



Himachal Pradesh Technical University

(A State Government University)

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INVITATION LETTER

Package Code: TEQIP-III/HP/hruh/5

Current Date: 05-Mar-2019

Package Name: HPTU/TEQIP Cell/Office Equipments

Method: Shopping Goods

Sub: INVITATION LETTER FOR Equipments.

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

| Sr. No | Item Name | Quantity | Place of Delivery | Installation Requirement (if any) |
|--------|------------------|----------|---------------------------------------|-----------------------------------|
| 1 | Desktop Computer | 7 | HPTU Hamirpur Himachal Pradesh 177001 | yes |
| 2 | Projector | 1 | HPTU Hamirpur 177001 | yes |
| 3 | Wi Fi N Router | 5 | HPTU Hamirpur Himachal Pradesh 177001 | yes |
| 4 | Laptop | 7 | HPTU Hamirpur Himachal Pradesh 177001 | yes |
| 5 | Printer | 7 | HPTU Hamirpur Himachal Pradesh 177001 | yes |
| 6 | Fax Machine | 1 | HPTU Hamirpur Himachal Pradesh 177001 | yes |

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme [TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. Quotation

- 3.1 The contract shall be for the full quantity as described above.
- 3.2 Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
- 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit Price.
- 3.4 Applicable taxes shall be quoted separately for all items.
- 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- 3.6 The Prices should be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

5. Quotation shall remain valid for a period not less than 90days after the last date of quotation submission.

6. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be Substantially responsive i.e. which

6.1 are properly signed; and

6.2 Confirm to the terms and conditions, and specifications.

7. The Quotations would be evaluated for all items together.

8. Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of Contract.

8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.

9. Payment shall be made in Indian Rupees as follows:

Delivery and Installation - 100% of total cost

10. Liquidated Damages will be applied as per the below:

Liquidated Damages Per Day Min % : 0.01

Liquidated Damages Max % : 10

11. All supplied items are under warranty of 12 months from the date of successful acceptance of items and AMC/Others is .
12. You are requested to provide your offer latest by **14:00** hours on **20-Mar-2019**.
13. Detailed specifications of the items are at Annexure I.
14. Training Clause (if any) **yes**
15. Testing/Installation Clause (if any) **yes**
16. EMD Rs. 25000/- in shape of DD in favour of The Finance officer HPTU Hamirpur Himachal Pradesh 177001
17. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
18. Sealed quotation to be submitted/ delivered at the address mentioned below, **TEQIP Coordinator Himachal Pradesh Technical University, Gandhi Chowk Hamirpur Himachal Pradesh 177001**
19. We look forward to receiving your quotation and thank you for your interest in this project.

(Authorized Signatory)
TEQIP Coordinator
HPTU Hamirpur (H.P)

Annexure I

| Sr. No | Item Name | Specifications |
|---------------|------------------|---|
| 1 | Desktop Computer | 8th Generation Intel(R) Core(TM) i7-8700 Processor (12MB Cache, up to 4.6 GHz) 1TB 7200 RPM SATA 6Gb/s (64MB Cache), 8GB DDR4 2666MHz Operating system: Windows 10 Single Language I/O ports: Full Size - US English Pointing device: Optical Mouse with Scroll Button Monitor:19 inches wide LCD monitor . |
| 2 | Projector | Display Type DLP, Light Output: 3800 Lumens, Warranty:2 Year(s),Features: HDMI Input, LAN, USB, Audio: Mono, Life of Lamp - Full Usage: 3000 Hours, Life of Lamp - Eco Usage:5000 Hours, Screen Coverage:0.78 to 7.81 Inches, Contrast Ratio: 10000:1, Throw Ratio:1.6 to 1.92, Aspect Ratio:4:3 Resolution: XGA (1024x768), Audio Output:10 Watts |
| 3 | Wi Fi N Router | Wireless N 300 Four 10/100 LAN ports 10/100 WAN (Internet) port Standards IEEE 802.11n/g/b IEEE 802.3 IEEE 802.3u IEEE 802.3x Antennas 5dBi External Antenna Wireless Security WPA & WPA2 (Wi-Fi Protected Access) Wi-Fi Protected Setup (WPS) - PIN Advanced Features Web setup wizard UPnP support Active firewall - Network Address Translation (NAT) Repeater mode |
| 4 | Laptop | Laptop Specification 8th GEN i7-8550U Win 10 SL,8 GB RAM DDR IV Expandable to 32 GB, 2 TB+128 GB SSD HDD, AMD Radeon 4GB GDDR5 Graphics Card, Microsoft Office Student 2016,15.6 FHD AntiGlare Display, Backlit Keyboard |
| 5 | Printer | Printing Method Monochrome Laser Beam Printing Print Speed (A4) 23ppm Print Resolution 600 x 600dpi Print Quality with Image Refinement Technology 1,200 x 1,200dpi (equivalent) Warm-Up Time (From Power On) 13.5secs. or less First Print Out Time (FPOT) A4 Approx. 6.0secs. Recovery Time (From Sleep Mode) 2.0secs. Copy Speed (A4) 23ppm Copy Resolution 600 x 600dpi First Copy Time (FCOT) A4 Approx. 9.0secs. Maximum Number of Copies Up to 999 copies Paper Input Standard Cassette 250 sheets Multi-Purpose Tray 1 sheet Paper Output (Based on 68g/m2) 100 sheets (face down) Paper Size Standard Cassette A4, B5, A5, Legal, Letter, Statement, Executive, Government Letter, Government Legal, Foolscap, Indian Legal Custom (Min. 76.2 x 210mm to Max. 216 x 356mm) Multi-Purpose Tray A4, B5, A5, Legal, Letter, Statement, Executive, Government Letter, Government Legal, Foolscap, Indian Legal Custom (Min. 76.2 x 127mm to Max. 216 x 356mm) Paper Weight Standard Cassette 60 to 163g/m2 Multi-Purpose Tray 60 to 163g/m2 Paper Type Plain, Heavy, Recycled, Color, Bond, Label, Index Card, Envelope CONNECTIVITY & SOFTWARE Standard Interface Wired High-Speed USB 2.0 10 / 100 Base-T Ethernet Wireless Wi-Fi 802.11b/g/n (Infrastructure mode, WPS Easy Setup, Direct Connection) Network Interface Print Device Memory 512MB |
| 6 | Fax Machine | Compatibility ITU-T G3 Paper Handling A4 Scanning Width 208 mm Resolution Standard/fine/super fine/photo Halftone 64 levels Modem Speed 9.6 kbps Transmission Speed Approx. 12 sec/page Compression System MH, MR,MMR Document Memory Max. 28 pages Print Method Thermal transfer on plain paper Automatic Document feeder Max.10 sheets |

FORMAT FOR QUOTATION SUBMISSION
(In letterhead of the supplier with seal)

Date: _____

To: _____

| Sl. No. | Description of goods \ (with full Specifications) | Qty. | Unit | Quoted Unit rate in Rs. (Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments) | Total Price (A) | Sales tax and other taxes payable | |
|-------------------|---|------|------|--|--------------------|-----------------------------------|----------------|
| | | | | | | In % | In figures (B) |
| | | | | | | | |
| Total Cost | | | | | | | |

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No. _____

