



Himachal Pradesh Technical University

[A State Govt. University Established Under State Legislative Act-16 of 2010]

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File No. HPTU/ARC-10/2020-21-1417-1455

Dated: 9th Dec. 2020

To

The Director-cum-Principal,
All the Colleges affiliated to HPTU.

Sub: Examination centre creation fee & centre creation Performa for end semester examination January -2021.

Sir/Madam,

Himachal Pradesh Technical University shall conduct end semester examination in the month of January-2021 for UG and PG courses (regular & re-appear). The examination of UG courses shall be conducted for CBCS and PCI syllabus.

All the Principals of the colleges affiliated to this University are requested to deposit the centre creation fee & centre creation Performa for end semester examination January-2021 as enclosed herewith, on or before **December25 (05:00 PM)** as per detail given below:


Sr. No	Particulars	Fees in Rupees
1.	Colleges/institutions who wish to have an examination centre in their campus (including government colleges)	₹ 40,000/- per main examination centre per course + GST @18 % *
2.	College /Institute wish to have sub-examination centre /centre's in their campus where the main examination centre has created	₹ 10,000/- per sub-examination centre per course + GST @18 % *
3	Colleges/institutions who do not wish to have an examination centre in their campus (including government colleges)	₹ 25,000/- per examination centre per course + GST @ 18% *

Centre creation fee can be paid **through NEFT** in favuor of the **Finance Officer, H.P. Technical University, Hamirpur** and detail thereof be intimated on email address:- **finofficerhimtu@gmail.com & arconduct@gmail.com**

Name of Bank	IFSC Code	Account No.	Amount (₹)	Transaction No. & Date of NEFT
State Bank of India, Hamirpur	SBIN0050123	65105867438		

(* If an institute/college is running three courses i.e. B. Tech, M. Tech and MCA and wants to create one main examination centre for B. Tech and two sub-examination centers for M. Tech & MCA then the concerned institute/college has to deposit ₹40,000/- for the main examination centre, i.e., B.Tech and ₹10,000/- for M. Tech and further ₹10,000/- for MCA for creation of sub examination centers. Secondly if an institute /College do not wish to have an examination centre in their campus then the concerned institute /college has to deposit ₹ 25,000/).

It is further informed that a **fine @ ₹1000/- per day beyond December25 (05:00 PM)** shall be **charged for late deposit/submission of centre creation fee and completely filled in centre creation Performa.**


Controller of Examinations

Copy to:

1. All Deans, HPTU, Hamirpur for information.
2. Finance Officer, HPTU, Hamirpur for information.
3. System Analyst, HPTU, Hamirpur to upload the same on HPTU website.
4. P.S. to VC, HPTU, Hamirpur for information of the later
5. P.A. to Registrar, HPTU, Hamirpur for information of the later.
6. Guard file.

