

[Total No. of Questions - 9] [Total No. of Printed Pages - 3]
(2123)

1305

B. Tech 1st Semester Examination

Communicative-Professional Skills in English (N.S.)

HS-102

Time : 3 Hours

Max. Marks : 100

The candidates shall limit their answers precisely within the answer-book (40 pages) issued to them and no supplementary/continuation sheet will be issued.

Note : Attempt five questions in all by selecting one question from each section. Section E is compulsory.

SECTION - A

1. Define communication and also throw detailed light on the channels of communication. (20)
2. "Eye-contact with the audience does not mean to look at audience, but to make the communication more meaningful." Explain with examples. (20)

SECTION - B

3. Define precis. What are the general rules and characteristics for writing a good precis? (20)
4. Define reading, by throwing light on the outcomes of reading? How do you know from the outcomes that you are following the right approach to reading? (20)

SECTION - C

5. What is effective listening? Throw light on the physical, psychological and linguistic barriers to listening. (20)

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6. Comment on the characteristics of good note-making. (20)

SECTION - D

7. What are the characteristics of an effective business writing? (20)
8. Write an application for the post of sales engineer, giving your resume to Branch Manager, Bharat Electronics, Pune. (20)

SECTION - E

9. (a) Provide one word substitutes.
- (i) A cure for all diseases
 - (ii) Incapable of being seen (2)
- (b) Change the voice.
- (i) Shut the door.
 - (ii) Please, take your seat. (2)
- (c) Change the narration.
- (i) Ram said, "I believe in God".
 - (ii) I said, "I am tired and hungry". (2)
- (d) Give antonyms of:
- (i) ascend
 - (ii) Top (2)
- (e) Give synonyms of:
- (i) Admonish
 - (ii) Yearn (2)

- (f) Fill in the blanks with modals like, should could, must, will and may.
- (i) _____ you help me.
 - (ii) _____ you achieve success!
 - (iii) You _____ return back.
 - (iv) I _____ kill you.
 - (v) She _____ take medicine. **(5)**
- (g) Fill in the blanks with prepositions and articles:
- (i) My brother is _____ S.P. and my father is _____ DSP.
 - (ii) I agree _____ you _____ this point.
 - (iii) He will come back after _____ year. **(5)**