



# Himachal Pradesh Technical University

(A State Government University)

Camp Office: Gandhi Chowk, Hamirpur (H.P.) – 177001

Phone : ( 01972) 224185, Fax: (01972) 224150,

E-mail ID: [finofficerhimtu@gmail.com](mailto:finofficerhimtu@gmail.com), website: [www.himtu.ac.in](http://www.himtu.ac.in)

No. HPTU-13<sup>th</sup> FC/2017/ 4597-4599

Dated : 26<sup>th</sup> April, 2017

To

1. Shri Sanjay Gupta, I.A.S.,  
Principal Secretary (Tech.Edu.) to the  
Govt. of Himachal Pradesh, Shimla
2. The Special Secretary (Fin-Exp.) to the  
Govt. of Himachal Pradesh, Shimla
3. The Director, Technical Education,  
Sundernagar, Himachal Pradesh.

Subject: **Minutes of 13<sup>th</sup> meeting of Finance Committee of H.P. Technical University, Hamirpur held on 26<sup>th</sup> April, 2017.**

Sir,

I have the honour to enclose herewith minutes of the 13<sup>th</sup> meeting of the Finance Committee of H.P. Technical University, Hamirpur held on 26<sup>th</sup> April, 2017 at 11.00 a.m. in the chamber of Principal Secretary (TE) to the Government of Himachal Pradesh, Shimla, for your kind perusal and confirmation please.

Yours faithfully,

Finance Officer  
(Member Secretary,  
Finance Committee)

Encl: As above

Endst. HPTU-13<sup>th</sup> FC/2017/ 4600-02

Dated : 26<sup>th</sup> April, 2017

Copy of above is forwarded to :

1. PS to Hon'ble Vice Chancellor, H.P. Technical University, Hamirpur for information of the latter, please.
2. The Registrar, H.P. Technical University, Hamirpur for information and issuing notifications of the decisions taken, please.
3. The Dean (Academic), H.P. Technical University, Hamirpur for information please

Encl: As above

Finance Officer  
(Member Secretary,  
Finance Committee)



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## MINUTES OF 13TH MEETING OF THE FINANCE COMMITTEE HELD ON 26<sup>TH</sup> APRIL, 2017

The 13th Meeting of the Finance Committee of the Himachal Pradesh Technical University was held on 26<sup>th</sup> April, 2017 at 11.00 a.m. in the chamber of Principal Secretary (TE) to the Government of Himachal Pradesh, Shimla.

The following members were present:

- |    |   |   |
|----|---|---|
| 1. | Prof. R L Sharma<br>Vice Chancellor<br>H.P. Technical University, Hamirpur                              | Chairman                                |
| 2. | Shri Sanjay Gupta, I.A.S.,<br>Principal Secretary (TE) to the Govt. of<br>Himachal Pradesh, Shimla      | Member                                  |
| 3. | Mr. Rakesh Kumar Sharma, H.A.S.,<br>Registrar, H.P. Technical University<br>Hamirpur                    | Special Invitee                         |
| 4. | Dr. N.N. Sharma,<br>Dean (Academics),<br>H.P. Technical University, Hamirpur.                           | Member                                  |
| 5. | Shri A.K. Dhiman, S.A.S.<br>Finance Officer,<br>H.P. Technical University, Hamirpur                     | Member Secretary                        |
| 6. | Dr. Vijay Kumar Sharma,<br>Deputy Controller (F&A)<br>Finance (Pension) Branch,<br>H.P. Sectt., Shimla. | Member<br>(Nominee of<br>ACS (Finance)) |

Additional Chief Secretary (Finance) or Special Secretary (Finance-Exp.) to the Govt. of Himachal Pradesh could not attend the meeting due to their pre-occupation and, therefore, Deputy Controller (F&A) Finance (Pension) Branch, attended the meeting. Director (Technical Education) H.P. also could not attend the meeting.

At the outset, the Vice Chancellor extended a warm welcome to all the members and thanked them for sparing their valuable time to attend the meeting. He also shared the progress being made by the University on different fields. The Finance Committee members appreciated the commendable efforts and performance of Prof. R.L. Sharma, Vice Chancellor for developing H.P. Technical University as one of the leading University in the academic field.

After this, the Agenda was taken up for discussion.

**Item No. 13.1** To confirm the Minutes of 12th meeting of the Finance Committee held on 4<sup>th</sup> January, 2017.

The minutes of the 12th meeting of the Finance Committee held on 4<sup>th</sup> January, 2017 were confirmed.

**Item No. 13.2** To place before the Finance Committee the Report about the action taken on the decisions of its 12th meeting of the Finance Committee held on 4<sup>th</sup> January, 2017.

The report about the action taken on the decisions of 12th meeting of the Finance Committee held on 4<sup>th</sup> January, 2017 was noted.

**Item No. 13.3** Fixation of rates of affiliation for new courses.

The Finance Committee approved the fee for affiliation as under:

Sr.No.	Type of Fee	Amount
1.	Application Processing Fee	Rs. 5,000 per course
2.	Inspection Fee	Rs. 15,000 per course
3.	Affiliation Fee	Rs. 50,000 per course

**Item No. 13.4** Fixation of fee for final degree certificate.

The Finance Committee approved to charge Rs. 500 per degree from the students on account of final degree certificate.

**Item No. 13.5** Amendment in the norms of Evaluation/Re-evaluation of Answer Books (Theory)

The Finance Committee approved the following amendment in the norms of Evaluation/Re-evaluation of Answer Books (Theory):

Item	Amended Norms
Evaluation of Answer Books (Theory)	Rs. 15 per answer book per course subject to minimum of Rs. 150 in case number of answer books are less than 10 per course

**Item No. 13.6** Amendments in the rates of working lunch for meetings of the H.P. Technical University.

The Finance Committee approved to incur expenditure on working lunch in all the meetings of H.P. Technical University, on actual basis by removing the upper limit of Rs. 300 per person.



**Item No. 13.7 Introduction of Scholarship Scheme to the meritorious students.**

The Finance Committee approved the scholarship scheme to meritorious students from the academic session 2017-18 as given in Annexure 13.7 A.

**Item No. 13.8 Grant of maternity leave benefits to women employees working on outsourcing basis.**

The Finance Committee approved to adopt the instructions contained in Finance Department, H.P. office memorandum No. Fin(C)-B(15)-21/2016 dated 29<sup>th</sup> November, 2016 regarding maternity leave benefits to the outsourced staff.

**Item No. 13.9 Hiring the Services of Engineer on outsourcing basis.**

The item was deferred.

**Item No. 13.10 Hiring the services of Library Attendant on outsourcing basis.**

The Finance Committee approved to hire the services of Library Attendant having qualifications of Diploma in Library Science and knowledge of computers, on outsourcing basis subject to approval of Finance Department.

**Item No. 13.11 Creation of posts of Junior Office Assistant (IT)**

The Finance Committee approved to create the following posts subject to approval of Finance Department:

Sr. No.	Name of post	No. of Posts	Pay Band + GP (Rs.)	Mode of Recruitment
1	Junior Office Assistant (IT)	6	5900-20200+1950	On contract basis

The meeting ended with a vote of thanks to the Chair.

  
Member Secretary  
Finance Committee  
H.P. Technical University  
Hamirpur

Confirmed by



Chairman (Finance Committee)  
Vice-Chancellor,  
H.P. Technical University, Hamirpur.

## ANNEXURE 13.7A

### Scholarship Scheme by H.P. Technical University, Hamirpur (H.P.)

A scholarship in the real sense of the word is financial aid given to a student because of academic merit with the purpose of encouraging such students in their academic pursuits. Keeping in view this fact, the H.P. Technical University, Hamirpur intends to introduce the Scholarship Scheme from the academic session 2017-18.

1. **Object:**

The objective of the scheme is to provide financial assistance to the needy and meritorious students to provide partial financial assistance during under-graduate course of study.

2. **Scope**

The scholarship will be awarded by the H.P. Technical University to each meritorious student of Civil Engineering, Mechanical Engineering, Electrical Engineering, Electronics & Communication Engineering, Computer Science & Engineering and Pharmacy (Allopathy) on the basis of result declared by the H.P. Technical University.

3. **Allocation of Scholarships**

The scholarship will be awarded to every meritorious student who secures 1<sup>st</sup> position in Civil Engineering, Mechanical Engineering, Electrical Engineering, Electronics & Communication Engineering, Computer Science & Engineering and Pharmacy (Allopathy) from the academic session 2017-2018

4. **Eligibility**

Students who have taken admission in 2017-2018 onwards are only eligible for scholarship and laptop. Students should have scored 60% and above in minimum educational qualifications i.e. 10+2 and must have obtained 1<sup>st</sup> position in 1<sup>st</sup> year (1<sup>st</sup> and 2<sup>nd</sup> Semester) University examination and the annual income of whose parents/guardian from all sources does not exceed Rs.3,00 lakh.

Students studying in 2<sup>nd</sup> and subsequent years are not eligible.

5. **Amount of Scholarships**

The rate of scholarship will be Rs. 1,000/- p.m. during 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> year. The scholarship will be paid for 10 months in an academic year. The University will also provide one laptop to each meritorious student during the under-graduate course of study.



6. **Duration of Scholarship and its renewal**

A scholarship under the scheme is renewable from year to year. The scholarship will be renewed till the graduation level of that course. The renewal will depend on promotion to the next class provided the scholar secures CGPA 8 or more. It will also be subject to discipline and maintenance of attendance of at least 75% by the scholar. Complaints against the scholars regarding discipline including any complaints of having indulged in ragging would lead to forfeiture of scholarship.

A student will be eligible for the scholarship for a total duration not exceeding four years. Good conduct and regularity in attendance as mentioned above are also required for continuance of the scholarship. The decision of the H.P. Technical University will be final and binding in all such matters. Scholarship once cancelled will not be revived under any circumstances.

7. **Payment of Scholarship**

Scholarship will be paid to the selected students by the H.P. Technical University into a Bank Account opened by them.

The payment of scholarship will start from the month of admission is obtained and the scholarship will be paid for a period maximum of upto 10 months in an academic year.

