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**HIMACHAL PRADESH TECHNICAL UNIVERSITY  
HAMIRPUR**

**PROCEEDINGS OF THE 3<sup>RD</sup> MEETING OF BOARD OF GOVERNORS HELD ON  
03/09/2011**

The 3<sup>rd</sup> meeting of Board of Governors held on 03/09/2011 at 3.00 p.m. in the Committee Room, Armsdale Building, H.P. Secretariat Shimla-171 002 under the Chairmanship of Prof. K.C. Malhotra. The following were present:-

1. Prof. Shashi K. Dhiman,  
Vice-Chancellor,  
H.P. Technical University, Hamirpur - Member
2. Prof. S.K. Sharma,  
Vice-Chancellor,  
CSK HPKV, Palampur. - Member
3. Shri J.C. Chauhan,  
Special Secretary (Technical Education)  
to the Govt. of Himachal Pradesh. - Nominee of Pr. Secretary  
(Tech. Education) to the  
Govt. of H.P.
4. Shri S. Panda,  
Special Secretary (Finance)  
to the Govt. of Himachal Pradesh. - Nominee of Pr. Secretary  
(Finance) to the Govt. of  
H.P.
5. Ms. Neeta Chauhan,  
Zonal Head,  
105, Director Industry, Udhog Bhawan,  
Shimla. - Nominee of President  
North West Region,  
Confederation of Indian  
Industry.

**Item No.3.1 Statement of the Chairman**

"It is my pleasure to inform the house that Himachal Pradesh Government through Deputy Commissioner, Hamirpur has allotted a piece of land measuring 0.19.01 hectare in favour of Himachal Pradesh Technical University in the first instant. A case of 1500 Kanals Government land adjoining to the allotted land for allotment in favour of the University has been moved to Government of Himachal Pradesh. For the present, there is a need of Administrative Block where offices of the University could be housed. Taking into consideration this aspect, I feel that on the land recently allotted, construction work of the said building should be started.



I would also like to inform that Himachal Pradesh Technical University organised counselling for the admissions in B Tech and B Pharmacy courses for the session 2011-12 in Government and Non Government colleges located in Himachal Pradesh and likely to be affiliated to this University. 6000 thousand students are already under going undergraduate course in various institutions.

It is also my pleasure to inform the members that the foundation stone of the Administrative Block of the University has been laid by Prof. Prem Kumar Dhumal, Hon'ble Chief Minister of Himachal Pradesh. It is indeed a morale boosting event. I wish to point out that although the foundation stone has been damaged by some miscreants but such incidents should be of no consequence in the development of the University.

Since the University is in its infancy, therefore, it will be advisable to organize meetings of the Board of Governors more frequently i.e. at least once a month or bi-monthly.

Now I request the Secretary (Registrar) to take up the agenda Items."

**Item No.3.2 Confirmation of the minutes of the 2nd meeting of the Board of Governors held on 27<sup>th</sup> April, 2011.**

The minutes of the 2<sup>nd</sup> meeting were confirmed.

**Item No.3.3 Action taken report on the decisions taken on the items of 2<sup>nd</sup> meeting (Minutes of the meeting may kindly be perused at Annexure 'A')**

Action taken report was perused and approved by the Board of Governors.

**Item No.3.4 Members' Item**

No Item was received.

**Item No.3.5 Terms and conditions of the services of Vice Chancellor.**

The Board of Governors decided to refer the matter to the Administrative Department.

**Item No.3.6 Terms and conditions of the service of the staff posted in Himachal Pradesh Technical University on secondment basis, Hamirpur.**



Approved as per rules framed by the H.P. Government for posting of staff on secondment basis.

**Item No.3.7 Delegation of Financial and Administrative Powers in respect of Technical University to the Vice-Chancellor, Registrar and Finance Officer.**

The Board of Governors decided to refer the matter to the Finance Committee.

**Item No.3.8 Approval of procedure for recruitment to the post of Computer Assistant -cum- clerk.**

The Board of Governors decided that marks of the screening test, skill test, academic performance and viva-voce should be reckoned for determining the overall merit for selection. The break-up of total marks for the selection process will be as follows:-

- Screening Test - 40 marks
- Skill Test - 40 marks
- Academic Performance in Graduation - 10 marks  
(percentage of marks in graduation to be divided by 10 to arrive at a score out of 10)
- Viva-voce - 10 marks

**Item No.3.9 Delegation of powers for filing Affidavit/reply on behalf of the University in Court or to enter into agreement etc.**

The Board of Governors approved that powers for filing affidavit/reply on behalf of the Technical University in Court or to enter into agreement etc. may be delegated to the Registrar. It was also decided that this may be included in the terms and conditions of services of Registrar in proposed draft statutes of Technical University.

**Item No.3.10 Engagement of Advocate/Legal Adviser.**

The Board of Governors approved the item.

**Item No.3.11 Engagement of consultant for consultancy in Accounts and Income Tax of the University and remuneration to consultant.**

The Board of Governors approved the hiring of services of Chartered Accountant for Income Tax consultancy but decided that for consultancy in audit, balance sheet/ accounts matters a panel of experts of Chartered Accountants may be prepared by inviting expression of interest.

Item No. 3.12 **Appointment of Audit Party for HP Technical University.**

The Board of Governors approved the Item.

Item No. 3.13 **Proposal for structure of fee for various academic and examination related works and remuneration to the members of the inspection teams and Paper-setter.**

The Board of Governors approved that structure of fee for various academic and examination related works and remuneration to the members of the inspection teams and paper setters may be referred to the Finance Committee. However, the Chairman of Board of Governors opined that fee structure of H.P. University, Shimla may be adopted.

Item No.3.14 **Purchase of vehicle for Registrar, H.P. Technical University, Hamirpur.**

The Board of Governors approved the purchase of car in principle but referred the matter to the Finance Committee for its recommendation.

Item No. 3.15 **Conduct of examination of B.Tech, B. Pharmacy, M.Tech and MBA.**

Annexure "I" was approved by the Board of Governors.

Item No. 3.16 **Organisational set up of Examination Wing.**

The Board of Governors decided that the proposal involving creation of posts may be placed in the Finance Committee.

Item No. 3.17 **Opening of Account in State Bank of Patiala for RTI receipts.**

The Board of Governors declined to open new bank account but directed to maintain the RTI Account in a separate head in the previous State Bank of Patiala account.

Item No.3.18 **Printing of secrecy documents in HP Technical University to be assigned to the Registrar.**

The agenda item was approved by the Board of Governors.



Item No. 3.19 **Outsourcing of Home Guards.**

The matter was approved.

Item No. 3.20 **Sanction of Special Pay of Rs.240/- per month to Shri Anil Kumar Thakur, Sr Scale Stenographer.**

The Board of Governors decided that special pay cannot be granted to Shri Anil Kumar Thakur as it is against the rules of secondment. However, it was advised that University should frame Recruitment and Promotion Rules for the post and then fill up the post, if need be, by absorption.

Item No.3.21 **Permission to hire some specialists who can assist the University to develop its campus as per Master Plan.**

The Board of Governors approved the agenda item but directed that expression of interest may be invited after framing proper terms and conditions.

Item No.3.22 **Creation and conversion of some posts to need based posts and filling up thereof in Himachal Pradesh Technical University- recommendation thereof to the Government of Himachal Pradesh.**

The Board of Governors decided that matter be referred to the Finance Committee.

Item No.3.23 **Recruitment to the post of Steno Typist.**

The Board of Governors decided that norms of H.P. Government may be followed in this case.

Item No. 3.24 **Renovation of old building of SDM office Hamirpur, allotted temporarily to HP Technical University.**

The Board of Governors approved the item.

Item No.3.25 **Statutes of the University, Regulations, award of Degrees and Regulations for affiliation.**

The Board of Governors decided that the Statutes and Regulations may be referred to a committee comprising following:-

- 1. Prof. S.K. Sharma, - Chairman  
Vice-Chancellor,  
C.S.K. Himachal Pradesh Krishi

Vishavidyalya, Palampur.

2. Prof. Shashi K. Dhiman - Member  
Vice-Chancellor,  
H.P. Technical University,  
Hamirpur.
3. Shri Amar Nath Gupta, - Member  
Retd. Controller of Examinations,  
H.P. University, Shimla-5.
4. Joint Director (Prosecution), - Member  
posted at Dharamshala.
5. Registrar, -Member-Secretary.  
H.P. Technical University,  
Hamirpur.

The report of the committee will be placed before the Board of Governors for consideration and approval.

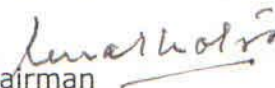
Item No. 3.26 **Removal of difficulties from the Act.**

The Board of Governors approved that difficulties under Section 13(3), 17, 21(2)c 21(2)(d) 22(1)(e) as per Annexure 'P' may be referred to the Government under Section 54 of the Act. However, the committee already constituted to study the Statutes and Regulations in Item 3.25 may also study the Act to recommend such other clauses which can be sent to the Government under Section 54 of the Act.

There being no other item, the meeting ended with a vote of thanks to the Chair.

  
Secretary (Registrar)  
Board of Governors  
Himachal Pradesh Technical University  
Hamirpur.

Confirmed

  
Chairman  
Board of Governors