

Chapter-II
Ordinance Number :- 11
Choice Based Credit Scheme(CBCS)
(Common to all Programs)

(Under Section 35 of the Himachal Pradesh Technical University Act 2014)

(Approved by the Board of Governors and the Academic Council in their meetings held on 25/7/2015 and 21/7/2015 respectively)

Sr. No.	Existing	Amendments	Remarks
1	Short title and Commencement		
	(a) These ordinances shall be called the "Himachal Pradesh Technical University Ordinances for Bachelor of Technology Programs.		
	(b) They shall come into force with immediate effect.		
2.	Scope And Coverage		
	(a) The Himachal Pradesh Technical University will offer various courses under different levels of programs within the framework of higher education. All the courses will be conducted through ten (10) levels of programs in the University Departments, recognized institutions and the affiliated colleges. These programs shall be designed by the concerned Board of Studies of the various Departments on the basis of the UGC guidelines and subsequently approved by the Academic Council of the University. The programs shall be conducted at the University Departments, Affiliated Colleges and Recognized institutions within the ambit of the University. The examinations for all semesters of UG and PG programs shall be conducted by the University only. The Examinations for other programs at the Certificate and Diploma levels may be conducted by the colleges and departments as the case may be. The corresponding certificates shall be issued by the University.		
	(b) Choice Based Credit System (herein after called CBCS) and Policy changes such as credit transfer system shall be introduced from the academic session 2015-16 that will enable the migration of students to switch between education and jobs and move across the country. Each student has to study core, foundation and elective courses focusing on adding generic proficiency and knowledge enhancement. Students can also take additional courses and acquire more than the required credits.		
	(c) The CBCS shall be applicable to all full-time undergraduate, Post Graduate and Five year integrated Post Graduate Programs of study approved by the Academic Council.		

		It is also applicable to any other Program of study approved by the Academic Council that shall be prescribed to follow the CBCS pattern.		
		The learning and evaluation is on Semester pattern.		
		Eligibility, qualifications and admission procedure for each Program of study shall be as approved by the Academic Council and specified in Information Brochure of the University.		
3.	Definitions			
	(a)	Programs: Program is a set of courses that are linked together in an academically meaningful way and generally ends with the award of a Certificate/Diploma or Degree depending on the level of knowledge attained and the total duration of program. Examples include Programs or Courses such as B. Tech, M.Tech, MBA, B.Pharmacy, M. Pharmacy, etc.		
	(b)	<p>Course and Unit: The course is a component of the program identified by a unique course code. Each course apart from having a course code and syllabus as approved by the respective faculty has learning objectives and learning outcomes. A course may be designed to comprise lectures/ tutorials / laboratory work/ field work/ project work/ vocational training/ viva-voce or a combination of these. Students registered for a program must follow the appropriate Course Regulations and take the appropriate courses listed for the program.</p> <p>A clear distinction is made between the number of credits which a student may attempt in an approved program of study and the credit requirements for the conferral of an award. The standard is based upon the required number and level of the credits. The number of credits to be attempted in a course of study leading to an award is a matter for course developers and the University to determine. A topic within a course is treated as a Unit.</p>		
	(c)	Credit Point: Credit Points is a numerical value allocated to a course to measure student's workload. It is an index of the number of learning hours deemed for learning of a certain segment. These learning hours broadly classified into hours spent on attending actual lectures/tutorials/laboratory work/ seminar etc. and notional hours spent on reading, reflecting, discussing, attending counseling sessions, watching especially prepared videos, writing assignments, preparing for examinations, etc.		

		One credit point corresponds to 25 to 30 learning hours and a single course may be assigned between 2 to 8 credit points taking into account as to how many hours it would take for a learner to complete a single course successfully. The learner is said to have earned the credits on successful completion of the course including the evaluation.		
	(d)	Contact hours: One teaching period shall be for 60 minutes duration including 10 minutes for discussion/ movement. Tutorial hours per week shall be conducted in addition to regular contact hours for both Hard core and Soft core theory Courses.		
	(e)	Semester System: Each academic year shall be divided into two semesters each of approx. 6 month durations. Every semester will have number of courses (subjects/papers) that a learner has to study. The learner will be continuously assessed during the semester and evaluated at the end of the semester and the result shall be declared accordingly. Credits will be earned by the student on the successful completion of the course.		
4.	Key Features			
	(a)	Credit Based System: The purpose of the credit based system is to deliver skill based education and training to learners and to increase the number of entrants in higher education. The system will provide flexibility for building "Learning Units" through accumulation of credits over time and encourage multi-entry and exit which has truly become a global phenomenon.		
	(b)	Credit Accumulation and Credit Transfer System: The Credit Accumulation and Transfer Scheme is a system which enables learners to accumulate credit and which facilitates the transfer of that credit within and beyond the providing institutions. Credit transfer typically refers to allowing a student of one program to get admitted to other program within the same or other University for receiving or completing any equivalent degree/diploma on the basis of credits obtained by him/her from the parent University. A student thus admitted to host a university need not study such courses which he/she has already completed and are same or equivalent to courses in the new institution. For such courses appropriate credits would be deemed to have been acquired for, and for purposes of fulfilling the requirements for award of a qualification. Credit transfer schemes are sometimes referred to		

		as 'Horizontal Credit Transfer', 'Vertical Credit Transfer' or Block Credit Transfer.		
	(c)	Course Exemption and Recognition of Prior Learning: Occasionally, when two academic programs are offered by a single or by more than one university, the programs may have some common or equivalent course contents. The learner who has already completed one of these academic programs shall be allowed to skip these 'equivalent' courses while registering for the new program. If there are "competency gaps" identified in a candidate, a "bridge course" based on modular curricula may be imparted by the University.		
	(d)	Levels Descriptors: The levels relate to modules and units of learning and are indicators of complexity and depth of learning. They are associated with assessment criteria, which specify the threshold standards required for the award of credit for any specific module or unit. The University shall adopt NSQF level descriptors to make the various University programs NSQF compliant. Levels 1-2 will be aligned with ITI level certification, 3-4 with diploma level and levels 5-10 will be merged with HRD system for progression to Bachelor, Master and Doctoral level.		
5.	Structure of the Program			
	(a)	The structure and syllabi of the courses shall be as recommended by the respective Boards of Studies and notified by the University from time to time. The course structure in all the programs shall be broadly of four types as under.		
	(i)	Core Courses: The Compulsory Courses are basic/ unique to a program and are mandatory for a student to study to become eligible to earn a degree in a given program.		
	(ii)	Elective Courses: These courses are related to a program and provide choice to a candidate to seek specialized knowledge of allied subjects.		
	(iii)	Foundation Courses: In addition, to core courses, the student will be exposed to Foundation Courses (FC). These courses will help to understand the challenges and work in a hands-on manner to improve their communication, IT and data analysis skills and learning in inter-disciplinary mode.		

	(iv)	Mandatory Courses: These are courses that must be completed by the student at appropriate time as suggested by the Faculty Adviser or the DUGC/DPGC. Courses that come under this category are as following:		
	(v)	Practical Training: The practical training course shall range from a few credits to a full semester course. A full-time student will complete the Practical Training or the Minor Project at appropriate time stipulated by DUGC/DPGC and register for it in the following Semester. The duration and the details, including the assessment scheme, shall be decided by the faculty advisor, with approval from DUGC/DPGC.		
	(vi)	Seminar: This course is a 2-credit course to be completed at appropriate time stipulated by DUGC/DPGC, The student will make presentations on topics of academic interest.		
	(b)	Each course shall have an integer number of credits, which shall reflect its weightage. The credits shall ordinarily be assigned to a course based on the following general pattern:		
	(i)	Lectures/Tutorials: One lecture /tutorial per hour per week shall normally be assigned one credit.		
	(ii)	Practicals: A three hour of laboratory course per week shall normally be assigned two credits, three hours of contact every alternate week or two hours per week one credit only and two hours every alternate week shall be assigned half credit. Similarly six hours of laboratory course per week shall normally be assigned four credits. This is for calculating credits only.		
	(iii)	A Lab will consist of 12 experiments for a 2 credit lab (one session per week) or 6 experiments for a 1 credit lab (one session per 2 weeks).		
	(iv)	Practical training, seminar, project, dissertation, group discussion, comprehensive viva-voce etc. shall have credits calculated by converting the load assigned in terms of equivalent lectures per week.		
6.	Qualification Framework			

The qualification frameworks focus on certification assigned to completion and competencies acquired after specific levels that will allow for flexible learning paths by facilitating both credit accumulation and transfer. The qualifications shall be divided into levels and shall be aimed at providing multiple entry and exit point to the students. Such qualifications frameworks shall be mapped onto other national or international frameworks. Table (6.1) gives the Qualification at each level of Framework for Higher education qualifications by the HPTU.

Table (6.1): Qualification at each Level of Framework for Higher Education Qualifications

Sr. No.	Level	Eligibility/Input Criteria	Equivalence	Minimum Duration	Delivery Mode		
1.	Level 2	Metric pass Or Level 1	L1 Certification	One year /Two semester s	Regular		
2.	Level 3	Level 2	L2 Certification	One year / Two semester s	Regular		
3.	Level 4	Level 3 but has to qualify in the Entrance Test +2 Certification from any Board and has to qualify in the Entrance Test	Certificate in Higher Education	One year / Two semester s	Regular		
4.	Level 5	Level 4 Certification of University or Diploma from any recognized Board	Diploma in Higher Education	One year/ Two semester s	Regular		
5.	Level 6 & 7	Level 5 Certification of University	Graduate degree	Two years/Four semester s	Regular		
6.	Level 8	Level 7 or Graduate degree from any AICTE approved institution and has to qualify the prescribed Entrance Test	PG Diploma	One year/ Two semester s	Regular		
7.	Level 9	Level 8	PG degree	One year/ Two semester s	Regular		
8.	Level 10	Level 9 or PG degree from any AICTE approved	Doctorate	+ X Years	Regular		

			institution					
7.	Credit Envelops							
	(a)	There are nationally-recognized volumes of credit for qualifications at all levels of Framework for Higher Education Qualifications. One of the key benefits of using a common or similar credit framework is that they will facilitate the student's entry into international education arena and enhance his or her mobility. The details of number of courses and credit requirement for different qualifications are given in Table (7.1).						
	Table (7.1): Credit Requirement for Qualification Framework							
	Level	Duration of the Program in Years	Qualification	Minimum credits required for the award of Qualification	Delivery Mode			
	2	One	L1 Certification	40	Regular			
	3	Two	L2 Certification	40	Regular			
	4	One	Certificate in Higher Education	40	Regular			
	5	One	Diploma in Higher Education	40	Regular			
	6 & 7	Two	Graduate degree (B. Tech)	80	Regular			
	8	One	Honor's Degree/PG Diploma	34	Regular			
	9	One	Master's Degree (M. Tech, MBA)	72	Regular			
	10	-	Doctorate	180	Regular			
8.	Admission and Registration Criteria							
	Admissions to different programs offered by the University shall be made as per admission criteria notified by the competent authority from time to time. There shall be multiple entry and exit points. However, students who seek deferral at any time must resume the study within three years to complete the certification for the respective level.							
	Admission shall close by notification or through academic calendar on a particular date. A candidate has to register for the courses on the dates notified before the commencement of instructions for the first semester. A student shall be allowed to attend classes only for those courses for which he/she has registered.							
9.	Attendance							

(a)	A student must attend every lecture, tutorial and practical class. To account for approved leave of absence (e.g. representing the University in sports, games or athletics, placement activities, NCC/NSS activities etc.) and /or any other such contingencies like medical emergencies etc., the attendance requirement shall be a <i>minimum</i> of 75% of the classes actually conducted. However, the Vice Chancellor may condone attendance to an extent of 10% only in special cases. Each course of semester shall be treated as a separate unit for calculation of the attendance.	The Director / Principal of the concerned college may condone the attendance to the extent of 5 % only and additional / further 5% of the attendance shall be condoned by the Vice Chancellor ,i.e. the student having 70% of attendance the Director/ Principal shall permit the student to sit in the examinations by relaxing 5% of attendance and if the student is having 65% attendance then the permission of relaxation of attendance for appearing in the examination shall be permitted by the Vice –Chancellor with the conditions that the head of Institution should forward all the genuine cases after making recommendations to the University for getting the necessary approval. The attendance requirement for the student shall be minimum of 75% of the classes actually conducted. No student shall be allowed to appear at University examinations with an attendance below 65% in any of the registered subjects with the prior necessary approval.	Academic Council 21.22 BoG 20.4 Refer Page No- 71-79
(i)	NIL	In pursuance of decision taken under Resolution No. 31.38.3 by the Academic Council, Himachal Pradesh Technical University, Hamirpur in its 31st meeting held on 27th July, 2023, the Board of Governors of Himachal Pradesh Technical University, Hamirpur under Resolution No. 29.5 in its 29th meeting held on 21st September, 2024 has approved an additional relaxation of 5 % in the attendance for the students who take active part in Sports and extra-curricular activities. The concerned Dean/Director-Principal may exercise this power on genuine & convincing ground as stated in the notification.	Academic Council 31.38.3 BoG- 29.5 Refer Page no - 80 to 82
(b)	A candidate, who does not satisfy the attendance requirement, mentioned in Sub-Clause 9 (a) as above, shall not be eligible to appear for the Examination of that course and shall be required to repeat that course whenever it will be offered.		
(c)	The Head of the Department will notify regularly, the subject wise list of such candidates who fall short of attendance. At the end of semester, the list of the candidates falling short of attendance		

		shall be sent to the Registrar (Evaluation) with a copy to Registrar of the University at least one week prior to the commencement of the examination.																																						
10.	Grading System																																							
	(a)	Each student shall be awarded a letter grade in each subject which he/she completes successfully at the end of the semester by converting the total marks obtained into a letter grade.																																						
	(b)	<p>The letter grade and the grade point to each student studying a course shall be awarded based on the statistical parameters, mean (\bar{x}) and standard deviation (σ) of the distribution of marks. These parameters are defined as follows:</p> $\bar{x} = \frac{\sum_{i=1}^n x_i}{n} \quad \sigma = \sqrt{\frac{\sum_{i=1}^n (x_i - \bar{x})^2}{(n-1)}}$ <p>where x_i is the aggregate of marks obtained both from continuous assessment if applicable and the end semester assessment by the student in a course. n is the number of students appeared in the course.</p>	Deleted	<p>Academic Council 21.21</p> <p>BoG- 20.4</p> <p>Refer Page No- 83 to 102</p>																																				
	(c)	Relative grading will be followed if the number of students registered for a course is greater than 10 (Table 10.1).	Absolute grading will be followed for all the discipline for UG and PG from the academic session 2018-19	<p>Academic Council 21.21</p> <p>BoG- 20.4</p> <p>Page No- 83 to 102</p>																																				
	Table 10.1																																							
		<table><tr><th>Total Marks secured by the Candidate</th><th>Grade</th><th>Point Value of Grade</th><th>Qualitative Assessment</th></tr><tr><td>$x_i \geq (\bar{x} + 1.75\sigma)$</td><td>O</td><td>10</td><td>Outstanding</td></tr><tr><td>$(\bar{x} + 1.00\sigma) \leq x_i < (\bar{x} + 1.75\sigma)$</td><td>E</td><td>9</td><td>Excellent</td></tr><tr><td>$(\bar{x} + 0.25\sigma) \leq x_i < (\bar{x} + 1.00\sigma)$</td><td>A</td><td>8</td><td>Very Good</td></tr><tr><td>$(\bar{x} - 0.50\sigma) \leq x_i < (\bar{x} + 0.25\sigma)$</td><td>B</td><td>7</td><td>Good</td></tr><tr><td>$(\bar{x} - 1.25\sigma) \leq x_i < (\bar{x} - 0.50\sigma)$</td><td>C</td><td>6</td><td>Average/Fair</td></tr><tr><td>$(\bar{x} - 2.0\sigma) \leq x_i < (\bar{x} - 1.25\sigma)$</td><td>D</td><td>4</td><td>Pass (minimum pass grade)</td></tr><tr><td>$x_i < (\bar{x} - 2.0\sigma)$</td><td>F</td><td>-</td><td>Unsatisfactory (fail)</td></tr><tr><td>-</td><td>I</td><td>-</td><td>Incomplete/Detained due to</td></tr></table>	Total Marks secured by the Candidate	Grade	Point Value of Grade	Qualitative Assessment	$x_i \geq (\bar{x} + 1.75\sigma)$	O	10	Outstanding	$(\bar{x} + 1.00\sigma) \leq x_i < (\bar{x} + 1.75\sigma)$	E	9	Excellent	$(\bar{x} + 0.25\sigma) \leq x_i < (\bar{x} + 1.00\sigma)$	A	8	Very Good	$(\bar{x} - 0.50\sigma) \leq x_i < (\bar{x} + 0.25\sigma)$	B	7	Good	$(\bar{x} - 1.25\sigma) \leq x_i < (\bar{x} - 0.50\sigma)$	C	6	Average/Fair	$(\bar{x} - 2.0\sigma) \leq x_i < (\bar{x} - 1.25\sigma)$	D	4	Pass (minimum pass grade)	$x_i < (\bar{x} - 2.0\sigma)$	F	-	Unsatisfactory (fail)	-	I	-	Incomplete/Detained due to		<p>Academic Council 21.21</p> <p>BoG- 20.4</p> <p>Page No- 83 to 102</p>
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					Shortage of attendance.		
		-	Z	-	Absent in the End Semester/ Pending due to other reasons	Deleted	
		-	S	-	Grade "S" is awarded on satisfactory completion of extra-curricular or general Proficiency activity.	Deleted	
		-	U	-	Grade "U" is awarded for not completing extra-curricular or general Proficiency activity satisfactorily.	Deleted	
	(d)	If the number of students registered for a course is ≤ 10 , absolute grading system will be followed (Table 10.2).				Absolute grading will be followed for all the discipline for UG and PG from the academic session 2018-19	Academic Council 21.21 BoG- 20.4 Refer Page No- 83 to 102
		Table 10.2:					
		Total Marks secured by the Candidate	Grade	Point Value of Grade	Qualitative Assessment		
		91 and above	O	10	Outstanding		
		81 and above but less than 91	E	9	Excellent		
		71 and above but less than 81	A	8	Very Good		
		61 and above but less than 71	B	7	Good		
		51 and above but less than 61	C	6	Average/Fair		
		40 and above but less than 51	D	4	Pass (minimum pass grade)		

		Below 40	F	-	Unsatisfactory (fail)		
		Grade "S" is awarded on satisfactory completion of extra-curricular or general Proficiency activity.	S	-	Grade "S" is awarded on satisfactory completion of extra-curricular or general Proficiency activity.		
		Grade "U" is awarded for not completing extra-curricular or general Proficiency activity satisfactorily.	U	-	Grade "U" is awarded for not completing extra-curricular or general Proficiency activity satisfactorily.		
	(e)	The minimum grade for successfully completing a theory subject is "D", Practical/Project/Seminar will be "C" and for extra-curricular activities "S".			Deleted	Academic Council 21.21 BoG- 20.4 Refer Page No- 83 to 102	
	(f)	A student is considered to have completed a course successfully and earned the credits if he / she secures a letter grade other than F, I , Z or U in that Course.					
	(g)	In a laboratory course, if a student obtains ≥ 51 marks and is graded as 'D' or 'F' based on relative grading, he/she will be graded as 'C'.			Deleted	Academic Council 21.21 BoG- 20.4 Refer Page No- 83 to 102	
	(h)	A student who obtains 'F' grade has to reappear for the Component-II only. Such a student need not attend the classes and marks obtained in sessional tests, assignments, quizzes and attendance will be carried for the subsequent attempts of the student.					
	(i)	Grade "I" (Incomplete) is awarded to a student if he/she has shortage of attendance or does not obtain the minimum pass marks in the internal assessment (Component-I). Such a student has to re-register for the course during the summer term or whenever it is offered next.					
	(j)	The grade "Z" is awarded to a candidate if he/she is reported to have compelling grounds to absent himself/herself from the end semester examination on account of:					
		(i)	Illness or accident which disabled him from appearing at the examination or				
		(ii)	Any exigency in the family at the time of				

			the examination, which, in the opinion of the Institute, required the student to be away from the campus.		
			Provided his/her attendance and performance in internal assessment are complete and satisfactory. Such a student shall have to appear only in the end semester examination only during the summer term or along with the next semester examinations provided he/she registers for the same. The grade shall be converted in to appropriate letter grade depending upon his/her combined performance in the sessional and end semester examination.		
	(i)		Transitional Grades U: A student who has been awarded “U” grade in extra-curricular or general proficiency activity will have to register for the same and improve his/her performance. The grade “U” will be converted to grade “S” on satisfactory completion of the activity.		
11. Performance Indices					
	(a)		At the end of every semester, a student's academic standing shall be determined by Semester Grade Point Average (SGPA), and a Cumulative Grade Point Average (CGPA).		
	(b)		The SGPA is the credit-weighted average of grade points of all courses pursued by the student during a semester and is computed as follows: $SGPA = \frac{\sum_{i=1}^n C_i G_i}{\sum_{i=1}^n C_i}$ where, ‘C _i ’ is the course Credits allotted to its subject, ‘G _i ’ the grade-points earned and ‘n’ is the number of courses pursued by the student during the semester. It would indicate the performance of the student in the semester to which it refers.		
	(c)		The CGPA is the credit-weighted average of grade points of all courses except “Graduating Course” passed by a student in all the semesters since admission. Starting from the second semester, at the end of each semester S, a Cumulative Grade Point Average (CGPA) will be computed for every student as follows: $CGPA = \frac{\sum_{i=1}^m C_i G_i}{\sum_{i=1}^m C_i}$ where, ‘m’ is the total number of subjects the student has registered from the first semester onwards up to and including the semester S.		

	(d)	Both SGPA and CGPA will be rounded off to the second place of decimal and recorded as such.		
12	Credit Transfer And Accumulation			
	(a)	University offers Credit Accumulation and Credit Transfer frame work for promoting and facilitating inter University transfer and mobility of students across different Indian and Foreign Universities and Educational institutions.		
	(b)	The courses credited elsewhere, in Indian or foreign University/ Institutions/Colleges by students during their study period at HPTU or in its affiliated colleges/Institutions may count towards the credit requirements for the award of degree. The credits transferred will reduce the number of courses to be registered by the student.		
	(c)	The maximum number of credits that can be transferred by a student shall be limited to 20.		
	(d)	B.Tech. students with consistent good academic performance and $CGPA \geq 7.5$ can credit courses approved by the concerned DUGC of the program, in other Institutions during 3 rd and 4 th year and during summer breaks.		
	(e)	PG students with consistent good academic performance and $CGPA \geq 7.5$ can credit courses, approved by the concerned DPGC of the program in other Institutions during the summer vacation /project work.		
	(f)	The University will accept the transfer of credits earned by a student from the following Institutions/Universities only:		
	(i)	Universities recognized under section 12(b) of the UGC Act.		
	(ii)	Universities as members of the Association of Indian Universities.		
	(iii)	Institutions established by the State and Central Governments.		
	(iv)	Any Industry /Organization/Institution /University which has an Agreement/ MOU with HPTU.		
	(g)	A student must provide all details (original or attested authentic copies) such as course contents, number of contact hours, course instructor /project guide and evaluation system for the course for which he is requesting a credits transfer. These details will be evaluated by the concerned departmental academic bodies (DUGC or DPGC) to decide the number of equivalent credits the student will get for such course(s) in HPTU before giving the approval. The complete details will then be forwarded to Dean (A) for approval.		

Item No. 21.18

To consider and approve the University Draft Ordinances for Master of Science in Physics, Master of Science in Environmental Sciences, Master of Business Administration, Master of Business Administration in Tourism and Hospitality Management, Master of Computer Application, Master of Technology, Bachelor of Hotel Management and Catering Technology (4 years) as per Annexure-XXV-XXVIII.

The Academic Council approved the item.

Item No. 21.19

To consider and approve the provision of grace marks as per Annexure-XXIX.

The Academic Council approved the item.

Item No. 21.20

To consider and approve the rectification of Internal Assessment of Practical.

The Academic Council approved the item with the suggestion that the record i.e. Used Answer Sheets, Award lists etc. may be destroyed after the completion of two years and to maintain the history sheets of the students permanently and be kept in record as per Annexure-XXX.

Item No. 21.21

To consider and approve the implementation of Absolute Grading in CBCS system in all the discipline for UG and PG courses from the academic session 2018-19 onwards as per Annexure-XXXIX.

The Academic Council approved the item.

Item No. 21.22

To consider and approve the minimum attendance condition.

The Academic Council approved the item with the condition that the Director/Principal of the college may condone the attendance to an extent of 5% only and additional/further 5% of the attendance shall be condoned by the Vice-Chancellor, i.e. if the student is having 70% of attendance the Director/Principal shall permit the student to sit in the examination by relaxing 5% of attendance and if the student is having 65% of attendance then the permission of relaxation of attendance for appearing in the examination shall be permitted by the Vice-Chancellor with the condition that the Head of Institution should forward all the genuine cases after making recommendations to the university for getting the necessary approval.

The attendance requirement for the student shall be a minimum of 75% of the classes actually conducted. No student shall be allowed to appear at University examination(s) with an attendance below 65% in any of the

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registered subjects with prior necessary approval as per Annexure-XXXII.

The Academic Council approved the item.

8 Item No. 21.23

To consider and approve the maximum duration in case of Lateral Entry Students.

The Academic Council approved the item that the maximum duration for completion of Course for Lateral Entry system will be seven years for the students enrolled under old and new syllabus and six years for the students enrolled under CBCS syllabus.

Item No. 21.24

To consider and approve the declaring the examination work/Duty as an essential services.

The Academic Council approved the item with the recommendations that the Director-cum-Principal, of the colleges may be taken into confidence before assigning any of the examination duties by the University. However, the examination work/duty will cover under essential services. It was also recommended that the Deputy Superintendent may be appointed from the concerned college where the examination centre is created and after every 200 students additional Deputy Superintendent may be appointed preferably from the same college as per Annexure-XXXIII.

Item No. 21.25

To consider and approve the implementation of the guidelines for conducting the written examination for the person with disabilities as per Annexure-XXXIV.

The Academic Council approved the item.

Item No. 21.26

To consider and approve the online verification of degree through National Academic Depository (NAD) as per Annexure-XXXV-XXXXVI.

The Academic Council approved the item.

Item No. 21.27

To consider and approve to start Ph.D programme under the school of Commerce & Management and School of Tourism & Hospitality Management in Himachal Pradesh Technical University campus at Hamirpur.

The Academic Council approved the item to start Ph.D programme under the school of Commerce & Management and School of Tourism & Hospitality Management in Himachal Pradesh Technical University campus at Hamirpur as per Annexure-XIV.

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(72)

	Himachal Pradesh Technical University, Hamirpur.	
12	To consider and approve the setting up Sh. Atal Bihari Vajpayee, Former Prime Minister of India, Study Chair in Himachal Pradesh Technical University, Hamirpur.	
13	To consider and approve increase in sanctioned intake from 30 to 60 in MBA course at Temporary Academic Campus, Himachal Pradesh Technical University, Hamirpur. <u>Annexure-XX</u>	188-189
14	To consider and approve the admission counseling schedule/notice of the academic courses of Himachal Pradesh Technical University in the month of August, 2018 for the academic session 2018-19. <u>Annexure-XXI-XXII</u>	190-203
15	To consider approve the fee structure for following academic courses currently running in its Temporary Academic Campus, Himachal Pradesh Technical University, Hamirpur w.e.f. academic session 2018-19: <u>Annexure-XXIII</u> <ul style="list-style-type: none"> • Master of Science in Physics. • Master of Science in Environmental Sciences. • Master of Business Administration. • Master of Business Administration in Tourism and Hospitality Management. • Master of Computer Application. • Master of Technology in Computer Science Engineering. • Bachelor of Hotel Management and Catering Technology (4 years). 	204-205
16	To Consider and Approve the amendment in the Regulations for Off Campuses of the Himachal Pradesh Technical University in Clause 8, Chapter-IV, Ordinance No. 62.	
17	To consider and approve proceedings/recommendations of committee constituted to decide the fee for the registration of additional subject along with the regular semester held on 16 th Oct, 2018 <u>Annexure-XXIV</u>	206-209
18	To consider and approve the Draft University Ordinances for Master of Science in Physics, Master of Science in Environmental Sciences, Master of Business Administration, Master of Business Administration in Tourism and Hospitality Management, Master of Computer Application, Master of Technology, Bachelor of Hotel Management and Catering Technology (4 years). <u>Annexure-XXV-XXVIII</u>	210-279
19	To consider and approve the provision of grace marks. <u>Annexure-XXIX</u>	280-283
20	To consider and approve the rectification of Internal Assessment of Practical. <u>Annexure-XXX</u>	284-294
21	To consider and approve the implementation of Absolute Grading in CBCS system. <u>Annexure-XXXI</u>	296-301
21	22 To consider and approve the minimum attendance condition. <u>Annexure-XXXII</u>	302-305
23	To consider and approve the maximum duration in case of Lateral Entry Students.	
24	To consider and approve the declaring the examination work/Duty as an essential services. <u>Annexure-XXXIII</u>	306-311
25	To consider and approve the implement the guidelines for conducting the written examination for the person with disabilities. <u>Annexure-XXXIV</u>	312-315
26	To consider and approve the online verification of degree through National Academic Depository (NAD). <u>Annexure-XXXV-XXXVI</u>	316-329

	8	One	Honor's Degree/PG Diploma	34	Regular
	9	One	Master's Degree (M. Tech, MBA)	72	Regular
	10	-	Doctorate	180	Regular
8.	Admission and Registration Criteria				
		Admissions to different programs offered by the University shall be made as per admission criteria notified by the competent authority from time to time. There shall be multiple entry and exit points. However, students who seek deferral at any time must resume the study within three years to complete the certification for the respective level.			
		Admission shall close by notification or through academic calendar on a particular date. A candidate has to register for the courses on the dates notified before the commencement of instructions for the first semester. A student shall be allowed to attend classes only for those courses for which he/she has registered.			
9.	Attendance				
	(a)	A student must attend every lecture, tutorial and practical class. To account for approved leave of absence (e.g. representing the University in sports, games or athletics, placement activities, NCC/NSS activities etc.) and /or any other such contingencies like medical emergencies etc., the attendance requirement shall be a <i>minimum</i> of 75% of the classes actually conducted. However, the Vice Chancellor may condone attendance to an extent of 10% only in special cases. Each course of semester shall be treated as a separate unit for calculation of the attendance.			
	(b)	A candidate, who does not satisfy the attendance requirement, mentioned in Sub-Clause 9 (a) as above, shall not be eligible to appear for the Examination of that course and shall be required to repeat that course whenever it will be offered.			
	(c)	The Head of the Department will notify regularly, the subject wise list of such candidates who fall short of attendance. At the end of semester, the list of the candidates falling short of attendance shall be sent to the Registrar (Evaluation) with a copy to Registrar of the University at least one week prior to the commencement of the examination.			
10.	Grading System				
	(a)	Each student shall be awarded a letter grade in each subject which he/she completes successfully at the end of the semester by converting the total marks obtained into a letter grade.			
	(b)	The letter grade and the grade point to each student studying a course shall be awarded based on the statistical parameters, mean (\bar{x}) and standard deviation (σ) of the distribution of marks. These parameters are defined as follows:			

		(v)	The Moderation Board shall not remove any question or part thereof, which is in the scope of the syllabus.
		(vi)	The Moderation Board shall keep all its proceedings strictly confidential and are liable for disciplinary action, as per the procedure laid down by the University, for any violation of this clause.
		(c)	Conduct of Examination
		(i)	All the University examinations shall be conducted by the Controller of Examination as per the procedure and regulations approved by the University from time to time.
		(d)	Flying Squads/Observers
		(i)	Wherever necessary, the Controller of Examination shall constitute flying squads/Observers at the examination centers to ensure the conduct of the examinations without any malpractice, and strictly in accordance with the University rules.
		(ii)	The necessary and required instructions and guidelines regarding the duties and powers of the flying squads/Observers etc. shall be issued from time to time by the Controller of Examination with the prior approval of the Vice-Chancellor.
	5.	Eligibility for Appearing in the End-Semester Examinations	
		(a)	A student will be allowed to appear in the Semester Examination in those registered theory subjects, practical's and other components for which he/she has registered subject to the fulfillment of attendance requirement. The attendance shall be considered from the date of commencement of classes as per academic calendar of the University. The schedule of classes shall be notified through a time table before the beginning of the classes in the Semester. Attendance record must be compiled at the time of each class test and the students with less attendance be informed through notice. The guardian of the said students shall also be informed through a letter. Letters must be issued to the student and the guardian before he / she is debarred from appearing at University examination due to shortage of attendance. University has to be informed about the percentage of attendance of such students who are not to appear in the semester examination indicating the subject.
		(b)	Concessions: a student who has been absent for short periods on health ground or due to participation in cultural, sports, other academic/ official assignments in the interest of the University with prior written

			permission of the Vice-Chancellor/ Head of the constituent college shall be permitted a maximum of additional concession of 10% in attendance and would be eligible for appearing in examination with a minimum of 65% attendance in a semester. No student shall be allowed to appear at University examination(s) with an attendance below 65% in any of the registered subjects.
		(d)	A student who is absent in any subject(s) for which he / she has registered will be awarded 'I' grade. He / she will be permitted to appear in those subjects in subsequent semester examinations.
		(e)	The final semester students who have not cleared the mandatory requirement of credits for award of degree can only appear in the examination after paying the prescribed fee.
		(f)	A student may register to appear in a semester examination which she/ he has already appeared and passed/failed for improving his / her marks after paying the prescribed fee.
	6.	Duties & Responsibilities of Examination Staff	
		(a)	Senior Superintendent
			The Principal/Director of the Constituent College, where the examination is to be conducted shall act as the Senior Superintendent.
			The Senior Superintendent shall responsible for overall conduct of examination. He/ she will ensure that all rules and regulations stipulated by HimTU are followed in letter and spirit.
			The Senior Superintendent may allow a candidate to appear at any examination without his name figuring in the attendance sheet after taking an undertaking from the concerned candidate.
			The University has taken the initiative of on-line transferring the question papers to its affiliated colleges.
			The Senior Superintendent shall constitute a committee for down loading the question papers. He/she along with the members of the committee will download the question papers for the morning and evening session and get them photostat as per the requirement within time as prescribed by HimTU.
			To maintain the secrecy during the process of down loading of the question papers shall be the responsibility of the Senior Superintendent.

130f.

HIMACHAL PRADESH TECHNICAL UNIVERSITY

Thereafter, the Chairperson requested the Registrar-cum-Member Secretary to take up the agenda items:-

- Item No. 20.2** **Confirmation of the Minutes of 19th Meeting of the Board of Governors of Himachal Pradesh Technical University held on 10th July, 2018**

As no comments were received on the minutes of 19th meeting of Board of Governors circulated by the Member Secretary-cum-Registrar, Board of Governors, H.P. Technical University, Hamirpur vide letter No. HimTU-1(GA)C-3/2011-9076 dated 13.07.2018, the minutes were confirmed.

- Item No. 20.3** **To note action taken on the Minutes of 19th Meeting of the Board of Governors of Himachal Pradesh Technical University held on 10th July, 2018**

All the present Members of the Board of Governors noted and satisfied over the action taken report (ATR) on the decisions taken in the 19th meeting of the Board of Governors.

- Item No. 20.4** **To consider recommendations of 21st Meeting of Academic Council held on December 12th, 2018 at Himachal Pradesh Technical University, Hamirpur**

The Board of Governors considered, approved and confirmed the recommendations of 21st meeting of Academic Council held on December 12th, 2018 under the Chairmanship of Prof. S.P. Bansal, Vice-Chancellor, H.P. Technical University at Hamirpur (H.P.).

- Item No. 20.5** **To consider Minutes of Meeting regarding additions/alterations in rooms/offices of Administrative and Academic Blocks held on 13th November, 2018 in the Office Chamber of Prof. S.P. Bansal, Vice Chancellor, H.P. Technical University, Hamirpur (HP)**

The Board of Governors considered, approved and confirmed the minutes of meeting held on 13th November, 2018 regarding additions/alterations in rooms/offices of Administrative and Academic Blocks of Himachal Pradesh Technical University at Daruhi, Hamirpur.

- Item No. 20.6** **Ratification of recommendations of Selection/Screening Committee for appointments of Deans in Himachal Pradesh Technical University, Hamirpur on secondment basis**

During the meeting, the sealed envelope containing the panel for the appointment of Deans in Himachal Pradesh Technical University, Hamirpur on secondment basis alongwith the recommendations of the Selection/Screening Committee was opened in the presence of Members of the Board of Governors. The Board of Governors considered and ratified the recommendations of Selection/Screening Committee. The Board of Governors also considered and approved the appointments made by the Himachal Pradesh Technical University in order of merit in respect of Prof. Kulbhushan Chandel, Professor in the Department of Commerce, Himachal Pradesh University, Shimla (H.P.) and Prof. Vinay Chauhan, The Business School, University of Jammu, J&K-180006 India as Deans in Himachal Pradesh Technical University on secondment basis on the terms & conditions laid down in the office order No. HimTU-2(Estt.)A-1/2011-10034 dated 26.07.2018 and HimTU-2(Estt.)A-1/2011-10040 dated 26.07.2018.



Himachal Pradesh Technical University

(A State Government University)

Camp Office: Gandhi Chowk, Hamirpur (H.P.) – 177001

Phone : (01972) 224153, 224159 Fax: (01972) 224150,

E-mail ID: registrarhimtu@gmail.com, website: www.himtu.ac.in

No. HimTU-2(GA) C-3/2011-16837

Dated: 26-12-18

NOTIFICATION

Consequent upon consideration and approval of Academic Council vide item No. 21.22 in its 21st Meeting held on December 12th, 2018, the Board of Governors, Himachal Pradesh Technical University, Hamirpur vide item No. 20.4 in its 20th Meeting held on December 18th, 2018 has further confirmed and approved that the Director/Principal of the college may condone the attendance to an extent of 5% only and additional/further 5% of the attendance shall be condoned by the Vice-Chancellor, Himachal Pradesh Technical University i.e. if the student is having 70% of attendance the Director/Principal shall permit the student to sit in the examination by relaxing 5% of attendance and if the student is having 65% of attendance then the permission of relaxation of attendance for appearing in the examination shall be permitted by the Vice-Chancellor with the condition that the Head of Institution should forward all the genuine cases after making recommendations to the University for getting the necessary approval.

The Board of Governors also approved that the attendance requirement for the student shall be a minimum of 75% of the classes actually conducted. No student shall be allowed to appear at University Examination (s) with an attendance below 65% in any of the registered subjects.

(H.S. Rana, H.A.S.)

Registrar-cum-Member Secretary

Board of Governors,

H.P. Technical University

Hamirpur 177 001 (H.P.)

Ednst No.: As above 16837-16898

Dated: 26-12-18

Copy of the above is forwarded to the following for information and necessary action:-

1. All the Members of Board of Governors, Himachal Pradesh Technical University.
2. Dean(A)/Dean (P&D)/Controller of Examination/Assistant Registrar (Conduct and Secrecy/Academic/Examination/Admn.), H.P. Technical University, Hamirpur.
3. The Directors/Principals of all institutions affiliated with Himachal Pradesh Technical University, Hamirpur.
4. The Private Secretary to the Vice-Chancellor, H P Technical University, Hamirpur (H.P.) for information please.
5. The Personal Assistant to Registrar, H.P. Technical University, Hamirpur (H.P.)
6. Guard file.

(H.S. Rana, H.A.S.)

Registrar-cum-Member Secretary

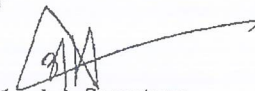
- Item No. 31.38.2 To consider and approve mentioning of NAAC and NBA certifications in the Degrees of students of Govt. Pharmacy College, Rohru and JNGEC, Sunder Nagar, respectively

After detailed deliberations, the Academic Council approved mentioning NAAC and NBA certifications in the Degrees of students of Govt Pharmacy College, Rohru and JNGEC, Sunder Nagar, respectively. The Examination Branch of HPTU will make necessary arrangements for the same.

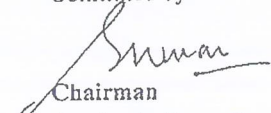
- Item No. 31.38.3 To consider and approve an additional relaxation of 5% in attendance for the students who take active part in sports & extra-curricular activities

Sports & extra-curricular activities play an important role in the overall personality development of the students. In order to encourage students to take part in such events, the Academic Council considered and approved an additional relaxation of 5% in attendance for the students who take active part in sports & extracurricular activities. The concerned Dean/Director-Principal may exercise this power on genuine & convincing grounds as stated here before.

The meeting ended with a Vote of Thanks to and from the Chair


Member Secretary
Academic Council

Confirmed by


Chairman
Academic Council

	guidelines for creation and operation of these funds. Also approved to deduct contributions as mentioned in the minutes of meeting.
Item No. 22.31.3 to 22.31.8	Approved the items.

Item No. 29.5 ✓ To consider the recommendations of 31st Meeting of Academic Council held on 27th July, 2023 at Himachal Pradesh Technical University, Hamirpur (H.P.)

The Minutes of 31st Meeting of Academic Council held on 27th July, 2023 under the Chairmanship of Prof. Shashi Kumar Dhiman, Vice Chancellor, Himachal Pradesh Technical University at Hamirpur (HP) are placed for approval please.

Resolution

The Board of Governors taken following decisions in respect of items recommended by the Academic Council of Himachal Pradesh Technical University in its minutes of 31st meeting held on 27th July, 2023:-

Item No. 31.1	Confirmed the minutes of meeting of 30 th meeting of Academic Council
Item No. 31.2 to 31.11	Approved the items
Item No. 31.12	Approved to adopt the University Grants Commission's Minimum Standards and Procedures for Award of Ph.D Degree Regulations 2022. Also approved the committee constituted to work out the modalities for starting of Ph.D. in Engineering Courses in Government affiliated institutions
Item No. 31.13 to 31.16 (i), (ii) and (iii)	Approved the items and allowed to place item No. 31.16(iii) in the next meeting of the Finance Committee for consideration and approval
Item No. 31.17 to 31.26	Approved the items.
Item No. 31.27 to 31.30	Approved to place the item in the next meeting of the Finance Committee of the University for consideration and approval.
Item No. 31.31	Approved the items.
Item No. 31.32	Approved to defer the item to be placed in the next meeting of Academic Council.
Item No. 31.33	Approved the recommendations recorded in the minutes of meeting of Academic Council.
Item No. 31.34	Approved to ratify the process adopted by the University in accordance with UGC guidelines.
Item No. 31.35 to 31.37	Approved the items.
Item No. 31.38.1 to 31.38.3	Approved the items.



Himachal Pradesh Technical University

(A State Government University)

VPO Daruhi, Tehsil & Distt. Hamirpur (HP)

Ph: 01972- 226902, 226900, 226903 (Fax)

E-mail ID: registrarhmtu@gmail.com, website: www.hmtu.ac.in

No.: HimTU- 1(GA)C-3/2011-7916

Dated: 24/10/2024

NOTIFICATION

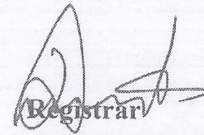
In pursuance of decision taken under Resolution No. 31.38.3 by the Academic Council, Himachal Pradesh Technical University, Hamirpur in its 31st meeting held on 27th July, 2023, the Board of Governors of Himachal Pradesh Technical University, Hamirpur under Resolution No. 29.5 in its 29th meeting held on 21st September, 2024 has approved an additional relaxation of 5 % in the attendance for the students who take active part in Sports and extra-curricular activities. The concerned Dean/Director-Principal may exercise this power on genuine & convincing ground as stated in the notification.


Registrar

Ednst No.: Even 7917-27

Dated: 24/10/2024.

- All members of Board of Governors and Academic Council through email for information please.
- All Deans/Finance Officer/ Estate Officer/Project Officer/Controller of Examination/ Deputy Controller (RAS)/Deputy Registrar/Assistant Registrars/ Section Officers/ Branch Incharge of HPTU through email for information please.
- PS to V.C., HP Technical University, Hamirpur, HP for information please.
- P.A to Registrar, HPTU for information please.
- Guard file.


Registrar

82

Item No. 21.18

To consider and approve the University Draft Ordinances for Master of Science in Physics, Master of Science in Environmental Sciences, Master of Business Administration, Master of Business Administration in Tourism and Hospitality Management, Master of Computer Application, Master of Technology, Bachelor of Hotel Management and Catering Technology (4 years) as per Annexure-XXV-XXVIII.

The Academic Council approved the item.

Item No. 21.19

To consider and approve the provision of grace marks as per Annexure-XXIX.

The Academic Council approved the item.

Item No. 21.20

To consider and approve the rectification of Internal Assessment of Practical.

The Academic Council approved the item with the suggestion that the record i.e. Used Answer Sheets, Award lists etc. may be destroyed after the completion of two years and to maintain the history sheets of the students permanently and be kept in record as per Annexure-XXX.

Item No. 21.21

To consider and approve the implementation of Absolute Grading in CBCS system in all the discipline for UG and PG courses from the academic session 2018-19 onwards as per Annexure-XXXIX.

The Academic Council approved the item.

Item No. 21.22

To consider and approve the minimum attendance condition.

The Academic Council approved the item with the condition that the Director/Principal of the college may condone the attendance to an extent of 5% only and additional/further 5% of the attendance shall be condoned by the Vice-Chancellor, i.e. if the student is having 70% of attendance the Director/Principal shall permit the student to sit in the examination by relaxing 5% of attendance and if the student is having 65% of attendance then the permission of relaxation of attendance for appearing in the examination shall be permitted by the Vice-Chancellor with the condition that the Head of Institution should forward all the genuine cases after making recommendations to the university for getting the necessary approval.

The attendance requirement for the student shall be a minimum of 75% of the classes actually conducted. No student shall be allowed to appear at University examination(s) with an attendance below 65% in any of the

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registered subjects with prior necessary approval as per Annexure-XXXII.

The Academic Council approved the item.

Item No. 21.23

To consider and approve the maximum duration in case of Lateral Entry Students.

The Academic Council approved the item that the maximum duration for completion of Course for Lateral Entry system will be seven years for the students enrolled under old and new syllabus and six years for the students enrolled under CBCS syllabus.

Item No. 21.24

To consider and approve the declaring the examination work/Duty as an essential services.

The Academic Council approved the item with the recommendations that the Director-cum-Principal, of the colleges may be taken into confidence before assigning any of the examination duties by the University. However, the examination work/duty will cover under essential services. It was also recommended that the Deputy Superintendent may be appointed from the concerned college where the examination centre is created and after every 200 students additional Deputy Superintendent may be appointed preferably from the same college as per Annexure-XXXIII.

Item No. 21.25

To consider and approve the implementation of the guidelines for conducting the written examination for the person with disabilities as per Annexure-XXXIV.

The Academic Council approved the item.

Item No. 21.26

To consider and approve the online verification of degree through National Academic Depository (NAD) as per Annexure-XXXV-XXXXVI.

The Academic Council approved the item.

Item No. 21.27

To consider and approve to start Ph.D programme under the school of Commerce & Management and School of Tourism & Hospitality Management in Himachal Pradesh Technical University campus at Hamirpur.

The Academic Council approved the item to start Ph.D programme under the school of Commerce & Management and School of Tourism & Hospitality Management in Himachal Pradesh Technical University campus at Hamirpur as per Annexure-XIV.

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teacher and the result may be rectified accordingly (Annexure-XXX Page No. 284-295). The record of internal assessment received from colleges till December 2015 has been destroyed after taking the permission from authorities. Since, it was difficult to ascertain the validity of record, therefore, the college was asked to submit the award list signed by concerned teacher duly verified by the Principal. Accordingly, the Principal of college has sent the award list signed by concerned teacher duly verified by him. The record is enclosed for the reference and rectification.

The Item is submitted for consideration and approval of the Academic Council.

Item No. 21.21

Agenda copy attached for Annexure's Nos.

To consider and approve the implementation of Absolute Grading in CBCS system.

In the 20th academic council meeting the Absolute grading has been approved for preparation of results in re-appear, re-evaluation and summer term (Annexure-XXXI Page No. 296-301) and subsequently approved in the 19th BOG meeting held on 10-07-2018

It is proposed that the Absolute grading be implementing in complete CBCS system in all disciplines (U.G. and P.G.) with academic session 2018 -2019 onwards.

The Item is submitted for consideration and approval of the Academic Council.

Item No. 21.22

To consider and approve the minimum attendance condition.

Presently as per HPTU ordinance 11 clause No. 9. (a):- A student must attend every lecture, tutorial and practical class. To account for approved leave of absence (e.g. representing the University in sports, games or athletics, placement activities, NCC/NSS activities etc.) and /or any other such contingencies like medical emergencies etc., the attendance requirement shall be a minimum of 75% of the classes actually conducted. However, the Vice Chancellor may condone attendance to an extent of 10% only in special cases. Each course of semester shall be treated as a separate unit for calculation of the attendance..

In HPTU ordinance 51 clause No. 5 (b) . a student who has been absent for short periods on health ground or due to participation in cultural, sports, other academic/ official assignments in the interest of the University with prior written permission of the Vice-Chancellor/ Head of the constituent college shall be permitted a maximum of additional concession of 10% in attendance and would be eligible for appearing in examination with a minimum of 65% attendance in a semester. No student shall be allowed to appear at University

Minutes of 20th meeting of Academic Council held on 6th July, 2018 at 11.00 A.M. under the Chairmanship of Prof. S.P. Bansal, Vice-Chancellor, H.P. Technical University at Hamirpur.

A meeting of the Academic Council was held on 6th July, 2018 at 11.00 A.M. in H.P. Technical University, Hamirpur. The following members were present:-

1. Dr. V.P. Patial
Dean (Planning & Development)
H.P. Technical University, Hamirpur (HP) Member
2. The Director-cum-Principal,
Rajiv Gandhi Engineering College Kangra,
at Nagrota Bagwan, Distt. Kangra-176047 (HP) Member
3. The Director-cum-Principal,
J.N. Govt. Engineering College,
Bachhandhar, Sundernagar, Distt. Mandi-174401 (HP) Member
4. The Director-cum-Principal,
HPTU Off Campus Mahatma Gandhi Govt. Engineering
College, Kotla (Jeori) Camp at JNGEC Sundernagar Member
5. The Principal,
HPTU Off Campus Govt. Pharmacy College,
Kangra at Nagrota Bagwan, Distt. Kangra (HP) Member
6. The Principal,
College of Ayurvedic Pharmaceutical Sciences,
Jogindernagar, Distt. Mandi-175015 (HP) Member
7. The Director-cum-Principal,
Atal Bihari Vajpayee Govt. Institute of Engineering &
Technology, Pragtinagar, Distt. Shimla-171202.(HP) Member
8. Dr. N.N. Sharma,
Dean (Academic)-cum-Registrar,
H.P. Technical University, Hamirpur (HP) Member Secretary

Welcome statement of the Chairman

Prof. S.P. Bansal, Hon'ble Vice-Chancellor-Cum-Chairman, Academic Council, Himachal Pradesh Technical University in 20th Academic Council meeting and first after assuming the charge of Vice-Chancellor welcomed all the Hon'ble Members of 20th Academic Council. In his welcome note he shared his vision towards affective establishment of this University and requested each one of the present for their cooperation support and constructive suggestions for the betterment of one and only technical university of the state with quality technical education. He focused on enhancement of gross employment ratio and gross enrollment ratio as well. He is of the opinion that to ensure those two parameters all the nonacademic and administrators have to work together with fixed goals and objectives. While sharing his dreams to make this university a world class university he shared that the first and foremost target shall

be to include this university under section 12(b) of the UGC regulations/Act for which university is going to establish six schools namely Engineering & Technology, Commerce & Management, Tourism & Hospitality, Basic & Applied Sciences, Environmental Sciences and Ayurveda & Pharmacy. Under those proposed schools university is planning to start three undergraduate courses i.e. B.Pharmacy in Ayurveda, B.Sc. Hotel Management & Catering Technology, Bachelor of Hotel Management & Catering Technology and Six Post Graduate Courses i.e. Master of Technology (M.Tech), Master of Computer Application (MCA), Master of Business Administration (MBA), Master of Business Administration in Tourism & Hospitality Management, Master of Science in Physics and Master of Science in Environmental Science from the academic session 2018-19. He further shared that to strengthen the research activities in the university and affiliated institutions, conferences, seminars, workshops of national & international level shall be conducted with faculty development programme to update the teachers along with three weeks mandatory induction programmes for 1st year students shall also be conducted to create knowledge, skill & positive attitude towards the courses. To ensure the skill development and to create will for skill, university is going to establish its independent skill development centre to start need based short term skill development programmes with a specific objective to make the students employable or capable to start their own ventures. He focused that university will not only produce job seekers but job providers too. With this welcome note, Vice-Chancellor once again welcomed all the Hon'ble members of the Academic Council as Chairman.

Item No. 20.1

Confirmation of Minutes of 19th meeting of Academic Council held on 23rd March, 2018

The 19th Meeting of the Academic Council of Himachal Pradesh Technical University was held on 23rd March, 2018 at 11.00 A.M. under the Chairmanship of Hon'ble Vice-Chancellor.

The Academic Council confirmed the minutes with a suggestion to constitute committee to review the prevailing grading system for evaluation in end semester examination in different courses i.e. Engineering, Pharmacy, Management and MCA under the chairmanship of Dean (Academic), H.P. Technical University, Hamirpur consisting of following members:

- i.) Dr. V.P. Patial, Dean (P&D)-cum-Controller of Examination, H.P. Technical University, Hamirpur
- ii.) Dr. M.K. Jha, Director-cum-Principal, Atal Bihari Vajpayee Govt. Institute of Engineering & Technology, Pragtinagar, Distt. Shimla (HP)
- iii.) Dr. Raman Parti, Director-cum-Principal, J.N. Govt. Engineering College Sundernagar, Distt. Mandi (HP)
- iv.) Dr. D.P. Tiwari, Director-cum-Principal, Rajiv Gandhi Govt. Engineering College, Kangra at Nagrota Bagwan, Distt. Kangra (HP)

- v.) Dr. Vinod K. Kapoor, Director-cum-Principal, HPTU off Campus Mahatma Gandhi Govt. Engineering College, Kotla (Jeori), camp at JNGEC, Sundernagar, Distt. Mandi (HP)
- vi.) Dr. Rajender Guleria, Director-cum-Principal, IPTU off Campus Govt. Pharmacy College, Kangra at Nagrota Bagwan, Distt. Kangra (HP)
- vii.) Dr. Tek Chand Thakur, Principal, College of Ayurvedic Pharmaceutical Sciences, Jogindernagar, Distt. Mandi (HP)

NEW ITEMS

Item No. 20.2

To consider and approve the proceedings/recommendations/minutes of various Board of Studies meetings:

- i.) MBA Tourism and Hospitality Management
- ii.) M.Sc. Physics
- iii.) M.Sc. Environmental Science alongwith detailed syllabus of the courses

The Academic Council approved the item.

Item No. 20.3

To approve the recommendations of Board of Affiliation to grant affiliation/extension of affiliation for the academic session 2018-19 in Engineering, Pharmacy, Architecture, B.Sc. HMCT, Management and MCA.

The Academic Council approved the item with a direction to keep the affiliation letters on hold for the institutions covered under CWP No. 1311 of 2017 pending in the Hon'ble High Court of Himachal Pradesh till its outcome.

Item No. 20.4

Approval of Admission Brochure for the academic session 2018-19.

The Academic Council approved the item.

Item No. 20.5

To consider and approve the amendment in 200 point roster after inclusion of 5% reservation for persons with disabilities in admission to undergraduate and postgraduate programmes.

The Academic Council approved the item.

Item No. 20.6

To consider and approve the proceedings/recommendations/minutes of Subject Experts meeting to review the curriculum of Himachal Pradesh Technical University and proposed model curriculum of All India Council of Technical Education (AICTE) for under graduate engineering courses under Choice Based Credit System.

The Academic Council approved the item with a direction to conduct the respective Board of Studies meeting before considering the decisions of subject expert committee for implementation from the academic session 2018-19. The council is the opinion that atleast 80-90% of the AICTE

model curriculum be incorporated where available while finalizing the syllabus of Engineering programme.

Item No. 20.7

Consideration and approval of the proposal to start academic courses in Himachal Pradesh Technical University campus at Hamirpur to include the University under 12 (B) Section of University Grant Commission Regulations/Act.

The Academic Council well appreciated the initiative taken by the Vice Chancellor for starting campus based courses and approved the item with a suggestion to consider various IPTU off campuses Govt. funded institutions as departments of the University without any financial liability on the University at any stage.

Item No. 20.8

To consider and approve the faculty recruitment norms of Assistant Professors for proposed schools/courses.

The Academic Council approved the item with a direction to engage eligible Guest/part time faculty purely on temporary basis @ rupees 100/- per lecture subject to maximum of rupees 25000/- per month. In case required number of eligible applicants are not available, University may engage by relaxing the eligibility criteria i.e. NET/SLET/SET as applicable and in this case the faculty shall be engaged purely on temporary basis @ rupees 500/- per lecture subject to maximum of rupees 15000/- per month. The above faculty shall be engaged on semester basis.

Item No. 20.9

Consideration and approval to hire building required for commencement of proposed academic courses under item No. 20.7 w.e.f. academic session 2018-19.

The Academic Council approved the item.

Item No. 20.10

To approve eligibility norms/Admission criteria and fee for Master of Science in Physics, Master of Science in Environmental Sciences, Master of Business Administration, Master of Business Administration in Tourism and Hospitality Management, Master of Computer Application, Master of Technology, Bachelor of Hotel Management and Catering Technology (4 years), Bachelor of Science Hotel Management and Catering Technology (3 years) and Bachelor of Pharmacy in Ayurveda.

The Academic Council approved the item.

Item No. 20.11

Establishment of skill development centre at Himachal Pradesh Technical University campus at Hamirpur.

The Academic Council approved the item.

Item No. 20.12

Consideration and approval of academic calendar 2018-19.

The Academic Council approved the item.

Item No. 20.13

To consider and approval of academic action plan to be implemented in a affiliated non TEQIP-III institutions during quarter ending 30th September, 2018 under TEQIP-III project.

The Academic Council approved the item.

Item No. 20.14

To consider and approve minor amendments in the University Ordinance No. 12 clause 15 & 19, Ordinance No. 51 clause 23 & 24.

The Academic Council approved the item. The council authorized the Vice Chancellor to constitute the committee of experts under the chairmanship of Registrar, H.P. Technical University to review all prevailing University Ordinances and to submit its report for approval in the next academic council meeting.

Item No. 20.15

To consider and approve the rectification of awards of three candidates as directed in 19th Academic Council meeting held on 23rd March, 2018 and report submitted by the Controller of Examination.

The Academic Council approved the item.

Item No. 20.16

To consider and approve the academic dress for University Convocation.

The Academic Council approved the item.

Any Other Item:

Item No. 20.17

To consider and approve only eligible faculty from Government Colleges appointed on the basis of SWF/PTA/Contract with minimum two years teaching experience to be appointed as examiners to evaluate UG and PG theory and practical answer books, if otherwise regular faculty is not available.

The Academic Council approved the item with a direction that only eligible faculty appointed under SWF/PTA or on contract basis with two years teaching experience (minimum four semesters) be appointed as examiners to evaluate answer books of theory and to conduct practicals for UG and PG courses, if otherwise regular faculty is not available in sufficient number.

Meeting ended with a vote of thanks.

Confirmed

Chairman
Academic Council

Member Secretary
Academic Council

Agenda copy attached for information of Annexure
Nos.

Item No. 20.14

To consider and approve minor amendments in the University Ordinance No. 12 clause 15 & 19, Ordinance No. 51 clause 23 & 24.

A proposal for minor amendment in Himachal Pradesh Technical University Ordinance No. 12 & 51 submitted by the Controller of Examination is placed at Annexure-XIII (Page No.187-196).

The item is submitted for consideration and approval of the Academic Council.

Item No. 20.15

To consider and approve the rectification of awards of three candidates as directed in 19th Academic Council meeting held on 23rd March, 2018 and report submitted by the Controller of Examination.

As per the directions of 19th Academic Council meeting the report submitted by the Controller of Examination regarding rectification of awards of three candidates given below is placed at Annexure-XIV (Page No. 197-205) :

- i.) Mr. Amol Sood (B.Pharmacy BP-214 Lab)
- ii.) Mr. Rajender Dogra (B.Tech. EE-111 Lab)
- iii.) Ms. Versha Thakur (B.Tech. HS-300)

The item is submitted for consideration and approval of the Academic Council.

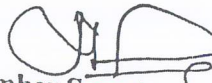
Item No. 20.16

To consider and approve the academic dress for University Convocation.

Section 50 of the First Statutes of the Himachal Pradesh Technical University, 2016 empowers the University to organize convocation of the University for the purpose of conferring degrees or diplomas, which shall be held once a year, preferably in the month of October or November or at such other time as Vice-Chancellor may decide in consultation with the Academic Council and detailed procedure has been specified for organizing convocation under the section. However, no academic dress code has been specified in the First Statutes of the Himachal Pradesh Technical University, 2016.

The University is planning to organize convocation for award of degrees in the month of October, 2018 as such proposes the academic dress code as per Annexure-XV (Page No. 206-207).

The Item is submitted for approval of the Academic Council


Member Secretary
Academic Council

Proposals for 20th Academic Council Meeting:

20.14

Annexure.

Sr. No	Existing	Proposed
1.	<p>HPTU ORDINANCE 12 Clause No: 15</p> <p>End Semester Examination and Passing Requirements for regular examinations:</p> <p>a) A student can only appear in the end-semester examination of a course if he/she</p> <p>(i) has registered for that course and paid the requisite fees;</p> <p>(ii) has minimum prescribed attendance; and</p> <p>(iii) Has secured the minimum prescribed marks in Internal Assessment (IA).</p> <p>(b) A student shall be deemed to have passed a course, if the minimum marks (IA+ESE put together) secured by him/her is, $\bar{x} - 2\sigma$ where \bar{x} is the average mark of the students registered for the course and σ is the corresponding deviation. However, the student has to secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 30% marks (e. g. 18 out of 60) in the End Semester Examination (ESE).)</p>	<p>HPTU ORDINANCE 12 Clause No: 15</p> <p>End Semester Examination and Passing Requirements for regular examinations.</p> <p>a) A student can only appear in the end-semester examination of a course if he/she</p> <p>(i) has registered for that course and paid the requisite fees;</p> <p>(ii) has minimum prescribed attendance; and</p> <p>(iii) Has secured the minimum prescribed marks in Internal Assessment (IA).</p> <p>(b) A student shall be deemed to have passed a course, if the minimum marks (IA+ESE put together) secured by him/her is, $\bar{x} - 2\sigma$ where \bar{x} is the average mark of the students registered for the course and σ is the corresponding deviation. However, the student has to secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 30% marks (e. g. 18 out of 60) in the End Semester Examination (ESE).)</p> <p>The above condition is applied only for regular examination where results prepared as per relative grading system. Copy attached Annexure -A</p> <p>As per existing condition the result of re-appear, re-evaluation and summer term examination are prepared by absolute grading system and there is no minimum pass marks in end semester examination and internal assessment(IA) mentioned in HPTU ordinance Clause No: 16 (c) for re-appear, re-evaluation and summer term examination.</p> <p>Following is proposed for re-appear, re-evaluation and summer term examinations in CBCS:</p> <p>A student shall be deemed to have passed a course, if the minimum marks (ESE +IA put together) secured by him/her is 40 %, however a student must secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 30% marks (e. g. 18 out of 60) in the End Semester Examination (ESE). And absolute grading shall</p>
	Nil	

			appear, re-evaluation and summer term examination.
	Promotion to Higher Semester. Clause No 22, 23 & 24 For Regular and Lateral Entry Students.		Promotion to Higher Semester. Clause No 22, 23 & 24 For Regular and Lateral Entry Students. Copy attached Annexure -B
	Nil		There is no clause mentioned in HPTU ordinance for a candidate to move into next higher semester without appearing in lower semester. It is proposed that: Any candidate who remains absent in theory & practical and does not appear in end semester examination shall not be allowed to register in the immediate next higher semester.
	Ordinance No : 12 Clause No 19: Summer Term and Supplementary Examination As per HPTU ordinance clause no. 19 (a) Students who could not earn the require minimum credit at the end of the even semester have two options to continue with the studies. They are permitted to re-register for the course, when it is offered in the next academic year or complete the course if offered during the summer term.		Ordinance No : 12 Clause No 19: Summer Term and Supplementary Examination As per HPTU ordinance clause no. 19 (a) Students who could not earn the require minimum credit at the end of the even semester have two options to continue with the studies. They are permitted to re-register for the course, when it is offered in the next academic year or complete the course if offered during the summer term. It is purposed that: 1. From November/December 2018 onward, in each semester, University shall conduct supplementary examination also along with regular exam, e.g., if regular exam of odd semester supplementary for even semester and vice versa. 2. The students will have the chance to improve their SGPA/CGPA in supplementary examination therefore, University will not conduct any summer term examination w.e.f. June/July- 2019 onward.
	Ordinance No : 51 Clause No 23: Rectification of result. (ii) a mistake is found in his result		Ordinance No : 51 (B. Pharmacy) Clause No 23: Rectification of result. Copy attached Annexure -D (ii) A mistake is found in the result: A mistake was committed at college level and reported to University after the declaration of result in the practical awards of Mr. Amol Sood. Name: Mr. Amol Sood s/o Sh. Munish Kumar Roll. No. 1603603006 Result: Re-appear BP-214 (Pharmacognosy-I lab). Date of receiving of award: 22/05/2017 with 22 marks Date of declaration of result: 27/06/2017 Date of receiving of rectified award: 03/08/2017 with 42 marks.

It is proposed to modify the awards of practical from 22 to 42 out of 50 and to rectify the result with absolute grading.

(ii) A mistake is found in the result:

A mistake was committed at college level and reported to University after the declaration of result in the practical awards of Mr. Brijesh Dogra.

Name: Mr. Brijesh Dogra s/o Sh. Rajender Dogra,
Roll. No. 17BT030223, result declared as re-appear in EE-111 (Electrical Engineering lab) Date of receiving of award: 02/01/2018 with 0 mark.

Date of receiving of rectified award: 20/03/2018 with 25 marks.

It is proposed to modify the awards of practical from 0 to 25 out of 30 and to rectify the result with absolute grading.

(ii) A mistake is found in the result:

A mistake was committed at college level and reported to University after the declaration of result in the practical awards of Miss. Versha Thakur

Name: Miss. Versha Thakur d/o Sh. Raj Kumar Thakur student of B. Tech ECE 5th semester University roll number 18BTL5063077, result declared as re-appear in HS-300 (Community Project lab). No award was received from the college against this roll number for HS-300 lab.

After the declaration the result the college has submitted 23 marks out of 25.

It is proposed to modify the marks of practical from No award to 23 out of 25 and to rectify the result with absolute grading.

In the case of above mentioned students the Hon'ble Vice Chancellor constituted a committee to inspect the case at college level. The report of committee is attached at Annexure-A after the approval of Hon'ble Vice Chancellor.

Ordinance no 51

Clause 24

Rechecking/ Re-evaluation of Answer Books

(E) Candidates can apply for re-evaluation for one or more subjects through a single application within 21 days from the date of uploading the result on University web site along with non-refundable fee as prescribed by HimTU from time to time.

Nil

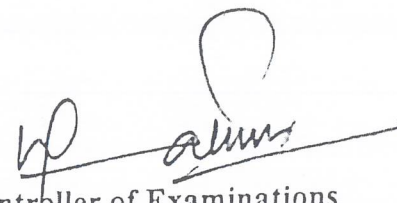
Ordinance no 51

Clause 24

Rechecking/ Re-evaluation of Answer Books

(E) Candidates can apply for re-evaluation for one or more subjects through a single application within 21 days from the date of uploading the result on University web site along with non-refundable fee as prescribed by HimTU from time to time.
Copy attached Annexure -C

				<p>It is proposed that candidates can apply:</p> <ol style="list-style-type: none"> 1. Rechecking within 7 days after the uploading the result on University web site along with non-refundable fee as prescribed by HPTU from time to time. 2. Re-evaluation within 12 days after the date of uploading the result on University web site along with non-refundable fee as prescribed by HPTU from time to time.
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 Controller of Examinations

	Total		100

Note: The Project and Seminar courses will be examined by the teacher(s) associated with the course and one or more Examiners from amongst the teachers of the department to be recommended by the Board of Studies of the department concerned.

(iv) Industrial/Practical Training			
Component	Category		
I - Marks to be awarded by the respective Industrial/Practical training organization	Technical Quality of the work		25
	Attendance; discipline, involvement, etc.		15
	Interest shown by the student		10
	Sub Total		50
II- Marks to be awarded by the Department/Centre	Project Report		15
	Project Work		15
	Viva Voce & Presentation		20
	Sub Total		50
	Total		100
(v) Audit Courses			
Course Status	Marks Obtained		Grade Awarded
Audit Pass	≥ 40%		S (Satisfactory)
Audit Fail	< 40%	U, Candidate has to repeat the course	

- (e) The sessional marks for theory, practicals, projects, etc. will be submitted to the University within 15 days after the close of classes for the semester.
- (f) The sessional marks submitted by different institutions will be moderated by a Moderation Committee appointed by the Vice-Chancellor, if required.
- (g) There shall be no reappear in the sessional/Internal assessment of theory and practical subjects. The marks obtained by the student in sessional/internal assessment of theory and practical subjects shall be added as such to the marks obtained in written theory and practical examinations respectively.

15. End Semester Examination and Passing Requirements

- (a) A student can only appear in the end-semester examination of a course if he/she
- (i) has registered for that course and paid the requisite fees;
 - (ii) has minimum prescribed attendance; and
 - (iii) has secured the minimum prescribed marks in Internal Assessment (IA).
- (b) A student shall be deemed to have passed a course, if the minimum marks (IA+ESE put together) secured by him/her is $(\bar{x} - 2\sigma)$, where \bar{x} is the average mark of the students registered for the course and σ is the corresponding deviation. However, the student has to secure a minimum of 40% marks (e.g. 16 out of 40) in the IA and 30% marks (e.g. 18 out of 60) in the End Semester Examination (ESE).

16. Grading System

- (a) Relative grading will be followed if the number of students registered for a course is greater than 10 (Table 16.1).
- (b) The letter grade and the grade point to each student studying a course shall be awarded based on the statistical parameters, mean (\bar{x}) and standard deviation (σ) of the distribution of marks. These parameters are defined as follows:

$$\bar{x} = \frac{\sum_{i=1}^n x_i}{n} \quad \sigma = \sqrt{\frac{\sum_{i=1}^n (x_i - \bar{x})^2}{(n-1)}}$$

where, x_i is the aggregate marks (IA+ESE) obtained by the student in a course and n is the number of students appeared in the course.

Table 16.1			
Total Marks secured by the Candidate	Grade	Point Value of Grade	Qualitative Assessment
$x_i \geq (\bar{x} + 1.75\sigma)$	O	10	Outstanding
$(\bar{x} + 1.00\sigma) \leq x_i < (\bar{x} + 1.75\sigma)$	E	9	Excellent
$(\bar{x} + 0.25\sigma) \leq x_i < (\bar{x} + 1.00\sigma)$	A	8	Very Good
$(\bar{x} - 0.50\sigma) \leq x_i < (\bar{x} + 0.25\sigma)$	B	7	Good
$(\bar{x} - 1.25\sigma) \leq x_i < (\bar{x} - 0.50\sigma)$	C	6	Average/Fair

$(\bar{x} - 2.0\sigma) \leq x_i < (\bar{x} - 1.25\sigma)$	D	4	Pass (minimum pass grade)
$x_i < (\bar{x} - 2.0\sigma)$	F	-	Unsatisfactory (fail)
-	I	-	Incomplete/Detained due to Shortage of attendance.
-	Z	-	Absent in the End Semester/ Pending due to other reasons
-	S	-	Grade "S" is awarded on satisfactory completion of extra-curricular or general Proficiency activity.
-	U	-	Grade "U" is awarded for not completing extra-curricular or general Proficiency activity satisfactorily.

- c) If the number of students registered for a course is ≤ 10 , absolute grading system will be followed (Table 16.2).

Table 16.2:

Total Marks secured by the Candidate	Grade	Point Value of Grade	Qualitative Assessment
$x_i \geq 91$	O	10	Outstanding
$81 \leq x_i < 91$	E	9	Excellent
$71 \leq x_i < 81$	A	8	Very Good
$61 \leq x_i < 71$	B	7	Good
$51 \leq x_i < 61$	C	6	Average/Fair
$40 \leq x_i < 51$	D	4	Pass (minimum pass grade)
$x_i < 40$	F	-	Unsatisfactory (fail)
Incomplete/Detained due to Shortage of attendance.	I	0	Incomplete/Detained due to Shortage of attendance.
Absent in the End Semester/ Pending due to other reasons	Z	0	Absent in the End Semester/ Pending due to other reasons
Grade "S" is awarded on satisfactory completion of extra-curricular or general	S	0	Grade "S" is awarded on satisfactory completion of extra-curricular or general Proficiency

- (i) The student has obtained the lowest grade "D" in the course concerned, and
- (ii) The CGPA ≤ 6.5
- (b) A Student can re-register in a course at any time before the completion of his graduation program provided the University permits for it.
- (c) For re-registering for a course, the student has to pay the pre-requisite fee as prescribed by the University.
- (d) A student cannot re-register for betterment in courses like Practicals, Professional Practice in Industries, summer internship, courses having course Structure O-O-P, mini Project, Project Work, Practical training or any other courses which are conducted as vocational courses.
- (e) In case of re-registration for betterment, the student is exempted from attending the course and the marks obtained in Component-I by the student earlier for that course will be carried forward.
- (f) The grade obtained by the student while repeating will be final and in no case the grade obtained in previous attempt will be considered. However, such an improvement is not considered for the award of Rank or Gold medal.

22. Promotion to Higher Semester

- (a) A student has to earn a minimum number of credits and CGPA in a semester to move to the next semester as given hereunder:-

For Regular Students:

- (i) to be eligible for admission to third Semester, a student must earn a minimum of 50% of total Credits in 1st year failing which he/she may re-register for the summer term to earn the required minimum credits or join back the 1st Semester to repeat the 1st Year.
- (ii) to be eligible for admission to fifth Semester, a student must earn 90% of total Credits in the 1st year and 50% of total Credits in 2nd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 3rd Semester to repeat the 2nd Year.
- (iii) to be eligible for admission to seventh Semester, a student must earn 100% of total Credits in the 1st year, 90% of total Credits in 2nd year and 50% of total Credits in 3rd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 5th Semester to repeat the 3rd Year.

For Lateral Entry Students:

- (i) to be eligible for admission to fifth semester, a student must earn a minimum of 50% of total Credits in 2nd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 3rd semester to repeat the 2nd Year.
- (ii) to be eligible for admission to 7th semester, a student must earn 90% of total Credits in the 2nd year and 50% of total Credits in 3rd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 5th semester to repeat the 3rd Year.
- (b) A minimum 3.0 CGPA is required in order to qualify for continuation of registration at any stage and move to the next semester.
- (c) A student who has not completed the NCC/NSS requirements (if prescribed) in the first four semesters will not be permitted to continue or move to next higher semester of the Program.
- (d) A student may be asked to register for a regular course or to do a substitute course if the same course becomes obsolete and is not being offered anymore.

23. Detention

- (a) A student shall be detained in a subject/course and will not be allowed to appear in the end semester examination (Component-II) if he/she secures less than minimum pass marks in Internals assessment (Component-I) and/or 75% of attendance in that course.
- (b) In case of the marks in continuous evaluation of any subject of a semester being less than 40% or the attendance is less than 75%.
- (c) A student shall be detained in a semester if he/she remain absent continuously for more than 6 (six) weeks in a semester without sanctioned leave from the authorities concerned. He/she has to repeat the semester.

24. Termination from the Program

- (a) A student may be terminated from the program and his/her name will be struck off the rolls if the candidate
 - (i) fails to secure a SGPA of 3.0 at the end of any semester. However, a student securing a SGPA below 3.0 may be allowed to continue in the following semester by the Director/Principal of the College on valid grounds to improve the CGPA in the following semester. A student who secures a CGPA below 3.0 in four consecutive semesters will not be allowed to continue in the program.

24.	Rechecking/ Re-evaluation of Answer Books	
	(a)	If any examinee/student is not satisfied with the marks obtained in any theory paper or papers in a subject or subjects, he/she may apply for rechecking of his/her answer-books within ten days from the date of uploading the of result on University web site by depositing a nonrefundable fee as prescribed by HimTU from time to time. In rechecking total marks awarded by the examiner shall be counted. The examinee shall have no right to challenge the marks awarded by the examiner.
	(a)	Any examinee/student is in doubt or is not satisfied with the marks obtained in any theory paper or papers in a subject or subjects, he/she may apply for re-evaluation of his/her answer-books within the stipulated period along with the prescribed fee.
	(b)	This re-evaluation facility shall be permitted for theory papers <u>only</u> of all the examinations conducted by the University for the respective current session only. No re-evaluation shall be permissible in case of practical, viva voce examination, field work, dissertation seminars and Entrance Examinations etc.
	(c)	A candidate can apply for the re-evaluation of the answer book of the subject only if he/she has secured at least 20% of the total marks in that subject or 40% of the marks required for passing in the said subject, whichever is less or the grade equivalent to the above criteria where grades are assigned to the theory papers.
	(d)	Re-evaluation of answer books shall be permissible in not more than 25% of the theory papers in which a candidate actually appeared; in an examination, where the number of papers in which a candidate appeared in an examination happens to be an odd number, be permitted up to whole number i.e. if an examination consists of 5 papers, the candidates can apply for re-evaluation of answer books up to 2 papers.
	(e)	Candidates can apply for re-evaluation for one or more subjects through a single application within 21 days from the date of uploading the result on University web site along with non-refundable fee as prescribed by HimTU from time to time.
	(f)	No second request for re-evaluation will be entertained. The application for re-evaluation should be sent by registered post/speed post/online as notified by the University from time to time.
	(g)	The Candidate is required to produce a photocopy of his/her current Admission Ticket and/or statement of marks for verification of Roll No., marks etc., at the time of submission of Application Form for re-evaluation and also to attach self-addressed envelope of 9"x4" size with Postal Stamp Worth affixed, for sending re-evaluation result.



Himachal Pradesh Technical University

(A State Government University)

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Phone : (01972) 224153, 224159 Fax: (01972) 224150,

E-mail ID: registrarhimtu@gmail.com, website: www.himtu.ac.in

No. HimTU-2(GA) C-3/2011-16774

Dated: 26-12-18

NOTIFICATION

Consequent upon consideration and approval of Academic Council vide item No. 21.21 in its 21st Meeting held on December 12th, 2018, the Board of Governors, Himachal Pradesh Technical University, Hamirpur vide item No. 20.4 in its 20th Meeting held on December 18th, 2018 has further confirmed and approved to implement Absolute Grading in CBCS system in all the disciplines for Under-graduate and Post-graduate courses from the academic session 2018-19 onwards.

(H.S. Rana, H.A.S.)
Registrar-cum-Member Secretary
Board of Governors,
H.P. Technical University
Hamirpur 177 001 (H.P.)

Ednst No.: As above 16774-16836

Dated: 26-12-18

Copy of the above is forwarded to the following for information and necessary action:-

1. All the Members of Board of Governors, Himachal Pradesh Technical University.
2. Dean(A)/Dean (P&D)/Controller of Examination/Assistant Registrar (Conduct and Secrecy/Academic/Examination/Admn.), H.P. Technical University, Hamirpur.
3. The Directors/Principals of all institutions affiliated with Himachal Pradesh Technical University, Hamirpur.
4. The Private Secretary to the Vice-Chancellor. H P Technical University, Hamirpur (H.P.) for information please.
5. The Personal Assistant to Registrar, H.P. Technical University, Hamirpur (H.P.)
6. Guard file.

(H.S. Rana, H.A.S.)
Registrar-cum-Member Secretary

109