



Himachal Pradesh Technical University

(A State Government University)

Camp Office: Gandhi Chowk, Hamirpur (H.P.) – 177001

Phone : (01972) 224153, Fax: (01972) 224150,

E-mail ID: registrarhimtu@gmail.com, website: www.himtu.ac.in

No. HimTU-I(GA) A-1/2011- 8680

Dated 17.7.19

Advertisement No. 03/2019

Applications from the eligible employees of Central or State Governments or Central/State Universities or Institutions of Higher Education or Autonomous Bodies or PSUs etc. are invited for filling up the following posts in the Himachal Pradesh Technical University, Gandhi Chowk, Hamirpur, District Hamirpur (H.P.) on secondment basis initially for a period of one year extendable upto 3 years or till the posts are filled up on regular basis, whichever is earlier:-

Sr. No.	Name of Post	Pay Scale	No. of Posts	Mode of recruitment
1.	Dean (preferable from Engineering Stream)	37400-67000 + 10000 GP	01	Secondment basis
2	Law officer	10300-34800+4400 GP	01	-do-
3	Superintendent Grade-II	10300-34800+4800 GP	01	-do-
4	Senior Assistant	10300-34800+4400 GP	01	-do-
5	Personal Assistant	10300-34800+4800 GP	01	-do-

***No. of the posts may vary and University has reserve the right to fill or not to fill the mentioned posts without assigning any reason.*

1. Officers/official under the Central Government or the State Government or Union Territories or Public Sector Undertakings or recognized State or Central Universities/Organization/Departments holding analogous post on regular basis in the parent cadre or department carrying the pay scale of the respective post as mentioned above.
2. The minimum age limit for appointment shall not exceed 55 years as on the closing date of receipt of application.
3. The applications in the prescribed proforma from eligible officers/officials who can be spared in the event of their selection may be forwarded to the Registrar, Himachal Pradesh Technical University, Gandhi Chowk, Hamirpur, District Hamirpur 177 001 (H.P.) within 30 days from the date of issue of this advertisement alongwith (a) upto date photocopies of annual confidential reports of the candidate concerned for the last five years; (b) vigilance clearance report clearly indicating that no disciplinary or criminal proceedings are either pending or contemplated against the Officer/official concerned; (c) statement showing the minor/major penalties imposed, if any and (d) integrity certificate.
4. Incomplete applications or applications not received through proper channel or applications received after the specified date shall not be entertained and would be straightway rejected. The number of posts may vary.
5. The eligible candidates should address their applications to the Registrar, Himachal Pradesh Technical University, Gandhi Chowk, Hamirpur, District Hamirpur 177 001 (H.P.).
6. The candidates, who applied previously (advertisement No. 2/2019) in the month of March, 2019 except the post of Dean, need not to apply again, they are entertained as candidates on the previous advertisement. However, any additional information may be sent (if any)

Dt. 17.07.2019



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Advertisement No. : 03/2019

Applications on prescribed format, in sealed covers are invited from the eligible candidates to fill up the vacant posts on contract/daily wages basis in the H.P. Technical University, Hamirpur. The candidate shall apply on the prescribed format along with requisite fee to the Registrar, Himachal Pradesh Technical University, Gandhi Chowk, Hamirpur-177001 latest **19.08.2019** upto 5.00 P.M. The candidates residing in Lahul & Spiti Distt., Pangi and Bharmour Sub-Divisions of Chamba Distt. and Dodra Kwar, Sub-Division of Shimla Distt. of H.P., the last date for receipt of application is **26.08.2019** upto 5.00 p.m.:-

SN	Name of Post & Pay Scale	Pay Band	No. of Posts **	Mode of recruitment
1	Steno Typist	5910-20200 + 2000 GP	02 (1-PH, 1-UR)	Contract basis
2	Driver	5910-20200 + 2000 GP	01 (UR)	Daily wage
3.	Guest Faculty	Rs. 1000/- per lecture, maximum 25000/- p.m.	16	Purely on temporary basis/ Stop Gap arrangement
4.	Senior Retired Professor/ Associate Professor / Assistant Professor (purely on temporary basis)	Rs. 25000/- per month	-----	(on yearly basis purely on temporary basis)
5.	Assistant Librarian	Rs. 15000/- per month	01	(on yearly basis purely on temporary basis)

***No. of the posts may vary and University has reserve the right to fill or not to fill the mentioned posts without assigning any reason.*

*****Note :** - The candidates, who applied previously in the month of March, 2019 as per advertisement no. 2/2019 need not to apply again except Guest faculty However, any additional information may be sent (if any)

SN	Name of Post & Pay Scale	Qualifications
1.	Steno Typist Pay Scale Rs. 5910-20200 + 2000 GP	<p>Essential qualifications :</p> <ul style="list-style-type: none"> i. Graduate in any discipline from a recognized University or institution; and ii. Must possess the following speed in short hand and typewriting on Computers in both languages i.e. English and Hindi at the time of initial appointment : <p>Speed in shorthand : English : 60 WPM; Hindi : 60 WPM;</p> <p>Speed in typewriting on Computers: English : 25 WPM; Hindi : 25 WPM;</p> <p>Provided that at the time of initial recruitment the candidate shall have to pass shorthand test in either of the language i.e. in Hindi or English at the specified speed;</p> <p>Provided further that the candidates will have to pass typewriting test in both the languages at the time of initial recruitment;</p> <p>Provided further that the incumbent having passed shorthand in one language, at the time of initial recruitment at the specified speed, shall have to pass the shorthand test in second language either in hindi or English, whatsoever, may be, as specified supra within a period of three years from the date of appointment. The appointment letter of such candidate(s) who does not qualify the shorthand test in second language shall contain the specific condition that he shall have to pass the test in shorthand in second language within a period of three years and if he qualifies the test in shorthand test in second language within a period of three years he shall be eligible to draw his annual increment from due dates and the candidate who qualifies the said test after three years shall be eligible to draw his first increment only from the date of qualifying the specified test; and</p> <ul style="list-style-type: none"> iii. Should have the knowledge of computers working; <p>Desirable :</p> <ul style="list-style-type: none"> iv. Knowledge of customs, manner and dialects of H.P. v. Maximum age limit for direct recruitment 45 years.
2.	Driver Pay Scale rs. 5910- 20200 + 2000 GP	<p>Essential Qualification :</p> <ul style="list-style-type: none"> i. Should have passed the Middle Examination or its equivalent from a Board or Institution duly recognized by the Central or State Government; ii. Must possess valid driving license for plying of light vehicles in Hilly terrain; iii. Must possess five years driving experience.



		Desirable : iv. Knowledge of customs, manner and dialects of H.P. v. Maximum age limit for direct recruitment 45 years. vi. Possessing Valid heavy vehicle driving license.	
3.	Guest Faculty : Purely on temporary basis / Stop gap arrangement (Rs. 1000/- per lecture or maximum Rs.25000/- p.m.)/ Maximum Rs. 15000/- pm in case eligible candidate not found		Essential Qualification : As per UGC / AICTE/ H.P. Technical University norms
	Sr. No.	Course	No. of posts
	1	M.Tech.	02
	2.	MCA	02
	3.	MBA	02
	4.	MBA (T& HM)	02
	5.	M.Sc. (Physics)	02
	6.	M.Sc. (Environmental Sciences)	01
	7.	BHMCT	01
	8.	PG diploma in Yoga	02
	9.	PG diploma in Journalism & Mass Communication	02
			Purely on temporary basis / Stop gap arrangement (Rs. 1000/- per lecture or maximum Rs.25000/- p.m.)/ Maximum Rs. 15000/- pm in case eligible candidate not found
4.	Senior Retired Professor/ Associate Professor / Assistant Professor (on yearly basis purely on temporary basis)		Rs. 25000/- per month As per UGC / AICTE/ H.P. Technical University norms
5.	Assistant Librarian (on yearly basis purely on temporary basis)		Rs. 15000/- per month As per UGC / AICTE/ H.P. Technical University norms

Note : Guest Faculty will be recruited on need basis

Dates for Walk -in-Interview for Guest Faculty

Sr. No.	Date		Courses
1.	22.07.2019	10.30 AM	M.Tech (CSE), MCA, Senior Retired Professor/ Associate Professor / Assistant Professor
		2.30 PM	M.Sc. (Env. Science)/ Yoga / Journalism
2.	24.07.2019	10.30 AM	MBA, MBA (T&M), BHMCT
		2.30 PM	M.Sc (Physics), Assistant Librarian

Application fee :-Detail of fee for respective categories is as under:-

Sr. No.	Category	Amount in Rs.
1.	General Category {including General Physically Disabled, i.e. Orthopedically disabled, Deaf & Dumb, Hearing impaired/ W.F.F. of HP/ Ex-Servicemen of HP relieved from Defence Services on their own request before completion of normal tenure, General wards of Ex-SM of H.P., i.e. Dependent sons, daughters and wives of Ex-SM of H.P. and candidates of other states (including reserved category candidates of other states)}	500/-
2.	S.C. of H.P. /S.T. of H.P. /O.B.C./BPL of H.P. (including S.C. /S.T. /O.B.C. Ex-Servicemen of H.P. relieved from Defence Services on their own requests before completion of normal tenure and SC/ ST/ OBC wards of Ex-SM of H.P., i.e. Dependent sons, daughters and wives of Ex-SM).	250/-
3.	Ex-Servicemen of H.P. (Ex-Servicemen, who are relieved from Defence Services after completion of normal tenure)/ Blind/ Visually Impaired of H.P.	No Fee

Note : The demand draft in favour of the Finance Officer, Himachal Pradesh Technical University, Hamirpur at State Bank of India, Hamirpur (HP)





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APPLICATION FORM

(Note: Please go through instructions given in the website www.himtu.ac.in carefully before filling-up the Application Form

Advt. NoDated.....

Post applied for.....

IPO/D.D.NodatedRs.

Affix here a
Recent Passport
size
Photograph

SECTION – A: GENERAL

1. Name in full (In Block Letters) Dr./Mr./Mrs/Ms.....
2. Date of Birth (in words).....
3. Father's/Spouse Name.....
4. Mailing Address
.....
.....
Pin Code

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Tel. No (with STD code).....Mobile.....E-mail ID.....
5. Permanent Address.....
.....
.....
Pin Code

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6. Marital Status.....
7. Nationality.....
8. State of Domicile
9. Category: SC/ST/OBC/General.....
10. Religion: Hindu/Muslim/Sikh/Christian/Neo/Buddhist/Zoroastrian/Others.....
11. Present Employer.....

SECTION B:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATION ACTIVITIES

12. EDUCATIONAL QUALIFICATIONS (Starting with highest degree obtained):

Sr. No.	Examination/Degree	Name of Board/ College/University	Percentage of Marks/Final Grade	Subject(s)	Year of Passing/Award

(Please attach photocopies in support)

13. Details of Employment Experience: (In chronological order starting with the most recent) (Attach separate sheet if necessary)

Sr. No.	Employer	Post held	Regular/ Contract/ Adhoc	Pay Scale/Pay band with GP	Basic Pay	Period of Employment	
						From	To

Important/unique contribution (s) at work, if any

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14. List of Enclosures:

- (a) Copies of Mark-sheets & certificate of educational Qualification etc.
- (b) Copies of certificate of Teaching & Research experience.
- (c) Copies of other relevant certificate & documents
- (d) Copies of Experience Certificates

15. **DECLARATION TO BE SIGNED BY THE CANDIDATE**

I hereby declare that the information given by me in the application is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed or distorted. If at any time, I am found to have concealed/distorted any information or given any false statement, my application/appointment shall liable to be summarily rejected/terminated without notice or compensation.

Date: _____

Place: _____

(Signature of the Applicant)

Note : Unsigned application is liable to rejection.

[Handwritten Signature] 2

16. Forwarding letter from present employer of the applicant (in case of in-service candidates, the application must be endorsed/forwarded by the Head of the Department/Employer. However an advance copy may be sent directly to the Registrar, H.P. Technical University, Hamirpur)

Forwarded with the remarks that Mr./Ms. _____ is working in this organization in the capacity as _____ from to _____ and the institution/organization has no objection to the candidature of the applicant being considered for the post applied for as above. It is certified that no disciplinary/vigilance case is contemplated or is pending against the said applicant.

Place: _____

Date: _____

Fax: _____

E-mail: _____

Signature of Head of the Institution

Name :

Designation :

