

Minutes of 24<sup>th</sup> Meeting of Board of Governors held on August 14<sup>th</sup>, 2020 at 1.00 P.M. in Conference Room, Armsdale Building, H.P. Secretariat, Shimla (H.P.) under the Chairmanship of Prof. (Dr.) S.P. Bansal, Vice Chancellor, Himachal Pradesh Technical University, Hamirpur.

**Members present:-**

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| 1.  | Shri K.K. Pant, I.A.S<br>Principal Secretary (Technical Education)<br>to the Government of Himachal Pradesh<br>Shimla (H.P.)   | Member           |
| 2.  | Sh. Narender Thakur,<br>Hon'ble M.L.A.,<br>Hamirpur Constituency, Hamirpur (H.P.)  | Member           |
| 3.  | Sh. Arun Kumar,<br>Hon'ble Member of Legislative Assembly,<br>Nagrota Constituency, Distt. Kangra (H.P.)   | Member           |
| 4.  | Prof. Pawan Garg,<br>Department of Management Studies,<br>Himachal Pradesh University, Shimla-5  | Member           |
| 5.  | Shri Rajender Guleria (Director),<br>Enviro Enterprises, Plot No.-18C,<br>Industrial Area Lodhimajra, Nalagarh,<br>Distt. Solan (HP)- 174103 H.P. Former Chairman,<br>CII Himachal Chapter | Member           |
| 6.  | Shri Ashwani Kaushal.(MD),<br>Basdehra Mehatpur, Distt. Una (HP)<br>Member Industrial Area Development Authority<br>(IADA), Baddi, Distt. Solan (H.P.)                                     | Member           |
| 7.  | Shri Shubh Karan Singh, H.A.S.,<br>Director Technical Education<br>Vocational & Indl. Training,<br>H.P., Sundernagar, Mandi (H.P.)   | Member           |
| 8.  | Prof. Kulbhushan Chandel<br>Dean (Planning & Development)<br>H.P. Technical University,<br>Hamirpur (H.P.)   | Member           |
| 9.  | Dr. Dharendra Sharma,<br>Dean (Engg.)<br>H.P. Technical University<br>Hamirpur (H.P.)  | Special Invitee  |
| 10. | Shri Rakesh Kumar Sharma, H.A.S.<br>Registrar,<br>H.P. Technical University,<br>Hamirpur (H.P.)  | Member Secretary |

Following members could not attend the meeting due to their prior commitments and unavoidable reasons:-

1. Prof. Dinesh Aggarwal, Vice Chancellor, YMCA, Haryana State Technical University, Haryana
2. Prof. S.S. Pattnaik, Director, National Institute of Technical Teachers Training & Research, Sector 26, Chandigarh-19.
3. The Vice Chancellor, CSK H.P. Krishi Vishwavidyalaya, Palampur, Distt. Kangra (HP)
4. The Director, National Institute of Technology, Hamirpur

**Item No. 24.1**

**Opening Remarks by the Chairman**

At the outset, the Chairperson, Board of Governors of Himachal Pradesh Technical University welcomed all the members present in the meeting and thanked them for sparing their valuable time to attend the meeting and for their cooperation from time to time.

The Chairman apprised all the members that the University has taken various steps such as adoption of villages, planting of one tree by one student and signing of Memorandum of Understanding with Industries through the institutions affiliated to Himachal Pradesh Technical University.

The Chairman also apprised the members that the Hon'ble Governor of Himachal Pradesh has given appreciation letter to the Vice-Chancellor, Himachal Pradesh Technical University for creating best infrastructure and to deal with pandemic situation very nicely. All the members appreciated the steps taken by the University during the critical situation of COVID-19.

The Chairman also apprised the members that the Himachal Pradesh Technical University has successfully established an ERP System, e-Library, e-Data Centre in the new Campus of the University at Daruhi, Tehsil & District Hamirpur (H.P.). He also apprised that despite the pandemic, the Himachal Pradesh Technical University has completed the syllabus through e-learning system and the Himachal Pradesh Technical University has become the first University in the country to announce the result of B.Tech. final year inspite of critical situation.

Thereafter, the Chairperson asked Shri Rakesh Kumar Sharma, H.A.S. Registrar-cum-Member Secretary to take up the agenda items and accordingly the following agenda was taken up for discussion and decisions taken thereof:-




**Item No. 24.2 Confirmation of the Minutes of 23<sup>rd</sup> Meeting of the Board of Governors of Himachal Pradesh Technical University held on 11.02.2020**

**Decision taken:** As no comments were received on the minutes of 23<sup>rd</sup> Meeting of Board of Governors circulated by the Member Secretary-cum-Registrar, Board of Governors, H.P. Technical University, Hamirpur vide letter No.HimTU-1(GA)C-3/2011-2319-2332 dated 25.02.2020, therefore, the minutes were confirmed.

**Item No. 24.3 To note action taken on the Minutes of 23<sup>rd</sup> Meeting of the Board of Governors held on 11<sup>th</sup> February, 2020**

**Decision taken:** All the present Members of the Board of Governors noted and satisfied over the action taken report (ATR) on the decisions taken in the 23<sup>rd</sup> Meeting of the Board of Governors.

During the discussions, Shri Rajender Guleria, Member of the Board of Governors stressed the need to provide quality skill oriented education and well as good communication skill to the students so that the students while seeking job may not face any problem in getting good employment opportunities in the Industry. After thorough discussions, the Board of Governors approved to constitute a committee consisting of the following:-

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|---|------------------|
| 1. Prof. Kulbhushan Chandel, Dean Academic, H.P. Technical University, Hamirpur (H.P.)  | Chairman         |
| 2. Prof. Pawan Garg, Department of Management Studies, Himachal Pradesh University, Shimla-5 and Member of BoG of H.P. Technical Education  | Member           |
| 3. Shri Rajender Guleria Member of BoG of H.P. Technical University and Director Enviro Enterprises, Plot No.-18C, Industrial Area Lodhimajra, Nalagarh, Distt. Solan (HP)-174103 H..P. Former Chairman, CII Himachal Chapter | Member           |
| 4. Shri Ashwani Kaushal, (MD), Member of BOG and MD Basdehra Mehatpur, Distt. Una (HP) Member Industrial Area Development Authority (IADA), Baddi, Distt. Solan (H.P.)  | Member           |
| 5. Dean (SW&AA), H.P. Technical University, Hamirpur (H.P.)   | Member           |
| 6. Dean (Engineering), H.P. Technical University, Hamirpur (H.P.)   | Member Secretary |

The above committee will study the models of other institutions for skill development and develop collaborations with industry and skill institutes for providing, upgrading and promoting skill and technical education for better placement of the students in the Industry.

**Item No. 24.4**      **Ratification of contract agreement extended by the University in favour of M/s Mebric Security, Housing Board Colony, Hamirpur (H.P.) for providing security services in the HPTU Campus, its buildings and Offices at Hamirpur, Baru and other sites**

**Decision taken:**      The Board of Governors ratified the contract further extended by the University vide letter No. HimTu-2(Estt)I-4/2011-Vol-II-5045 dated 12.06.2020 in favour of M/s Mebric Security, Housing Board Colony, Hamirpur for providing security services in Himachal Pradesh Technical University for the period from 01.04.2019 to 31.03.2021 on the existing terms and conditions.

**Item No. 24.5**      **Ratification of regularization of 7 Nos. of contractual employees of Himachal Pradesh Technical University on satisfactory completion of three years contractual services**

**Decision taken:**      The Board of Governors ratified the services of 7 Nos. of the contractual employees taken on regular basis by the Himachal Pradesh Technical University on the recommendations of the Screening Committee of Himachal Pradesh Technical University after observing all codal formalities.

**Item No.24.6**      **Ratification of the services of employees engaged on outsource basis in Himachal Pradesh Technical University**

**Decision taken:**      The Board of Governors ratified the engagement of Smt. Raman Lata D/o Shri Saran Singh Randhawa resident of Village Rakkar, P.O. Putrial, Tehsil Nadaun, District Hamirpur (H.P.) as Library Assistant on outsource basis in Himachal Pradesh Technical University Campus at Hamirpur on the consolidated salary as applicable per month as per Government norms.



The Board of Governors also ratified the engagement of Shri Ashish Rana S/o Shri Desh Raj Rana, resident of Village Anu Kalan, Near PWD Colony, Tehsil & District Hamirpur (H.P.) as Mali on outsource basis through outsource agency i.e. M/s Mebric Security Services, Housing Board Colony, Hamirpur against the post created and allowed to fill by the Government of Himachal Pradesh vide Notification No. EDN(TE)A(1)21-2018 dated 4<sup>th</sup> December, 2018 on the consolidated salary as applicable per month as per Government norms.

**Item No. 24.7**      **Ratification of agenda items approved by the Members of the Board of Governors of Himachal Pradesh Technical University by circulation**

**Decision taken:**      The Board of Governors approved and ratified the agenda items approved by more than one third members of the Board of Governors of H.P. Technical University by circulation and notified by the University vide Notification No.HimTu-2(GA)C-3/2011-3538-40 dated 20.03.2020 and Office order No. HimTU-1(GA)C-3/2011-4655 dated 01.06.2020.



Item No. 24.8

**Approval of panel of names to be nominated as Member (s) for the Selection Committee of Himachal Pradesh under sub-section (I)(ii) and (J)(ii) of Section 21 of First Statutes of Himachal Pradesh Technical University for recruitment of Group A,B,C and D in H.P. Technical University**

**Decision taken:**

The Board of Governors in addition to earlier approved three members as mentioned above, also approved 2 No. additional members for composition of Selection Committee (s) of Himachal Pradesh Technical University under section (I)(ii) and (J)(ii) of Section 21 of First Statutes of Himachal Pradesh Technical University for recruitment of Group A,B,C and D in Himachal Pradesh Technical University as under:-

1. Prof. Shashi Kant, Department of Journalism, Himachal Pradesh University, Shimla (H.P.)
2. Prof. Mohinder Singh, Dean, HPKV Business School, Central University, Dharamshala (H.P.).

The Board of Governors allowed the University to invite any one nominated member out of five nominated members for attending the meeting of the Selection Committee as per their availability.

Item No. 24.9

**Approval for hiring 10 Nos. of sanitation worker for the new campus of Himachal Pradesh Technical University, Hamirpur at Daruhi, Tehsil & District Hamirpur (H.P.) from the existing agency i.e. M/s R.K. Unemployed Welfare Society, Village Gauta, P.O. Ukhali, Tehsil & District Hamirpur (H.P.)**

**Decision taken:**

The Board of Governors approved to hire 10 Nos. persons (7 for cleanliness and 3 for sanitation work) for new campus at Daruhi on outsource and need basis from already approved agency i.e. M/s R.K. Unemployed Welfare Society, Village Gauta, P.O. Ukhali, Tehsil & District Hamirpur and allowed the University to extend the period of contract agreement upto 31<sup>st</sup> March, 2021 on the existing terms and conditions.

Item No. 24.10

**Approval for hiring 12 Nos. of security guards from existing service provider/contractor instead of H.P. Ex-servicemen Corporation, Hamirpur (A Government Undertaking) for the newly constructed Campus of H.P. Technical University, Hamirpur (H.P.) at Daruhi, Tehsil & District Hamirpur (H.P.)**

**Decision taken:**

The Board of Governors reconsidered the decision taken earlier in its meeting held on 11<sup>th</sup> February, 2020 and after detailed discussions, allowed the University to hire the services of 12 security personnel for the newly constructed Campus of H.P. Technical University, Hamirpur (H.P.) at Daruhi, Tehsil & District Hamirpur (H.P.) on outsource and need basis from the already approved and existing service provider/contractor instead of H.P. Ex-servicemen Corporation, Hamirpur (A Government Undertaking) in the best interest of the University in addition to the existing 11 security personnel already engaged on outsource basis at Old SDM Building (Temporary Administrative Wing), Government Polytechnic Baru (Examination Wing), Vice Chancellor's residence and Government Senior Secondary (Boys) School, Hamirpur (Temporary Academic Wing) for round the

clock security of the equipments, records and buildings.

Item No. 24.11

**Approval for appointment of Assistant Coordinator and Assistant Public Relation Officer in Himachal Pradesh Technical University under section 17(h) of the Himachal Pradesh Technical University Act, 2014**

The sealed envelopes containing the recommendations of the Selection Committees of Himachal Pradesh Technical University for filling up the vacant sanctioned post of Assistant Coordinator and Assistant Public Relation Officer were opened in the presence of the Members of the Board.

**Decision taken:**

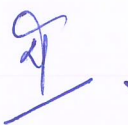
The Board of Governors considered and approved the recommendations of the Selection Committee alongwith other sub-committees recommendations.

The Board of Governors also allowed to adopt the recruitment and promotion rules of H.P. Government with minor amendments (copy placed as **Annexure-XIX**) followed by the University for filling up the post of Assistant Public Relation Officer.

The Board of Governors after detailed deliberations allowed the Registrar, Himachal Pradesh Technical University, Hamirpur (H.P.) to issue the appointment letters to the candidate (s) recommended by the Selection Committee in order of merit for the appointment against 1 No. post of Assistant Coordinator in the pay scale of Rs. Rs.10300-34800+5000 GP and 1 No. post of Assistant Public Relation Officer in the pay scale of Rs.10300-34800+4200 GP in the University.

Item No. 24.12

**Approval for appointment of Additional Controller of Examination on secondment basis in Himachal Pradesh Technical University under section 17(h) of the Himachal Pradesh Technical University Act, 2014**

 The sealed envelope containing the recommendations of the Selection Committee alongwith other sub-committee(s) of Himachal Pradesh Technical University for filling up one vacant sanctioned post of Additional Controller of Examination on secondment basis in Himachal Pradesh Technical University was opened in the presence of the Members of the Board.

**Decision taken:**

The Board of Governors considered and approved the recommendations of the scrutiny committee (minutes placed as **Annexure-XX**,) as well as the Selection Committee.

The Board of Governors after detailed deliberations allowed the Registrar, H.P. Technical University to issue the appointment letter to the candidate (s) recommended by the Selection Committee in order of merit for the appointment against 1 No. post of Additional Controller of Examination on secondment basis for a period of one year, which is extendable for three years. The Board of Governors also relaxed the secondment norms and further approved that the candidate for appointment as Additional Controller of Examination on secondment basis in the University be granted/given his own existing pay scale and grade pay as he is drawing in his parent department and no other financial benefit will be given to him by the University at any stage.



**Item No. 24.13**      **To consider the recommendations of 25<sup>th</sup> Meeting of Academic Council held on 3<sup>rd</sup> July, 2020 at Himachal Pradesh Technical University, Hamirpur (H.P.)**

**Decision taken**      The Board of Governors considered, confirmed and approved the minutes of meeting of 25<sup>th</sup> Meeting of Academic Council of Himachal Pradesh Technical University held on 3<sup>rd</sup> August, 2020 at H.P. Technical University, Hamirpur (H.P.). The matter regarding outsourcing of staff was considered and approved as per the decisions of the Finance Committee of Himachal Pradesh Technical University taken in its 19<sup>th</sup> Meeting held on 14<sup>th</sup> August, 2020.

**Item No. 24.14**      **Confirmation of the Minutes of 5<sup>th</sup> Meeting of Building and Works Committee of Himachal Pradesh Technical University, Hamirpur held on 4<sup>th</sup> August, 2020 at Hamirpur (H.P.)**

**Decision taken:**      The Board of Governors considered, confirmed and approved the minutes of 5<sup>th</sup> Meeting of Building and Works Committee of Himachal Pradesh Technical University, Hamirpur held on 4<sup>th</sup> August, 2020 under the Chairmanship of Prof. (Dr.) S.P. Bansal, Vice Chancellor, H.P. Technical University at Hamirpur (H.P.).

**Item No. 24.15**      **Confirmation of the minutes of 4<sup>th</sup> Meeting of Governing Body of HPTU Off Campus Business School at Rajiv Gandhi Government Engineering College, Nagrota Bagwan, District Kangra (H.P.) held on 27<sup>th</sup> July, 2020 at HPTU, Hamirpur**

**Decision taken:**      The Board of Governors considered, confirmed and approved the minutes of 4<sup>th</sup> Meeting of Governing Body of HPTU Off Campus Business School at Rajiv Gandhi Government Engineering College, Nagrota Bagwan, District Kangra (H.P.) held on 27<sup>th</sup> July, 2020 under the Chairmanship of Prof. (Dr.), S.P. Bansal, Vice Chancellor, Himachal Pradesh Technical University at Hamirpur (H.P.).

However, during the discussions, the Board of Governors also approved to constitute a committee consisting of following to identify land in and around Nagrota Bagwan, District Kangra (H.P.) and to complete further formalities for transfer of land in the name of Himachal Pradesh Technical University for shifting the HPTU Off Campus and its classes of courses running in the HPTU Off Campus Business School at Rajiv Gandhi Government Engineering College, Nagrota Bagwan, District Kangra (H.P. Campus of the University at Nagrota as insufficiency of land for running the courses in Rajiv Gandhi Government Engineering College, Nagrota Bagwan has been brought to the notice of the members of the Board of Governors:-

1. The Registrar, H.P. Technical University, Hamirpur-Chairman
2. The Dean (Academic), H.P. Technical University, Hamirpur-Member
3. The SDM, Nagrota Bagwan, Distt. Kangra (H.P.)-Member
4. The Finance Officer, H.P. Technical University, Hamirpur-Member
5. The Estate Officer, H.P. Technical University, Hamirpur-Member
6. The Project Officer, H.P. Technical University, Hamirpur-Member  
Secretary

The above committee will submit its detailed report to the Hon'ble Vice-Chancellor, H.P. Technical University, Hamirpur (H.P.) and accordingly the Hon'ble Vice Chancellor is authorized to take further necessary action.

**Item No. 24.16**      **Approval of 200 point roster with inclusion of 10% reservation of Economically Weaker Sections (EWS) prepared by the Committee constituted by the University for making admission in the affiliated institutions and off Campuses for the academic session 2020-21**

**Decision taken:**      During the meeting, the Principal Secretary (Technical Education) to the Government of Himachal Pradesh informed that the matter regarding 200 point roster with inclusion of 10% reservation of Economically Weaker Sections (EWS) is under active consideration at the Government level and 200 point roster will be finalized and conveyed to the University for its implementation well before starting the admission counselling process and the Board of Governors approved the same.

**Item No. 24.17**      **Confirmation of the Minutes of 19<sup>th</sup> Meeting of the Finance Committee of Himachal Pradesh Technical University, Hamirpur (H.P.) held on 14<sup>th</sup> August, 2020 at Shimla (H.P.)**

**Decision taken:**      The Board of Governors considered, confirmed and approved the minutes of 19<sup>th</sup> Meeting of Finance Committee of Himachal Pradesh Technical University held under the Chairmanship of Prof. (Dr.) S.P. Bansal, Hon'ble Vice-Chancellor, H.P. Technical University on 14<sup>th</sup> August, 2020 in Committee Room, Armsdale Building, H.P. Secretariat, Shimla (H.P.).

**Item No. 24.18**      **To consider and approve the establishment of HPTU off-campus at Lahaul Spiti District of Himachal Pradesh for development of tribal areas and tribal communities**

**Decision taken:**      The Board of Governors approved and allowed the University to establish its Off-Campus by starting the course of B.Tech in Computer Science Engineering with an intake of 30 students/seats and Master of Business Administration in Tourism and Hospitality Management with an intake of 30 students/seats at Lahaul Spiti District of Himachal Pradesh from the academic session 2020-21 by charging the fee from the students as has already been approved for the students of the HPTU campus at Hamirpur.

During the meeting, the Principal Secretary (Technical Education) to the Government of Himachal Pradesh emphasized to maintain standard of quality education in the HPTU Off Campus by engaging well qualified Guest Faculty.

After detailed deliberation, the Board of Governors authorized the Hon'ble Vice Chancellor, H.P. Technical University to constitute a committee to decide the modus operandi of the above HPTU Off Campus for the smooth functioning of the HPTU Off Campus and for taking further necessary action at his end.



**Item No. 24.19** To consider and approve one-time reduction of 10% tuition fee for the students of various departments of Himachal Pradesh Technical University Campus at Hamirpur due to COVID-19 pandemic situation


**Decision taken:** The Board of Governors discussed the matter in detail and ultimately approved that only tuition fee will be charged from the students of various departments of Himachal Pradesh Technical University Campus at Hamirpur for the current semester only due to COVID-19 pandemic situation. This will also be applicable for the students of HPTU Off-Campus at Nagrota Bagwan and proposed HPTU Off Campus at Lahaul Spiti District of Himachal Pradesh

**Item No. 24.20** To consider and approve the changes made in the academic plan and examination schedule/system due to COVID-19 pandemic situation

**Decision taken:** The Board of Governors authorized the Hon'ble Vice-Chancellor, Himachal Pradesh Technical University to take decisions to make changes in the academic plan and examination schedule/system depending upon the situation of COVID-19 from time to time.

**Item No. 24.21** To consider and approve the remuneration/honorarium to the experts/resource persons, members of Statutory Bodies and Members nominated by the Hon'ble Vice-Chancellor, Himachal Pradesh Technical University for all online meetings/lectures

**Decision taken:** After thorough discussions, the Board of Governors approved that the remuneration/honorarium to the experts/resource persons, members of Statutory Bodies etc. as already approved for the offline activities may be paid at par to the experts/resource persons, members of Statutory Bodies and Committees for online meetings/expert lectures in HPTU and in TEQIP Project.

 The Board of Governors also allowed the University to pay honorarium/remuneration for the members of Building and Works Committee and Selection Committees at par with Academic Council Meeting on per sitting basis. In addition, the Board of Governors authorized the Vice-Chancellor, H.P. Technical University to meet the actual expenditure on boarding and lodging of all members of all bodies/committees constituted for University purposes.

**Item No. 24.22** Any other item with the permission of the Chair

**Item No 24.22.1** To consider and approve the one-time relaxation for the Inter College Migration (on spot item submitted by Shri Narender Thakur, Hon'ble MLA and Member of the BoG of HPTU)

**Decision taken:** The Board of Governors considered and approved one time relaxation for the Inter College Migration in respect of the students who had applied for inter-college migration before the last date but could not give the second semester regular examination nor the first semester reappear examination due to widespread of COVID-19 with the condition that this may not be made precedent for inter college migration in future.

**Item No. 24.22.2** To consider and approve the matter regarding rules and regulations for the teaching and non-teaching staff to be appointed in the various schools/departments of Himachal Pradesh Technical University Campus at Hamirpur (H.P.) (on spot item submitted by Shri Arun Kumar, Hon'ble MLA and Member of the BoG of HPTU)

**Decision taken:**

The Board of Governors authorized the Vice-Chancellor, Himachal Pradesh Technical University to constitute a committee to frame the detailed eligibility norms and other conditions for recruiting the teaching staff as per the norms of University Grants Commission (UGC) and taking into consideration the rules already adopted by the Himachal Pradesh University, Shimla.

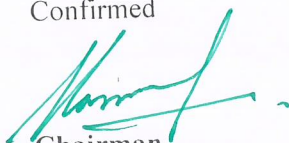
The committee will frame/amend the recruitment and promotion rules of the existing and proposed non teaching positions. The committee may also take into consideration the recruitment and promotion rules of Himachal Pradesh University, Shimla and the Government of Himachal Pradesh.

The meeting ended with a vote of thanks to the Chair.



**Member Secretary  
Board of Governors  
H.P. Technical University  
Hamirpur 177 001 (H.P.)**

Confirmed



**Chairman  
Board of Governors**