

99  
27

**Minutes of the first Meeting of the Board of Governors held on February 02, 2011 in the Committee Room of H.P. University Shimla**

**The following were present:-**

Prof. K. C. Malhotra	<b>Chairman</b>
Prof. Shashi K. Dhiman, Vice Chancellor HPTU Hamirpur.	Member
Prof. Sunil K. Gupta, Vice Chancellor, HPU Shimla	Member
Prof. T A. Gonsalves, Director , IIT Mandi	Member
Sh. Diljit Singh, Secretary (TE) to the Govt. of HP	Member
Sh. K. K. Pant, Secretary (Finance) to the Govt. of HP	Member
Sh. Vijay Chandan, Director, Technical Education, HP, Sundernagar	Member
Ms Neera Chauhan, HP Representative of CII	Member
Mrs. Rakhil Kahlon, designated Registrar was also present in the meeting as a guest.	

**Item 1.1 Statement of the Chairman**

"I welcome all the distinguished members to the first meeting of Board of Governors of the Technical University, Hamirpur. The Himachal Pradesh Technical University has been established by the Himachal Pradesh Technical University (Establishment and Regulation) Act 2010 (No. 16 of 2010). The objectives, powers, functions and salient features of the University are specified in this Act. In our endeavour to work towards these objectives we will have to set up infrastructure such as workshops, laboratories, classrooms, etc. Till we have the requisite infrastructure to set up academic pursuits, the University shall only be an examining body.

The first Board of Governors of the University has been constituted by the Government of Himachal Pradesh, Department of Technical Education, vide Notification No. EDEN (TE) A (1)-25/2009 dated January 07, 2011 for a term of three years. Professor Shashi Kumar Dhiman has been appointed as the first Vice Chancellor of the University by the Government of Himachal Pradesh vide Notification No. EDN (TE) A (1)-25/2009 dated January 07, 2011. He has joined the University on January 07, 2011 (F/N), and the University became functional with its headquarters at Govt. Polytechnic, Hamirpur.

The Govt. of HP has agreed to provide old SDM office complex for accommodating the camp offices of the university in the month of February, 2011 itself. The old SDM complex requires renovation which will be carried out of the University funds. It is proposed to hire accommodation on lease for guest house/transit accommodation, residence for the Vice Chancellor and Statutory Officers till residential units are built by the university itself. Here, I would stress that the Himachal Pradesh Technical University should not create a construction wing of its own, rather it should get the construction done through outside agencies.

**Receipt of Grants from the Finance Department to the Govt. of Himachal Pradesh:** State Government has sanctioned and released an amount of Rs. 100 Lakh as interest free loan for the year 2010-11 vide letter No. EDN- (TE) C (2)-1/2010, dated January 17, 2011 to meet out the expenditure towards initial establishment activities of the University. Two saving Accounts (General Funds No.65105867438 and Withdrawal Account No 65106198736) in the name of the Himachal Pradesh Technical University have been opened with the State Bank of Patiala, on January 19, 2011.

Finance Officer has been declared as the Drawing and Disbursing Officer (DDO) and cheque signing authority in respect of all schemes in operation in the University. Govt.

has posted Sh. Jitender Mohan Awasthi as Finance Officer in the University as per its Notification dated November 29, 2010 and the officer has joined his duties on December 01, 2010.

I appreciate the provision of interest free loan to the University and hope that the Government will go a step further and provide free of cost land to the University for setting up its Campus as has been done in the case of Himachal Pradesh University, Central University, etc. I also want to impress upon the bureaucratic machinery of the state through the members of the Board of Governors to endeavor to facilitate the best environment to realize the thrust areas of the University. "

**Item 1.2 Purchase and Hiring of Vehicles for HP Technical University, Hamirpur**

**DECISION OF BOG:**The BOG approved the purchase of Maruti SX4 on DGS&D rates for Vice Chancellor only. For other officers, instead of buying official vehicles, outsourcing of vehicles, as per the approved policy of HP government was recommended. It was approved that two vehicles i.e. taxis may be hired for the time being.

**Item 1.3 Appointment of Assistant Registrar on contract basis and grant of emoluments to Assistant Registrar and scales/Salary on UGC pattern to Finance Officer.**

**DECISION OF BOG:** The BOG approved the appointment and emoluments of Assistant Registrar. BOG pointed out that the Finance Officer has been posted on secondment basis in his own pay scale in the parent department and not in the UGC pay scale and he will be governed by the terms and conditions of his parent department.

**Item 1.4 : Telephone allowance to the Officers of HP Technical University, Hamirpur.**

**DECISION OF BOG :** It was decided to allow telephone allowance to the officers of the University as per the policy/ guidelines of HP Govt.


**Item 1.5 Sanction of Permanent Advance to the following officers of HP Technical University for meeting out the contingent expenditure :-**

Registrar	Rs 5000.00	For meeting miscellaneous contingency expenditure
Finance Officer	Rs 5000.00	For meeting miscellaneous contingency expenditure
PS/PA to Vice Chancellor	Rs 8000.00 (5000/+3000/)	For meeting expenditure on fuel for office cars, postage, and to meet miscellaneous expenditure of Vice-Chancellor's office

**DECISION OF BOG :** The item was approved.

**Item 1.6 Constitution of Spot Purchase Committee and Inspection Committee to procure the items of requirement on DGS & D rates or HP Govt. rate contract. In certain cases where such rates are not available, constitution of Spot Purchase and Inspection committees**

**DECISION OF BOG:** The item was approved. Need based committees will be constituted by the Vice Chancellor on the pattern prevalent in the Himachal Pradesh University.



*Item 1.7 Adoption of Rules of Himachal Pradesh University Shimla for Various Administrative, Establishment and Service Matters till Framing of relevant Statutes, Ordinances, Regulations of the University.*

**DECISION OF BOG :** It was decided to adopt HP University Rules. In case, there are no such rules then H.P. Government Rules will be adopted.

*Item 1.8 Drafting of Statutes, Ordinances and Regulations to identify the thrust areas of the University.*

**DECISION OF BOG :** The Vice Chancellor was authorized to constitute committees as per requirement.

*Item 1.9 Designing of University Web Site*

**DECISION OF BOG :** Item was approved. It was decided to launch website at the earliest possible.

*Item 1.10 Admission for academic session 2011-2012 to all branches of Engineering, Information Technologies, Pharmacy in first year of Bachelor Degree Programs and printing of Handbook of Information 2011-12.*

**DECISION OF BOG :** Director, Technical Education, HP stated that process of admission for Academic Session 2011-12 has been initiated by the Directorate of Technical Education, HP, Sundernagar and the work for publishing the handbook of information has already been started. Therefore, keeping in view the Director's statement, it was decided that all admissions and publication of Handbook of Information for academic session 2011-12 will be done by Director, Technical Education, HP as per past practice.

*Item 1.11 Affiliation process for B. Tech, M. Tech, and various specializing programs in Engineering even at B. Tech. level, ICT programs (B. Tech (ICT), B.Sc. and M.Sc. (ICT)), BCA, PGDCA, MCA, MBA, BBA (various specializing programs), B Pharmacy, M. Pharmacy, BTA, MTA, B. Tech. (Management and Tourism), Program in Arts, Fashion and Designs.*

**DECISION OF BOG :** It was approved that :-

- Secretary Education will issue a Notification that Himachal Pradesh University will transfer the record to HP Technical University with some specific date and till that the present system will continue ;
- That that HP Technical University will develop the relevant formats and its terms and conditions and, process the applications for the affiliation of technical education institutions.

*Item 1.12 Compliance report format of affiliating of Colleges*

Academic audit cell

**DECISION OF BOG :** It was decided to have compliance report formats of the AICTE and raise Academic Audit Cell within the HPTU for which requisite back-up system would be put in place.

*Item 1.13 Examination, Evaluation and Results*

**DECISION OF BOG :** It was decided that the Vice Chancellor will make the Manuals as per the requirements of this University. However, the Manuals of Himachal Pradesh University will be adopted for the time being for the conduct of examinations.

*Item 1.14 Curriculum Design, Development and Revision of Syllabi for all degree courses and its implementation from academic session 2011*

**DECISION OF BOG :** It was recommended that there was an urgent need to revise the curriculum/syllabi of B. Tech, M. Tech, B. Pharma, M. Pharma, BBA, MBA, BCA, MCA etc. So it was decided that the matter may be taken up in the Academic Council.

*Item 1.15 Seal of the Himachal Pradesh Technical University*

**DECISION OF BOG :** It was decided that some science/technology related logos may be prepared and placed before the BOG meeting for adopting any of them. The Vice Chancellor was authorized to constitute a committee in this regard.

*Item 1.16 Purchase of quality furniture*

**DECISION OF BOG :** The item was approved with the condition that discounted price list of H.P. Government will be adhered to. However, in all other cases, purchases will be made as per decision taken in Item No. 1.6 above.

*Item 1.17 Purchase of Computer Hardware and other Accessories through DGS & D rates or from H.P. Govt. rate contract. In case of non-availability of DGS&D rates and H.P. Govt. rates in some items or computers' accessories, the items may be allowed to be procured as per H.P. University pattern i.e. on the basis of quotations or open tenders' invitations.*

**DECISION OF BOG :** The item was approved.

*Item 1.18 Any other item with the permission of the Chair,*

No other item came up for discussion.

The meeting ended with a vote of thanks to the Chair.



Registrar

Himachal Technical University  
Hamirpur, District Hamirpur