



Himachal Pradesh Technical University

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No. HPTU-HMR-FC/2011

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Dated: February 23, 2013

To

1. Prof. Shashi Kumar Dhiman,
Vice-Chancellor,
H.P. Technical University,
Hamirpur.
2. Dr. Shrikant Baldi, IAS,
Principal Secretary (Finance)
to the Government of Himachal Pradesh,
Shimla-171 002.
3. Shri K. Sanjay Murthy, IAS,
Secretary (Technical Education)
to the Government of Himachal Pradesh,
Shimla-171 002.

Subject: Minutes of the 5th meeting of Finance Committee held on 13th February, 2013

Sir,

I am enclosing herewith a copy of the Minutes of 5th meeting of the Finance Committee held on 13.2.2013, for your kind perusal and confirmation please.

Yours faithfully,


Member Secretary
Finance Committee

Encl: As above

Copy to:-

1. The Registrar, H.P. Technical University, Hamirpur for information.
2. The Assistant Registrar (Exam), H.P. Technical University, Hamirpur for information.


Member Secretary
6/6

Minutes of 5th Meeting of Finance Committee of H.P. Technical University held on 13-02-2013 at 3.00 PM at Committee Room of Armsdele Building, Shimla.

The following were present:-

- | | |
|---|------------------|
| 1. Prof. Shashi K. Dhiman,
Vice-Chancellor,
H.P. Technical University,
Hamirpur, Distt. Hamirpur | Chairman |
| 2. Dr. Shrikant Baldi, I.A.S.,
Principal Secretary (Finance)
to the Government of H.P.
Shimla (HP) | Member |
| 3. Sh. K. Sanjay Murthy, I.A.S.,
Secretary (Education),
to the Government of H.P.
Shimla (HP) | Member |
| 4. Sh. Suresh Chandel,
Finance Officer,
H.P. Technical University,
Hamirpur (HP) | Member Secretary |

The Chairman welcomed all the participants in the meeting and thereafter the discussions and deliberations on following items were held and decisions were taken thereof:-

Item No. 5.1 Minutes of 4rd Finance Committee Meeting held on 19.05.2012 are placed as Annexure-A for confirmation.

The minutes of 4th meeting of Finance Committee were confirmed.

Item No. 5.2 Action taken report on 4rd Finance Committee Meeting held on 19.05.2012 is placed as Annexure-B.

Action taken report was perused and approved by the Finance Committee.

Item No. 5.3 Approval of Revised Budget Estimates and Income & expenditure incurred by the University up to 31-10-2012.

The Finance Committee approved the revised Budget Estimate and Income & expenditure incurred by the University up to 31-10-2012.

Item No. 5.4

Hotel/Guest House Charges to the staff invited from the various colleges to conduct the exam for all stream and evaluation of answer sheets.

The item is approved for stay of teachers. They will be reimbursed rest house charges @ of Rupees 300/- per night or the actual rent paid by them whichever is less. For higher dignities Vice-Chancellor has been authorized to reimburse the hotel charges as actual.

Item No. 5.5

Proposal for reimbursement of travelling charges by own car to the staff engaged to conduct the exam, evaluation of answer sheets and to attend the various meetings.

The travelling by own car/taxi is allowed only for those visitors who come to University in connection with academic purpose such as Board of Studies/Academic Council and for other Academic committees or to deliver the lectures etc. with the prior approval of the Vice-Chancellor. For other purpose such as conduct of examination, evaluation etc. Himachal Pradesh University norms will be followed.

Item No. 5.6

Approval of preliminary estimate for construction of Administrative Block.

It is decided that the construction of University Administrative Block and Guest House and Library may be divided in two phases i.e.

Phase- I: Administrative Block and Guest House

Phase- II: Construction of Library and Class Room Block

The above proposal has been approved with condition that the revised estimate may be got prepared from H.P.P.W.D. for the construction works of Phase-I only and the construction works Phase -II Library and Class Room be taken up later on.

Item No. 5.7

Purchase of vehicle for H.P. Technical University, Hamirpur for examination related work

The matter was discussed and the item was dropped. Only taxies has been allowed to be hired as per requirement with the prior approval of Vice-Chancellor.

Item No. 5.8 Engagement of consultant for consultancy in Accounts and preparation of balance sheet.

The matter regarding engagement of Chartered Accountant for preparation of the balance sheet of the University has been discussed and it was decided that Vice-Chancellor may appoint the Chartered Accountant by calling quotations.

Item No. 5.9 Appointment of Audit Party for HP Technical University:

It is decided that the matter will be taken up by the Administrative Department with the Local Audit Department to depute audit party for audit of annual accounts of the University.

Item No. 5.10 Imposition of Penalty to those institutions who do not deposit fee with university in time.

Item has been dropped from here.

Item No. 5.11 Creation of Posts in University for its smooth functioning.

It has been decided that the matter be taken up separately with the Government.

Item No. 5.12 Approval of Honorarium to the Chairman and Members of different Committees.

The rates for various committees as mentioned in the item has been approved except Ombudsman and members of Grievance Redressal Committee as under:

Sr. No.	Name of Committee	Purpose	Approved Rate
1.	Equivalence Committee	Academic equivalence of various degrees of other Universities	Rs. 2500/- for Chairman and Rs. 2000/- for members per Sitting
2.	Moderation committee	Pre-moderation of question paper and answer keys respectively	Rs. 2500/- for Chairman and Rs. 2000/- for members per Sitting
3.	Standing Committee	To scrutinize the inspection reports submitted by the inspection committees.	Rs. 1000/- for all

4.	Scrutiny Committee	To scrutinize the application of affiliations submitted by the affiliating colleges	Rs. 1000/- for all
5.	Contingency	Examination contingency to be increased from Rs. 1000 to Rs. 2500/-	Rs. 2500/- per centre

Item No. 5.13


Proposal for the revised fee structure of the constituent colleges for B. Tech and M. Tech programme.

The item has been discussed and rates proposed at Annexure-H for revised fee structure for B. Tech and M. Tech programme in Jawahar Lal Govt, Engineering College, Sunder Nagar, Distt. Mandi and Atal Bihari Vajpayee Govt. Institute of Engineer and Technology, Pragtinagar, Shimla have been approved.

The meeting ended with a vote of thanks to the Chair.


Member Secretary
Finance Committee

Confirmed by


Vice-Chancellor
H.P. Technical University,
Hamirpur, Distt. Hamirpur

Proposal of Fee Structure for Constituent Colleges for B.Tech Programme for the session 2013-14 onwards.

A	Admission fee and deposits (to be charges at the time of Admission only)	
1.	Institutional Security	Rs.2000
2.	Library Security	Rs.2000
	Total	Rs.4000
B	Fee to be charged Semester-wise (1st semester onwards)	
1.	Tuition Fee	Rs.15000
2.	Academic Services Fee (Admission Fee, Identity Fee, Registration fee, Student Welfare Fund, Annually Festival Cultural Fee, Magazine Fee, Study Tours, Library Fee, Medical charges, Internal charges, Internal Examination Fee, NSS Fund, Student Benevolent Fund etc.)	Rs.20000
	Total	Rs.35000
C	Hostel Fee (to be charged from Hostlers only)	
1.	Hostel Security	Rs.2000
2.	Hostel Rent	Rs.1800
3.	Electricity and Water charges	On actual basis
4.	Mess Charges	-do-
5.	Mess Advance	Rs.10000
6.	Utensil Fund	Rs.250
7.	Hostel establishment charges	Rs.500
	Total	Rs.14550
D	Annual Insurance charges	Rs.150

Note: Tuition fee and Academic Services fee shall not be charged from bonafide/domicile Himachali candidates belonging to IRDP, BPL, Antodaya & Orphan families

Proposal of Fee Structure for Constituent Colleges for M. Tech Programme for the session 2013-14 onwards.

A	Admission fee and deposits (to be charges at the time of Admission only)	
1.	Institutional Security	Rs.2000
2.	Library Security	Rs.2000
	Total	Rs.4000
B	Fee to be charged Semester-wise (1st semester onwards)	
1.	Tuition Fee	Rs.30000
2.	Academic Services Fee (Admission Fee, Identity Fee, Registration fee, Student Welfare Fund, Annually Festival Cultural Fee, Magazine Fee, Study Tours, Library Fee, Medical charges, Internal charges, Internal Examination Fee, NSS Fund, Student Benevolent Fund etc.)	Rs.20000
	Total	Rs.50000
C	Hostel Fee (to be charged from Hostlers only)	
1.	Hostel Security	Rs.2000
2.	Hostel Rent	Rs.1800
3.	Electricity and Water charges	On actual basis
4.	Mess Charges	-do-
5.	Mess Advance	Rs.10000
6.	Utensil Fund	Rs.250
7.	Hostel establishment charges	Rs.500
	Total	Rs.14550
D	Annual Insurance charges	Rs.150

Note: The candidates admitted to M.Tech Programme shall be provided teaching assistanceship from the concerned department and entitled for remuneration of Rs.15,000/- per month. This remuneration will be paid from the money collected under Head-B.