in backward area	
Has passed at least one examination i.e. Primary/Middle/High/+2 from school located in backward area	2
Passed two examinations from the adjoining area	3
Passed one examination from the adjoining area	4
Belongs to Backward Area	5

The category and sub-category declared by the candidate in the Online Application Form shall be final and shall not be changed in general. The merit list shall be prepared strictly on the basis of category & sub-category selected by the candidate in the Online application form.

Candidate seeking admission in two or more different sub-categories of main category shall be required to submit only one application form and shall select his/her options on the same form. If the candidate has not mentioned/selected any category/sub-category in his Online Application Form, his/her candidature shall be considered against general category only.

- (n) Tuition Fee Waiver Scheme (Applicable to the candidates seeking admission to 1st Year direct entry)

Select Yes or No, whichever is applicable to you. If yes also select the appropriate category. The tuition fee waiver scheme is not applicable to the candidates seeking admission to 2nd year under Lateral Entry Scheme.

- (o) Qualifying Exam. (+2) or its equivalent (Applicable to the candidates seeking admission to 1st Year direct entry)

Select appropriate option, whichever is applicable to you.

- (p) Percentage of Marks or its equivalent (Applicable to the candidates seeking admission to 1st Year direct entry)

Enter the actual percentage of aggregate marks obtained in 10+2 or equivalent qualifying examination if the results are available, otherwise leave blank.

The percentage should be calculated upto two decimal places.

- (q) JEE (Main)-2014 Roll No. (Applicable to the candidates seeking admission to 1st Year direct entry)

Enter your JEE (Main) Roll No. as given in the admit card issued by the Competent Authority.

- (r) JEE (Main) All India Overall Rank (Applicable to the candidates seeking admission to 1st Year direct entry)

Enter your JEE (Main) All India Overall Rank in figures as given in JEE Score Card.

- (s) Total Score obtained in JEE (Main) (applicable to the candidates seeking admission to 1st Year direct entry)

Enter your Total Score Obtained in JEE (Main) {i.e. 60% of (a) JEE Main Score + 40% of (b) qualifying examination normalized score} in figures as given in JEE Score Card.

- (t) Marks obtained in 10+2 (Qualifying Exam.) (Applicable to the candidates seeking admission to 1st Year direct entry)

Write the maximum marks, marks obtained in qualifying examination and percentage against the subject applicable.

- (u) Detail of marks obtained in Diploma in Engineering (applicable to the candidates seeking admission to 2nd Year under Lateral Entry Scheme only)

Select the name of branch of Engineering the candidate has passed and enter the actual percentage of aggregate marks obtained in Diploma in Engineering, if passed. The candidate who has passed the diploma in Engineering from the Himachal Pradesh Takniki Shiksha Board, Dharamshala should select HPTEB and the candidate who has passed the diploma from outside Himachal should select outside Himachal.

- (v) Permanent Address

Write your complete permanent address. The address must include your name, father's name, village, post office, tehsil and district and everything else including the PIN Code.

- (w) Correspondence Address

Write your complete postal address to which any communication is to be sent along with PIN Code. The address must include your name, c/o name if required, and everything else including the PIN Code.

- (x) Signature and Declaration by the candidate

The candidate must sign this declaration with the digital signatures (for which the candidate simply needs to upload his/her scanned signature at the movement when asked to do so.

Applications without digital signature will be treated as incomplete and will be rejected.

14. INTRODUCTION OF CHECKS/MODIFICATIONS IN THE ONGOING “CARRY ON” SYSTEM

14.1 The University has introduced the following checks in the ongoing “carry on” system from the academic session 2014-15 onwards under provisions laid down in the Himachal Pradesh University Ordinance under para 9.52 & 9.62. These modifications shall be applicable to the candidates admitted to B.Tech Degree Programme in academic session 2014-15 onwards:-

14.1.1 The pass marks in each subject shall be 40% (separately in theory and in practical or oral test, if any) in internal and external examination/evaluation. In case of theory examination student must secure 40% marks in theory paper and then his internal assessment will be considered for overall result.

14.1.2 A candidate shall be required to pass in 50% of the papers including theory and practicals to be eligible for promotion to the next semester. The candidate has to clear the re-appear papers in two chances in odd or even semesters, on the dates to be notified by the Controller of Examinations. The candidate who fails to clear his/her re-appear paper(s) in two available chances, he/she will be declared as fail in that semester in all the papers and his/her result of the next semester(s) stand cancelled.

14.1.3 In addition to 14.1.1 and 14.1.2 above, following conditions shall also be applicable:-

A candidate who has got re-appear in a subject (s) and also allowed to proceed to the next semester(s) shall not be allowed to attend and appear in semester examination(s) mentioned in column (a) below, unless he/she has passed completely the semester examinations mentioned in column (b) below:

(a)	(b)
5 th Semester onwards	1 st Semester
6 th Semester onwards	2 nd Semester
7 th Semester onwards	3 rd Semester
8 th Semester onwards	4 th Semester

15. ATTENDANCE AND DISCIPLINE IN AFFILIATING INSTITUTES

15.1 Students are expected to maintain discipline within the Institute campus & follow the instructions issued by the administration from time to time.

15.2 Students must attend 100% classes once registered in a course. Minimum atleast 75% attendance in all theory & practical classes separately is mandatory for all students to make them eligible to appear in University examination. A student who fails to maintain 75% attendance shall not be allowed to sit in end semester examination.

15.3 No condonation on any ground shall be allowed.

15.4 No fine shall be imposed by the institutes for absentees.

16. **PROHIBITION OF RAGGING**

Ragging, inside/outside the Institution, is an offence. As per the Himachal Pradesh Educational Institution (Prohibition of Ragging) Act, 2009, every offence under this Act shall be cognizable, non bailable and compoundable with the permission of Court. If any student is found indulging in ragging activities directly or indirectly, strict action will be taken against him/her as per law.

17. **NOTICE**

THE H.P. TECHNICAL UNIVERSITY RESERVES ALL RIGHTS TO MAKE ANY CHANGES IN THE ELIGIBILITY CRITERIA, NUMBER OF AVAILABLE SEATS, RESERVATIONS, FEE, CHARGES AND OTHER CONDITIONS OF ADMISSION IN ACCORDANCE WITH ITS POLICY, DIRECTIONS OF THE COURTS/STATE GOVERNMENT AND REGULATIONS OF THE AICTE WITHOUT PRIOR NOTICE.

(Suggestive Proforma)

**CERTIFICATE TO BE PRODUCED BY THE SON/DAUGHTER/GRAND CHILDREN
OF POLITICAL SUFFERERS (FREEDOM FIGHTERS)**

Certified that Shri/Smt.....
(name of freedom fighter) father/mother or grandfather/mother father of Shri/Kumari
.....(name of the applicant) son/daughter of Sh./Smt.
....., a permanent resident of Village
Tehsil District..... (Himachal Pradesh) is a
political sufferer (freedom fighter) and has been awarded by the State Government,
TamraPatra/Pension/Identity Card bearing No. in token thereof.

Office Seal

Signature of Deputy Commissioner
(with office stamp)

Note:-

- 1) This certificate should be signed by the Deputy Commissioner of the District concerned to which the applicant belongs.
- 2) Political sufferer means a person who suffered imprisonment or detention for not less than 6 month or who died or was killed in action or in detention or was awarded capital punishment and became permanently incapacitated due to firing or lathi charge etc. or lost his job or means of livelihood or a part or the whole of his property on account of participation in National Movement for the freedom of India.

(Suggestive Proforma)

**CERTIFICATE TO BE PRODUCED BY THE EX-SERVICEMEN/WARD OF
EXSERVICEMEN AND SERVING DEFENCE/GREF PERSONNEL WHO ARE
BONAFIDE RESIDENTS OF HIMACHAL PRADESH**

Certified that No. Rank..... Name
..... father/mother/guardian of
Shri/Kumari (Name of the
candidate) resident of Village Tehsil District
..... of Himachal Pradesh was/is serving in the
.....(Name of corps/regiment)
from..... to

**(To be filled in case of deceased/disabled/Gallantry Award, otherwise to be deleted
diagonally)**

It is also certified that No.
.....Rank.....Name

- (i) Deceased in war/action during (year)
- (ii) Disabled during war/action in (year)
- (iii) Death attributable to Military Service in(year)
- (iv) Disabled during service (Medically Board out due to disability attributable to Military Service) in (year).
- (v) Awarded Gallantry award..... in..... (year) during War/Action/Service.

Date of issue.....

Place.....



**Signature of the Commanding Officer/
Secretary Rajya/ZilaSainik Board
(with office stamp)**

Note:-

Sr. No. (i) to (v) above, be filled in carefully and clearly Strike off the Sr. Nos., which are not applicable, to avoid any misuse of the certificate.

(Suggestive Proforma)

CERTIFICATE OF BACKWARD AREA
(Strike out whichever is not applicable)

This is to certify that Shri/Kumari son/daughter of Shri/Smt. resident of Village Tehsil..... District..... is a resident of Backward Area of Himachal Pradesh as notified by the Government of Himachal Pradesh.

It is further certified that Shri/Kumari son/daughter of Shri/Smt has passed the following examinations from the area located in the Backward Area/Adjoining Area notified by the State Government.

1. Passed Primary Examination under Roll No. from (name of school), Village Tehsil District (H.P.) which is located in the Backward Area/Adjoining Area (**strike out whichever is not applicable**) notified by the State Government.
2. Passed Middle Examination under Roll No. from (name of school), Village Tehsil District (H.P.) which is located in the Backward Area/Adjoining Area (**strike out whichever is not applicable**) notified by the State Government.
3. Passed High Examination under Roll No. from (name of school), Village Tehsil District (H.P.) which is located in the Backward Area/Adjoining Area (**strike out whichever is not applicable**) notified by the State Government.
4. Passed 10+2 Examination under Roll No. from (name of school), Village Tehsil District (H.P.) which is located in the Backward Area/Adjoining Area (**strike out whichever is not applicable**) notified by the State Government.

Total No. of examinations passed from Backward Area :

Total No. of examinations passed from the Adjoining Area :
notified by the Government of Himachal Pradesh

Date of issue:

Signature of the S.D.M./Executive Magistrate
with Office Stamp

Place :



Note:-

- 1) This certificate should be signed by S.D.M./Executive Magistrate of the Area concerned to which the father/guardian of the applicant belongs. It should be signed and not countersigned.
- 2) In case the School from where exam(s) has been passed by the candidate is located adjoining to the notified Backward Area, then it should be clearly mentioned in the certificate.

(Suggestive Proforma)**FOR CANDIDATES APPLYING AGAINST SPORTS QUOTA SEATS ONLY**

1. Name of the Candidate
2. Father's Name
3. Date of Birth
4. Examination Passed
5. Marks obtained in Joint Entrance Examination conducted by CBSE during the year 2014 or Diploma in Engineering

6. Details of achievement in the sports: -**NOTE:-**

- (a) Cultural programme events will not be counted as sports events.
- (b) Duly authenticated sports certificates from the Competent Authority detailed in the prospectus should be submitted in support of the claim at the time of verification.
- (c) Only those authenticated sports certificates will be considered for preparing the sports merit, which have been submitted at the time of its verification.
- (d) The candidate will have to declare the sports events and the level played and achievement thereof against which the additional weightage for the sports category is being claimed.

Sr. No.	Level of Tournaments/ Events in which played	Year of participation	Name of the Events/Games	Achievement i.e. Winner/Runner-up	Level of participation Senior/Junior

Sr. No.	Authority by which Sports Certificates issued	No. of authenticated certificates(s) attached	Grade of events (as given in the prospectus)	Permissible additional weightage	Remarks

Total Encl. attached.

Authenticated by

1. Director Sports H.P. University,
2. Joint Director/Dy. Director/Asst. Director Physical Education H.P.
3. Secretary State Sports Organization duly countersigned by
Director/Dy. Director Sports Deptt. H.P
4. Director/Dy. Director Sports Department, H.P.

Signature of the Candidate

Name of the Candidate (In block letters).....

Date:.....