(2064)

14839

MCA 1st Semester Examination

Fundamentals of Management (N.S.)

MCA-103

Time : 3 Hours   **Max. Marks : 60**

The candidates shall limit their answers precisely within the answer-book (40 pages) issued to them and no supplementary/continuation sheet will be issued.

Note : Candidates are required to attempt five questions in all selecting one question from each of the sections A, B, C & D of the question paper and all the sub-parts of the questions in Section E.

SECTION - A

1. What are different approaches to organisation structure? What are the factors affecting selection of organisation structure?
(6+6=12)

OR

What is the concept of MBO? Describe its process. (4+8=12)

SECTION - B

2. What are the steps involved in decision making process? Describe its limitations.   (8+4=12)

OR

What is corporate strategy? How it can be developed?
(4+8=12)

SECTION - C

3. Write an essay on trends and challenges before personnel management in the context of today's changing environment.
(12)

OR

Explain the characteristics of manpower planning. What are the guidelines for making manpower planning effective?

(6+6=12)

SECTION - D

4. How selection differs from recruitment? Explain the steps involved in the selection process. (4+8=12)

OR

What are the objective of performance appraisal? Explain modern methods of performance appraisal. (4+8=12)

SECTION - E

5. Answer the following questions in not more than twenty words:

(a) What is informal organisation?

(b) What is specialisation?

(c) Define span of management.

(d) What are the four advantages of group decision marking?

(e) Define human relations.

(f) What are probabilistic models?

(g) Name the operative functions of personnel management.

(h) What is Job Description?

(i) What is 'Line' and 'Staff'?

(j) What is the purpose of 'Exit Interview'?

(k) Name three methods of 'On the Job Training.'

(l) Name the various forms of workers participation in management. (1×12=12)