



Himachal Pradesh Technical University

[A State Govt. University Established Under State Legislative Act-16 of 2010]

Camp Office: Gandhi Chowk, Hamirpur (H.P.) – 177001

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Date: 16.10.2019

Notice

The Students studying in affiliated colleges of this University can apply for change of examination centre on medical and genuine grounds. These students have to submit their request on the prescribed form displayed on the University website by 25-10-2019 up to 05:00 PM. All received request will be scrutinized at University level and genuine cases will be allowed to change their examination centre as per University norms. The information in this regard will be given to concerned candidates and the same will be displayed on the University website. So that the approved cases can deposit their fees in the University account.


Controller of Examinations

Himachal Pradesh Technical University Hamirpur
Distt. Hamirpur (H.P.) 177001

Application Proforma for permission to change of examination centre for end semester examination Nov/Dec- 2019

(Only for passed out(re-appear) candidate)(Particular to be filled in by the candidate)

1. Name:
2. Father's Name:.....
3. Contact detail: Mob:email:
4. Roll No.:
5. Course:
6. Branch:
7. Syllabus/Scheme: NS
8. Re-appear applied for:

Sr.No.	Semester	Subject Code	Subject Name	Examination Form No.

9. Name of the college where candidate registered as regular student during the course:
10. Is candidate migrated as regular student to other college during the course? (Yes/No). If yes, then give the name of college.....
11.
12. Centre in which the candidate now desires to appear:
13. Reasons for change of examination Centre (Attach valid document):

INSTRUCTIONS FOR CHANGE OF CENTRE

1. Candidate shall be permitted to change the examination centre under the following circumstances:
 - a. If the candidate or his/her parent or guardian is transferred and the head of the office or Department certifies the fact of transfer in which his/her parent or guardian is employed.
 - b. If the change of the centre is necessitated by reason of a candidate's ill health and the fact of illness is supported by certificate from a Registered Medical Practitioner not below the rank of an Assistant Surgeon.
 - c. The Controller of Examinations might approve change of centre in cases not covered by the above rules.
2. Application for change of centre shall be entertained up to **25-10-2019**, the candidate may submit the application form in the University Campus at Gandhi Chowk Hamirpur or sent it through email on arconduct@gmail.com well before 25-10-2019.
3. University reserves the right to cancel/withheld the result of a candidate, if he/she appears in an examination centre which is not allotted to him/her without the prior approval of the Controller of Examinations.

Date:

Signature of applicant