



Himachal Pradesh Technical University

(A State Government University)

Gandhi Chowk, Hamirpur, District Hamirpur (H.P.)-177001

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No. HimTU—18thFC/2019- 11895 - 97

Dated 24-10-19

To

1. The Additional Chief Secretary (TE)
To the Government of Himachal Pradesh
Shimla (H.P.)
2. The Principal Secretary (Finance)
To the Government of Himachal Pradesh
Shimla (H.P.)
3. The Director,
Technical Education,
Vocational & Industrial Training,
Himachal Pradesh, Sundernagar.

Subject: **Minutes of 18th Meeting of Finance Committee of Himachal Pradesh Technical University, Hamirpur held on 23rd October, 2019**

Sir,

I have the honour to enclose herewith the minutes of 18th Meeting of the Finance Committee of Himachal Pradesh Technical University, Hamirpur held on 23rd October, 2019 at 11.00 A.M. in the Himachal Pradesh Technical University, Hamirpur for your kind perusal and confirmation please.

Yours faithfully,

**Member Secretary
Finance Committee,
H.P. Technical University,
Gandhi Chowk, Hamirpur**

Encl: As above.

Endst.No. As above. 11898 - 11902

Dated 24-10-19

1. PS to Vice Chancellor, H.P. Technical University, Hamirpur for information of the latter please.
2. The Registrar, H.P. Technical University, Gandhi Chowk, Hamirpur for information and issuing notifications of the decisions taken please.
3. The Deans (Academic, SW&AA and Engg.), H.P. Technical University, Hamirpur for information please.

**Member Secretary
Finance Committee,
H.P. Technical University,
Gandhi Chowk, Hamirpur**

Minutes of 18th Meeting of Finance Committee of Himachal Pradesh Technical University, Hamirpur held on October 23rd, 2019 at 11.00 P.M. in Conference Hall, H.P. Technical University, Hamirpur under the Chairmanship of Prof. (Dr.) S.P. Bansal, Vice Chancellor, Himachal Pradesh Technical University, Hamirpur.

Members present:-

- | | | |
|----|---|---|
| 1. | Shri. Paramjeet Singh,
Deputy Secretary (Technical Education)
to the Government of Himachal Pradesh | Addl.Chief Secretary
(TE) to the Govt. of HP
Nominee |
| 2. | Shri Manoj Sharma,
Under Secretary (Expenditure)
to the Government of Himachal
Shimla (H.P.) | Principal Secretary
(Finance) to the Govt. of
H.P.) Nominee |
| 3. | Shri Shubh Karan Singh, H.A.S.
Director Technical Education,
Vocational & Industrial Training,
Himachal Pradesh, Sundernagar | Member |
| 4. | Shri Rakesh Kumar Sharma, H.A.S.,
Registrar,
H.P. Technical University,
Hamirpur (H.P.) | Member |
| 5. | Dr. Kulbhushan Chandel
Dean (Academic)
H.P. Technical University,
Hamirpur (H.P.) | Special Invitee |
| 6. | Shri Uttam Chand, HPFAS,
Finance Officer,
H.P. Technical University,
Hamirpur (H.P.) | Member Secretary |

At the outset, the Chairperson, Finance Committee of Himachal Pradesh Technical University welcomed all the members present in the meeting and thanked them for sparing their valuable time to attend the meeting. Thereafter, the Chairperson asked Shri Uttam Chand, S.A.S. Finance Officer-cum-Member Secretary to take up the agenda items and accordingly the following agenda was taken up for discussion and decisions taken thereof:-

Item No. 18.1 To confirm the minutes of 17th meeting of the Finance Committee held on 22nd June, 2019

As no comments were received on the minutes of 17th meeting of Finance Committee circulated by the Member Secretary-cum-Finance Officer, Finance Committee, H.P. Technical University, Hamirpur vide letter No. HPTU-17/FC/2019/7286-88 dated 22nd June, 2019, the minutes were confirmed.

Handwritten signature
23.10.19

Item No. 18.2 To place before the Finance Committee the Report about the action taken on the decisions of the 17th Meeting held on 22nd June, 2019

All the present Members of the Finance Committee of Himachal Pradesh Technical University noted and satisfied over the action taken report (ATR) on the decisions taken in the 17th meeting of the Finance Committee held on 22nd June, 2019. It was decided that the case for financial assistance for construction of buildings of the University may be sent again to the Government as already approved under item No. 17.10 of the 17th Finance Committee of this University

Item No. 18.3 Deposit of Right to Information Act Fee

After detailed deliberations, the Finance Committee approved to deposit the fee/charges received on account of Right to Information (RTI) into the Government Treasury under Head of Account "0070-OAS, 60-OS, 800-OR, 11-Receipt Head under RTI Act, 2005 as per the directions conveyed by the Government of Himachal Pradesh vide letter No. Per(AR)B(15)-1/2012 dated 26.08.2019 (placed as **Annexure-18.3A**) to adhere to the provisions of RTI Rules, 2006 so as to avoid misappropriation of RTI receipts.

Item No. 18.4 To adopt the common Recruitment and Promotion Rules for the posts of Clerks

The Finance Committee approved to adopt the Recruitment and Promotion Rules for the posts of Clerks circulated by the Government of Himachal Pradesh vide letter No. PER(AP)-C-A(3)-1/2014 dated 17th November, 2014 (placed as **Annexure-18.4A**) in Himachal Pradesh Technical University. The Finance Committee also approved to make the necessary amendments on account of adoption of the above R&P Rules for the posts of Clerks in the existing Recruitment and Promotion Rules of Clerks of Himachal Pradesh Technical University.

Item No. 18.5 Non-Receipt of different fees by the affiliated Institutions

After detailed discussions, the Finance Committee approved that extra fee/fine as mentioned hereunder be charged from the institutions/student(s) who fail to submit and deposit different fees such as counselling fee, University fee, student registration fee in time or before 15th September of every year in the Himachal Pradesh Technical University:

- (a) From 16th September to 15th October every year 10% of the amount of fee
- (b) From 16th October to 15th November every year 20% of the amount of fee
- (c) From 15th November upto 15th December every year 30% of the amount of fee

Item No. 18.6 To adopt H.P. Government letter No. Fin-1-(C)-14-1/92-Vol-II dated 21st July, 2011

The Finance Committee approved to adopt the Government letter No. letter No. Fin-1-(C)-14-1/92-Vol-II dated 21st July, 2011 (placed as **Annexure-18.6A**) in the Himachal Pradesh Technical University Hamirpur vide which the Government has fixed the charges of Private journey (if any) by attached vehicle, beyond the authorized

private journey.

- Item No. 18.7 Grant of grade pay of Rs. 2200/- as per Notification No. EDN(TE)A(1)-25/2009 dated 31st August, 2010 to the incumbents holding the posts of Computer Assistant-cum-Clerk**

After detailed discussions, the Finance Committee approved to consider the Computer Assistant-cum-Clerks under the common category of clerks and all subsequent benefits to these Computer Assistant-cum-Clerks may be given as per the analogy of Clerks of Himachal Pradesh Technical University at its own level.

However, the Finance Committee also constituted a committee consisting of following, which will give recommendations for the purpose of seniority and fitment of the incumbents involved in the proposal to the University and same will be sent to the Government of Himachal Pradesh for final approval:-

1	Registrar, H.P. Technical University-Chairman	Chairman
2	Dean (Academic), H.P. Technical University	Member
3	Finance Officer, H.P. Technical University, Hamirpur	Member
4	Under Secretary (Finance) to the Government of Himachal Pradesh, Shimla	Member
5	Section Officer (LAD), H.P. Technical University, Hamirpur	Member
6	Section Officer (F&A), H.P. Technical University, Hamirpur	Member Secretary

- Item No. 18.8 To fix the charges of using the University Guest House of Himachal Pradesh Technical University**

The Finance Committee approved the proceedings of the meeting of Guest House Committee held on 19.10.2019 constituted by the Vice Chancellor to find the suitable accommodation for the experts/guests. The Finance Committee authorized the same committee to finalize the purchase of furniture and fixtures, kitchen wares to make it functional, the modus operandi and boarding and lodging rates for using the proposed University Guest House on different occasions by the visitors. The Finance Committee also authorized the Vice Chancellor to implement recommendations of the Committee to make the Guest House functional.

- Item No. 18.9 To seek the approval to waive off the University fee of H.P. Technical University Campus at Hamirpur**

After detailed discussions and deliberations, the Finance Committee approved to waive off the University fee of Rs. 3000/- per student from all the students of H.P. Technical University Campus situated at Hamirpur. It was also decided that the University fee @ Rs. 3000/- per student taken from each student of H.P. Technical University Campus at Hamirpur from the month of July, 2019 onwards may be

refunded to the concerned students.

Item No. 18.10 To consider and approve the rates for financial assistance to the various Departments of HPTU Campus at Hamirpur for organizing the workshops/Conference and Seminars

The Finance Committee authorized the Vice Chancellor, Himachal Pradesh Technical University to grant the partial financial assistance to the various University Departments at Himachal Pradesh Technical University, Hamirpur for organizing various academic programmes for the promotion of academic excellence such as Workshops/Seminars and National and International Conferences at the same rates as mentioned hereunder which have already been approved by the Finance Committee in its 7th Meeting held on 25th May, 2015 and Board of Governors in its 12th meeting held on 5th November, 2015 for organizing the Workshops/Seminars, National and International Conferences in the institutions affiliated to the University:-

Sr. No.	Type of Event	Maximum amount of Grant
1	One Day Workshop/Seminar	Rs. 30,000/-
2	Two Days National Conference	Rs. 50,000/-
3	Three Days International Conference	Rs. 75,000/-

The Vice Chancellor is also authorized to take any financial decision related to academic matters of the HPTU Campus situated at Hamirpur (H.P.)

Item No. 18.11 To consider and approve the engagement of Assistant Librarian and Library Assistant on outsource basis in Himachal Pradesh Technical University Campus

During the meeting, it was pointed that the Boards of Governors in its meeting held on 10.07.2019 vide item No. 20.8 has approved/authorized the Himachal Pradesh Technical University to fill up one post of Assistant Librarian purely on temporary basis at a monthly remuneration of Rs. 15,000.00 per month and accordingly, the University conducted the interviews for the aforesaid post, which as on date stand cancelled.

It was also pointed out that the University is running various courses at undergraduate and post-graduate level such as M.Tech./MCA/MBA/MBA (T&HM), M.Sc. (Physics)/M.Sc. in Environmental Sciences/BHMCT and One year PG diploma in Yoga and the University has not yet set up its library as the University does not have any person engaged for library work.

After detailed deliberations, the Finance Committee approved to engage One Assistant Librarian and One Library Assistant on outsource basis in Himachal Pradesh Technical University Campus at Hamirpur on the consolidated salary of Rs. 22,000/- per month and Rs. 12,000/- per month respectively in the larger interest of the students and University, till the regular posts are created by the Government and regular incumbents join. The engaged Assistant Librarian and Library Assistant shall not claim for their regularization in the University at any stage.

Item No. 18.12 To adopt the amended provisions of entitlement of Hotel Rent on the H.P. Government

The Finance Committee approved to adopt the Government of Himachal Pradesh Office Memorandum No. FINC-B(7)-1/2009 dated 19.08.2019 (placed as Annexure-18.12A) to reimburse the hotel rent to the Officers/Employees of the Himachal Pradesh Technical University with immediate effect as under:-

Category	Rates admissible in Delhi/ Chennai/ Mumbai/ Calcutta/ Bangalore/ Hyderabad/ Ahmadabad (Rs. per day)	Rates admissible in other places outside the State (Rs. per day)	Rates admissible in Shimla (Rs. per day)	Rates admissible in District Headquarters within the State (Rs. per day)	Rates admissible in other places within the State (Rs. per day)
A	5000.00	1600.00	1600.00	1350.00	1100.00
B	3000.00	1200.00	1200.00	675.00	550.00
C	1500.00	800.00	800.00	575.00	450.00
D	1000.00	600.00	600.00	500.00	425.00
E	1000.00	500.00	500.00	425.00	350.00

Item No. 18.13 To adopt the Notification No. HimTu-22(Budget)B-1/2011(iii) dated 30th May, 2011 regarding payment of remuneration/consultancy fee in respect of Chairman and Members for composition of Board of Studies

After detailed deliberations, the Finance Committee approved to adopt the rates of Rs. 2,500/- for the external experts of the Research Standing Committee and Research Degree Committee at par with the rates notified by the Himachal Pradesh Technical University vide Notification No. HimTu-22(Budget)(B-1/2011(iii) dated 30.05.2019 for the External Members of Board of Studies.

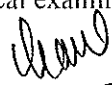
ANY OTHER ITEMS WITH THE PERMISSION OF THE CHAIR

Item No. 18.14 Approval to amend the consolidated pay for the post of Estate Officer (Retired) in Himachal Pradesh Technical University, Hamirpur

The Finance Committee approved to grant the last pay drawn +grade pay or Rs. 35,000/- whichever is less instead of initial pay+grade pay to the Estate Officer engaged in Himachal Pradesh Technical University Hamirpur.

Item No. 18.15 Approval for revision of rates of remuneration for conduct of Practical Examinations

After detailed discussions, the Finance committee approved to amend the rates of remuneration for conduct of practical examinations as under:


23.10.2019.

Existing Rates	Approved Rates
Rs. 10/- per student, minimum Rs. 250/- per session	Rs. 20/- per student, minimum Rs. 400/- per session

Item No. 18.16 Approval to allow own car rates to the Legal Counsel of Himachal Pradesh Technical University for attending the office of the Himachal Pradesh Technical University in connection with court cases

After thorough discussions, the Finance Committee also approved to allow own car rates in addition to the earlier approval of the Finance Committee to the Legal Counsel of Himachal Pradesh Technical University for attending the office of the Himachal Pradesh Technical University in connection with courts cases of the University as per Government rates.

Item No. 18.17 Approval for installation of Solar Energy System in the Campus of Himachal Pradesh Technical University at Daruhi, Tehsil & District Hamirpur (H.P.)

During the meeting it was pointed out that Solar Energy System may be installed in the campus of H.P. Technical University at Daruhi, Tehsil & District Hamirpur (H.P.) in the larger interest of the students and University.

After detailed deliberations, the Finance Committee constituted a Committee consisting of following to submit a detailed report in the said matter in order to initiate the process of installation of Solar Energy System in the Campus of Himachal Pradesh Technical University at Daruhi, Tehsil & District Hamirpur (H.P.) with concerned Department/Agency. The Committee will submit its detailed report to the University for further necessary action.

1	Registrar, H.P. Technical University, Hamirpur	Chairman
2	Dean (Academic), H.P. Technical University, Hamirpur	Member
3	Dean (SW&AA), H.P. Technical University, Hamirpur	Member
4	Dean (Engg.), H.P. Technical University, Hamirpur	Member
5	Finance Officer, H.P. Technical University, Hamirpur	Member
6	Section Officer, H.P. Technical University, Hamirpur	Member
7	Estate Officer, H.P. Technical University, Hamirpur	Member
8	Project Officer, H.P. Technical University, Hamirpur	Member Secretary

The Finance Committee authorized the Vice-Chancellor, H.P. Technical University, Hamirpur to implement the recommendations of the committee.


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23.10.2019

Item No. 18.18 Approval to increase the remuneration from Rs. 7,500/- per month to a maximum limit of Rs. 30,000/- per month for engagement of Liaison Officer for liaising between Himachal Pradesh Technical University, Hamirpur and Government Offices/H.P. Secretariat


During the meeting it was pointed out that the remuneration for engaging a Liaison Officer for liaising between the Himachal Pradesh Technical University, Hamirpur and Government Offices/H.P. Secretariat was approved Rs. 7,500/- per month in the 17th meeting of Finance Committee vide item No. 17.30. The University made efforts to engage the Liaison Officer but none was ready to render his services at the approved remuneration.

After detailed deliberations, the Finance Committee authorized the Vice-Chancellor, Himachal Pradesh Technical University, Hamirpur to engage Liaison Officer of repute @ Rs. 30,000/- per month maximum instead of Rs. 7,500/- per month initially for one year in the interest of the University.

The meeting ended with a Vote of Thanks to the Chair


23.10.2019
Member Secretary
Finance Committee
H.P. Technical University
Hamirpur (Himachal Pradesh)

Confirmed


23/10/2019
Chairman
Finance Committee