



Himachal Pradesh Technical University

(A State Government University)

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E-mail ID: registrarhptu@gmail.com, website: www.himtu.ac.in

No. HPTU-66(IT)A-3/2017(online application)-1337-1382 Dated: 10-02-2020

To

All the Directors- Cum – Principals,
affiliated colleges of Engineering,
Pharmacy, Management in H.P.

Subject:- Regarding filling of online registration form of all the students at UG & PG level.

Sir,

Kindly refer to the subject cited above, it is intimated the online registration form is required to be filled for each student enrolled under various courses at UG & PG level, enabling the student to fill the online examination form in the month of March 2020.

The following instructions may kindly be followed for filling the online registration forms on the H.P. Technical University's official website:

1. Click on the link "Registration form for Regular Students".
2. Select student login and the click on "New Registration" tab.
3. Fill all the requisite information accurately.
4. The entry of the fields Name, Father's Name, Date of Birth, Registration Number, Date of Registration, Date of joining in the Institution, Name of the College must be same as printed on Registration Card issued by the H.P. Technical University.
5. Mobile Number and e-mail id of the student must be unique.
6. Due to one time registration, student must retain the system generated credentials for filling examination, re-evaluation, admit card etc.
7. On final submission of Registration form, printed copy of the form must be submitted in the concerned college for further verification.

Instructions to be followed by the respective institutions:

1. Click on the link "Registration form for Regular Students".
2. Select "College login" from login page.
3. Fill the College credentials to login in the College Admin Panel.
4. Under "Registration" Tab click on "Form List" to get the list of the registered students.
5. Filter the list as per your convenience and click on action tab and select edit button showing against each record and check the applicable documents and click on submit button. Click on Verify button to verify the regular student.
Check the verified records in the verified list and take the printout of students appearing in the verified list and submit the hardcopy to the University through e-mail(doshptu@gmail.com).

The online registration form will be available on the H.P. Technical University's official website w.e.f. 14th February, 2020 to 24th February, 2020 for filling the application by students and 25th to 28th Feb. 2020 for colleges to verify the record / data submitted online by the students of the respective institutions.

Above is for kind information and necessary action please.



Registrar

Dated: 10-02-2020

Endst. No. Even - 1383
Copy forwarded to:

1. The P.S. to Vice Chancellor H.P. Technical University, Hamirpur for information please.



Registrar