



Himachal Pradesh Technical University

(A State Government University)

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INVITATION LETTER

Package Code: TEQIP-III/HP/hruh/7

Current Date: 06-Mar-2019

Package Name: HPTU/TEQIP Cell/Photo Copier Machine

Method: Shopping Goods

Sub: INVITATION LETTER FOR PHOTO COPIER MACHINE.

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Item Name	Quantity	Place of Delivery	Installation Requirement (if any)
1	Photo State Machine	1	Himachal Pradesh Technical University (HPTU), Hamirpur, Himachal Pradesh-177001	yes

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme [TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. **Quotation**

- 3.1 The contract shall be for the full quantity as described above.
- 3.2 Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
- 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit Price.
- 3.4 Applicable taxes shall be quoted separately for all items.
- 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- 3.6 The Prices should be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than 180 days after the last date of quotation submission.
6. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be Substantially responsive i.e. which
 - 6.1 are properly signed; and
 - 6.2 Confirm to the terms and conditions, and specifications.
7. The Quotations would be evaluated for all items together.
8. Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
 - 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of Contract.
 - 8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.
9. Payment shall be made in Indian Rupees as follows:

Delivery and Installation - 100% of total cost
10. Liquidated Damages will be applied as per the below:

Liquidated Damages Per Day Min % : 0.01

Liquidated Damages Max % : 10
11. All supplied items are under warranty of 12 months from the date of successful acceptance of items and AMC/Others is .
12. You are requested to provide your offer latest by **14:00** hours on **20-Mar-2019**.
13. Detailed specifications of the items are at Annexure I.
14. Training Clause (if any) **yes**
15. Testing/Installation Clause (if any) **yes**
16. Performance Security shall be applicable: %
17. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.

18. Sealed quotation to be submitted/ delivered at the address mentioned below, **TEQIP
Coordinator Himachal Pradesh Technical University, Gandhi Chowk Hamirpur
Himachal Pradesh 177001**

19. We look forward to receiving your quotation and thank you for your interest in this project.

Sd/-

(Authorized Signatory)

TEQIP Coordinator

HPTU Hamirpur (H.P)

Annexure I

Sr. No	Item Name	Specifications
1	Photo State Machine	<p>Photo copier Machine Main Function Copy, Print, Scan, Fax (Optional) Writing Method Semiconductor Laser CPU T1024 (Dual Core) 1.0 GHz Memory Standard 2GB (Max. 2GB) SSD/HDD Capacity 8GB / 320GB (Standard) Warm Up Time 18 seconds Paper Capacity, Standard 2 x 500 sheets (Cassette) + 100 sheets (MPT) Paper Capacity, Maximum 4,100 sheets (Main Unit + PF-810 + MPT) Paper Size, Cassette Min. A5R - Max. A3 (Ledger) Paper Size, MPT Min. A6R - Max. A3 (Ledger) Paper Weight, Cassette 60 - 163 g/m² Paper Weight, MPT 45 - 256 g/m² Duplex Printing Paper size: A5R - A3; Paper weight: 60 - 163 g/m² Output Capacity 250 sheets + 50 sheets (with Inner Job Separator) face-down Control Panel 9-inch Color Touch LCD Panel Dimension (W x D x H) (Main Unit) 594mm x 696mm x 683mm Weight (Main Unit) Approx. 59 kg Power Consumption (Standard configuration), Copy/Print Mode 600W or less Power Consumption (Standard configuration), Stand-by Mode 100W or less Power Consumption (Standard configuration), Energy Saver 1.0W or less Noise (ISO7779/ ISO9296), Copy/Print Mode 67.0dB(A) Noise (ISO7779/ ISO9296), Stand-by Mode 43dB(A) Print Functions Print Speed (A4) Simplex (Mono) 40 ppm Resolution 9,600 Equivalent x 600 dpi; 1,200 x 1,200 dpi PDL PRESCRIBE, PCL6 (PCL-5e, PCL-XL), KPDL3 (PostScript 3 compatible), XPS, OpenXPS, PDF Direct Print, PPML First Print Out Time 4.2 seconds Supported Protocol NetBEUI, FTP, Port 9100, LPR, IPP, IPP over SSL, WSD Print Operating System Supported Windows Server 2008, Windows Server 2008 R2, Windows Server 2012; Windows 7, Windows 10; Linux Interface USB2.0 High Speed x1; 1000BASE-T/100BASE-TX/10BASE-T; USB Host interface (USB Host) x4; NFC TAG x1 USB Memory Printing Standard USB Memory Printing Format TIFF, JPEG, PDF, XPS Mobile Printing AirPrint, Mopria, KYOCERA Mobile Print Copy Functions Copy Speed (A4) Mono 40 cpm Copy Size Max. A3 (Ledger) - Min. A6R Resolution 600 x 600 dpi First Copy Time (Mono) 3.6 seconds Zoom Ratio, Manual 25% - 400% (1% per Step) Zoom Ratio, Pre-defined 5R5E Multiple Copy 1 - 999 Scan Functions Scanning Speed (A4) 300dpi, DP-7100(Mono/Color), Simplex 80/80 ipm Scanning Speed (A4) 300dpi, DP-7100(Mono/Color), Duplex 48/48 ipm Scanning Speed (A4) 300dpi Dual Scan, DP-7110(Mono/Color), Simplex 80/80 ipm Scanning Speed (A4) 300dpi Dual Scan, DP-7110(Mono/Color), Duplex 160/160 ipm Scanning Speed (A4) 300dpi, DP-7120(Mono/Color), Simplex 48/48 ipm Scanning Speed (A4) 300dpi, DP-7200(Mono/Color), Duplex 15/15 ipm Color Selection Auto Color (Color/Gray); Auto Color (Color/B&W); Full Color; Grayscale; Black & White Resolution 600dpi, 400dpi, 300dpi, 200dpi, 200x100dpi, 200x400dpi File Format TIFF, JPEG, XPS, OpenXPS, PDF (MMR/JPG/High-compression PDF), PDF/A, Searchable PDF (Optional) Image Type Mode Text, Photo, Text + Photo Transmission Type Scan to SMB; Scan to E-mail; Scan to FTP or FTP over SSL; Scan to USB; TWAIN Scan; WSD Scan Address Storage 2,000 addresses (Common address list), 500 groups (Group address list)</p>

FORMAT FOR QUOTATION SUBMISSION
(In letterhead of the supplier with seal)

Date: _____

To: _____

Sl. No.	Description of goods \ (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No. _____