

Ordinance No: 12
Ordinance for
Bachelor of Technology Programs (B.Tech. Regular)
(Common to all B.Tech. Programs)

Sr. No.	Existing	Amendments	Remarks
1.	Short title and Commencement		
	(a) These ordinances shall be called the "Himachal Pradesh Technical University Ordinances for Bachelor of Technology Programs.		
	(b) They shall come into force with immediate effect.		
2.	Definitions		
	(a) "Academic Council" means the Academic Council of the University;		
	(b) "Advisory Committee" means an Advisory Committee comprising of prominent and knowledgeable members having expertise in the area of Engineering and Technology from within and outside the University or College;		
	(c) "Board" means the Board of Governors of the University;		
	(d) "Board of Studies" means the Board of Studies of the Department;		
	(e) "Common Entrance Test (CET)" means a test conducted by the Himachal Pradesh Technical University for admission to under-graduate degree programs as per the directions of the State Government of Himachal Pradesh from time to time;		
	(f) "Institute or College" means an institution, organization, training centre or other establishment providing teaching, research, and experimentation of practical training in engineering affiliated to the University;		
	(g) "JEE (Main)" means the Joint Entrance Examination conducted by the Central Board of Secondary Education, New Delhi;		
	(h) "NCC" means National Cadet Corps given basic military training in small arms and parades;		

	(i)	“NSS” means National Service Scheme an Indian government sponsored public service program conducted by Department of Youth Affairs and Sports of the Government of India for developing student’s personality through community service; and		
	(j)	“University” means the Himachal Pradesh Technical University.		
3.	Undergraduate Degree Programs			
	(a)	The University offers four year full time programs in specialized engineering disciplines that address the immediate national requirements by providing adequately trained manpower. The list of currently running UG degree programs is given in Annexure- I.		
	(b)	The University will confer B. Tech degree to candidates who are admitted to the Bachelor of Technology (B. Tech) Programs and fulfill all the academic and co-curricular requirements as prescribed by these Ordinances.		
	(c)	The programs may be added/deleted or amended in accordance with the decision of the Board from time to time.		
4	Academic Session			
	(a)	Each academic year shall be divided into two semesters (Odd and Even) of approximately sixteen weeks duration excluding end semester examinations, evaluation and grade finalization. The academic session in each semester shall be of at-least seventy working days with 40 hours of teaching. The odd semester will normally commence in the month of July/August every year, and the even in the month of December/January. Academic Session may be scheduled for the Summer Session/Semester as well.		
	(b)	The schedule of academic activities for a Semester, including the dates of registration, mid-semester and end-semester examinations, inter-semester break and other activities, etc. shall be referred to as the Academic Calendar, which shall be prepared by the Dean (Academic), approved by the Academic Council, and announced at least Two		

		weeks before the commencement of the academic year.		
	(c)	The Academic Calendar must be strictly adhere d to, and all other activities including co-curricular and/or extra-curricular activities must be scheduled so as not to interfere with the Curricular Activities as stipulated in the Academic Calendar.		
	(d)	Whenever any of the Teaching Days gets declared as a Holiday or otherwise when the classes get suspended, irrespective of whatsoever be the reasons, appropriate makeup for such loss shall be made by having the class/lab /teaching sessions conducted on a suitable date by following the particular Class Time Table of that Teaching Day which was so lost.		
5.	Admission			
	(a)	The admissions to B. Tech program shall be as per ordinances and regulations of the University and in accordance with the guidelines issued by the State and Central Government from time to time.		
	(b)	The admissions shall be made through centralized counseling on the basis of merit depending upon the availability of seats in the Institution.		
	(c)	Every student admitted to the Under Graduate degree program shall have to submit the necessary documents such as Migration Certificate /Transfer Certificate (in original), as the case may be, and attested copies of other required academic certificates. After completing all necessary formalities, a permanent Enrolment Number shall be provided to him/her for all future references.		
6.	Eligibility			
	(a)	The eligible for admission to B. Tech program shall be as notified by the Government from time to time.		
	(b)	The Candidate must have appeared in JEE (Main) or Common Entrance Test (CET) during the corresponding year.		
	(c)	If any board awards only letter grades without providing an equivalent percentage of marks on the grade sheet, the candidate should obtain a certificate		

		from the Board specifying equivalent marks, and submit it at the time of counseling. In case such a certificate is not provided by the candidate, the decision of the Admission Committee regarding his/her eligibility shall be final.		
	(d)	In addition, candidates who are interested to seek admission as foreign nationals or under other categories as approved by the Government of Himachal Pradesh will also be considered for admission to the B. Tech Program provided they fulfill the criteria and their applications are received through proper channel.		
	(e)	The candidates who have passed three years Diploma from a recognized Board/University will also be eligible for admission in the appropriate branch of Engineering/Technology of B. Tech. second Year under Lateral Entry Scheme as notified by the Government from time to time.		
	(f)	<p>A Candidate seeking admission in the various courses in the University, the maximum age limit is 26 years in case of Boys, 28 years in case of girls and 29 years in case of SC/ST (both boys and girls) as on 1st July for post-graduation courses and 22 years in case of Boys , 24 years in case of girls and 25 years in case of SC/ST (both boys and girls as on 1st July for under graduation courses.</p> <p>Academic Council 23.5 BoG- 22.4 Refer Page no 22 to 25</p>	<p>The Academic Council, after detailed discussions and keeping in view that the All India Council for Technical Education (AICTE) and Pharmacy Council of India has not defined and maximum age limit in the Approval Process Handbook 2020-21 for the under graduate and post- graduate courses, allowed the University to withdraw the Notification No. Himtu-29GA) C-2/2011-1990 dated 25th February, 2020 to attract more admission in the UG and PG courses offered by the Himachal Pradesh Technical University in Campus, Off-Campuses and affiliated institutions.</p>	<p>Academic Council- 27.2 BoG 26. 9 Refer Page No- 138 to 140</p>
7.	Duration of the Program			
	(a)	A student is ordinarily expected to complete the B. Tech program in 8 semesters from the date of initial registration. However, a student may complete the program at a slower pace by taking more time, but in any case not more than 14 semesters from the date of initial registration in the program including rustication or temporary withdrawal from the course.		
	(i)	NIL	The maximum duration of for completion of Course for Lateral Entry system will be seven years for the students enrolled under Old and	<p>Academic Council - 21.23 BoG-- 20.4</p>

			new syllabus and six years for the students enrolled under CBCS syllabus.	Refer Page No 141 to 143
	(b)	A student, who fails to fulfill all the academic requirements for the award of the degree within the stipulated period from the date of his /her initial admission, shall forfeit his seat.		
8.	Temporary Withdrawal from the Program			
	(a)	A student may be permitted to discontinue/withdraw from the program by the University up to 2 years (4 Semester) for reasons of ill health or others:		
	(i)	Provided the candidate applies to the Institute/Department within at least 2 weeks of the commencement of the semester or from the date he/she last attended his/her classes whichever is later, stating the reasons for such withdrawal together with supporting documents;		
	(ii)	Provided further that the Institute/Department is satisfied that, counting the period of withdrawal, the student is likely to complete his/her requirements of the B. Tech degree within the maximum time limits specified for the program above.		
	(iii)	Provided further that there are no outstanding dues in the Department/Hostel/Library/ NCC/ NSS, etc. against the name of the candidate.		
	(b)	A student who has been granted temporary withdrawal from the Institute under the provisions of Clause 8(a) will be required to pay fees/charges (except tuition fees and hostel dues) during the period of leave. However, fees once paid will not be refunded.		
	(c)	Normally, a student shall be permitted only once to withdraw from the program.		
9.	Change of Branch			
	(a)	Normally a student admitted to a particular branch of the undergraduate program will continue studying in that branch till completion.		
	(b)	However, in special cases the University may permit a student admitted through centralized counseling to change the branch of studies after the first year (first two semesters) subject to the following		

		conditions:		
		(i)	Such change will be considered only at the end of the second semester.	
		(ii)	Only 5% students will be permitted to change their branch on merit basis subject to availability of seats.	
		(iii)	The students who have successfully completed the first semester will be eligible for consideration for change of branch subject to the availability of vacancies.	
		(iv)	After change of branch the number of students in that branch should neither fall below the sanctioned intake by more than five % nor should go above the sanctioned intake.	
		(c)	The process for the change of branch must be made by inviting applications from eligible students on the prescribed form at the end of second semester of each academic year.	
		(d)	All change of branch/program made in accordance with the above rules shall be made within twenty one (21) days from the commencement of the third semester. No change of branch shall be permitted thereafter.	
10.	Structure of the Program			
	(a)		Each department shall have a curriculum for the program offered by it duly approved by the Academic Council.	
	(b)		The complete programme of study will consist of following categories of courses distributed over eight semesters (6 semesters for lateral entry students):	
	(i)		A general core program comprising Languages/Communication Skills, Humanities, Basic Sciences, Engineering sciences and Engineering Arts;	
	(ii)		An engineering core program introducing the student to the foundations of engineering in his/her branch;	
	(iii)		An elective program enabling the student to take up a group of courses from a pool which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended opportunity or exposure to explore	

			diverse interests and nurture one's talent, proficiency/skills in a broader perspective; and				
		(iv)	Additional courses such as, Seminar, Industrial training, project, etc. prescribed by the department depending upon the specific requirement of the program.				
		(c)	In addition, a student shall be required to complete NCC/NSS/General Proficiency or other program compulsorily as may be approved by the Academic Council or recommended by Advisory Committee constituted for the purpose by the University/ College. These are normally conducted during evenings of week days or Sunday and are designed for character building and to sensitize the students towards social/national issues.				
		(d)	All B.Tech programs shall be designed to have a minimum 180 and maximum 190 credits for direct entry to first year and for later entry				
		Sr. No.	Program Component	Category	Minimum Credits for		
					B.Tech.	B.Tech. (LE)	
		(i)	Foundation Core	Communication Skills, Basic Sciences and Math, Engineering Sciences, Management, Humanities & Social Science, Technical Arts, etc.	45	12	
		(ii)	Program Core	Departmental Core	92	92	
		(iii)	Electives	Open Electives from other departments	2	2	
				Program Electives	6	6	
		(iv)	Mandatory Courses	Industrial Training, Seminar,	35	20	

				Projects, etc.				
				Grand Total	180	132		
	(d))	The curricula for the first two semesters will be common for the all branches.						
	(e))	The nature of courses, syllabus and credits shall be reviewed and updated periodically by the Board of Studies (hereinafter referred as BOS) of the concerned Department and recommend the same to the Academic Council for approval.						
	(f)	Courses identified as core courses are compulsorily to be studied by a student for the award of the B.Tech degree. For electives, failure to earn credits does not necessarily require repeating the course. Instead another approved elective could be permitted as a replacement course by the faculty advisor concerned. For some courses there could be a prerequisite course completion requirement for registration.						
	(g))	Summer training is to be satisfactorily completed before a student is declared eligible for the degree. The curriculum for an individual department may show different credit allocation for summer training, if considered necessary.						
	(h))	Medium of Instruction /Evaluation/etc. shall all be English.						
11.	Credit System							
	(a)	All courses have a Lecture/Tutorial/ Practical/Design component (L-T-P) to indicate the contact hours. 'T' and 'P' components of a course may be void. Separate Laboratory course (0-0-P) may also be provided. All courses have credit counts (C) which reflect its weightage depending on the number of hours of instruction per week.						
	(b)	For calculating credit, in general each lecture and tutorial hour per week will be considered as 1 credit and two practical hours as one credit.						
	(c)	A Lab will consist of 10-12 experiments for a 2 credit lab (one session per week) or 8-10 experiments for a 1 credit lab (one session per 2 weeks).						
	(d)	The curriculum of all the branches of B.						

		Tech program is designed to have minimum 180 credits for the award of degree. For lateral entry students the number of credits to be earned for the award of the B.Tech degree shall be in accordance with the curriculum of program concerned.		
	(e)	From third Semester onwards a student can register for a maximum of six theory courses and four laboratory courses per semester for a maximum of 27 credits whichever is more from the curriculum prescribed by the University, subject to the fulfillment of pre-requisites if any.	From third Semester onwards a student can register for a maximum of seven theory courses and four laboratory courses per semester for a maximum of 27 credits whichever is more from the curriculum prescribed by the University, subject to the fulfillment of pre-requisites if any.	Academic Council -- 17.8 BoG—17.4 Refer Page No 144 to 148
	(f)	The students are permitted to register for additional backlog courses from fifth semester onwards. Students can register one backlog course in V & VI semesters and two backlog courses in VII & VIII semesters subject to a maximum of 35 credits.		
	(g)	Extra-curricular activities carry no credits and a student should satisfactorily complete the prescribed NCC/NSS/ General Proficiency program by securing 'S' grade.		
	(h)	The general proficiency activities will include Games/Sports/Cultural/ Literary/ Field Activities/Industrial visit/ Extension Lectures, etc. to be carried out beyond class hours. Students may be taken on conducted tours through industrial works arranged by the department to expose them to various technologies employed in the industry. The general 'S' or 'U' as per Clause 17 shall appear in the Grade Card of the student in every even semester against the General Proficiency activity.		
12.	Enrollment and Registration			
	(a)	From the second semester onwards, every student, after consulting his Faculty Advisor, is required to enroll with the Departmental Under Graduation Committee (DUGC) of department concerned by presenting himself/ herself at the commencement of each semester and register for the courses to be pursued by him/her, as per the program, on the date (s) fixed by the University in its academic calendar.		

	(b)	Lower and Upper Limits for Credits Registered in a Semester: A student must register for a minimum of 15 credits and up to a maximum of 35 credits in each semester. However the minimum /maximum credit limit can be relaxed by the DUGC on the recommendations of the faculty advisor, only under exceptional circumstances.		
	(c)	The sole responsibility for enrollment and registration rests with the student. A student who does not enroll on the specified date for the purpose may be permitted late-registration, in consideration of any compelling reason (including medical reasons), within the next 15 days on payment of late fee as prescribed by the University. However, under no circumstances late registration after 21 calendar days from the scheduled date of registration is allowed.		
	(d)	The registration procedure involves:		
	(i)	Filling of the registration cum examination form prescribed by the University, mentioning the courses to be pursued in the semester including the backlog, extra or optional courses if any;		
	(ii)	Payment of fees including examination fee and clearance of outstanding dues (mess, library and others if any), and		
	(iii)	Submission of the registration cum examination form and signing of the registration roll as notified by the College/Institution concerned.		
	(e)	A student will be eligible for enrollment only if he/she has cleared all the dues of the College/Institute, Hostel, Library, etc. up to the end of the previous semester and completed the academic requirement of all the previous semesters, provided he/she is not debarred from enrolment, on disciplinary grounds.		
	(f)	The list of all the registered students for the semester shall be sent to the University by the Colleges/Institutions/Departments on or before 30 September and 28 February respectively every year for further processing and necessary action.		

	(g)	The registration cum examination form of each candidate must accompany the required examination fee as specified by the University to appear in the end semester examination. The examination fee once paid shall not be refunded if a student is expelled or detained/debarred from appearing the end semester examination on account of shortage of attendance, discipline or any other ground whatsoever.		
	(h)	A student must ensure that he/she has earned the minimum specified credits to register for a particular semester as specified in Clause-22 .		
13.	Attendance			
	(a)	A student must attend every lecture, tutorial and practical class. To account for approved leave of absence (e.g. representing the University in sports, games or athletics, placement activities, NCC/NSS activities etc.) and /or any other such contingencies like medical emergencies etc., the attendance requirement shall be a <i>minimum</i> of 75% of the classes actually conducted. However, the Vice Chancellor may condone attendance to an extent of 10% only in special cases. Each subject shall be treated as a separate unit for calculation of the attendance.	The Director / Principal of the concerned college may condone the attendance to the extent of 5 % only and additional / further 5% of the attendance shall be condone by the Vice Chancellor ,i.e. the student having 70% of attendance the Director/ Principal shall permit the student to sit in the examinations by relaxing 5% of attendance and if the student is having 65% attendance then the permission of relaxation of attendance for appearing in the examination shall be permitted by the Vice –Chancellor with the conditions that the head of Institution should forward all the genuine cases after making recommendations to the University for getting the necessary approval. The attendance requirement for the student shall be minimum of 75% of the classes actually conducted. No student shall be allowed to appear at University examinations with an attendance below 65% in any of the registered subjects with the prior necessary approval.	Academic Council- - 21.22 BoG --20.4 Refer Page No. – 149 to 155
	(i)	NIL	In pursuance of decision taken under Resolution No. 31.38.3 by the Academic Council, Himachal Pradesh Technical University, Hamirpur in its 31st meeting held on 27th July, 2023, the Board of	Academic Council –31.38.3 BoG- 29.5 Refer Page No.-156

		Governors of Himachal Pradesh Technical University, Hamirpur under Resolution No. 29.5 in its 29th meeting held on 21st September, 2024 has approved an additional relaxation of 5 % in the attendance for the students who take active part in Sports and extra-curricular activities. The concerned Dean/Director-Principal may exercise this power on genuine & convincing ground as stated in the notification.	to 158
	(b)	A candidate, who does not satisfy the attendance requirement, mentioned as above, shall not be eligible to appear for the Examination of that subject and the candidate shall be required to repeat the subject during the summer term or whenever it will be offered next.	
	(c)	The Head of the Department shall notify regularly, the list of such candidates who fall short of attendance. The list of the candidates falling short of attendance shall be sent to the Controller of Examination with a copy to Registrar of the University at least one week prior to the commencement of the examination.	
14	Assessment & Evaluation		
	(a)	The assessment of the candidate shall be based on (i) continuous Internal Assessment (IA) throughout the semester and (ii) End Semester Examination (ESE) at the end of the semester.	
	(b)	The IA is a continuous process spread over the semester and involves components as mid semester examinations, home assignments, quizzes, surprise quiz, case analysis, attendance, etc. In order to maintain transparency in internal evaluation, the tests and quiz answer sheets will be shown to the students.	
	(c)	The assessment in ESE will be based on the performance in the end semester examination/Vive-voce examination/Presentation as the case may be. The evaluation in theory courses which involves written examination shall be carried out by the external examiner whereas in case of practicals, projects, training, etc. it shall be carried out jointly	

		by the course coordinator and external examiner.				
	(d)	The assessment of a candidate in each subject shall be done on absolute marks basis - 100 in case of theory courses and 50 in case of lab and other courses as follows:				
		(i) Theory Courses				
		Component	Category	Max. Marks		
		I	(a) Teachers Assessment (Assignments /Quizzes)	16		
			(b) Mid-Semester Examination s/Tests (Two mid-term tests of 2 hrs duration)	20		
			(c) Attendance	04		
		II	End-Semester Examination	60		
			Total	100		
		(ii) Laboratory Courses				
		Component	Category	Max. Marks		
		I	(a) File work and lab performance	15		
			(b) Vive-voce (two mid-term viva-voce tests)	10		
			(c) Attendance	5		
		II	End-Semester	20		

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			viva-voce Examination			
			Total	50		
		Component	Category			
		<p>Note: The laboratory and project courses will be evaluated by the teachers(s) associated with the course and an external examiner not in the service of the university at the time of examination. In case the external examiner does not turn up for the examination, the head of the department concerned, in consultation with the course in-charge, shall call another person to act as the external examiner, even from within the College/other Institutions/University, if necessary.</p>				
		(iii) Project/Seminar				
		Component	Category	Max. Marks		
		I	Internal Assessment – The distribution and weightage to be decided by course co-coordinator	50		
		II	End-Semester Examination	50		
			Total	100		
		<p>Note: The Project and Seminar courses will be examined by the teacher(s) associated with the course and one or more Examiners from amongst the teachers of the department to be recommended by the Board of Studies of the department concerned.</p>				
		(iv) Industrial/Practical Training				
		Component	Category	Max. Marks		
		I - Marks to be awarded by the respective Industrial/Practical	Technical Quality of the work	25		

		training organization				
			Attendance, discipline, involvement, etc.	15		
			Interest shown by the student	10		
			Sub Total	50		
		II- Marks to be awarded by the Department/Centre	Project Report	15		
			Project Work	15		
			Viva Voce & Presentation	20		
			Sub Total	50		
			Total	100		
		(v) Audit Courses				
		Course Status	Marks Obtained	Grade Awarded		
		Audit Pass	≥ 40%	S (Satisfactory)		
		Audit Fail	< 40% ,	U, Candidate has to repeat the course		
	(e)	The sessional marks for theory, practicals, projects, etc. will be submitted to the University within 15 days after the close of classes for the semester.				
	(f)	The sessional marks submitted by different institutions will be moderated by a Moderation Committee appointed by the Vice-Chancellor, if required.				
	(g)	There shall be no reappear in the sessional /internal assessment of theory and practical subjects. The marks obtained by the student in sessional/internal assessment of theory and practical subjects shall be added as such to the marks obtained in written theory and practical examinations respectively.				
15.	End Semester Examination and Passing Requirements				Clause: End Semester Examination and passing requirement	
	(a)	A student can only appear in the end-semester examination of a course if he/she.			A student can only appear in the end semester examination of a Course if he/she.	

		(i)	has registered for that course and paid the requisite fees;	has registered for that course and paid the requisite fees;	
		(ii)	has minimum prescribed attendance; and	Has minimum prescribed attendance.	Academic Council -- 32.13
		(iii)	Has secured the minimum prescribed marks in Internal Assessment (IA).	has secured the minimum prescribed marks in Internal Assessment (IA); and	BoG -- 29.6
				Has filled examination form along with requisite examination fee.	Refer Page No.- 159 to 167
	(b)	A student shall be deemed to have passed a course, if the minimum marks (IA+ESE put together) secured by him/her is $(\bar{x} - 2\sigma)$, where \bar{x} is the average mark of the students registered for the course and σ is the corresponding deviation. However, the student has to secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 30% marks (e. g. 18 out of 60) in the End Semester Examination (ESE). Academic Council (20.14) BoG - 19.5 Refer Page No.- 168-181			A student shall be deemed to have passed a course, if the minimum marks (ESE +IA Put together) secured by him/ her is 40%, however a student must secure a minimum of 40% marks (e.g. 16 out of 40) in the IA and 40% marks (e.g. 24 out of 60) in the End Semester Examination (ESE) in absolute grading system for result preparation in regular, re-appear, re-evaluation and improvement and supplementary examination. Academic council - 27.14 BoG - 26.9 Refer Page No.- 182 to 185
16.	Grading System				
	(a)	Relative grading will be followed if the number of students registered for a course is greater than 10 (Table 16.1).			Deleted Academic Council - 21.21 BoG- 20.4
	(b)	The letter grade and the grade point to each student studying a course shall be awarded based on the statistical parameters, mean (\bar{x}) and standard deviation (σ) of the distribution of marks. These parameters are defined as follows: $\bar{x} = \frac{\sum_{i=1}^n x_i}{n} \quad \sigma = \sqrt{\frac{\sum_{i=1}^n (x_i - \bar{x})^2}{(n-1)}}$ where, x_i is the aggregate marks (IA+ESE) obtained by the student in a course and n is the number of students appeared in the course.			Deleted Refer Page No 186 to 204
	Table 16.1				
	Total Marks secured by the Candidate	Grade	Point Value	Qualitative Assessment	Academic Council 21.21

				ue of Gr ade			BoG - 20.4
		$x_i \geq \left(\bar{x} + 1.75\sigma \right)$	O	10	Outstanding	Deleted	Page No. – 186 to 204
		$\left(\bar{x} + 1.00\sigma \right) \leq x_i < \left(\bar{x} + 1.75\sigma \right)$	E	9	Excellent	Deleted	
		$\left(\bar{x} + 0.25\sigma \right) \leq x_i < \left(\bar{x} + 1.00\sigma \right)$	A	8	Very Good	Deleted	
		$\left(\bar{x} - 0.50\sigma \right) \leq x_i < \left(\bar{x} + 0.25\sigma \right)$	B	7	Good	Deleted	
		$\left(\bar{x} - 1.25\sigma \right) \leq x_i < \left(\bar{x} - 0.50\sigma \right)$	C	6	Average/Fair	Deleted	
		$\left(\bar{x} - 2.0\sigma \right) \leq x_i < \left(\bar{x} - 1.25\sigma \right)$	D	4	Pass (minimum pass grade)	Deleted	
		$x_i < \left(\bar{x} - 2.0\sigma \right)$	F	-	Unsatisfactory (fail)	Deleted	
		-	I	-	Incomplete/Deferred due to Shortage of attendance.	Deleted	
		-	Z	-	Absent in the End Semester/ Pending due to other reasons	Deleted	
		-	S	-	Grade “S” is awarded on satisfactory completion of extra-curricular or general Proficiency activity.	Deleted	
		-	U	-	Grade “U” is awarded for not completing extra-curricular or general Proficiency activity satisfactorily.	Deleted	
	c)	If the number of students registered for a course is ≤ 10 , absolute grading system will be followed (Table 16.2).				Absolute grading will be followed for all the discipline for UG and PG from the academic session 2018-19	Academic Council 21.21 BoG - 20.4 Page No. – 186 to 204
		Table 16.2:					
		Total Marks secured by the Candidate	Grade	Point Value of Grade	Qualitative Assessment		

		$x_i \geq 91$	O	10	Outstanding		
		$81 \leq x_i < 91$	E	9	Excellent		
		$71 \leq x_i < 81$	A	8	Very Good		
		$61 \leq x_i < 71$	B	7	Good		
		$51 \leq x_i < 61$	C	6	Average/Fair		
		$40 \leq x_i < 51$	D	4	Pass (minimum pass grade)		
		$x_i < 40$	F	-	Unsatisfactory (fail)		
		Incomplete /Detained due to Shortage of attendance.	I	0	Incomplete/Detained due to Shortage of attendance.		
		Absent in the End Semester/ Pending due to other reasons	Z	0	Absent in the End Semester/ Pending due to other reasons		
		Grade "S" is awarded on satisfactory completion of extra-curricular or general Proficiency activity.	S	0	Grade "S" is awarded on satisfactory completion of extra-curricular or general Proficiency activity.		
		Grade "U" is awarded for not completing extra-curricular or general Proficiency activity satisfactorily.	U	0	Grade "U" is awarded for not completing extra-curricular or general Proficiency activity satisfactorily.		
	(d)	A student who obtains 'F' grade has to reappear for the ESE only. Such a student need not attend the classes and marks obtained in sessional tests, assignments, quizzes and attendance will be carried for the subsequent attempts of the student.					

	(e)	Grade "I" (Incomplete) is awarded to a student if he/she has shortage of attendance or does not obtain the minimum pass marks in the internal assessment (Component-I). Such a student has to re-register for the course during the summer term or whenever it is offered next.		
	(f)	The grade "Z" is awarded to a candidate if he/she is reported to have compelling grounds to absent himself/herself from the end semester examination on account of:		
	(i)	Illness or accident which disabled him from appearing at the examination or		
	(ii)	Any exigency in the family at the time of the examination, which, in the opinion of the Institute, required the student to be away from the campus.		
		Provided his/her attendance and performance in internal assessment are complete and satisfactory. Such a student shall have to appear only in the end semester examination only during the summer term or along with the next semester examinations provided he/she registers for the same. The grade shall be converted in to appropriate letter grade depending upon his/her combined performance in the sessional and end semester examination.		
	(g)	In a laboratory course, if a student obtains $\geq 51\%$ marks and is graded as 'D' or 'F' based on relative grading, he/she will be graded as 'C'. Academic Council 19.8	Deleted	Academic Council 21.21 BoG- 20.4 Page No. – 186 to 204
	(h)	Transitional Grades U: A student who has been awarded "U" grade in extra-curricular or general proficiency activity shall have to register for the same and improve his/her performance. The grade "U" shall be converted to grade "S" on satisfactory completion of the activity.		
17	Declaration of Results			
	(a)	Normalized marks are referred to the Controller of Examination for the finalization of results. Controller of		

		Examination assigns letter grades and announces the results.		
	(b)	<i>'U' grade obtained by a student will be deleted in the grade card once that course is successfully completed.</i> The satisfactory grade 'S' acquired by the student will be indicated in the grade card of the appropriate semester with an indication of the month and the year of passing. The Cumulative Grade Point Average (CGPA) will be accordingly revised.		
	(c)	The F/I grade once awarded stays in the record of the student and will be deleted when he/she completes the course successfully later. The grade acquired by the student will be indicated in the grade card of the appropriate semester with an indication of the month and the year of passing of that course.		
18.	Performance Indices			
	(a)	At the end of every semester, a student's academic standing shall be determined by Semester Grade Point Average (SGPA), and a Cumulative Grade Point Average (CGPA).		
	(b)	<p>The SGPA is the credit-weighted average of grade points of all courses pursued by the student during a semester and is computed as follows:</p> $SGPA = \frac{\sum_{i=1}^n C_i G_i}{\sum_{i=1}^n C_i}$ <p>where, 'C_i' is the course Credits allotted to ith subject, 'G_i' the grade-points earned and 'n' is the number of courses pursued by the student during the semester. It would indicate the performance of the student in the semester to which it refers.</p>		
	(c)	<p>The CGPA is the credit-weighted average of grade points of all courses except "Graduating Course" passed by a student in all the semesters since admission. Starting from the second semester, at the end of each semester S, a Cumulative Grade Point Average (CGPA) will be computed for every student as follows:</p> $CGPA = \frac{\sum_{i=1}^m C_i G_i}{\sum_{i=1}^m C_i}$ <p>where, 'm' is the total number of subjects</p>		

		the student has registered from the first semester onwards up to and including the semester S.		
	(d)	Both SGPA and CGPA will be rounded off to the second place of decimal and recorded as such.		
19.	Summer Term and Supplementary Examination		From November/December 2018 onward, in each semester, University shall conduct supplementary examination also along with regular exam, e.g., if regular exam of odd semester supplementary for even semester and vice-versa.	The students will have the chance to improve their SGPA/CGPA in supplementary examination therefore; University will not conduct any summer term examination w.e.f. June/July- 2019 onward.
	(a)	Students who could not earn the required minimum credits at the end of the even semester have two options to continue with the studies. They are permitted to re-register for the course, when it is offered in the next academic year or complete the course if offered during the summer term.	Students who could not earn the required minimum credits at the end of odd and even semester have two options to continue with the studies. They are permitted to re-register for the course, when it is offered in the next semester or complete the course if offered during the improvement term.	Academic Council 20.14 BoG - 19.5 Page No. -205 to 220
	(b)	Summer term courses will be announced by the Departments/Affiliated Colleges in consultation with the University at the end of the every even semester. A student will have to register for summer term courses by paying the prescribed fee within the stipulated time.	Improvement term will be announced by the Departments/Affiliated Colleges in consultation with the University at the end of every semester. A student will have to register for improvement term by paying the prescribed fee within the stipulated time.	
	(c)	The student who has been awarded grade 'F', 'I' or 'Z' in a subject during the regular semester, shall be eligible for the summer term provided they have completed prerequisites if any for the courses offered.	The students who has been awarded grade 'F', 'I' or Z in a subject during the regular semester, shall be eligible for the improvement term and semester examinations provided they have completed prerequisites if any, for the courses offered.	
	(d)	A student shall be allowed to register for a maximum of three courses during a summer term.	A student shall be allowed to register for a maximum of three courses during improvement term. If the student is detained in practical and theory examinations of one subject that may be considered as the part of one course (e.g. if the students is detained in both theory and practical of X subject then it may be considered as one course and department/affiliated college may register the student for both theory and practical examinations of X subject by considering it as a one	

		course)	
	(e)	The assessment procedure in any summer term course will be the same as in the regular semester courses. However, absolute grading will be applied for the students appearing for the Supplementary Examination.	The assessment procedure in any improvement term will be the same as in the regular semester courses. However, absolute grading will be applied for the students appearing for the semester examination.
	(f)	A student failing in the supplementary examinations will have to re-register for the course whenever it will be offered next.	A student failing in the examinations after improvement term will have to re-register for the improvement term whenever it will be offered next
	(g)	Summer courses shall be conducted by giving a crash course in the subject (optional for theory and compulsory for other courses) for a minimum of 18 contact hours and will be conducted either by the colleges individually or by some in clusters. Supplementary examination for summer term and other courses shall be conducted immediately after the summer term by the University.	improvement term shall be conducted either by the colleges individually or in clusters by giving a crash course in the subject for requisite contact hours, however the improvement term for each course should not be less than 18 contact hours Semester examination for improvement shall be conducted after the improvement term classes of the course.
	(h)	Summer course is not a student right and will be offered based on availability of faculty and other institute resources.	improvement term is not a student's right and will be offered based on availability of faculty and other institute resources
	(i)	Marks sheets will be issued only once in a year after the result of supplementary examinations is declared, however a soft copy will be available at the end of each semester.	Marks sheets will be issued each semester at the result of supplementary examination declared, however a soft copy will be available the end of each Semester.
19	Improvement Term for all UG & PG		
(A)			
1	Eligibility		
(a)	For all UG & PG Courses except Pharmacy		
	The students, who are detained on account of shortage of attendance or on account of internal assessment (IA) having 'I' grade, are eligible to re-register for the course, when it is offered in the next semester, or complete the course if offered during the Improvement Term .		Academic Council - -35.22 Page No – 221 to 225
(b)	For UG & PG Pharmacy Courses		
	The students, who have been awarded 'F' or 'AB' grade(s) in a subject during the regular semester, shall be eligible for the Improvement Term and semester examinations provided they have completed prerequisites, if any, for the courses offered. This is further subjected to adherence to PCI norms.		

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2	Improvement Term is not a student's right and will be offered based on availability of faculty and other resources of the college. The students will have to apply for the Improvement Term at their respective college. Further they will have to fill the end semester examination form too for that subject with requisite fee.					
3	Improvement Term may be announced/notified by the Departments/Affiliated Colleges after commencement of semester. A student will have to register for Improvement Term by paying the prescribed fee within the stipulated time as notified by the College. List of students, who have registered for the Improvement Term, will be submitted to the Controller of Examination, HPTU along with the record (including remittance of University fee in the account of Finance officer of HPTU) by the college with copies to the Dean Academic of HPTU, and Finance officer of HPTU within ten days after the last date of registration notified by the institute.					
4	Improvement Term shall be conducted either by the college/department individually or in clusters by giving a crash course in the subject for requisite contact hours, however, the Improvement Term for each course should not be less than 18 contact hours for theory and 9 contact hours for practical.					
5	Student may register for a maximum of three theory subjects and two practical subjects (total five subjects) during the Improvement Term. If a student has been detained in both 'theory and practical' of a subject, these will be considered as two separate subjects for registration purposes (<i>e.g.</i> , if a student fails in both the theory and practical components of a subject, these will be treated as separate subjects, <i>i.e.</i> , if a subject has theory code XX and practical code XXP, the theory and practical components will be considered as two independent subjects). The student will be required to pay the fee(s) for both the theory and practical components separately.					
6	The time table of Improvement Term should not clash with time table for regular classes.					
7	Guest faculty members, engaged temporarily on lecture basis/SWF faculty, will also be eligible to conduct Improvement Term. Honorarium/Remuneration on this account (Improvement Term) will also be payable to them which will be over and above the honorarium/remuneration admissible to such teacher on their "Engagement on lecture basis/SWF".					
8	Fee for Improvement term per subject per student					
i	Sr. No. Component		Total Fee payable by the student (Per Subject)	University fee (10% of Column 3)	Faculty fee (70% of Column 3)	Institutional (College) charges (20% of Column 3)
	(1)	(2)	(3)	(4)	(5)	(6)
	1.	Registration Fee for Theory	₹5000	₹500	₹3500	₹1000
	2.	Registration Fee for Practical	₹2500	₹250	₹1750	₹500
ii	The minimum amount payable to the teacher for theory subject = ₹3500					

iii	The minimum amount payable to the teacher for Practical subject = ₹1750	
iv	*The maximum amount payable to the teacher for theory ₹ 600* X 18 = ₹ 10800	
v	*The maximum amount payable to the teacher for Practical ₹ 250* X 9 = ₹ 2250	
vi	<p>*These are per lecture/practical (per hour) rates which are subjected to change as decided by HP Technical Education department from time to time and will be applicable accordingly.</p> <p>After remitting/depositing the designated fee(s)' amount as per sub heads of section 6 (above), the balance amount will remain with the college as 'Institutional (college) charges' which may be utilized by the concerned Institution/College for activities as per norms of the college.</p>	
20	Re-view of Answer Scripts	
	In case any student is not satisfied with the evaluation in subject, he/she may apply to the Controller of Examinations, along with the prescribed fee for review of end semester examination answer script within the stipulated time. The Controller of Examinations shall facilitate the review of the answer script and if any discrepancy is noticed during review the same shall be rectified and the originally awarded grade shall be amended accordingly.	<p>Not applicable</p> <p>Academic Council 22.52 (New rules to see/get photocopy of answer book.)</p> <p>FC- 17.16</p> <p>BoG.- 21.4 & 21.16</p> <p>Page No. - 226 to 231</p>
21	Re-registration for Betterment	
(a)	A student may re-register to reappear in Component - II (theory part only) for improving the Grade in any course(s) subject to the following conditions	<p>1. A Candidate who has passed the UG & PG examinations of this university and who desires to improve the class will be permitted at his/her option to appear again for the same examination without being required to keep any terms.</p> <p>Academic Council -- 22.46</p> <p>BoG – 21.4</p> <p>Page – 232 to 234</p>
(i)	The student has obtained the lowest grade "D" in the course concerned, and	
(ii)	The CGPA ≤ 6.5	
(b)	A Student can re-register in a course at any time before the completion of his graduation program provided the University permits for it.	<p>2. A candidate who has re-appeared for the above examinations under the provision of improvement fail to improve his/her performance at such re-appearance shall be ignored.</p> <p>Academic Council-- 23.12</p> <p>BoG – 22.4</p>
(c)	For re-registering for a course, the student has to pay the pre-requisite fee as prescribed by the University.	
		<p>3. A candidate will be allowed to re-appear for the examinations for improvement of classes/grade after</p> <p>Page No. – 235 to 239</p>

	(d)	A student cannot re-register for betterment in courses like Practicals, Professional Practice in Industries, summer internship, courses having course Structure 0-0-P, mini Project, Project Work, Practical training or any other courses which are conducted as vocational courses.	the date of passing his/her degrees within the total permissible duration of course.	
	(e)	In case of re-registration for betterment, the student is exempted from attending the course and the marks obtained in Component - I by the student earlier for that course will be carried forward.	4. A candidate shall have to improve maximum five subjects of course studied.	
	(f)	The grade obtained by the student while repeating will be final and in no case the grade obtained in previous attempt will be considered. However, such an improvement is not considered for the award of Rank or Gold medal.	5. A candidate will be allowed maximum three attempts for the improvement of his/her grade within the stipulated total permissible duration of course. 6. A candidate appearing for the improvement of class/grade shall not be entitled to get any benefit of any rules/ordinance of the university regarding condonation. 7. A candidate appearing for the improvement of class/grade shall not be entitled to get any prize/medal/scholarship/award etc. 8. A candidate who has re-appeared for the examination under the provision of improvement of his/her class/grade and improves his/her class/grade by such re-appearance, will have to surrender his /her original degree, statement of marks and passing certificates etc. to the University. In the revise degree certificate, statement of marks and passing certificate, which will be issued to the candidate, mention will be made of the fact that he/she improved his/her class/grade 9. It has also been decided that the fee for improvement of class/grade will be at par with the fee for the special chance i.e. Rs. 3,000/- paper.	
22	Progression to Higher Semester			
	(a)	A student has to earn a minimum number of credits and CGPA in a semester to move to the next semester as given hereunder:-	A student shall be allowed to join the next higher semester provided he/she has undergone a regular course of studies in all the previous semester in sequential orders by registering him/herself in the beginning of each semester and who have filled examination form along with examination fee of previous examination.	Academic Council 32.13 BoG – 29.6 (All UG and PG courses) Page No- 240 to 247
		For Regular Students:		
	(i)	A student shall be allowed to join the next higher semester provided he/she has undergone a regular course of studies in all the previous semester in sequential orders by registering him/herself in	However, (i) promotion to 7 th semester (for direct entry students of	

		<p>the beginning of each semester and who have filled examination form along with examination fee of previous examination.</p> <p>However, (i) promotion to 7th semester (for direct entry students of B.Tech) will be permissible only if a student has earned 40 credits up to 5th semester and (ii) for promotion to 7th semester (for lateral entry students of B.Tech.) will be permissible only if a student has earned 30 credits up to 5th semester.</p>	<p>B.Tech) will be permissible only if a student has earned 40 credits up to 5th semester and</p> <p>(ii) for promotion to 7th semester (for lateral entry students of B.Tech.) will be permissible only if a student has earned 30 credits up to 5th semester.</p>	
	(ii)	to be eligible for admission to fifth Semester, a student must earn 90% of total Credits in the 1 st year and 50% of total Credits in 2 nd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 3 rd Semester to repeat the 2 nd Year.		
	(iii)	to be eligible for admission to seventh Semester, a student must earn 100% of total Credits in the 1 st year, 90% of total Credits in 2 nd year and 50% of total Credits in 3 rd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 5 th Semester to repeat the 3 rd Year.		
	For Lateral Entry Students:			
	(i)	to be eligible for admission to fifth semester, a student must earn a minimum of 50% of total Credits in 2 nd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 3 rd semester to repeat the 2 nd Year.		
	(ii)	to be eligible for admission to 7th semester, a student must earn 90% of total Credits in		

		the 2 nd year and 50% of total Credits in 3 rd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 5 th semester to repeat the 3 rd Year.		
	(b)	A minimum 3.0 CGPA is required in order to qualify for continuation of registration at any stage and move to the next semester.		
	(c)	A student who has not completed the NCC/NSS requirements (if prescribed) in the first four semesters will not be permitted to continue or move to next higher semester of the Program.		
	(d)	A student may be asked to register for a regular course or to do a substitute course if the same course becomes obsolete and is not being offered anymore.		
23	Detention			
	(a)	A student shall be detained in a subject/course and will not be allowed to appear in the end semester examination (Component-II) if he/she secures less than minimum pass marks in internals assessment (Component-I) and/ or 75% of attendance in that course.		
	(b)	In case of the marks in continuous evaluation of any subject of a semester being less than 40% or the attendance is less than 75%.		
	(c)	A student shall be detained in a semester if he/she remain absent continuously for more than 6 (six) weeks in a semester without sanctioned leave from the authorities concerned. He/she has to repeat the semester.		
24.	Termination from the Program			
	(a)	A student may be terminated from the program and his/her name will be struck off the rolls if the candidate.		

		(i)	Fails to secure a SGPA of 3.0 at the end of any semester. However, a student securing a SGPA below 3.0 may be allowed to continue in the following semester by the Director/Principal of the College on valid grounds to improve the CGPA in the following semester. A student who secures a CGPA below 3.0 in four consecutive semesters will not be allowed to continue in the program.		
		(ii)	Is found to have produced false documents or having made false declaration at the time of seeking admission.		
		(iii)	Is found to be pursuing regular studies and/or correspondence courses (leading to degree or diploma) in any other college, university or an educational institution.		
		(iv)	On having been found to be concurrently employed and performing duty or carrying out business in contravention to academic schedule of the College/Institute.		
	(b)	A student may be rusticated from the University/College on disciplinary grounds based on the recommendations of any committee or examination committee by the Vice Chancellor/Head of the Institution.			
	(c)	Mercy Appeal: If the name of a student is removed from the rolls of the University/College, he/she may appeal to the Vice-Chancellor/Head of Institution stating the reasons for not being able to abide by the regulations or earn the requisite credits and the Vice-Chancellor/Head of Institution, if satisfied with the reasons, may allow the continuation of admission of the student only once during the tenure of the program or extend the total duration of the program by two semesters, at the maximum, beyond			

		14 semesters.		
	(d)	Under no circumstances a student will be allowed to complete the program after a lapse of 14 semesters from the initial registration in the program. However, in case of rustication or temporary withdrawal, the student shall be allowed to complete the program in 16 semesters.		
25.	Moderation Committees			
	(a)	Question Paper Moderation Committee: There shall be a Question Paper Moderation Committee of the University consisting of the following members to moderate the End-Semester Examination Question Paper(s) if required in view of large number of complaints from the students.		
		(i) Dean Academic – (Convener)		
		(ii) One subject expert who shall invariably be the paper setter and		
		(iii) One subject experts to be nominated by the Vice-Chancellor.		
	(b)	Result Moderation Committee: There shall be a Result Moderation Committee of the concerned School/Department consisting of the following members to moderate course-wise results of the End-Semester Examinations if required in view of extremely poor performance by a large number of students:		
		(i) Controller of Examination- (Convener)		
		(ii) One subject expert who shall invariably the paper setter and		
		(ii) One subject experts to be nominated by the Vice-Chancellor.		

		<p>The Result Moderation Committee will examine the result of the course and in case of abnormal situation; it may suggest suitable corrective measure to amend the result or award grace marks in appropriate component as the case may be. The controller of Examination will place the evaluated answer scripts along with the brief solution and marking scheme before the Committee. In case of difference of opinion among the members of the Committee, the majority decision will prevail.</p>			
26	Graduating Requirement				
	(a)	A student shall be considered to have completed the course if he/she			
		(i)	has passed successfully all courses prescribed in the curriculum/scheme;		
		(ii)	has earned the minimum credits specified for the degree; and		
		(iii)	has obtained a minimum CGPA of 4.5 at end of the eighth semester.		
27.	Award of B. Tech Degree				
	(a)	A student who fulfills the requirements mentioned under Clause 26 shall be awarded the B.Tech degree in the appropriate discipline by the University:			
	(b)	The degree shall be awarded after the same is recommended by the Academic Council and approved by the Board of Governors of the University.			
28.	Classification of Awards			<p>Classification of awards in all the courses (UG & PG) of this University, except PCI regulated, under CBCS/NEP-2020 will be as under:-</p>	

	(a)	A student is awarded Ist Class with distinction if the student passes all the courses required in the first attempt within the permitted period and has more than 8.0 CGPA on a 10 point grade. Even if a student takes 'break of study' on valid reasons and passes all subjects without arrears, he/she is eligible to get I st class with distinction.	(a) A student is awarded Degree in First Class with Honours if the student has passed all the required courses in the first attempt within the minimum permitted period and has obtained CGPA of 8.5 and above on a 10-point grade. Even if a student takes 'break of study' on valid reasons and passes all subjects without reappears, he/she is eligible to get Degree with Honours.	Academic Council 31.35
	(b)	A student is awarded 1 st Class if he/she		BoG – 29.5 Page No.- 246- To 252
	(i)	Has CGPA more than 6.5 at the completion of the required number of credits.	(b) A student is awarded Degree in First Class with distinction if the student passes all the required courses in the first attempt within the minimum permitted period and has obtained CGPA of 7.5 or above and below 8.5 on a 10-point grade. Even if a student takes 'break of study' on valid reasons and passes all subjects without arrears, he/she is eligible to get Degree with distinction.	
	(ii)	has passed all the subjects in not more than two attempts after the stipulated period. However, if the student has been permitted to go through 'break of study' on valid reasons, this period will not be counted as part of stipulated/permitted period.		
	(c)	All the other candidates who qualify for the degree are given second class.	(c) A student is awarded 1st Class if he/she: (i) Has CGPA of 6.0 or above and below 7.5 at the completion of the required number of credits (ii) has passed all the subjects in not more than two attempts after the stipulated period. However, if the student has been permitted to go through break of study on valid reasons, this period will not be counted as part of stipulated/permitted period	
			All the other candidates who qualify for the degree are given second class.	
	(d)	To convert CGPA into equivalent marks a multiplication factor of 9.5 is adopted. Ex: CGPA 6.5 is equivalent to $6.5 \times 9.5 = 61.75\%$ of marks.		

	(e)	Extra credits earned by the students will be counted for Honors degree, prizes and awards. However, the grade obtained by re-registration, shall not be considered for the award.		
29.	Award of Medals			
	(a)	University may institute Gold and Silver medals to the highest and second highest rank holders respectively as per CGPA and other academic conditions in each program of specialization.		
	(b)	Ranks/Positions will be determined at the end of the terminal semester. Only those students who fulfill the following conditions will be eligible for ranks/positions:		
	(i)	They do not have any break in their studies;		
	(ii)	They have passed every scheduled course in first attempt;		
	(iii)	They have passed every course on time as per the curriculum;		
	(iv)	They have earned credits as per the schedule given in the curriculum;		
	(c)	A student fulfilling all the conditions stated in sub-clause 29(b) and obtaining CGPA of 9.5 and above shall be recommended by the Academic Council for Outstanding Performance.		
30.	Credit Transfer			
	(a)	University offers Credit Accumulation and Credit Transfer frame work for promoting and facilitating inter University transfer and mobility of students across different Indian Universities and educational institutions.		
	(b)	The procedure and conditions for transfer/ accepting of credits earned by a student shall be as follows:		
	(i)	Credit transfer from Himachal Pradesh Technical University (herein after referred to as HPTU) to other University: Student from HPTU can take transfer to another University under the following		

		conditions:		
		HPTU has signed an Agreement with the University.		
		A student has to pay the fees for all the remaining years when he/she seeks transfer.		
		However, a student, after seeking transfer from HPTU can return to HPTU after a semester or year. Based on courses done in the other University, equivalent credits shall be awarded to such students.		
	(ii)	Credit transfer from another University to HPTU: The University will accept the transfer of credits earned by a student from the following Institutions/Universities:		
		<ul style="list-style-type: none"> Universities recognized under section 12(b) of the UGC Act. 		
		<ul style="list-style-type: none"> Universities as members of the Association of Indian Universities. 		
		<ul style="list-style-type: none"> Institutions established by the State and Central Governments. 		
		<ul style="list-style-type: none"> Any Institution/University with which HPTU has a signed Agreement. 		
	(c)	When a student seeks transfer from other University to HPTU, equivalent credits based on the courses studied by him/her shall be assigned.		
	(d)	To graduate from HPTU, a student must study at least half of the minimum duration prescribed for a program at HPTU.		
31.	Transitory Ordinance			
	Candidates admitted prior to the implementation of these Ordinances shall be governed by the Ordinances under which they were admitted. Students who fail in the courses that are no more offered in these new ordinances and new curriculum will be allowed to pass the alternative courses, and in case there are no alternative courses, the old courses may be offered. For such candidates, any marks obtained earlier shall not be taken into account for passing the course(s) and they will have to			

	obtain marks in all components of evaluation afresh. A student admitted previously may apply to the University to be governed by these ordinances.		
32.	Powers to Modify		
	Notwithstanding all that has been stated above, if any difficulty arises in giving effect to the provisions of these Ordinances, the Vice-Chancellor may by order make such provisions not inconsistent with the Act, Statutes, Ordinances or other Regulations, as appears to be necessary or expedient to remove the difficulty. Every order made under these rule shall be subject to ratification by the Appropriate University Authorities. Such actions of Vice-Chancellor shall not be treated as precedence under any circumstances.		

Annexure- I.

LIST OF CURRENTLY RUNNING UNDER-GRADUATE DEGREE PROGRAMMES

Sr. No.	Program
1	Civil Engineering
2	Information Technology
3	Computer Science & Engineering
3.1	Computer Science & Engineering (Artificial Intelligence & Machine Learning)
3.2	Computer Science & Engineering (Artificial Intelligence & Data Science)
4	Electronics & Communication Engineering
5	Electrical Engineering
6	Mechanical Engineering
7	Textile Engineering
8	Electrical & Electronics Engineering
9	Automobile Engineering
10	B.Sc. HM &CT/ BHM & CT
11	Bachelor of Business Administration
12	Bachelor of Computer Application

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(4)

- Item No. 27.2 To withdraw the Notification No. HimTu-2(GA)C-3/2011-1990 dated 25th February, 2020 regarding maximum age limit fixed for a candidate seeking admission in various Under-graduate and Post-graduate courses of the University

Item No
27.2

The Academic Council, after detailed discussions and keeping in view that the All India Council for Technical Education (AICTE) and Pharmacy Council of India has not defined any maximum age limit in the Approval Process Handbook 2020-21 for the under graduate and post-graduate courses, allowed the University to withdraw the Notification No. HimTU-29GA)C-2/2011-1990 dated 25th February, 2020 to attract more admissions in the UG and PG courses offered by the Himachal Pradesh Technical University in Campus, Off-Campuses and affiliated institutions.

- Item No. 27.3 To consider and approve the financial obligations for executing Memorandum of Understanding (MoU) already signed between Himachal Pradesh Technical University and Research for Resurgence Foundation, Nagpur

For strengthening and streamlining research in scientific and technology development, innovation and entrepreneurship ecosystem, the Academic Council considered and approve to allow the University to organize/execute different activities as mentioned in the Memorandum of Understanding executed between the Himachal Pradesh Technical University and Research for Resurgence Foundation, Nagpur on 29th September, 2018. To meet out the financial obligations on various activities out of the University Fund, the Academic Council authorized the Vice Chancellor to constitute a committee, which will decide the activities and extent of funding on merit basis keeping in view of above MOU.

- Item No. 27.4 To consider and approve the Detailed Project Report to start M.Sc. Mathematics, One Year Post-Graduate Diploma in Vedic Mathematics, Integrated Master of Computer Application, Integrated Master of Business Administration, Post-graduation in Hindi, Post-graduation in Sanskrit, One Year Post-Graduate Diploma in Performing Arts, One Year PG Diploma in Machine Learning and Artificial Intelligence, One Year PG Diploma in Big Data, One Year PG Diploma in Internet of Things (IoT), One Year PG Diploma in Forensic Science and Bachelor of Technology in Computer Science Engineering Courses at Himachal Pradesh Technical University Campus at Hamirpur (H.P.) from the academic session 2021-22

After thorough discussions, the Academic Council considered and approve the Detailed Project Report (DPR) (placed as Annexure-IV) alongwith requirement of human resource, minimum classrooms required for 1st year and infrastructure required, expected revenues and tentative financial implications involved to start the following courses on self financing basis in different Schools and Departments in the campus of Himachal Pradesh Technical University at Daruhi, Tehsil & District Hamirpur (H.P.) from the Academic Session 2021-22 with an intake as mentioned against each:-

Sr. No.	Name of the Schools	Department	Proposed Courses	Approved intake
01	Schools of Basic and Applied Sciences	Department of Applied Sciences	M.Sc. Mathematics	30
			One Year PG Diploma in Vedic Mathematics	30

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2020 against the post of Driver on daily wage basis.

- Item No. 26.5** Ratification of the services of 2 No. Malis, 5 No. Peons, 2 No. Sweepers and 1 No. Electrician engaged by the University on outsource basis as approved by the Board of Governors in its 24th Meeting held on 14th August, 2020

Decision taken: The Board of Governors ratified the services of 2 Nos. Malis, 5 No. peons, 2 No. sweepers and 1 No. Electrician engaged by the University through M/s Mebric Security, Hamirpur on outsource basis at the rates notified by the Government of Himachal Pradesh.

- Item No. 26.6** Ratification of the services of 5 No. Security Guards engaged by the University on outsource basis as approved by the Board of Governors in its 24th Meeting held on 14th August, 2020

Decision taken: The Board of Governors ratified the services of 5 Nos. Security Guards engaged by the Himachal Pradesh Technical University through M/s Mebric Security, Hamirpur on outsource and need basis.

- Item No. 26.7** Ratification of the services of 3 No. Data Entry Operators engaged by the University on outsource basis

Decision taken: The Board of Governors ratified the services of 3 No. Data Entry Operators engaged by the University through M/s Mebric Security Hamirpur from time to time on outsource basis at the rates approved by the Government of Himachal Pradesh.

- Item No. 26.8** Confirmation of the Minutes of 20th Meeting of the Finance Committee of Himachal Pradesh Technical University, Hamirpur (H.P.) held on 23rd January, 2021 at Shimla (H.P.)

Decision taken The Board of Governors considered, confirmed and approved the minutes of 20th Meeting of the Finance Committee of Himachal Pradesh Technical University (H.P.) held under the Chairmanship of Prof. (Dr.) S.P. Bansal, Vice-Chancellor, Himachal Pradesh Technical University on 23rd January, 2021 at Shimla (H.P.).

- Item No. 26.9** To consider the recommendations of 27th Meeting of Academic Council held on 19th February, 2021 at Himachal Pradesh Technical University, Hamirpur (H.P.)

Decision taken: The Board of Governors considered, confirmed and approved the minutes of 27th Meeting of Academic Council of Himachal Pradesh Technical University held under the Chairmanship of Prof. (Dr.) S.P. Bansal, Vice-Chancellor, H.P. Technical University on 19th February, 2021.

- Item No. 26.10** Approval to implement the recommendations made by the Committee constituted by the Himachal Pradesh Technical University to frame/amend the Recruitment and Promotion Rules of the existing and proposed teaching and non-teaching posts



Himachal Pradesh Technical University

(A State Government University)

Vill. & Post Office Daruhi, Tehsil & District Hamirpur (H.P.) -177001

Phone : (01972) 226900, 226902 Fax: (01972) 226901


E-mail ID: registrarhimtu@gmail.com, website: www.himtu.ac.in

No. HimTU-2(GA) C-3/2011- 2286 - 96

Dated: 22.03.2021

NOTIFICATION

On the recommendations of the Academic Council in its 27th Meeting held on 19th February, 2021 under Resolution No. 27.2, the Board of Governors of Himachal Pradesh Technical University in its 26th Meeting held on 24th February, 2021 under Resolution No. 26.9 keeping in view that the All India Council for Technical Education (AICTE) and Pharmacy Council of India has not defined any maximum age limit in the Approval Process Handbook 2020-21 for the under graduate and post-graduate courses, allowed the University to withdraw the Notification No. HimTU-29GA)C-2/2011-1990 dated 25th February, 2020 to attract more admissions in the UG and PG courses offered by the Himachal Pradesh Technical University in Campus, Off-Campuses and affiliated institutions.

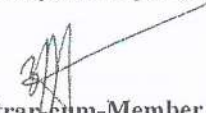

Registrar-cum-Member Secretary
Board of Governors
H.P. Technical University
Hamirpur 177 001 (H.P.)

Endst No.: Even

Dated: 22.03.2021

Copy of the above is forwarded to the following for information and necessary action please:-

1. All the Members of Board of Governors of Himachal Pradesh Technical University.
2. All the Members of the Academic Council of Himachal Pradesh Technical University.
3. The Dean (Academic/Pharmacy/Engineering)/Assistant Registrar (Academic/Exam./Administration) H.P. Technical University, Hamirpur (H.P.).
4. The Private Secretary to Vice Chancellor, H.P. Technical University, Hamirpur (H.P.).
5. The Personal Assistant to Registrar, H.P. Technical University, Hamirpur (H.P.).
6. Guard file.


Registrar-cum-Member Secretary
Board of Governors
H.P. Technical University
Hamirpur 177 001 (H.P.)

registered subjects with prior necessary approval as per Annexure-XXXII.

The Academic Council approved the item.

Item No. 21.23

To consider and approve the maximum duration in case of Lateral Entry Students.

The Academic Council approved the item that the maximum duration for completion of Course for Lateral Entry system will be seven years for the students enrolled under old and new syllabus and six years for the students enrolled under CBCS syllabus.

Item No. 21.24

To consider and approve the declaring the examination work/Duty as an essential services.

The Academic Council approved the item with the recommendations that the Director-cum-Principal, of the colleges may be taken into confidence before assigning any of the examination duties by the University. However, the examination work/duty will cover under essential services. It was also recommended that the Deputy Superintendent may be appointed from the concerned college where the examination centre is created and after every 200 students additional Deputy Superintendent may be appointed preferably from the same college as per Annexure-XXXIII.

Item No. 21.25

To consider and approve the implementation of the guidelines for conducting the written examination for the person with disabilities as per Annexure-XXXIV.

The Academic Council approved the item.

Item No. 21.26

To consider and approve the online verification of degree through National Academic Depository (NAD) as per Annexure-XXXV-XXXXVI.

The Academic Council approved the item.

Item No. 21.27

To consider and approve to start Ph.D programme under the school of Commerce & Management and School of Tourism & Hospitality Management in Himachal Pradesh Technical University campus at Hamirpur.

The Academic Council approved the item to start Ph.D programme under the school of Commerce & Management and School of Tourism & Hospitality Management in Himachal Pradesh Technical University campus at Hamirpur as per Annexure-XIV.

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HIMACHAL PRADESH TECHNICAL UNIVERSITY

Thereafter, the Chairperson requested the Registrar-cum-Member Secretary to take up the agenda items:-

- Item No. 20.2** Confirmation of the Minutes of 19th Meeting of the Board of Governors of Himachal Pradesh Technical University held on 10th July, 2018

As no comments were received on the minutes of 19th meeting of Board of Governors circulated by the Member Secretary-cum-Registrar, Board of Governors, H.P. Technical University, Hamirpur vide letter No. HimTU-1(GA)C-3/2011-9076 dated 13.07.2018, the minutes were confirmed.

- Item No. 20.3** To note action taken on the Minutes of 19th Meeting of the Board of Governors of Himachal Pradesh Technical University held on 10th July, 2018

All the present Members of the Board of Governors noted and satisfied over the action taken report (ATR) on the decisions taken in the 19th meeting of the Board of Governors.

- Item No. 20.4** To consider recommendations of 21st Meeting of Academic Council held on December 12th, 2018 at Himachal Pradesh Technical University, Hamirpur

The Board of Governors considered, approved and confirmed the recommendations of 21st meeting of Academic Council held on December 12th, 2018 under the Chairmanship of Prof. S.P. Bansal, Vice-Chancellor, H.P. Technical University at Hamirpur (H.P.).

- Item No. 20.5** To consider Minutes of Meeting regarding additions/alterations in rooms/offices of Administrative and Academic Blocks held on 13th November, 2018 in the Office Chamber of Prof. S.P. Bansal, Vice Chancellor, H.P. Technical University, Hamirpur (H.P.)

The Board of Governors considered, approved and confirmed the minutes of meeting held on 13th November, 2018 regarding additions/alterations in rooms/offices of Administrative and Academic Blocks of Himachal Pradesh Technical University at Daruni, Hamirpur.

- Item No. 20.6** Ratification of recommendations of Selection/Screening Committee for appointments of Deans in Himachal Pradesh Technical University, Hamirpur on secondment basis

During the meeting, the sealed envelope containing the panel for the appointment of Deans in Himachal Pradesh Technical University, Hamirpur on secondment basis alongwith the recommendations of the Selection/Screening Committee was opened in the presence of Members of the Board of Governors. The Board of Governors considered and ratified the recommendations of Selection/Screening Committee. The Board of Governors also considered and approved the appointments made by the Himachal Pradesh Technical University in order of merit in respect of Prof. Kulbhusan Chandel, Professor in the Department of Commerce, Himachal Pradesh University, Shimla (H.P.) and Prof. Vinay Chauhan, The Business School, University of Jammu, J&K-180006 India as Deans in Himachal Pradesh Technical University on secondment basis on the terms & conditions laid down in the office order No. HimTU-2(Estt.)A-1/2011-10034 dated 26.07.2018 and HimTU-2(Estt.)A-1/2011-10040 dated 26.07.2018.

[Signature]

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Himachal Pradesh Technical University

(A State Government University)

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Phone : (01972) 224153, 224159 Fax: (01972) 224150, E-mail ID:

registrarhimtu@gmail.com, website: www.himtu.ac.in

No. HimTU-2(GA) C-3/2011-15833

Dated: 26-12-18

NOTIFICATION

The Board of Governors, Himachal Pradesh Technical, Hamirpur, under item No. 20.4 in its 20th Meeting held on December 18, 2018 under the Chairmanship of Prof. S.P. Bansal, Vice Chancellor, H.P. Technical University in Committee Room, Ellerslie Building, H.P. Secretariat, Shimla has considered, approved and confirmed the recommendations of 21st Meeting of Academic Council held on December 12, 2018.



(H.S. Rana, H.A.S.)

Registrar-cum-Member Secretary
Board of Governors,
H.P. Technical University
Hamirpur 177 001 (H.P.)

Ednst No.: As above 15833-58

Dated: 26-12-18

Copy of the above is forwarded to the following for information and necessary action:-

1. All the Members of Board of Governors, Himachal Pradesh Technical University.
2. The Dean (Academic)/Dean (Planning & Development)/Finance Officer/Controller of Examination/Assistant Registrar (Admn., Academic, Conduct & Secrecy, Examination)/Nodal Officer (Legal)/Assistant Controller (LAD), H.P. Technical University, Hamirpur (H.P.).
3. The Private Secretary to the Vice-Chancellor, H P Technical University, Hamirpur (H.P.) for information please.
4. The Personal Assistant to Registrar, H.P. Technical University, Hamirpur (H.P.)
5. Guard file.



(H.S. Rana, H.A.S.)
Registrar-cum-Member Secretary

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Management and MCA duly approved and countersigned by the Registrar and Vice-Chancellor was presented and placed at Annexure- XX.

The Academic Council approved the item.

To consider and approve minor amendment in University Ordinance No. 12 Chapter -II Clause-11 (e) for B.Tech. Programs.

A minor amendment in B.Tech. Programs Ordinances regarding maximum number of theory courses is proposed as seven in place of six mentioned in the said clause was placed at Annexure-XXI.

The Academic Council approved the item.

Item No. 17.8

Approval of Academic Calendar 2017-18.

Draft of academic calendar 2017-18 is prepared and placed for consideration at Annexure-XXII.

The Academic Council approved the item.

Item No. 17.9

Approval of Admission Brouchure for the Academic Session 2017-18

Admission Brouchure (Part-II) for admission to various courses such as Engineering (UG & PG), Pharmacy (UG & PG) & Management (MBA & MCA) for the academic session 2017-18 was placed as Annexure-XXIII.

The Academic Council approved the item.

Item No. 17.10

Approval of University Ordinance for Bachelor of Architecture (B.Arch.) course.

The University under Sub-Clause 5(b) of University Act 2015, prepared Ordinances for Bachelor of Architecture (B.Arch.) course was placed at Annexure-XXIV.

Item No. 17.11

The Academic Council approved the item.

award of the B.Tech degree. For electives, failure to earn credits does not necessarily require repeating the course. Instead another approved elective could be permitted as a replacement course by the faculty advisor concerned. For some courses there could be a prerequisite course completion requirement for registration.

- (g) Summer training is to be satisfactorily completed before a student is declared eligible for the degree. The curriculum for an individual department may show different credit allocation for summer training, if considered necessary.
- (h) Medium of Instruction /Evaluation/etc. shall all be English.

11. Credit System

- (a) All courses have a Lecture/Tutorial/Practical/Design component (L-T-P) to indicate the contact hours. 'T' and 'P' components of a course may be void. Separate Laboratory course (O-O-P) may also be provided. All courses have credit counts (C) which reflect its weightage depending on the number of hours of instruction per week.
- (b) For calculating credit, in general each lecture and tutorial hour per week will be considered as 1 credit and two practical hours as one credit.
- (c) A Lab will consist of 10-12 experiments for a 2 credit lab (one session per week) or 8-10 experiments for a 1 credit lab (one session per 2 weeks).
- (d) The curriculum of all the branches of B. Tech program is designed to have minimum 180 credits for the award of degree. For lateral entry students the number of credits to be earned for the award of the B.Tech degree shall be in accordance with the curriculum of program concerned.
- (e) From third Semester onwards a student can register for a maximum of six theory courses and four laboratory courses per semester for a maximum of 27 credits whichever is more from the curriculum prescribed by the University, subject to the fulfillment of pre-requisites if any.
- (f) The students are permitted to register for additional backlog courses from fifth semester onwards. Students can register one backlog course in V & VI semesters and two backlog courses in VII & VIII semesters subject to a maximum of 35 credits.
- (g) Extra-curricular activities carry no credits and a student should satisfactorily complete the prescribed NCC/NSS/General Proficiency program by securing 'S' grade.
- (h) The general proficiency activities will include Games/Sports/Cultural/Literary/Field Activities/Industrial visit/Extension Lectures, etc. to be carried out beyond class hours. Students may be taken on conducted tours through industrial works arranged by the department to expose them to various technologies employed in the industry. The general

3. Sh. Sanjay Bhatia, Head Marketing, TATA Motors, Bombay House, 24 Homi Mody Street Fort, Mumbai, Maharashtra, 400001
4. Chaudhary Ranjit, Engineer-in-Chief (Retd.), H.P.P.W.D., Village Veerta, Post Office Nagrota Bagwan, District Kangra (H.P.)
5. Dr. Shrikant Baldi, IAS, Additional Chief Secretary (Finance) to the Govt. of Himachal Pradesh, Shimla-171 002.
6. Dr. M.P. Poonia Director, National Institute of Technical Teachers Training & Research, Sector 26, Chandigarh-160 019 (U.T.)
7. Dr. Ajay Sharma, Director, National Institute of Technology, Hamirpur-177 005.

Item No. 17.1 Opening Remarks by the Chairman

At the outset, the Chairperson, Board of Governors of Himachal Pradesh Technical University welcomed the members and thanked for sparing their valuable time to attend the meeting. He apprised the members about the initiatives taken and progress made by the University and gave a brief account of different activities being undertaken by the University.

Thereafter, the Chairperson requested Shri Rakesh Kumar Sharma, H.A.S. Registrar-cum-Member Secretary to take up the agenda items:-

Item No. 17.2 Confirmation of the minutes of 16th meeting of the Board of Governors held on January 4, 2017.

As no comments were received on the minutes of 15th meeting of Board of Governors circulated vide letter No. HimTU-1(GA)C-3/2011-386-99 dated January 11, 2016, the minutes were confirmed.

Item No. 17.3 To note action taken on the minutes of 16th meeting of the Board of Governors held on January 4, 2017 by the Vice-Chancellor

The Board of Governors noted the action taken report (ATR) on the decisions taken in the 16th meeting of the Board of Governors.

Item No. 17.4 To consider recommendations of 17th meeting of Academic Council held on April 24, 2017 at Himachal Pradesh Technical University at Hamirpur

The Board of Governors considered and approved the recommendations of 16th meeting of Academic Council held on April 24, 2017, subject to incorporation of the suggested amendments in regulations & nomenclature of the proposed new courses.



Himachal Pradesh Technical University

(A State Government University)

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registrarhimtu@gmail.com, website: www.himtu.ac.in

No. HimTU-2(Estt.) C-3/2011

Dated: 6/05/17

NOTIFICATION

On the recommendations of Academic Council vide item no. 17.8 in its 17th meeting held on 24th April, 2017 and the Board of Governors, vide Resolution No. 17.4 in its 17th meeting held on April 26th, 2017 has approved the minor amendment in University Ordinance No. 12 Chapter-II (Clause-11(e) for B.Tech. programmes as per Annexure- A.


Registrar

Dated: 6/05/17

Ednst No.: Even 5279-5286

- The Dean Academic, HPTU for information please.
- The Controller of Examination for information please.
- The Finance Officer, Himachal Pradesh Technical University please.
- The Assistant Controller (Audit) for information please.
- The Assistant Registrar (Acad/Admn)/(Exam) /secrecy for information please.
- PS to V.C., H P Technical University, Hamirpur, HP for information please.
- P.A to Registrar, HPTU for information please.
- Guard file.


Registrar

award of the B.Tech degree. For electives, failure to earn credits does not necessarily require repeating the course. Instead another approved elective could be permitted as a replacement course by the faculty advisor concerned. For some courses there could be a prerequisite course completion requirement for registration.

- (g) Summer training is to be satisfactorily completed before a student is declared eligible for the degree. The curriculum for an individual department may show different credit allocation for summer training, if considered necessary.
- (h) Medium of Instruction /Evaluation/etc. shall all be English.

11. Credit System

- (a) All courses have a Lecture/Tutorial/Practical/Design component (L-T-P) to indicate the contact hours. 'T' and 'P' components of a course may be void. Separate Laboratory course (O-O-P) may also be provided. All courses have credit counts (C) which reflect its weightage depending on the number of hours of instruction per week.
- (b) For calculating credit, in general each lecture and tutorial hour per week will be considered as 1 credit and two practical hours as one credit.
- (c) A Lab will consist of 10-12 experiments for a 2 credit lab (one session per week) or 8-10 experiments for a 1 credit lab (one session per 2 weeks).
- (d) The curriculum of all the branches of B. Tech program is designed to have minimum 180 credits for the award of degree. For lateral entry students the number of credits to be earned for the award of the B.Tech degree shall be in accordance with the curriculum of program concerned.
- (e) From third Semester onwards a student can register for a maximum of six theory courses and four laboratory courses per semester for a maximum of 27 credits whichever is more from the curriculum prescribed by the University, subject to the fulfillment of pre-requisites if any.
- (f) The students are permitted to register for additional backlog courses from fifth semester onwards. Students can register one backlog course in V & VI semesters and two backlog courses in VII & VIII semesters subject to a maximum of 35 credits.
- (g) Extra-curricular activities carry no credits and a student should satisfactorily complete the prescribed NCC/NSS/General Proficiency program by securing 'S' grade.
- (h) The general proficiency activities will include Games/Sports/Cultural/Literary/Field Activities/Industrial visit/Extension Lectures, etc. to be carried out beyond class hours. Students may be taken on conducted tours through industrial works arranged by the department to expose them to various technologies employed in the industry. The general

Item No. 21.18

To consider and approve the University Draft Ordinances for Master of Science in Physics, Master of Science in Environmental Sciences, Master of Business Administration, Master of Business Administration in Tourism and Hospitality Management, Master of Computer Application, Master of Technology, Bachelor of Hotel Management and Catering Technology (4 years) as per Annexure-XXV-XXVIII.

The Academic Council approved the item.

Item No. 21.19

To consider and approve the provision of grace marks as per Annexure-XXIX.

The Academic Council approved the item.

Item No. 21.20

To consider and approve the rectification of Internal Assessment of Practical.

The Academic Council approved the item with the suggestion that the record i.e. Used Answer Sheets, Award lists etc. may be destroyed after the completion of two years and to maintain the history sheets of the students permanently and be kept in record as per Annexure-XXX.

Item No. 21.21

To consider and approve the implementation of Absolute Grading in CBCS system in all the discipline for UG and PG courses from the academic session 2018-19 onwards as per Annexure-XXXIX.

The Academic Council approved the item.

Item No. 21.22

To consider and approve the minimum attendance condition.

The Academic Council approved the item with the condition that the Director/Principal of the college may condone the attendance to an extent of 5% only and additional/further 5% of the attendance shall be condoned by the Vice-Chancellor, i.e. if the student is having 70% of attendance the Director/Principal shall permit the student to sit in the examination by relaxing 5% of attendance and if the student is having 65% of attendance then the permission of relaxation of attendance for appearing in the examination shall be permitted by the Vice-Chancellor with the condition that the Head of Institution should forward all the genuine cases after making recommendations to the university for getting the necessary approval.

The attendance requirement for the student shall be a minimum of 75% of the classes actually conducted. No student shall be allowed to appear at University examination(s) with an attendance below 65% in any of the

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registered subjects with prior necessary approval as per Annexure-XXXII.

The Academic Council approved the item.

Item No. 21.23

To consider and approve the maximum duration in case of Lateral Entry Students.

The Academic Council approved the item that the maximum duration for completion of Course for Lateral Entry system will be seven years for the students enrolled under old and new syllabus and six years for the students enrolled under CBCS syllabus.

Item No. 21.24

To consider and approve the declaring the examination work/Duty as an essential services.

The Academic Council approved the item with the recommendations that the Director-cum-Principal, of the colleges may be taken into confidence before assigning any of the examination duties by the University. However, the examination work/duty will cover under essential services. It was also recommended that the Deputy Superintendent may be appointed from the concerned college where the examination centre is created and after every 200 students additional Deputy Superintendent may be appointed preferably from the same college as per Annexure-XXXIII.

Item No. 21.25

To consider and approve the implementation of the guidelines for conducting the written examination for the person with disabilities as per Annexure-XXXIV.

The Academic Council approved the item.

Item No. 21.26

To consider and approve the online verification of degree through National Academic Depository (NAD) as per Annexure-XXXV-XXXXVI.

The Academic Council approved the item.

Item No. 21.27

To consider and approve to start Ph.D programme under the school of Commerce & Management and School of Tourism & Hospitality Management in Himachal Pradesh Technical University campus at Hamirpur.

The Academic Council approved the item to start Ph.D programme under the school of Commerce & Management and School of Tourism & Hospitality Management in Himachal Pradesh Technical University campus at Hamirpur as per Annexure-XIV.

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	8	One	Honor's Degree/PG Diploma	34	Regular
	9	One	Master's Degree (M. Tech, MBA)	72	Regular
	10	-	Doctorate	180	Regular
8.	Admission and Reg1stration Criteria				
		Admissions to different programs offered by the University shall be made as per admission criteria notified by the competent authority from time to time. There shall be multiple entry and exit points. However, students who seek deferral at any time must resume the study within three years to complete the certification for the respective level.			
		Admission shall close by notification or through academic calendar on a particular date. A candidate has to reg1ster for the courses on the dates notified before the commencement of instructions for the first semester. A student shall be allowed to attend classes only for those courses for which he/she has reg1stered.			
9.	Attendance				
	(a)	A student must attend every lecture, tutorial and practical class. To account for approved leave of absence (e.g. representing the University in sports, games or athletics, placement activities, NCC/NSS activities etc.) and /or any other such contingencies like medical emergencies etc., the attendance requirement shall be a <i>minimum</i> of 75% of the classes actually conducted. However, the Vice Chancellor may condone attendance to an extent of 10% only in special cases. Each course of semester shall be treated as a separate unit for calculation of the attendance.			
	(b)	A candidate, who does not satisfy the attendance requirement, mentioned in Sub-Clause 9 (a) as above, shall not be eligible to appear for the Examination of that course and shall be required to repeat that course whenever it will be offered.			
	(c)	The Head of the Department will notify regularly, the subject wise l1st of such candidates who fall short of attendance. At the end of semester, the l1st of the candidates falling short of attendance shall be sent to the Reg1strar (Evaluation) with a copy to Reg1strar of the University at least one week prior to the commencement of the examination.			
10.	Grading System				
	(a)	Each student shall be awarded a letter grade in each subject which he/she completes successfully at the end of the semester by converting the total marks obtained into a letter grade.			
	(b)	The letter grade and the grade point to each student studying a course shall be awarded based on the stat1stical parameters, mean (\bar{x}) and standard deviation (σ) of the d1stribution of marks. These parameters are defined as follows:			

		(v)	The Moderation Board shall not remove any question or part thereof, which is in the scope of the syllabus.
		(vi)	The Moderation Board shall keep all its proceedings strictly confidential and are liable for disciplinary action, as per the procedure laid down by the University, for any violation of this clause.
		(c)	Conduct of Examination
		(i)	All the University examinations shall be conducted by the Controller of Examination as per the procedure and regulations approved by the University from time to time.
		(d)	Flying Squads/Observers
		(i)	Wherever necessary, the Controller of Examination shall constitute flying squads/Observers at the examination centers to ensure the conduct of the examinations without any malpractice, and strictly in accordance with the University rules.
		(ii)	The necessary and required instructions and guidelines regarding the duties and powers of the flying squads/Observers etc. shall be issued from time to time by the Controller of Examination with the prior approval of the Vice-Chancellor.
	5.	Eligibility for Appearing in the End-Semester Examinations	
		(a)	A student will be allowed to appear in the Semester Examination in those registered theory subjects, practical's and other components for which he/she has registered subject to the fulfillment of attendance requirement. The attendance shall be considered from the date of commencement of classes as per academic calendar of the University. The schedule of classes shall be notified through a time table before the beginning of the classes in the Semester. Attendance record must be compiled at the time of each class test and the students with less attendance be informed through notice. The guardian of the said students shall also be informed through a letter. Letters must be issued to the student and the guardian before he / she is debarred from appearing at University examination due to shortage of attendance. University has to be informed about the percentage of attendance of such students who are not to appear in the semester examination indicating the subject.
		(b)	Concessions: a student who has been absent for short periods on health ground or due to participation in cultural, sports, other academic/ official assignments in the interest of the University with prior written

			permission of the Vice-Chancellor/ Head of the constituent college shall be permitted a maximum of additional concession of 10% in attendance and would be eligible for appearing in examination with a minimum of 65% attendance in a semester. No student shall be allowed to appear at University examination(s) with an attendance below 65% in any of the registered subjects.
		(d)	A student who is absent in any subject(s) for which he / she has registered will be awarded 'I' grade. He / she will be permitted to appear in those subjects in subsequent semester examinations.
		(e)	The final semester students who have not cleared the mandatory requirement of credits for award of degree can only appear in the examination after paying the prescribed fee.
		(f)	A student may register to appear in a semester examination which she/ he has already appeared and passed/failed for improving his / her marks after paying the prescribed fee.
	6.	Duties & Responsibilities of Examination Staff	
		(a)	Senior Superintendent
			The Principal/Director of the Constituent College, where the examination is to be conducted shall act as the Senior Superintendent.
			The Senior Superintendent shall responsible for overall conduct of examination. He/ she will ensure that all rules and regulations stipulated by HimTU are followed in letter and spirit.
			The Senior Superintendent may allow a candidate to appear at any examination without his name figuring in the attendance sheet after taking an undertaking from the concerned candidate.
			The University has taken the initiative of on-line transferring the question papers to its affiliated colleges.
			The Senior Superintendent shall constitute a committee for down loading the question papers. He/she along with the members of the committee will download the question papers for the morning and evening session and get them photostat as per the requirement within time as prescribed by HimTU.
			To maintain the secrecy during the process of down loading of the question papers shall be the responsibility of the Senior Superintendent.

Thereafter, the Chairperson requested the Registrar-cum-Member Secretary to take up the agenda items:-

- Item No. 20.2** Confirmation of the Minutes of 19th Meeting of the Board of Governors of Himachal Pradesh Technical University held on 10th July, 2018

As no comments were received on the minutes of 19th meeting of Board of Governors circulated by the Member Secretary-cum-Registrar, Board of Governors, H.P. Technical University, Hamirpur vide letter No. HimTU-1(GA)C-3/2011-9076 dated 13.07.2018, the minutes were confirmed.

- Item No. 20.3** To note action taken on the Minutes of 19th Meeting of the Board of Governors of Himachal Pradesh Technical University held on 10th July, 2018

All the present Members of the Board of Governors noted and satisfied over the action taken report (ATR) on the decisions taken in the 19th meeting of the Board of Governors.

- Item No. 20.4** To consider recommendations of 21st Meeting of Academic Council held on December 12th, 2018 at Himachal Pradesh Technical University, Hamirpur

The Board of Governors considered, approved and confirmed the recommendations of 21st meeting of Academic Council held on December 12th, 2018 under the Chairmanship of Prof. S.P. Bansal, Vice-Chancellor, H.P. Technical University at Hamirpur (H.P.).

- Item No. 20.5** To consider Minutes of Meeting regarding additions/alterations in rooms/offices of Administrative and Academic Blocks held on 13th November, 2018 in the Office Chamber of Prof. S.P. Bansal, Vice Chancellor, H.P. Technical University, Hamirpur (HP)

The Board of Governors considered, approved and confirmed the minutes of meeting held on 13th November, 2018 regarding additions/alterations in rooms/offices of Administrative and Academic Blocks of Himachal Pradesh Technical University at Darulji, Hamirpur.

- Item No. 20.6** Ratification of recommendations of Selection/Screening Committee for appointments of Deans in Himachal Pradesh Technical University, Hamirpur on secondment basis

During the meeting, the sealed envelope containing the panel for the appointment of Deans in Himachal Pradesh Technical University, Hamirpur on secondment basis alongwith the recommendations of the Selection/Screening Committee was opened in the presence of Members of the Board of Governors. The Board of Governors considered and ratified the recommendations of Selection/Screening Committee. The Board of Governors also considered and approved the appointments made by the Himachal Pradesh Technical University in order of merit in respect of Prof. Kulbhushan Chandel, Professor in the Department of Commerce, Himachal Pradesh University, Shimla (H.P.) and Prof. Vinay Chauhan, The Business School, University of Jammu, J&K-180006 India as Deans in Himachal Pradesh Technical University on secondment basis on the terms & conditions laid down in the office order No. HimTU-2(Estt.)A-1/2011-10034 dated 26.07.2018 and HimTU-2(Estt.)A-1/2011-10040 dated 26.07.2018.

[Signature]

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Himachal Pradesh Technical University

(A State Government University)

Camp Office: Gandhi Chowk, Hamirpur (H.P.) – 177001

Phone : (01972) 224153, 224159 Fax: (01972) 224150,

E-mail ID: registrarhimtu@gmail.com, website: www.himtu.ac.in

No. HimTU-2(GA) C-3/2011-16837

Dated: 26-12-18

NOTIFICATION

Consequent upon consideration and approval of Academic Council vide item No. 21.22 in its 21st Meeting held on December 12th, 2018, the Board of Governors, Himachal Pradesh Technical University, Hamirpur vide item No. 20.4 in its 20th Meeting held on December 18th, 2018 has further confirmed and approved that the Director/Principal of the college may condone the attendance to an extent of 5% only and additional/further 5% of the attendance shall be condoned by the Vice-Chancellor, Himachal Pradesh Technical University i.e. if the student is having 70% of attendance the Director/Principal shall permit the student to sit in the examination by relaxing 5% of attendance and if the student is having 65% of attendance then the permission of relaxation of attendance for appearing in the examination shall be permitted by the Vice-Chancellor with the condition that the Head of Institution should forward all the genuine cases after making recommendations to the University for getting the necessary approval.

The Board of Governors also approved that the attendance requirement for the student shall be a minimum of 75% of the classes actually conducted. No student shall be allowed to appear at University Examination (s) with an attendance below 65% in any of the registered subjects.

ellr

(H.S. Rana, H.A.S.)
Registrar-cum-Member Secretary
Board of Governors,
H.P. Technical University
Hamirpur 177 001 (H.P.)

Ednst No.: As above 16837-16898

Dated: 26-12-18

Copy of the above is forwarded to the following for information and necessary action:-

1. All the Members of Board of Governors, Himachal Pradesh Technical University.
2. Dean(A)/Dean (P&D)/Controller of Examination/Assistant Registrar (Conduct and Secrecy/Academic/Examination/Admn.), H.P. Technical University, Hamirpur.
3. The Directors/Principals of all institutions affiliated with Himachal Pradesh Technical University, Hamirpur.
4. The Private Secretary to the Vice-Chancellor, H P Technical University, Hamirpur (H.P.) for information please.
5. The Personal Assistant to Registrar, H.P. Technical University, Hamirpur (H.P.)
6. Guard file.

ellr

(H.S. Rana, H.A.S.)
Registrar-cum-Member Secretary

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AC - Annex II A
A/C


Item No. 31.38.2 To consider and approve mentioning of NAAC and NBA certifications in the Degrees of students of Govt. Pharmacy College, Rohru and JNGEC, Sunder Nagar, respectively

After detailed deliberations, the Academic Council approved mentioning NAAC and NBA certifications in the Degrees of students of Govt Pharmacy College, Rohru and JNGEC, Sunder Nagar, respectively. The Examination Branch of HPTU will make necessary arrangements for the same.

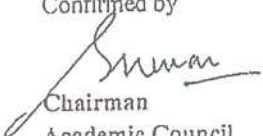
Item No. 31.38.3 To consider and approve an additional relaxation of 5% in attendance for the students who take active part in sports & extra-curricular activities

Sports & extra-curricular activities play an important role in the overall personality development of the students. In order to encourage students to take part in such events, the Academic Council considered and approved an additional relaxation of 5% in attendance for the students who take active part in sports & extracurricular activities. The concerned Dean/Director-Principal may exercise this power on genuine & convincing grounds as stated here before.

The meeting ended with a Vote of Thanks to and from the Chair


Member Secretary
Academic Council

Confirmed by


Chairman
Academic Council

	guidelines for creation and operation of these funds. Also approved to deduct contributions as mentioned in the minutes of meeting.
Item No. 22.31.3 to 22.31.8	Approved the items.

Item No. 29.5 To consider the recommendations of 31st Meeting of Academic Council held on 27th July, 2023 at Himachal Pradesh Technical University, Hamirpur (H.P.)

The Minutes of 31st Meeting of Academic Council held on 27th July, 2023 under the Chairmanship of Prof. Shashi Kumar Dhiman, Vice Chancellor, Himachal Pradesh Technical University at Hamirpur (HP) are placed for approval please.

Resolution

The Board of Governors taken following decisions in respect of items recommended by the Academic Council of Himachal Pradesh Technical University in its minutes of 31st meeting held on 27th July, 2023:-

Item No. 31.1	Confirmed the minutes of meeting of 30 th meeting of Academic Council
Item No. 31.2 to 31.11	Approved the items
Item No. 31.12	Approved to adopt the University Grants Commission's Minimum Standards and Procedures for Award of Ph.D Degree Regulations 2022. Also approved the committee constituted to work out the modalities for starting of Ph.D. in Engineering Courses in Government affiliated institutions
Item No. 31.13 to 31.16 (i), (ii) and (iii)	Approved the items and allowed to place item No. 31.16(iii) in the next meeting of the Finance Committee for consideration and approval
Item No. 31.17 to 31.26	Approved the items.
Item No. 31.27 to 31.30	Approved to place the item in the next meeting of the Finance Committee of the University for consideration and approval.
Item No. 31.31	Approved the items.
Item No. 31.32	Approved to defer the item to be placed in the next meeting of Academic Council.
Item No. 31.33	Approved the recommendations recorded in the minutes of meeting of Academic Council.
Item No. 31.34	Approved to ratify the process adopted by the University in accordance with UGC guidelines.
Item No. 31.35 to 31.37	Approved the items.
Item No. 31.38.1 to 31.38.3	Approved the items.



Himachal Pradesh Technical University

(A State Government University)

VPO Daruhi, Tehsil & Distt. Hamirpur (HP)

Ph: 01972- 226902, 226900, 226903 (Fax)

E-mail ID: registrarhmtu@gmail.com, website: www.himtu.ac.in

No.: HimTU- 1(GA)C-3/2011 - 7916

Dated: 24/10/2024.

NOTIFICATION

In pursuance of decision taken under Resolution No. 31.38.3 by the Academic Council, Himachal Pradesh Technical University, Hamirpur in its 31st meeting held on 27th July, 2023, the Board of Governors of Himachal Pradesh Technical University, Hamirpur under Resolution No. 29.5 in its 29th meeting held on 21st September, 2024 has approved an additional relaxation of 5 % in the attendance for the students who take active part in Sports and extra-curricular activities. The concerned Dean/Director-Principal may exercise this power on genuine & convincing ground as stated in the notification.


Registrar

Ednst No.: Even 7917-27

Dated: 24/10/2024.

- All members of Board of Governors and Academic Council through email for information please.
- All Deans/Finance Officer/ Estate Officer/Project Officer/Controller of Examination/ Deputy Controller (RAS)/Deputy Registrar/Assistant Registrars/ Section Officers/ Branch Incharge of HPTU through email for information please.
- PS to V.C., HP Technical University, Hamirpur, HP for information please.
- P.A to Registrar, HPTU for information please.
- Guard file.


Registrar

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AC

Science Engineering (Artificial Intelligence and Machine Learning) and 18th September, 2023 (placed as Annexure-XVI, Ref. Page No. 52 of Agenda) for Bachelor of Architecture.

Item No. 32.13 To consider and approve amendments in various UG and PG Ordinances of Himachal Pradesh Technical University under various clauses in accordance with NEP-2020

The Academic Council approved the following amendments in the various UG and PG Ordinances of the University under various clauses in accordance with NEP-2020:-

Existing		Amendments approved
<ul style="list-style-type: none"> Clause: Promotion to Higher Semester (CBCS) <p>All UG & PG Courses of this University</p>		<ul style="list-style-type: none"> Clause: Promotion to Higher Semester (CBCS) <p>All UG & PG Courses of this University, except PCI regulated, under CBCS/NEP-2020 will be as under:</p>
a)	A student has to earn a minimum number of credits and CGPA in a semester to move to the next semester as given hereunder:-for Regular Students	Carry forward system to move to higher semester may be implemented in all courses of this University except PCI regulated, under CBCS/NEP-2020
	(i) to be eligible for admission to third semester, a student must earn a minimum of 50% of total credits in 1 st year failing which he/she may re-register for the summer term to earn the required minimum credits or join back the 1 st Semester to repeat the 1 st year.	<ul style="list-style-type: none"> A student shall be allowed to join the next higher semester provided he/she has undergone a regular course of studies in all the previous semester in sequential orders by registering him/herself in the beginning of each semester and who have filled examination form along with examination fees of previous examination.
	(ii) to be eligible for admission to 5 th Semester, a student must earn 90% of total credits in the 1 st year and 50% of total credits in 2 nd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 3 rd Semester to repeat the 2 nd year.	<ul style="list-style-type: none"> However, (i) promotion to 7th semester (for direct entry students of B.Tech.) will be permissible only if a student has earned 40 credits upto 5th semester and (ii) for promotion to 7th semester (for lateral entry students of B.Tech.) will be permissible only if a student has earned 30 credit upto 5th semester.
	(iii) to be eligible for admission to 7 th semester, a student must earn 100% of total credits in the 1 st year, 90% of total credits in 2 nd year and 50% of total credits in 3 rd	

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		year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 5 th semester to repeat the 3 rd year.	
For Lateral Entry Students			
	(i)	to be eligible for admission to 5 th semester, a student must earn a minimum of 50% of total credits in 2 nd year failing which he/she has re-register for the summer term to earn the required minimum credits or join back the 3 rd semester to repeat the 2 nd year.	
	(ii)	to be eligible for admission to 7 th semester, a student must earn 90% of total credits in the 2 nd year and 50% of total credits in 3 rd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 5 th semester to repeat the 3 rd year.	
		b) A minimum 3.0 CGPA is required in order to qualify for continuation of registration at any stage and move to the next semester.	
		c) A student who has not completed the NCC/NSS requirements (if prescribed) in the first four semesters will not be permitted to continue or move to next higher semester of the Program.	
		d) A student may be asked to register for a regular course or to do a substitute course if the same course becomes obsolete and is not being offered anymore.	

[Signature]

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• Clause: Performance Indices		• Clause: Performance Indices	
a)	At the end of every semester, a student's academic standing shall be determined by Semester Grade Point Average (SGPA), and Cumulative Grade Point Average (CGPA).		No change
• Clause: End Semester Examination and passing requirements		• Clause: End Semester Examination and passing requirements	
a)	A student can only appear in the end semester examination of a course if he/she	a)	A student can only appear in the end semester examination of a course if he/she
(i)	has registered for that course and paid the requisite fees;	i)	has registered for that course and paid the requisite fees;
ii)	has minimum prescribed attendance; and	ii)	has minimum prescribed attendance;
iii)	has secured the minimum prescribed marks in Internal Assessment (IA)	iii)	has secured the minimum prescribed marks in Internal Assessment (IA); and
		iv)	has filled examination form along with requisite examination fee.
• Clause: Declaration of Results		Clause: Declaration of Results	
(a)	Normalized marks are referred to the Controller of Examination for the finalization of results. Controller of Examination assigns letter grades and announces the results.	(a)	No change
(b)	'U' grade obtained by a student will be deleted in the grade card once that course is successfully completed. The satisfactory grade 'S' acquired by the student will be indicated in the grade card of the appropriate semester with an indication of the month and the year of passing. The Cumulative Grade Point Average (CGPA) will be accordingly revised.	(b)	No change



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- 17 -

(15)


(c)	The F/I grade once awarded stays in the record of the student and will be deleted when he/she completes the course successfully later. The grade acquired by the student will be indicated in the grade card of the appropriate semester with an indication of the month and year of passing of that course.	(c)	No change
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Item No. 32.14 To consider and approve amendments in session to be printed/shown on 4th Semester in Detailed Marks Certificate for the Courses namely M. Pharmacy and M.Tech.

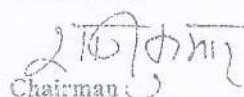
The Academic Council considered the existing provisions and approved the amendments in the existing provisions as mentioned hereunder:-

Existing	Amendments approved
As per previous practice, in detailed marks certificate of M.Tech./M.Pharmacy in 4 th semester session was given when student is enrolled as a regular candidate in the semester e.g. if a student enrolled in M.Tech./ M. Pharmacy 4 th semester in the academic session May, 2018 and submitted the thesis in academic session May 2022 then as per practice the session given to the student is May, 2018.	A student can submit his/her dissertation upto 31 st July of every year without late fee and upto 30 th September of every year with late fee. To make similarity in Detailed Marks Certificate, it is approved that when a student submits his/her thesis within the stipulated period to the University, the session may be mentioned in the Detailed Marks Certificate (DMC) for M.Tech./M. Pharmacy courses e.g. if a student is enrolled in M.Tech/M. Pharmacy in 4 th semester in the academic session May, 2018 and has submitted his/her thesis in academic session May, 2022, then session will be shown in the Detailed Marks Certificate of student as May, 2022.

The meeting ended with a Vote of Thanks to and from the Chair


Member Secretary
Academic Council

Confirmed by


Chairman
Academic Council

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BOG

Item No. 29.6 To consider the recommendations of 32nd Meeting of Academic Council held on 20th September, 2023 at Himachal Pradesh Technical University, Hamirpur (H.P.)

The Minutes of 32nd Meeting of Academic Council held on 20th September, 2023 under the Chairmanship of Prof. Shashi Kumar Dhiman, Vice Chancellor, Himachal Pradesh Technical University at Hamirpur (HP) are placed for approval please.

Resolution

The Board of Governors taken following decisions in respect of items recommended by the Academic Council of Himachal Pradesh Technical University in its minutes of 32nd meeting held on 20th September, 2023:-

Item No. 32.1	Confirmed the minutes of meeting of Academic Council held on 27 th July, 2023.
Item No. 32.2 to 32.14	Approved the items. However decided that matters regarding new engagement of Guest Faculty may be placed in Finance Committee in future.

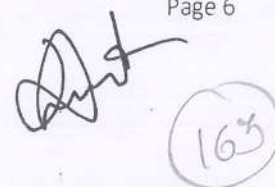
Item No. 29.7 To consider the recommendations of 33rd Meeting of Academic Council held on 23rd January, 2024 at Himachal Pradesh Technical University, Hamirpur (H.P.)

The Minutes of 33rd Meeting of Academic Council held on 23rd January, 2024 under the Chairmanship of Prof. Shashi Kumar Dhiman, Vice Chancellor, H.P. Technical University at Hamirpur (HP) are placed for approval.

Resolution

The Board of Governors taken following decisions in respect of items recommended by the Academic Council of Himachal Pradesh Technical University in its minutes of 33rd meeting held on 23rd January, 2024:-

Item No. 33.1	Confirmed the minutes of meeting of 32 nd meeting of the Academic Council held on 20 th September, 2023.
Item No. 33.2 to 33.6	Approved the items.
Item No. 33.7	Decided to place the item in the next meeting of Finance Committee.
Item No. 33.8 to 33.11	Approved the items.
Item No. 33.12	Decided to place the item in the next meeting of Finance Committee.
Item No. 33.13	Approved to defer the item.
Item No. 33.14 to 33.16	Approved the items.
Item No. 33.17.1 to 33.17.4	Approved the items.





Himachal Pradesh Technical University

(A State Government University)

VPO Daruhi, Tehsil & Distt. Hamirpur (HP)

Ph: 01972- 226902, 226900, 226903 (Fax)

E-mail ID: registrarhmtu@gmail.com, website: www.hmtu.ac.in

No.: HimTU- 1(GA)C-3/2011 -7940

Dated: 24/10/2024

NOTIFICATION

In pursuance of decision taken under Resolution No. 32.13 by the Academic Council, Himachal Pradesh Technical University, Hamirpur in its 32nd meeting held on 20th September, 2023, the Board of Governors of Himachal Pradesh Technical University, Hamirpur under Resolution No. 29.6 in its 29th meeting held on 21st September, 2024 has approved the amendments in the various UG & PG Ordinances of the University under various clauses in accordance of NEP-2020:

Existing	Proposed
<ul style="list-style-type: none">• Clause: Promotion to Higher Semester (CBCS) All UG & PG courses of this University. <p>a) A student has to earn a minimum number of credits and CGPA in a semester to move to the next semester as given hereunder:- For Regular Students:</p> <p>(i) to be eligible for admission to third Semester, a student must earn a minimum of 50% of total Credits in 1st year failing which he/she may re-register for the summer term to earn the required minimum credits or join back the 1st Semester to repeat the 1st Year.</p> <p>(ii) (ii) to be eligible for admission to fifth Semester, a student must earn 90% of total Credits in the 1st year and 50% of total Credits in 2nd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 3rd Semester to repeat the 2nd Year.</p> <p>(iii) (iii) to be eligible for admission to seventh Semester, a student must earn 100% of total Credits in the 1st year, 90% of total</p>	<ul style="list-style-type: none">• Clause: Promotion to Higher Semester (CBCS) All UG & PG courses of this University, Expect PCI regulated, under CBCS/NEP-2020 will be as under. <p>Carry forward system to move to higher semester may be implemented to all courses of this university expect PCI regulated, under CBCS/NEP-2020.</p> <ul style="list-style-type: none">• A Student shall be allowed to join the next higher semester provided he/she has undergone a regular course of studies in all the previous semester in sequential orders by registering him/herself in the beginning of each semester and who have filled examination form along with exam fees of previous examination.• However, (i) promotion to 7th Semester (for Direct Entry students of B.Tech) will be permissible only if a student has earned 40 credits upto 5th Semester and (ii) for promotion to 7th Semester (for lateral entry students of B.Tech.) will be permissible only if a student has earned 30 credit upto 5th Semester.

Credits in 2nd year and 50% of total Credits in 3rd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 5th Semester to repeat the 3rd Year.

For Lateral Entry Students:

- (i) to be eligible for admission to fifth semester, a student must earn a minimum of 50% of total Credits in 2nd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 3rd semester to repeat the 2nd Year.

- (ii) (i) to be eligible for admission to 7th semester, a student must earn 90% of total Credits in the 2nd year and 50% of total Credits in 3rd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 5th semester to repeat the 3rd Year.

b) A minimum 3.0 CGPA is required in order to qualify for continuation of registration at any stage and move to the next semester.

c) A student who has not completed the NCC/NSS requirements (if prescribed) in the first four semesters will not be permitted to continue or move to next higher semester of the Program.

d) A student may be asked to register for a regular course or to do a substitute course if the same course becomes obsolete and is not being offered anymore.

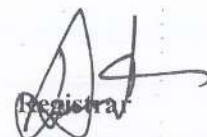
• **Clause: Performance Indices**

- a) At the end of every semester, a student's academic standing shall be determined by Semester Grade Point Average (SGPA), and a Cumulative Grade Point Average (CGPA).

- **Clause: Performance Indices**
No Change

<ul style="list-style-type: none"> • Clause: End Semester Examination and passing requirement (a) A student can only in the end semester examination of a course if he/she. <ul style="list-style-type: none"> i. has registered for that course and paid the requisite fees; ii. has minimum prescribed attendance; and iii. Has secured the minimum prescribed marks in Internal Assessment (IA) • Clause: Declaration of Results <ul style="list-style-type: none"> (a) Normalized marks are referred to the Controller of Examination for the finalization of results. Controller of Examination assigns letter grades and announces the results. (b) <i>'U' grade obtained by a student will be deleted in the grade card once that course is successfully completed.</i> The satisfactory grade 'S' acquired by the student will be indicated in the grade card of the appropriate semester with an indication of the month and the year of passing. The Cumulative Grade Point Average (CGPA) will be accordingly revised. (c) <i>The F/I grade once awarded stays in the record of the student and will be deleted when he/she completes the course successfully later.</i> The grade acquired by the student will be indicated in the grade card of the appropriate semester with an indication of the month and the year of passing of that course. 	<ul style="list-style-type: none"> • Clause: End Semester Examination and passing requirement (a) A student can only appear in the end semester examination of a course if he/she. <ul style="list-style-type: none"> i. has registered for that course and paid the requisite fees; ii. has minimum prescribed attendance; and iii. Has secured the minimum prescribed marks in Internal Assessment (IA) iv. has filled examination form along with requisite exam fee • Clause: Declaration of Results No Change
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Ednst No.: Even - 7941-50


Registrar

Dated: 24/10/2024

- All members of Board of Governors and Academic Council through email for information please.
- All Deans/Finance Officer/ Estate Officer/Project Officer/Controller of Examination/ Deputy Controller (RAS)/Deputy Registrar/Assistant Registrars/ Section Officers/ Branch Incharge of HPTU through email for information please.
- PS to V.C., HP Technical University, Hamirpur, HP for information please.
- P.A to Registrar, HPTU for information please.
- Guard file.


Registrar



Item No. 20.13

Part B) Post (b) 200
To consider and approval of academic action plan to be implemented in affiliated non TEQIP-III institutions during quarter ending 30th September, 2018 under TEQIP-III project.

The Academic Council approved the item.

Item No. 20.14

✓ To consider and approve minor amendments in the University Ordinance No. 12 clause 15 & 19, Ordinance No. 51 clause 23 & 24.

The Academic Council approved the item. The council authorized the Vice Chancellor to constitute the committee of experts under the chairmanship of Registrar, H.P. Technical University to review all prevailing University Ordinances and to submit its report for approval in the next academic council meeting.

Item No. 20.15

To consider and approve the rectification of awards of three candidates as directed in 19th Academic Council meeting held on 23rd March, 2018 and report submitted by the Controller of Examination.

The Academic Council approved the item.

Item No. 20.16

To consider and approve the academic dress for University Convocation.

The Academic Council approved the item.

Any Other Item:

Item No. 20.17

To consider and approve only eligible faculty from Government Colleges appointed on the basis of SWF/PTA/Contract with minimum two years teaching experience to be appointed as examiners to evaluate UG and PG theory and practical answer books, if otherwise regular faculty is not available.


The Academic Council approved the item with a direction that only eligible faculty appointed under SWF/PTA or on contract basis with two years teaching experience (minimum four semesters) be appointed as examiners to evaluate answer books of theory and to conduct practicals for UG and PG courses, if otherwise regular faculty is not available in sufficient number.

Meeting ended with a vote of thanks.

Confirmed


Chairman

Academic Council


Member Secretary
Academic Council

Index 20.14

Academic
Council

	of Business Administration, Master of Business Administration in Tourism and Hospitality Management, Master of Computer Application, Master of Technology, Bachelor of Hotel Management and Catering Technology (4 years), Bachelor of Science Hotel Management and Catering Technology (3 years) and Bachelor of Pharmacy in Ayurveda (Annexure-XI).	
20.11	Establishment of skill development centre at Himachal Pradesh Technical University campus at Hamirpur.	
20.12	Consideration and approval of academic calendar 2018-19 (Annexure-XII).	185-186
20.13	To consider and approval of academic action plan to be implemented in affiliated non TEQIP-III institutions during quarter ending 30 th September, 2018 under TEQIP-III project.	-
20.14	To consider and approve minor amendments in the University Ordinance No. 12 clause 15 & 19 Ordinance, No. 51 clause 23 & 24 (Annexure-XIII)	187-196
20.15	To consider and approve the rectification of awards of three candidates as directed in 19 th Academic Council meeting held on 23 rd March, 2018 and report submitted by the Controller of Examination (Annexure-XIV).	197-205
20.16	To consider and approve the academic dress for University Convocation (Annexure-XV).	206-207


Annex - XII

Annexure of 20.14
AC

Proposals for 20th Academic Council Meeting:

Sr. No	Existing	Proposed
	HPTU ORDINANCE 12 Clause No: 15	HPTU ORDINANCE 12 Clause No: 15
	End Semester Examination and Passing Requirements for regular examinations.	End Semester Examination and Passing Requirements for regular examinations.
	a) A student can only appear in the end-semester examination of a course if he/she	a) A student can only appear in the end-semester examination of a course if he/she
	(i) has registered for that course and paid the requisite fees;	(i) has registered for that course and paid the requisite fees;
	(ii) has minimum prescribed attendance; and	(ii) has minimum prescribed attendance; and
	(iii) Has secured the minimum prescribed marks in Internal Assessment (IA).	(iii) Has secured the minimum prescribed marks in Internal Assessment (IA).
	(b) A student shall be deemed to have passed a course, if the minimum marks (IA+ESE put together) secured by him/her is, $\bar{x} - 2\sigma$ where \bar{x} is the average mark of the students registered for the course and σ is the corresponding deviation. However, the student has to secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 30% marks (e. g. 18 out of 60) in the End Semester Examination (ESE).)	(b) A student shall be deemed to have passed a course, if the minimum marks (IA+ESE put together) secured by him/her is, $\bar{x} - 2\sigma$ where \bar{x} is the average mark of the students registered for the course and σ is the corresponding deviation. However, the student has to secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 30% marks (e. g. 18 out of 60) in the End Semester Examination (ESE).)
		The above condition is applied only for regular examination where results prepared as per relative grading system. Copy attached Annexure -A
		As per existing condition the result of re-appear, re-evaluation and summer term examination are prepared by absolute grading system and there is no minimum pass marks in end semester examination and internal assessment(IA) mentioned in HPTU ordinance Clause No: 16 (c) for re-appear, re-evaluation and summer term examination.
		Following is proposed for re-appear, re-evaluation and summer term examinations in CBCS:
		A student shall be deemed to have passed a course, if the minimum marks (ESE +IA put together) secured by him/her is 40 %, however a student must secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 30% marks (e. g. 18 out of 60) in the End Semester Examination (ESE). And absolute grading shall
	Nil	

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	Promotion to Higher Semester, Clause No 22, 23 & 24 For Regular and Lateral Entry Students. Nil	Clause No 22, 23 & 24 For Regular and Lateral Entry Students	appear, re-evaluation and summer term examination. Promotion to Higher Semester, Clause No 22, 23 & 24 For Regular and Lateral Entry Students Copy attached Annexure -B There is no clause mentioned in HPTU ordinance for a candidate to move into next higher semester without appearing in lower semester. It is proposed that: Any candidate who remains absent in theory & practical and does not appear in end semester examination shall not be allowed to register in the immediate next higher semester.
	Ordinance No : 12 Clause No 19: Summer Term and Supplementary Examination As per HPTU ordinance clause no. 19 (a) Students who could not earn the require minimum credit at the end of the even semester have two options to continue with the studies. They are permitted to re-register for the course, when it is offered in the next academic year or complete the course if offered during the summer term.	Term and Supplementary Examination	Ordinance No : 12 Clause No 19: Summer Term and Supplementary Examination As per HPTU ordinance clause no. 19 (a) Students who could not earn the require minimum credit at the end of the even semester have two options to continue with the studies. They are permitted to re-register for the course, when it is offered in the next academic year or complete the course if offered during the summer term. It is purposed that: 1. From November/December 2018 onward, in each semester, University shall conduct supplementary examination also along with regular exam, e.g., if regular exam of odd semester supplementary for even semester and vice versa. 2. The students will have the chance to improve their SGPA/CGPA in supplementary examination therefore, University will not conduct any summer term examination w.e.f. June/July- 2019 onward.
	Ordinance No.: 51 Clause No 23: Rectification of result. (ii) a mistake is found in his result		Ordinance No : 51 (B. Pharmacy) Clause No 23: Rectification of result. Copy attached Annexure -D (ii) A mistake is found in the result: A mistake was committed at college level and reported to University after the declaration of result in the practical awards of Mr. Amol Sood. Name: Mr. Amol Sood s/o Sh. Munish Kumar Roll. No. 1603603006 Result: Re-appear BP-214 (Pharmacognosy-I lab). Date of receiving of award: 22/05/2017 with 22 marks. Date of declaration of result: 27/06/2017 Date of receiving of rectified award: 03/08/2017 with 42 marks.

It is proposed to modify the awards of practical from 22 to 42 out of 50 and to rectify the result with absolute grading.

(ii) A mistake is found in the result:

A mistake was committed at college level and reported to University after the declaration of result in the practical awards of Mr. Brijesh Dogra.

Name: Mr. Brijesh Dogra s/o Sh. Rajender Dogra, Roll No. 17BT030223, result declared as re-

appear in EE-111 (Electrical Engineering lab) Date of receiving of award: 02/01/2018 with 0 mark.

Date of receiving of rectified award: 20/03/2018 with 25 marks.

It is proposed to modify the awards of practical from 0 to 25 out of 30 and to rectify the result with absolute grading.

(ii) A mistake is found in the result:

A mistake was committed at college level and reported to University after the declaration of result in the practical awards of Miss. Versha Thakur

Name: Miss. Versha Thakur d/o Sh. Raj Kumar Thakur student of B. Tech ECE 5th semester

University roll number 18BTL5063077, result declared as re-appear in HS-300 (Community

Project lab). No award was received from the college against this roll number for HS-300 lab.

After the declaration the result the college has submitted 23 marks out of 25.

It is proposed to modify the marks of practical from No award to 23 out of 25 and to rectify the result with absolute grading.

In the case of above mentioned students the Hon'ble Vice Chancellor constituted a committee to inspect the case at college level. The report of committee is attached at Annexure-A after the approval of Hon'ble Vice Chancellor.

Ordinance no 51

Clause 24

Rechecking/ Re-evaluation of Answer Books

(E) Candidates can apply for re-evaluation for one or more subjects through

a single application within 21 days from the date of uploading the result

on University web site along with non-refundable fee as prescribed by

HimTU from time to time.

Nil

Ordinance no 51

Clause 24

Rechecking/ Re-evaluation of Answer Books

(E) Candidates can apply for re-evaluation for one or more subjects through

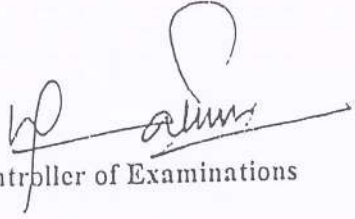
a single application within 21 days from the date of uploading the result on University web site

along with non-refundable fee as prescribed by HimTU from time to time.

Copy attached Annexure -C

It is proposed that candidates can apply:

1. Rechecking within 7 days after the uploading the result on University web site along with non-refundable fee as prescribed by HPTU from time to time.
2. Re-evaluation within 12 days after the date of uploading the result on University web site along with non-refundable fee as prescribed by HPTU from time to time.


Controller of Examinations

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	Total	100

Note: The Project and Seminar courses will be examined by the teacher(s) associated with the course and one or more Examiners from amongst the teachers of the department to be recommended by the Board of Studies of the department concerned.

(iv) Industrial/Practical Training		
Component	Category	
I -Marks to be awarded by the respective Industrial/Practical training organization	Technical Quality of the work	25
	Attendance, discipline, involvement, etc.	15
	Interest shown by the student	10
	Sub Total	50
II- Marks to be awarded by the Department/Centre	Project Report	15
	Project Work	15
	Viva Voce & Presentation	20
	Sub Total	50
	Total	100
(v) Audit Courses		
Course Status	Marks Obtained	Grade Awarded
Audit Pass	≥ 40%	S (Satisfactory)
Audit Fail	< 40%	U, Candidate has to repeat the course

- (e) The sessional marks for theory, practicals, projects, etc. will be submitted to the University within 15 days after the close of classes for the semester.
- (f) The sessional marks submitted by different institutions will be moderated by a Moderation Committee appointed by the Vice-Chancellor, if required.
- (g) There shall be no reappear in the sessional/internal assessment of theory and practical subjects. The marks obtained by the student in sessional/internal assessment of theory and practical subjects shall be added as such to the marks obtained in written theory and practical examinations respectively.

15. End Semester Examination and Passing Requirements

- (a) A student can only appear in the end-semester examination of a course if he/she
- (i) has registered for that course and paid the requisite fees;
 - (ii) has minimum prescribed attendance; and
 - (iii) has secured the minimum prescribed marks in Internal Assessment (IA).
- (b) A student shall be deemed to have passed a course, if the minimum marks (IA+ESE put together) secured by him/her is $(\bar{x} - 2\sigma)$, where \bar{x} is the average mark of the students registered for the course and σ is the corresponding deviation. However, the student has to secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 30% marks (e. g. 18 out of 60) in the End Semester Examination (ESE).

16. Grading System

- (a) Relative grading will be followed if the number of students registered for a course is greater than 10 (Table 16.1).
- (b) The letter grade and the grade point to each student studying a course shall be awarded based on the statistical parameters, mean (\bar{x}) and standard deviation (σ) of the distribution of marks. These parameters are defined as follows:

$$\bar{x} = \frac{\sum_{i=1}^n x_i}{n} \quad \sigma = \sqrt{\frac{\sum_{i=1}^n (x_i - \bar{x})^2}{(n-1)}}$$

where, x_i is the aggregate marks (IA+ESE) obtained by the student in a course and n is the number of students appeared in the course.

Table 16.1			
Total Marks secured by the Candidate	Grade	Point Value of Grade	Qualitative Assessment
$x_i \geq (\bar{x} + 1.75\sigma)$	O	10	Outstanding
$(\bar{x} + 1.00\sigma) < x_i < (\bar{x} + 1.75\sigma)$	E	9	Excellent
$(\bar{x} + 0.25\sigma) \leq x_i < (\bar{x} + 1.00\sigma)$	A	8	Very Good
$(\bar{x} - 0.50\sigma) \leq x_i < (\bar{x} + 0.25\sigma)$	B	7	Good
$(\bar{x} - 1.25\sigma) \leq x_i < (\bar{x} - 0.50\sigma)$	C	6	Average/Fair

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$(\bar{x} - 2.0\sigma) \leq x_i < (\bar{x} - 1.25\sigma)$	D	4	Pass (minimum pass grade)
$x_i < (\bar{x} - 2.0\sigma)$	F	-	Unsatisfactory (fail)
-	I	-	Incomplete/Detained due to Shortage of attendance.
-	Z	-	Absent in the End Semester/Pending due to other reasons
-	S	-	Grade "S" is awarded on satisfactory completion of extra-curricular or general Proficiency activity.
-	U	-	Grade "U" is awarded for not completing extra-curricular or general Proficiency activity satisfactorily.

- c) If the number of students registered for a course is ≤ 10 , absolute grading system will be followed (Table 16.2).

Table 16.2:			
Total Marks secured by the Candidate	Grade	Point Value of Grade	Qualitative Assessment
$x_i \geq 91$	O	10	Outstanding
$81 \leq x_i < 91$	E	9	Excellent
$71 \leq x_i < 81$	A	8	Very Good
$61 \leq x_i < 71$	B	7	Good
$51 \leq x_i < 61$	C	6	Average/Fair
$41 \leq x_i < 51$	D	4	Pass (minimum pass grade)
$x_i < 40$	F	-	Unsatisfactory (fail)
Incomplete/Detained due to shortage of attendance.	I	0	Incomplete/Detained due to Shortage of attendance.
Absent in the End Semester/Pending due to other reasons	Z	0	Absent in the End Semester/Pending due to other reasons
Grade "S" is awarded on satisfactory completion of extra-curricular or general	S	0	Grade "S" is awarded on satisfactory completion of extra-curricular or general Proficiency

Proficiency activity.			activity.
Grade "U" is awarded for not completing extra-curricular or general Proficiency activity satisfactorily.	U	0	Grade "U" is awarded for not completing extra-curricular or general Proficiency activity satisfactorily.

- (d) A student who obtains 'F' grade has to reappear for the ESE only. Such a student need not attend the classes and marks obtained in sessional tests, assignments, quizzes and attendance will be carried for the subsequent attempts of the student.
- (e) Grade "I" (Incomplete) is awarded to a student if he/she has shortage of attendance or does not obtain the minimum pass marks in the internal assessment (Component-I). Such a student has to re-register for the course during the summer term or whenever it is offered next.
- (f) The grade "Z" is awarded to a candidate if he/she is reported to have compelling grounds to absent himself/herself from the end semester examination on account of:
- (i) Illness or accident which disabled him from appearing at the examination or
 - (ii) Any exigency in the family at the time of the examination, which, in the opinion of the Institute, required the student to be away from the campus

Provided his/her attendance and performance in internal assessment are complete and satisfactory. Such a student shall have to appear only in the end semester examination only during the summer term or along with the next semester examinations provided he/she registers for the same. The grade shall be converted in to appropriate letter grade depending upon his/her combined performance in the sessional and end semester examination.

(g) **Transitional Grades U:**

A student who has been awarded "U" grade in extra-curricular or general proficiency activity shall have to register for the same and improve his/her performance. The grade "U" shall be converted to grade "S" on satisfactory completion of the activity.

17. **Declaration of Results**

- (a) Normalized marks are referred to the Controller of Examination for the finalization of results. Controller of Examination assigns letter grades and announces the results.
- (b) ***'U' grade obtained by a student will be deleted in the grade card once that course is successfully completed.*** The satisfactory grade 'S' acquired by the student will be indicated in the grade card of the appropriate semester with an indication of the month and the year

of passing. The Cumulative Grade Point Average (CGPA) will be accordingly revised.

- (c) *The F/I grade once awarded stays in the record of the student and will be deleted when he/she completes the course successfully later.* The grade acquired by the student will be indicated in the grade card of the appropriate semester with an indication of the month and the year of passing of that course.

18. Performance Indices

- (a) At the end of every semester, a student's academic standing shall be determined by **Semester Grade Point Average (SGPA)**, and a **Cumulative Grade Point Average (CGPA)**.
- (b) The SGPA is the credit-weighted average of grade points of all courses pursued by the student during a semester and is computed as follows:

$$SGPA = \frac{\sum_{i=1}^n C_i G_i}{\sum_{i=1}^n C_i}$$

where, 'C_i' is the course Credits allotted to ith subject, 'G_i' the grade-points earned and 'n' is the number of courses pursued by the student during the semester. It would indicate the performance of the student in the semester to which it refers.

- (c) The CGPA is the credit-weighted average of grade points of all courses except "Graduating Course" passed by a student in all the semesters since admission. Starting from the second semester, at the end of each semester S, a Cumulative Grade Point Average (CGPA) will be computed for every student as follows:

$$CGPA = \frac{\sum_{i=1}^m C_i G_i}{\sum_{i=1}^m C_i}$$

where, 'm' is the total number of subjects the student has registered from the first semester onwards up to and including the semester S.

- (d) Both SGPA and CGPA will be rounded off to the second place of decimal and recorded as such.

19. Summer Term and Supplementary Examination

- (a) Students who could not earn the required minimum credits at the end of the even semester have two options to continue with the studies. They are permitted to re-register for the course, when it is offered in the next academic year or complete the course if offered during the summer term.

- (b) Summer term courses will be announced by the Departments/Affiliated Colleges in consultation with the University at the end of the every even semester. A student will have to register for summer term courses by paying the prescribed fee within the stipulated time.
- (c) The student who has been awarded grade 'F', 'I' or 'Z' in a subject during the regular semester, shall be eligible for the summer term provided they have completed prerequisites if any for the courses offered.
- (d) A student shall be allowed to register for a maximum of three courses during a summer term.
- (e) The assessment procedure in any summer term course will be the same as in the regular semester courses. However, absolute grading will be applied for the students appearing for the Supplementary Examination.
- (f) A student failing in the supplementary examinations will have to re-register for the course whenever it will be offered next.
- (g) Summer courses shall be conducted either by the colleges individually or in clusters by giving a crash course in the subject for a minimum of 18 contact hours. Supplementary examination for summer term and other courses shall be conducted immediately after the summer term by the University.
- (h) Summer course is not a student right and will be offered based on availability of faculty and other institute resources.
- (i) Marks sheets will be issued only once in a year after the result of supplementary examinations is declared, however a soft copy will be available at the end of each semester.

20. Re-view of Answer Scripts

In case any student is not satisfied with the evaluation in subject, he/she may apply to the Controller of Examinations, along with the prescribed fee for review of end semester examination answer script within the stipulated time. The Controller of Examinations shall facilitate the review of the answer script and if any discrepancy is noticed during review the same shall be rectified and the originally awarded grade shall be amended accordingly.

21. Re-registration for Betterment

- (a) A student may re-register to reappear in Component - II (theory part only) for improving the Grade in any course(s) subject to the following conditions:

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HIMACHAL PRADESH TECHNICAL UNIVERSITY

Item No. 19.1 Opening Remarks by the Chairman

At the outset, the Chairperson, Board of Governors of Himachal Pradesh Technical University welcomed all the members present in the meeting and thanked them for sparing their valuable time to attend the meeting. He apprised the members about numerous initiatives taken and progress made by the University and gave a brief account of different activities being undertaken by the University.

Thereafter, the Chairperson requested the Registrar-cum-Member Secretary to take up the agenda items:-

Item No. 19.2 Confirmation of the minutes of 18th meeting of the Board of Governors held on August 8th, 2017

As no comments were received on the minutes of 18th meeting of Board of Governors circulated vide letter No. HimTu-1(GA)C-3/2011-9760-73 dated 21.08.2017, the minutes were confirmed.

Item No. 19.3 To note action taken on the minutes of 18th meeting of the Board of Governors held on August 8th, 2017

The Board of Governors noted the action taken report (ATR) on the decisions taken in the 18th meeting of the Board of Governors.

Item No. 19.4 ✓ To consider recommendations of 19th meeting of Academic Council held on March 23rd, 2018 at Himachal Pradesh Technical University, Hamirpur

The Board of Governors considered and approved the recommendations of 19th meeting of Academic Council held on March 23rd, 2018.

Item No. 19.5 ✓ To consider recommendations of 20th Meeting of Academic Council held on July 6th, 2018 at Himachal Pradesh Technical University, Hamirpur

The Board of Governors considered and approved the recommendations of 20th meeting of Academic Council held on July 6th, 2018. The Board of Governors also approved the intake of 30 students in each programme initially i.e. Master of Computer Application (M.C.A.), Master of Business Administration (MBA), Master of Business Administration in Tourism & Hospitality Management, Master of Science in Physics, Master of Science in Environmental Sciences, Bachelor of Hotel Management & Catering Technology (BHMCT), B. Pharmacy in Ayurveda and intake of 24 students in Master of Technology (M.Tech.) in Computer Science.

Item No. 19.6 Confirmation of Minutes of 2nd Meeting of Building and Works Committee of Himachal Pradesh Technical University held on November 18, 2017 in Vice-Chancellor's Secretariat Meeting Hall, H.P. Technical University, Hamirpur (H.P.)

The Board of Governors considered, approved and confirmed the minutes of meeting of 2nd Meeting of Building and Works Committee of Himachal Pradesh Technical University held on November 18, 2017.

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Himachal Pradesh Technical University

(A State Government University)

Camp Office: Gandhi Chowk, Hamirpur (H.P.) – 177001

Phone : (01972) 224153, 224159 Fax: (01972) 224150,

E-mail ID: registrarhimtu@gmail.com, website: www.himtu.ac.in

No. HimTU-2(GA) C-3/2011-9255

Dated: 13-7-18

NOTIFICATION

Consequent upon consideration and approval of Academic Council vide item No. 20.10 in its 20th Meeting held on 6th July, 2018, the Board of Governors, Himachal Pradesh Technical University, Hamirpur vide item No. 19.5 in its 19th Meeting held on July 10th 2018 has further confirmed and approved the eligibility norms/admission criteria and fee for Master of Science in Physics, Master of Science in Environmental Sciences, Master of Business Administration, Master of Business Administration in Tourism and Hospitality Management, Master of Computer Application, Master of Technology, Bachelor of Hotel Management and Catering Technology (4 Years), Bachelor of Science Hotel Management and Catering Technology (3 years) and Bachelor of Pharmacy in Ayurveda as per Annexure-A.

(Dr. Vikram Mahajan, H.A.S.)
Registrar

Ednst No.: As above 9255-78

Dated: 13-7-18

Copy of the above alongwith Annexure-A is forwarded to the following for information and necessary action:-

1. All the Members of Board of Governors, Himachal Pradesh Technical University.
2. Dean(A)/Dean (P&A)/Finance Officer/All Branch Incharge/Assistant Controller (Audit)/Assistant Registrar (Acad/Admn)/(Exam)/Secrecy, Himachal Pradesh Technical University, Hamirpur (H.P.).
3. PS to the Hon'ble Vice-Chancellor, H P Technical University, Hamirpur (H.P.) for kind information of the latter.
4. P.A to Registrar, H.P. Technical University, Hamirpur (H.P.)
5. Guard file.

(Dr. Vikram Mahajan, H.A.S.)
Registrar

Item No. 27.11 To consider and approve the proceedings/ recommendations/ minutes of Standing Research Committee in respect of Ph.D in Management was held on 15th February, 2021 at 11:00 AM under the chairmanship of Prof. Kulbhushan Chandel, Dean Academic, H.P. Technical University, Hamirpur to discuss and decide the admission criteria for the admission of Ph.D in Management

After thorough discussions, the Academic Council approved the proceedings/ recommendations/minutes of Standing Research Committee (placed as **Annexure-XIII**) held on 15th February, 2021 under the Chairmanship of Prof. Kulbhushan Chandel, Dean Academic, H.P. Technical University, Hamirpur to discuss and decide the admission criteria for the admission of Ph.D in Management.

Item No. 27.12 To consider and approve the proceedings/ recommendations/ minutes of Standing Research Committee in respect of Ph.D in Computer Science Engineering was held on 16th February, 2021 at 11:00 AM under the chairmanship of Prof. Kulbhushan Chandel, Dean Academic, H.P. Technical University, Hamirpur to discuss and decide the admission criteria for the admission of Ph.D in Computer Science Engineering

The Academic Council considered and approved the proceedings/recommendations/ minutes of meeting (placed as **Annexure-XIV**) of Standing Research Committee held on 16th February, 2021 under the Chairmanship of Prof. Kulbhushan Chandel, Dean Academic, H.P. Technical University, Hamirpur to discuss and decide the admission criteria for the admission of Ph.D in Computer Science Engineering.

Item No. 27.13 To consider and approve to the extension of Guest/ Part time faculty appointed in Himachal Pradesh Technical University campus for various course

After detailed deliberations, the Academic Council allowed to extend the tenure of Guest Faculty engaged by the Himachal Pradesh Technical University, Hamirpur purely on temporary/lecture basis whose tenure is going to complete for the odd semester of the academic session 2020-21 upto the end of even semester of the academic session 2020-21 with a break of 7 days with the condition that the guest faculty shall fill up the self appraisal form to be issued by the University. Further the work, conduct and performance of the Guest Faculty shall be assessed by the University and accordingly on satisfactory performance extension shall be accorded upto the end of even semester as stated above.

Item No. 27.14 To consider and approve the amendments in End Semester Examination and passing requirements under Choice Based Credit System (CBCS) for all UG & PG Courses

The Academic Council considered and approve the following amendments in End Semester Examination and Passing Requirements under Choice Based Credit System (CBCS) for all UG & PG Courses:-

Existing	Approved
A student shall be deemed to have passed a course, if the minimum marks	A student shall be deemed to have passed a course, if the minimum marks (ESE

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(IA+ESE put together) secured by him/her is $(x' - 2\sigma)$, x' where is the average mark of the students registered for the course and σ is the corresponding deviation. However, the student has to secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 30% marks (e. g. 18 out of 60) in the End Semester Examination (ESE))	+IA put together) secured by him/her is 40 %, however a student must secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 40% marks (e. g. 24 out of 60) in the End Semester Examination (ESE) in absolute grading system for result preparation in regular, re-appear, re-evaluation and improvement and supplementary examination
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Item No. 27.15 To consider and approve the amendments/addition in the ordinance of Post Graduate Diploma in Yoga for award of medals:-

The Academic Council considered and approved to amend/add in the Ordinance of Post Graduate Diploma in Yoga for the award of medals on the analogy of other courses of this University.

Item No. 27.16 To consider and approve the detailed list of students who will be awarded degree

The Academic Council considered and approved the detailed list (placed as Annexure-XV) of students eligible to receive degrees under the different programmes for the passed out batches May, 2020 (Regular).

Item No. 27.17 To consider and approve the proceedings/recommendations/minutes of committee constituted for the Implementation of National Innovation and start-up policy (NISP) at HPTU affiliated colleges

The Academic Council considered and approved the proceedings/recommendations/minutes of meeting (placed as Annexure-XVI) of committee constituted for the Implementation of National Innovation and start-up policy (NISP) at HPTU affiliated colleges held on 16th February, 2021 under the Chairmanship of Dean Academic, H.P. Technical University, Hamirpur.

Item No. 27.18 To consider and approve the Notifications of ad-hoc Board of Studies for various UG and PG Courses

Since the tenure of two years of various Ad-hoc Board of Studies constituted for different courses/programmes has been completed and accordingly after detailed deliberations, the Academic Council approved the notifications issued the University for constitution of Ad-hoc Board of Studies as mentioned hereinunder:

Sr. No.	Notification No.	Name of Course/Programme
1	HPTU-3(Acad)G-1/2011-Vol-I-1353-99 dated 18.02.2021 (placed as Annexure XVII)	Engineering Programme (UG & PG)
2	HPTU-3(Acad)G-1/2011-Vol-I-1345-52 dated 18.02.2021 (placed as Annexure XVIII)	Pharmacy Programme (UG & PG)
3	HPTU-3(Acad)G-1/2011-Vol-I-1338-44 dated 18.02.2021 (placed as Annexure XIX)	Bachelor of Architecture (B. Arch.)

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2020 against the post of Driver on daily wage basis.

- Item No. 26.5** Ratification of the services of 2 No. Malis, 5 No. Peons, 2 No. Sweepers and 1 No. Electrician engaged by the University on outsource basis as approved by the Board of Governors in its 24th Meeting held on 14th August, 2020

Decision taken: The Board of Governors ratified the services of 2 Nos. Malis, 5 No. peons, 2 No. sweepers and 1 No. Electrician engaged by the University through M/s Mebric Security, Hamirpur on outsource basis at the rates notified by the Government of Himachal Pradesh.

- Item No. 26.6** Ratification of the services of 5 No. Security Guards engaged by the University on outsource basis as approved by the Board of Governors in its 24th Meeting held on 14th August, 2020

Decision taken: The Board of Governors ratified the services of 5 Nos. Security Guards engaged by the Himachal Pradesh Technical University through M/s Mebric Security, Hamirpur on outsource and need basis.

- Item No. 26.7** Ratification of the services of 3 No. Data Entry Operators engaged by the University on outsource basis

Decision taken: The Board of Governors ratified the services of 3 No. Data Entry Operators engaged by the University through M/s Mebric Security Hamirpur from time to time on outsource basis at the rates approved by the Government of Himachal Pradesh.

- Item No. 26.8** Confirmation of the Minutes of 20th Meeting of the Finance Committee of Himachal Pradesh Technical University, Hamirpur (H.P.) held on 23rd January, 2021 at Shimla (H.P.)

Decision taken The Board of Governors considered, confirmed and approved the minutes of 20th Meeting of the Finance Committee of Himachal Pradesh Technical University (H.P.) held under the Chairmanship of Prof. (Dr.) S.P. Bansal, Vice-Chancellor, Himachal Pradesh Technical University on 23rd January, 2021 at Shimla (H.P.).

- Item No. 26.9** To consider the recommendations of 27th Meeting of Academic Council held on 19th February, 2021 at Himachal Pradesh Technical University, Hamirpur (H.P.)

Decision taken: The Board of Governors considered, confirmed and approved the minutes of 27th Meeting of Academic Council of Himachal Pradesh Technical University held under the Chairmanship of Prof. (Dr.) S.P. Bansal, Vice-Chancellor, H.P. Technical University on 19th February, 2021.

- Item No. 26.10** Approval to implement the recommendations made by the Committee constituted by the Himachal Pradesh Technical University to frame/amend the Recruitment and Promotion Rules of the existing and proposed teaching and non-teaching posts



Himachal Pradesh Technical University

(A State Government University)

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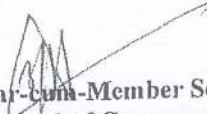
No. HimTU-2(GA) C-3/2011- 2422-34

Dated: 22.03.2021

NOTIFICATION

On the recommendations of the Academic Council in its 27th Meeting held on 19th February, 2021 under Resolution No. 27.14, the Board of Governors of Himachal Pradesh Technical University in its 26th Meeting held on 24th February, 2021 under Resolution No. 26.9 approve the following amendments in End Semester Examination and Passing Requirements under Choice Based Credit System (CBCS) for all UG & PG Courses:-

Existing	Approved
A student shall be deemed to have passed a course, if the minimum marks (IA+ESE put together) secured by him/her is $(\bar{x} - 2\sigma)$, \bar{x} where is the average mark of the students registered for the course and σ is the corresponding deviation. However, the student has to secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 30% marks (e. g. 18 out of 60) in the End Semester Examination (ESE)	A student shall be deemed to have passed a course, if the minimum marks (ESE +IA put together) secured by him/her is 40 %, however a student must secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 40% marks (e. g. 24 out of 60) in the End Semester Examination (ESE) in absolute grading system for result preparation in regular, re-appear, re-evaluation and improvement and supplementary examination



Registrar-cum-Member Secretary
Board of Governors
H.P. Technical University
Hamirpur 177 001 (H.P.)

Dated: 22.03.2021

Endst No.: Even

Copy of the above is forwarded to the following for information and necessary action please:-

1. All the Members of Board of Governors of Himachal Pradesh Technical University.
2. All the Members of the Academic Council of Himachal Pradesh Technical University.
3. All the Deans/COE/Addl.CoE/Asstt. Registrars (Academic/Examination/Administration) H.P. Technical University, Hamirpur (H.P.).
4. The Private Secretary to Vice Chancellor, H.P. Technical University, Hamirpur (H.P.).
5. The Personal Assistant to Registrar, H.P. Technical University, Hamirpur (H.P.).
6. Guard file.


Registrar-cum-Member Secretary
Board of Governors

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Item No. 21.18 To consider and approve the University Draft Ordinances for Master of Science in Physics, Master of Science in Environmental Sciences, Master of Business Administration, Master of Business Administration in Tourism and Hospitality Management, Master of Computer Application, Master of Technology, Bachelor of Hotel Management and Catering Technology (4 years) as per Annexure-XXV-XXVIII.

The Academic Council approved the item.

Item No. 21.19 To consider and approve the provision of grace marks as per Annexure-XXIX.

The Academic Council approved the item.

Item No. 21.20 To consider and approve the rectification of Internal Assessment of Practical.

The Academic Council approved the item with the suggestion that the record i.e. Used Answer Sheets, Award lists etc. may be destroyed after the completion of two years and to maintain the history sheets of the students permanently and be kept in record as per Annexure-XXX.

Item No. 21.21 To consider and approve the implementation of Absolute Grading in CBCS system in all the discipline for UG and PG courses from the academic session 2018-19 onwards as per Annexure-XXXIX.

The Academic Council approved the item.

Item No. 21.22 To consider and approve the minimum attendance condition.

The Academic Council approved the item with the condition that the Director/Principal of the college may condone the attendance to an extent of 5% only and additional/further 5% of the attendance shall be condoned by the Vice-Chancellor, i.e. if the student is having 70% of attendance the Director/Principal shall permit the student to sit in the examination by relaxing 5% of attendance and if the student is having 65% of attendance then the permission of relaxation of attendance for appearing in the examination shall be permitted by the Vice-Chancellor with the condition that the Head of Institution should forward all the genuine cases after making recommendations to the university for getting the necessary approval.

The attendance requirement for the student shall be a minimum of 75% of the classes actually conducted. No student shall be allowed to appear at University examination(s) with an attendance below 65% in any of the

ellm

teacher and the result may be rectified accordingly (Annexure-XXX Page No. 284-295). The record of internal assessment received from colleges till December 2015 has been destroyed after taking the permission from authorities. Since, it was difficult to ascertain the validity of record, therefore, the college was asked to submit the award list signed by concerned teacher duly verified by the Principal. Accordingly, the Principal of college has sent the award list signed by concerned teacher duly verified by him. The record is enclosed for the reference and rectification.

The Item is submitted for consideration and approval of the Academic Council.

Item No. 21.21

Copy attached for Annexure Nos.
To consider and approve the implementation of Absolute Grading in CBCS system.

In the 20th academic council meeting the Absolute grading has been approved for preparation of results in re-appear, re-evaluation and summer term (Annexure-XXXI Page No. 296-301) and subsequently approved in the 19th BOG meeting held on 10-07-2018

It is proposed that the Absolute grading be implementing in complete CBCS system in all disciplines (U.G. and P.G.) with academic session 2018 -2019 onwards.

The Item is submitted for consideration and approval of the Academic Council.

Item No. 21.22

To consider and approve the minimum attendance condition.

Presently as per HPTU ordinance 11 clause No. 9. (a):- A student must attend every lecture, tutorial and practical class. To account for approved leave of absence (e.g. representing the University in sports, games or athletics, placement activities, NCC/NSS activities etc.) and /or any other such contingencies like medical emergencies etc., the attendance requirement shall be a minimum of 75% of the classes actually conducted. However, the Vice Chancellor may condone attendance to an extent of 10% only in special cases. Each course of semester shall be treated as a separate unit for calculation of the attendance..

In HPTU ordinance 51 clause No. 5 (b) . a student who has been absent for short periods on health ground or due to participation in cultural, sports, other academic/ official assignments in the interest of the University with prior written permission of the Vice-Chancellor/ Head of the constituent college shall be permitted a maximum of additional concession of 10% in attendance and would be eligible for appearing in examination with a minimum of 65% attendance in a semester. No student shall be allowed to appear at University

Minutes of 20th meeting of Academic Council held on 6th July, 2018 at 11.00 A.M. under the Chairmanship of Prof. S.P. Bansal, Vice-Chancellor, H.P. Technical University at Hamirpur.

A meeting of the Academic Council was held on 6th July, 2018 at 11.00 A.M. in H.P. Technical University, Hamirpur. The following members were present:-

1. Dr. V.P. Patial
Dean (Planning & Development)
H.P. Technical University, Hamirpur (H.P.) Member
2. The Director-cum-Principal,
Rajiv Gandhi Engineering College Kangra,
at Nagrota Bagwan, Distt. Kangra-176047 (H.P.) Member
3. The Director-cum-Principal,
J.N. Govt. Engineering College,
Bachhandhar, Sundernagar, Distt. Mandi-174401 (H.P.) Member
4. The Director-cum-Principal,
HPTU Off Campus Mahatma Gandhi Govt. Engineering
College, Kotla (Jeori) Camp at JNGEC Sundernagar Member
5. The Principal,
HPTU Off Campus Govt. Pharmacy College,
Kangra at Nagrota Bagwan, Distt. Kangra (H.P.) Member
6. The Principal,
College of Ayurvedic Pharmaceutical Sciences,
Jogindernagar, Distt. Mandi-175015 (H.P.) Member
7. The Director-cum-Principal,
Atal Bihari Vajpayee Govt. Institute of Engineering &
Technology, Pragtinagar, Distt. Shimla-171202, (H.P.) Member
8. Dr. N.N. Sharma,
Dean (Academic)-cum-Registrar,
H.P. Technical University, Hamirpur (H.P.) Member Secretary

Welcome statement of the Chairman

Prof. S.P. Bansal, Hon'ble Vice-Chancellor-Cum-Chairman, Academic Council, Himachal Pradesh Technical University in 20th Academic Council meeting and first after assuming the charge of Vice-Chancellor welcomed all the Hon'ble Members of 20th Academic Council. In his welcome note he shared his vision towards affective establishment of this University and requested each one of the present for their cooperation support and constructive suggestions for the betterment of one and only technical university of the state with quality technical education. He focused on enhancement of gross employment ratio and gross enrollment ratio as well. He is of the opinion that to ensure those two parameters all the academicians and administrators have to work together with fixed goals and objectives. While sharing his dreams to make this university a world class university he shared that the first and foremost target shall

be to include this university under section 12(b) of the UGC regulations/Act for which university is going to establish six schools namely Engineering & Technology, Commerce & Management, Tourism & Hospitality, Basic & Applied Sciences, Environmental Sciences and Ayurveda & Pharmacy. Under those proposed schools university is planning to start three undergraduate courses i.e. B.Pharmacy in Ayurveda, B.Sc. Hotel Management & Catering Technology, Bachelor of Hotel Management & Catering Technology and Six Post Graduate Courses i.e. Master of Technology (M.Tech), Master of Computer Application (MCA), Master of Business Administration (MBA), Master of Business Administration in Tourism & Hospitality Management, Master of Science in Physics and Master of Science in Environmental Science from the academic session 2018-19. He further shared that to strengthen the research activities in the university and affiliated institutions, conferences, seminars, workshops of national & international level shall be conducted with faculty development programmes to update the teachers along with three weeks mandatory induction programmes for 1st year students shall also be conducted to create knowledge, skill & positive attitude towards the courses. To ensure the skill development and to create will for skill, university is going to establish its independent skill development centre to start need based short term skill development programmes with a specific objective to make the students employable or capable to start their own ventures. He focused that university will not only produce job seekers but job providers too. With this welcome note, Vice-Chancellor once again welcomed all the Hon'ble members of the Academic Council as Chairman.

Item No. 20.1

Confirmation of Minutes of 19th meeting of Academic Council held on 23rd March, 2018

The 19th Meeting of the Academic Council of Himachal Pradesh Technical University was held on 23rd March, 2018 at 11.00 A.M. under the Chairmanship of Hon'ble Vice-Chancellor.

The Academic Council confirmed the minutes with a suggestion to constitute committee to review the prevailing grading system for evaluation in end semester examination in different courses i.e. Engineering, Pharmacy, Management and MCA under the chairmanship of Dean (Academic), H.P. Technical University, Hamirpur consisting of following members:

- i.) Dr. V.P. Patial, Dean (P&D)-cum-Controller of Examination, H.P. Technical University, Hamirpur
- ii.) Dr. M.K. Jha, Director-cum-Principal, Atal-Bihari Vajpayee Govt. Institute of Engineering & Technology, Pragti Nagar, Distt. Shimla (HP)
- iii.) Dr. Raman Parti, Director-cum-Principal, J.N. Govt. Engineering College Sundernagar, Distt. Mandi (HP)
- iv.) Dr. D.P. Tiwari, Director-cum-Principal, Rajiv Gandhi Govt. Engineering College, Kangra at Nagrota Bagwan, Distt. Kangra (HP)

- v.) Dr. Vinod K. Kapoor, Director-cum-Principal, HPTU off Campus Mahatma Gandhi Govt. Engineering College, Kotla (Jeori), camp at JNGEC, Sundernagar, Distt. Mandi (HP)
- vi.) Dr. Rajender Guleria, Director-cum-Principal, HPTU off Campus Govt. Pharmacy College, Kangra at Nagrota Bagwan, Distt. Kangra (HP)
- vii.) Dr. Tek Chand Thakur, Principal, College of Ayurvedic Pharmaceutical Sciences, Jogindernagar, Distt. Mandi (HP)

NEW ITEMS

Item No. 20.2

To consider and approve the proceedings/recommendations/minutes of various Board of Studies meetings:

- i.) MBA Tourism and Hospitality Management
- ii.) M.Sc. Physics
- iii.) M.Sc. Environmental Science alongwith detailed syllabus of the courses

The Academic Council approved the item.

Item No. 20.3

To approve the recommendations of Board of Affiliation to grant affiliation/extension of affiliation for the academic session 2018-19 in Engineering, Pharmacy, Architecture, B.Sc. HIMCT, Management and MCA.

The Academic Council approved the item with a direction to keep the affiliation letters on hold for the institutions covered under CWP No. 1311 of 2017 pending in the Hon'ble High Court of Himachal Pradesh till its outcome.

Item No. 20.4

Approval of Admission Brochure for the academic session 2018-19.

The Academic Council approved the item.

Item No. 20.5

To consider and approve the amendment in 200 point roster after inclusion of 5% reservation for persons with disabilities in admission to undergraduate and postgraduate programmes.

The Academic Council approved the item.

Item No. 20.6

To consider and approve the proceedings/recommendations/minutes of Subject Experts meeting to review the curriculum of Himachal Pradesh Technical University and proposed model curriculum of All India Council of Technical Education (AICTE) for under graduate engineering courses under Choice Based Credit System.

The Academic Council approved the item with a direction to conduct the respective Board of Studies meeting before considering the decisions of subject expert committee for implementation from the academic session 2018-19. The council is the opinion that atleast 80-90% of the AICTE

- model curriculum be incorporated where available while finalizing the syllabus of Engineering programme.
- Item No. 20.7** Consideration and approval of the proposal to start academic courses in Himachal Pradesh Technical University campus at Hamirpur to include the University under 12 (B) Section of University Grant Commission Regulations/Act.
- The Academic Council well appreciated the initiative taken by the Vice Chancellor for starting campus based courses and approved the item with a suggestion to consider various HPTU off-campus Govt. funded institutions as departments of the University without any financial liability on the University at any stage.
- Item No. 20.8** To consider and approve the faculty recruitment norms of Assistant Professors for proposed schools/courses.
- The Academic Council approved the item with a direction to engage eligible Guest/part time faculty purely on temporary basis @ rupees 100% per lecture subject to maximum of rupees 25000/- per month. In case required number of eligible applicants are not available, University may engage by relaxing the eligibility criteria i.e. NET/SLET/SET as applicable and in this case the faculty shall be engaged purely on temporary basis @ rupees 500% per lecture subject to maximum of rupees 15000/- per month. The above faculty shall be engaged on semester basis.
- Item No. 20.9** Consideration and approval to hire building required for commencement of proposed academic courses under Item No. 20.7 w.e.f. academic session 2018-19.
- The Academic Council approved the item.
- Item No. 20.10** To approve eligibility norms/Admission criteria and fee for Master of Science in Physics, Master of Science in Environmental Sciences, Master of Business Administration, Master of Business Administration in Tourism and Hospitality Management, Master of Computer Application, Master of Technology, Bachelor of Hotel Management and Catering Technology (4 years), Bachelor of Science Hotel Management and Catering Technology (3 years) and Bachelor of Pharmacy in Ayurveda.
- The Academic Council approved the item.
- Item No. 20.11** Establishment of skill development centre at Himachal Pradesh Technical University campus at Hamirpur.
- The Academic Council approved the item.
- Item No. 20.12** Consideration and approval of academic calendar 2018-19.
- The Academic Council approved the item.

Item No. 20.13

To consider and approval of academic action plan to be implemented in affiliated non TEQIP-III institutions during quarter ending 30th September, 2018 under TEQIP-III project.

The Academic Council approved the item.

Item No. 20.14

To consider and approve minor amendments in the University Ordinance No. 12 clause 15 & 19, Ordinance No. 51 clause 23 & 24.

The Academic Council approved the item. The council authorized the Vice Chancellor to constitute the committee of experts under the chairmanship of Registrar, H.P. Technical University to review all prevailing University Ordinances and to submit its report for approval in the next academic council meeting.

Item No. 20.15

To consider and approve the rectification of awards of three candidates as directed in 19th Academic Council meeting held on 23rd March, 2018 and report submitted by the Controller of Examination.

The Academic Council approved the item.

Item No. 20.16

To consider and approve the academic dress for University Convocation.

The Academic Council approved the item.

Any Other Item:

Item No. 20.17

To consider and approve only eligible faculty from Government Colleges appointed on the basis of SWF/PTA/Contract with minimum two years teaching experience to be appointed as examiners to evaluate UG and PG theory and practical answer books, if otherwise regular faculty is not available.

The Academic Council approved the item with a direction that only eligible faculty appointed under SWF/PTA or on contract basis with two years teaching experience (minimum four semesters) be appointed as examiners to evaluate answer books of theory and to conduct practicals for UG and PG courses, if otherwise regular faculty is not available in sufficient number.

Meeting ended with a vote of thanks.

Confirmed

Chairman
Academic Council

Member Secretary
Academic Council

Agenda copy attached for information of Annexure
Item No. 20.14

To consider and approve minor amendments in the University Ordinance No. 12 clause 15 & 19, Ordinance No. 51 clause 23 & 24.

A proposal for minor amendment in Himachal Pradesh Technical University Ordinance No. 12 & 51 submitted by the Controller of Examination is placed at Annexure-XIII (Page No.187-196).

The item is submitted for consideration and approval of the Academic Council.

Item No. 20.15

To consider and approve the rectification of awards of three candidates as directed in 19th Academic Council meeting held on 23rd March, 2018 and report submitted by the Controller of Examination.

As per the directions of 19th Academic Council meeting the report submitted by the Controller of Examination regarding rectification of awards of three candidates given below is placed at Annexure-XIV (Page No. 197-205) :

- i.) Mr. Amol Sood (B.Pharmacy BP-214 Lab)
- ii.) Mr. Rajender Dogra (B.Tech. EE-111 Lab)
- iii.) Ms. Versha Thakur (B.Tech. HS-300)

The item is submitted for consideration and approval of the Academic Council.


Item No. 20.16

To consider and approve the academic dress for University Convocation.

Section 50 of the First Statutes of the Himachal Pradesh Technical University, 2016 empowers the University to organize convocation of the University for the purpose of conferring degrees or diplomas, which shall be held once a year, preferably in the month of October or November or at such other time as Vice-Chancellor may decide in consultation with the Academic Council and detailed procedure has been specified for organizing convocation under the section. However, no academic dress code has been specified in the First Statutes of the Himachal Pradesh Technical University, 2016.

The University is planning to organize convocation for award of degrees in the month of October, 2018 as such proposes the academic dress code as per Annexure-XV (Page No. 206-207).

The Item is submitted for approval of the Academic Council


Member Secretary
Academic Council

Proposals for 20th Academic Council Meeting:

Sr. No	Existing	Proposed
1.	<p>HPTU ORDINANCE 12 Clause No: 15</p> <p>End Semester Examination and Passing Requirements for regular examinations:</p> <p>a) A student can only appear in the end-semester examination of a course if he/she</p> <p>(i) has registered for that course and paid the requisite fees;</p> <p>(ii) has minimum prescribed attendance; and</p> <p>(iii) Has secured the minimum prescribed marks in Internal Assessment (IA).</p> <p>(b) A student shall be deemed to have passed a course, if the minimum marks (IA+ESE put together) secured by him/her is, $\bar{x} - 2\sigma$ where \bar{x} is the average mark of the students registered for the course and σ is the corresponding deviation. However, the student has to secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 30% marks (e. g. 18 out of 60) in the End Semester Examination (ESE).</p>	<p>HPTU ORDINANCE 12 Clause No: 15</p> <p>End Semester Examination and Passing Requirements for regular examinations.</p> <p>a) A student can only appear in the end-semester examination of a course if he/she</p> <p>(i) has registered for that course and paid the requisite fees;</p> <p>(ii) has minimum prescribed attendance; and</p> <p>(iii) Has secured the minimum prescribed marks in Internal Assessment (IA).</p> <p>(b) A student shall be deemed to have passed a course, if the minimum marks (IA+ESE put together) secured by him/her is, $\bar{x} - 2\sigma$ where \bar{x} is the average mark of the students registered for the course and σ is the corresponding deviation. However, the student has to secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 30% marks (e. g. 18 out of 60) in the End Semester Examination (ESE).)</p> <p>The above condition is applied only for regular examination where results prepared as per relative grading system. Copy attached Annexure -A</p> <p>As per existing condition the result of re-appear, re-evaluation and summer term examination are prepared by absolute grading system and there is no minimum pass marks in end semester examination and internal assessment(IA) mentioned in HPTU ordinance Clause.No: 16 (c) for re-appear, re-evaluation and summer term examination.</p> <p>Following is proposed for re-appear, re-evaluation and summer term examinations in CBCS:</p> <p>A student shall be deemed to have passed a course, if the minimum marks (ESE +IA put together) secured by him/her is 40 %, however a student must secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 30% marks (e. g. 18 out of 60) in the End Semester Examination (ESE). And absolute grading shall</p>
	Nil	

It is proposed to modify the awards of practical from 22 to 42 out of 50 and to rectify the result with absolute grading.

(ii) A mistake is found in the result:

A mistake was committed at college level and reported to University after the declaration of result in the practical awards of Mr. Brijesh Dogra.

Name: Mr. Brijesh Dogra s/o Sh. Rajender Dogra, Roll No. 17BT030223, result declared as re-appear in EE-111 (Electrical Engineering lab) Date of receiving of award: 02/01/2018 with 0 mark.

Date of receiving of rectified award: 20/03/2018 with 25 marks.

It is proposed to modify the awards of practical from 0 to 25 out of 30 and to rectify the result with absolute grading.

(ii) A mistake is found in the result:

A mistake was committed at college level and reported to University after the declaration of result in the practical awards of Miss. Versha Thakur

Name: Miss. Versha Thakur d/o Sh. Raj Kumar Thakur student of B. Tech ECE 5th semester University roll number 18BTL5063077, result declared as re-appear in HS-300 (Community Project lab). No award was received from the college against this roll number for HS-300 lab.

After the declaration the result the college has submitted 23 marks out of 25.

It is proposed to modify the marks of practical from No award to 23 out of 25 and to rectify the result with absolute grading.

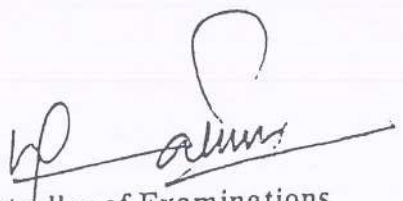
In the case of above mentioned students the Hon'ble Vice Chancellor constituted a committee to inspect the case at college level. The report of committee is attached at Annexure-A after the approval of Hon'ble Vice Chancellor.

Ordinance no 51
Clause 24
Rechecking/ Re-evaluation of Answer Books
(E) Candidates can apply for re-evaluation for one or more subjects through a single application within 21 days from the date of uploading the result on University web site along with non-refundable fee as prescribed by HimTU from time to time.

Nil

Ordinance no 51
Clause 24
Rechecking/ Re-evaluation of Answer Books
(E) Candidates can apply for re-evaluation for one or more subjects through a single application within 21 days from the date of uploading the result on University web site along with non-refundable fee as prescribed by HimTU from time to time.
Copy attached Annexure -C

				<p>It is proposed that candidates can apply:</p> <ol style="list-style-type: none">1. Rechecking within 7 days after the uploading the result on University web site along with non-refundable fee as prescribed by HPTU from time to time.2. Re-evaluation within 12 days after the date of uploading the result on University web site along with non-refundable fee as prescribed by HPTU from time to time.
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Controller of Examinations

			100
	Total		

Note: The Project and Seminar courses will be examined by the teacher(s) associated with the course and one or more Examiners from amongst the teachers of the department to be recommended by the Board of Studies of the department concerned.

(iv) Industrial/Practical Training			
Component	Category		
I - Marks to be awarded by the respective Industrial/Practical training organization	Technical Quality of the work		25
	Attendance, discipline, involvement, etc.		15
	Interest shown by the student		10
	Sub Total		50
II- Marks to be awarded by the Department/Centre	Project Report		15
	Project Work		15
	Viva Voce & Presentation		20
	Sub Total		50
	Total		100

(v) Audit Courses			
Course Status	Marks Obtained		Grade Awarded
Audit Pass	$\geq 40\%$		S (Satisfactory)
Audit Fail	$< 40\%$		U, Candidate has to repeat the course

- (e) The sessional marks for theory, practicals, projects, etc. will be submitted to the University within 15 days after the close of classes for the semester.
- (f) The sessional marks submitted by different institutions will be moderated by a Moderation Committee appointed by the Vice-Chancellor, if required.
- (g) There shall be no reappear in the sessional/Internal assessment of theory and practical subjects. The marks obtained by the student in sessional/Internal assessment of theory and practical subjects shall be added as such to the marks obtained in written theory and practical examinations respectively.

- (a) A student can only appear in the end-semester examination of a course if he/she
- (i) has registered for that course and paid the requisite fees;
 - (ii) has minimum prescribed attendance; and
 - (iii) has secured the minimum prescribed marks in Internal Assessment (IA).
- (b) A student shall be deemed to have passed a course, if the minimum marks (IA+ESE put together) secured by him/her is $(\bar{x} - 2\sigma)$, where \bar{x} is the average mark of the students registered for the course and σ is the corresponding deviation. However, the student has to secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 30% marks (e. g. 18 out of 60) in the End Semester Examination (ESE).

16. Grading System

- (a) Relative grading will be followed if the number of students registered for a course is greater than 10 (Table 16.1).
- (b) The letter grade and the grade point to each student studying a course shall be awarded based on the statistical parameters, mean (\bar{x}) and standard deviation (σ) of the distribution of marks. These parameters are defined as follows:

$$\bar{x} = \frac{\sum_{i=1}^n x_i}{n} \quad \sigma = \sqrt{\frac{\sum_{i=1}^n (x_i - \bar{x})^2}{(n-1)}}$$

where, x_i is the aggregate marks (IA+ESE) obtained by the student in a course and n is the number of students appeared in the course.

Table 16.1			
Total Marks secured by the Candidate	Grade	Point Value of Grade	Qualitative Assessment
$x_i \geq (\bar{x} + 1.75\sigma)$	O	10	Outstanding
$(\bar{x} + 1.00\sigma) \leq x_i < (\bar{x} + 1.75\sigma)$	E	9	Excellent
$(\bar{x} + 0.25\sigma) \leq x_i < (\bar{x} + 1.00\sigma)$	A	8	Very Good
$(\bar{x} - 0.50\sigma) \leq x_i < (\bar{x} + 0.25\sigma)$	B	7	Good
$(\bar{x} - 1.25\sigma) \leq x_i < (\bar{x} - 0.50\sigma)$	C	6	Average/Fair

$(\bar{x} - 2.0\sigma) \leq x_i < (\bar{x} - 1.25\sigma)$	D	4	Pass (minimum pass grade)
$x_i < (\bar{x} - 2.0\sigma)$	F	-	Unsatisfactory (fail)
-	I	-	Incomplete/Detained due to Shortage of attendance.
-	Z	-	Absent in the End Semester/Pending due to other reasons
-	S	-	Grade "S" is awarded on satisfactory completion of extra-curricular or general Proficiency activity.
-	U	-	Grade "U" is awarded for not completing extra-curricular or general Proficiency activity satisfactorily.

- c) If the number of students registered for a course is ≤ 10 , absolute grading system will be followed (Table 16.2).

Table 16.2:			
Total Marks secured by the Candidate	Grade	Point Value of Grade	Qualitative Assessment
$x_i \geq 91$	O	10	Outstanding
$81 \leq x_i < 91$	E	9	Excellent
$71 \leq x_i < 81$	A	8	Very Good
$61 \leq x_i < 71$	B	7	Good
$51 \leq x_i < 61$	C	6	Average/Fair
$41 \leq x_i < 51$	D	4	Pass (minimum pass grade)
$x_i < 40$	F	-	Unsatisfactory (fail)
Incomplete/Detained due to Shortage of attendance.	I	0	Incomplete/Detained due to Shortage of attendance.
Absent in the End Semester/Pending due to other reasons	Z	0	Absent in the End Semester/Pending due to other reasons
Grade "S" is awarded on satisfactory completion of extra-curricular or general	S	0	Grade "S" is awarded on satisfactory completion of extra-curricular or general Proficiency

- (i) The student has obtained the lowest grade "D" in the course concerned, and
- (ii) The CGPA ≤ 6.5
- (b) A Student can re-register in a course at any time before the completion of his graduation program provided the University permits for it.
- (c) For re-registering for a course, the student has to pay the pre-requisite fee as prescribed by the University.
- (d) A student cannot re-register for betterment in courses like Practicals, Professional Practice in Industries, summer internship, courses having course Structure O-O-P, mini Project, Project Work, Practical training or any other courses which are conducted as vocational courses.
- (e) In case of re-registration for betterment, the student is exempted from attending the course and the marks obtained in Component-I by the student earlier for that course will be carried forward.
- (f) The grade obtained by the student while repeating will be final and in no case the grade obtained in previous attempt will be considered. However, such an improvement is not considered for the award of Rank or Gold medal.

22. Promotion to Higher Semester

- (a) A student has to earn a minimum number of credits and CGPA in a semester to move to the next semester as given hereunder:-

For Regular Students:

- (i) to be eligible for admission to third Semester, a student must earn a minimum of 50% of total Credits in 1st year failing which he/she may re-register for the summer term to earn the required minimum credits or join back the 1st Semester to repeat the 1st Year.
- (ii) to be eligible for admission to fifth Semester, a student must earn 90% of total Credits in the 1st year and 50% of total Credits in 2nd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 3rd Semester to repeat the 2nd Year.
- (iii) to be eligible for admission to seventh Semester, a student must earn 100% of total Credits in the 1st year, 90% of total Credits in 2nd year and 50% of total Credits in 3rd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 5th Semester to repeat the 3rd Year.

For Lateral Entry Students:

- (i) to be eligible for admission to fifth semester, a student must earn a minimum of 50% of total Credits in 2nd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 3rd semester to repeat the 2nd Year.
- (ii) to be eligible for admission to 7th semester, a student must earn 90% of total Credits in the 2nd year and 50% of total Credits in 3rd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 5th semester to repeat the 3rd Year.
- (b) A minimum 3.0 CGPA is required in order to qualify for continuation of registration at any stage and move to the next semester.
- (c) A student who has not completed the NCC/NSS requirements (if prescribed) in the first four semesters will not be permitted to continue or move to next higher semester of the Program.
- (d) A student may be asked to register for a regular course or to do a substitute course if the same course becomes obsolete and is not being offered anymore.

23. Detention

- (a) A student shall be detained in a subject/course and will not be allowed to appear in the end semester examination (Component-II) if he/she secures less than minimum pass marks in Internals assessment (Component-I) and/or 75% of attendance in that course.
- (b) In case of the marks in continuous evaluation of any subject of a semester being less than 40% or the attendance is less than 75%.
- (c) A student shall be detained in a semester if he/she remain absent continuously for more than 6 (six) weeks in a semester without sanctioned leave from the authorities concerned. He/she has to repeat the semester.

24. Termination from the Program

- (a) A student may be terminated from the program and his/her name will be struck off the rolls if the candidate
 - (i) fails to secure a SGPA of 3.0 at the end of any semester. However, a student securing a SGPA below 3.0 may be allowed to continue in the following semester by the Director/Principal of the College on valid grounds to improve the CGPA in the following semester. A student who secures a CGPA below 3.0 in four consecutive semesters will not be allowed to continue in the program.

24.	Rechecking/ Re-evaluation of Answer Books	
	(a)	If any examinee/student is not satisfied with the marks obtained in any theory paper or papers in a subject or subjects, he/she may apply for rechecking of his/her answer-books within ten days from the date of uploading the of result on University web site by depositing a nonrefundable fee as prescribed by HimTU from time to time. In rechecking total marks awarded by the examiner shall be counted. The examinee shall have no right to challenge the marks awarded by the examiner.
	(a)	Any examinee/student is in doubt or is not satisfied with the marks obtained in any theory paper or papers in a subject or subjects, he/she may apply for re-evaluation of his/her answer-books within the stipulated period along with the prescribed fee.
	(b)	This re-evaluation facility shall be permitted <u>for theory papers only</u> of all the examinations conducted by the University for the respective current session only. No re-evaluation shall be permissible in case of practical, viva voce examination, field work, dissertation seminars and Entrance Examinations etc.
	(c)	A candidate can apply for the re-evaluation of the answer book of the subject only if he/she has secured at least 20% of the total marks in that subject or 40% of the marks required for passing in the said subject, whichever is less or the grade equivalent to the above criteria where grades are assigned to the theory papers.
	(d)	Re-evaluation of answer books shall be permissible in not more than 25% of the theory papers in which a candidate actually appeared; in an examination, where the number of papers in which a candidate appeared in an examination happens to be an odd number, be permitted up to whole number i.e. if an examination consists of 5 papers, the candidates can apply for re-evaluation of answer books up to 2 papers.
	(e)	Candidates can apply for re-evaluation for one or more subjects through a single application within 21 days from the date of uploading the result on University web site along with non-refundable fee as prescribed by HimTU from time to time.
	(f)	No second request for re-evaluation will be entertained. The application for re-evaluation should be sent by registered post/speed post/online as notified by the University from time to time.
	(g)	The Candidate is required to produce a photocopy of his/her current Admission Ticket and/or statement of marks for verification of Roll No., marks etc., at the time of submission of Application Form for re-evaluation and also to attach self-addressed envelope of 9"x4" size with Postal Stamp Worth affixed, for sending re-evaluation result.

BoG.

HIMACHAL PRADESH TECHNICAL UNIVERSITY

Thereafter, the Chairperson requested the Registrar-cum-Member Secretary to take up the agenda items:-

Item No. 20.2 Confirmation of the Minutes of 19th Meeting of the Board of Governors of Himachal Pradesh Technical University held on 10th July, 2018

As no comments were received on the minutes of 19th meeting of Board of Governors circulated by the Member Secretary-cum-Registrar, Board of Governors, H.P. Technical University, Hamirpur vide letter No. HimTU-1(GA)C-3/2011-9076 dated 13.07.2018, the minutes were confirmed.

Item No. 20.3 To note action taken on the Minutes of 19th Meeting of the Board of Governors of Himachal Pradesh Technical University held on 10th July, 2018

All the present Members of the Board of Governors noted and satisfied over the action taken report (ATR) on the decisions taken in the 19th meeting of the Board of Governors.

Item No. 20.4 To consider recommendations of 21st Meeting of Academic Council held on December 12th, 2018 at Himachal Pradesh Technical University, Hamirpur

The Board of Governors considered, approved and confirmed the recommendations of 21st meeting of Academic Council held on December 12th, 2018 under the Chairmanship of Prof. S.P. Bansal, Vice-Chancellor, H.P. Technical University at Hamirpur (H.P.).

Item No. 20.5 To consider Minutes of Meeting regarding additions/alterations in rooms/offices of Administrative and Academic Blocks held on 13th November, 2018 in the Office Chamber of Prof. S.P. Bansal, Vice Chancellor, H.P. Technical University, Hamirpur (HP)

The Board of Governors considered, approved and confirmed the minutes of meeting held on 13th November, 2018 regarding additions/alterations in rooms/offices of Administrative and Academic Blocks of Himachal Pradesh Technical University at Dauli, Hamirpur.

Item No. 20.6 Ratification of recommendations of Selection/Screening Committee for appointments of Deans in Himachal Pradesh Technical University, Hamirpur on secondment basis

During the meeting, the sealed envelope containing the panel for the appointment of Deans in Himachal Pradesh Technical University, Hamirpur on secondment basis alongwith the recommendations of the Selection/Screening Committee was opened in the presence of Members of the Board of Governors. The Board of Governors considered and ratified the recommendations of Selection/Screening Committee. The Board of Governors also considered and approved the appointments made by the Himachal Pradesh Technical University in order of merit in respect of Prof. Kulbhusan Chandel, Professor in the Department of Commerce, Himachal Pradesh University, Shimla (H.P.) and Prof. Vinay Chauhan, The Business School, University of Jammu, J&K-180006 India as Deans in Himachal Pradesh Technical University on secondment basis on the terms & conditions laid down in the office order No. HimTU-2(Estt.)A-1/2011-10034 dated 26.07.2018 and HimTU-2(Estt.)A-1/2011-10040 dated 26.07.2018.



Himachal Pradesh Technical University

(A State Government University)

Camp Office: Gandhi Chowk, Hamirpur (H.P.) – 177001

Phone : (01972) 224153, 224159 Fax: (01972) 224150,

E-mail ID: registrarhimtu@gmail.com, website: www.himtu.ac.in

No. HimTU-2(GA) C-3/2011-16774

Dated: 26-12-18

NOTIFICATION

Consequent upon consideration and approval of Academic Council vide item No. 21.21 in its 21st Meeting held on December 12th, 2018, the Board of Governors, Himachal Pradesh Technical University, Hamirpur vide item No. 20.4 in its 20th Meeting held on December 18th, 2018 has further confirmed and approved to implement Absolute Grading in CBCS system in all the disciplines for Under-graduate and Post-graduate courses from the academic session 2018-19 onwards.

(H.S. Rana, H.A.S.)
Registrar-cum-Member Secretary
Board of Governors,
H.P. Technical University
Hamirpur 177 001 (H.P.)

Ednst No.: As above 16774-16836

Dated: 26-12-18

Copy of the above is forwarded to the following for information and necessary action:-

1. All the Members of Board of Governors, Himachal Pradesh Technical University.
2. Dean(A)/Dean (P&D)/Controller of Examination/Assistant Registrar (Conduct and Secrecy/Academic/Examination/Admn.), H.P. Technical University, Hamirpur.
3. The Directors/Principals of all institutions affiliated with Himachal Pradesh Technical University, Hamirpur.
4. The Private Secretary to the Vice-Chancellor, H P Technical University, Hamirpur (H.P.) for information please.
5. The Personal Assistant to Registrar, H.P. Technical University, Hamirpur (H.P.)
6. Guard file.

(H.S. Rana, H.A.S.)
Registrar-cum-Member Secretary

Item No. 20.13

To consider and approval of academic action plan to be implemented in affiliated non TEQIP-III institutions during quarter ending 30th September, 2018 under TEQIP-III project.

The Academic Council approved the item.

Item No. 20.14

To consider and approve minor amendments in the University Ordinance No. 12 clause 15 & 19, Ordinance No. 51 clause 23 & 24.

The Academic Council approved the item. The council authorized the Vice Chancellor to constitute the committee of experts under the chairmanship of Registrar, H.P. Technical University to review all prevailing University Ordinances and to submit its report for approval in the next academic council meeting.

Item No. 20.15

To consider and approve the rectification of awards of three candidates as directed in 19th Academic Council meeting held on 23rd March, 2018 and report submitted by the Controller of Examination.

The Academic Council approved the item.

Item No. 20.16

To consider and approve the academic dress for University Convocation.

The Academic Council approved the item.

Any Other Item:

Item No. 20.17

To consider and approve only eligible faculty from Government Colleges appointed on the basis of SWF/PTA/Contract with minimum two years teaching experience to be appointed as examiners to evaluate UG and PG theory and practical answer books, if otherwise regular faculty is not available.

The Academic Council approved the item with a direction that only eligible faculty appointed under SWF/PTA or on contract basis with two years teaching experience (minimum four semesters) be appointed as examiners to evaluate answer books of theory and to conduct practicals for UG and PG courses, if otherwise regular faculty is not available in sufficient number.

Meeting ended with a vote of thanks.

Confirmed

Chairman
Academic Council

Member Secretary
Academic Council

Index of 20th Academic Council

	of Business Administration, Master of Business Administration in Tourism and Hospitality Management, Master of Computer Application, Master of Technology, Bachelor of Hotel Management and Catering Technology (4 years), Bachelor of Science Hotel Management and Catering Technology (3 years) and Bachelor of Pharmacy in Ayurveda (Annexure-XI).	
20.11	Establishment of skill development centre at Himachal Pradesh Technical University campus at Hamirpur.	
20.12	Consideration and approval of academic calendar 2018-19 (Annexure-XII).	125-126
20.13	To consider and approval of academic action plan to be implemented in affiliated non TEQIP-III institutions during quarter ending 30 th September, 2018 under TEQIP-III project.	
20.14	To consider and approve minor amendments in the University Ordinance No. 12 clause 15 & 19 Ordinance, No. 51 clause 23 & 24 (Annexure-XIII)	127-196
20.15	To consider and approve the rectification of awards of three candidates as directed in 19 th Academic Council meeting held on 23 rd March, 2018 and report submitted by the Controller of Examination (Annexure-XIV).	197-205
20.16	To consider and approve the academic dress for University Convocation (Annexure-XV).	206-207

Proposals for 20th Academic Council Meeting:

Sr. No	Existing	Proposed
1.	<p>HPTU ORDINANCE 12 Clause No: 15</p> <p>End Semester Examination and Passing Requirements for regular examinations.</p> <p>a) A student can only appear in the end-semester examination of a course if he/she</p> <p>(i) has registered for that course and paid the requisite fees;</p> <p>(ii) has minimum prescribed attendance; and</p> <p>(iii) Has secured the minimum prescribed marks in Internal Assessment (IA).</p> <p>(b) A student shall be deemed to have passed a course, if the minimum marks (IA+ESE put together) secured by him/her is, $\bar{x} - 2\sigma$ where \bar{x} is the average mark of the students registered for the course and σ is the corresponding deviation. However, the student has to secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 30% marks (e. g. 18 out of 60) in the End Semester Examination (ESE).)</p>	<p>HPTU ORDINANCE 12 Clause No: 15</p> <p>End Semester Examination and Passing Requirements for regular examinations.</p> <p>a) A student can only appear in the end-semester examination of a course if he/she</p> <p>(i) has registered for that course and paid the requisite fees;</p> <p>(ii) has minimum prescribed attendance; and</p> <p>(iii) Has secured the minimum prescribed marks in Internal Assessment (IA).</p> <p>(b) A student shall be deemed to have passed a course, if the minimum marks (IA+ESE put together) secured by him/her is, $\bar{x} - 2\sigma$ where \bar{x} is the average mark of the students registered for the course and σ is the corresponding deviation. However, the student has to secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 30% marks (e. g. 18 out of 60) in the End Semester Examination (ESE).)</p> <p>The above condition is applied only for regular examination where results prepared as per relative grading system. Copy attached Annexure -A</p> <p>As per existing condition the result of re-appear, re-evaluation and summer term examination are prepared by absolute grading system and there is no minimum pass marks in end semester examination and internal assessment(IA) mentioned in HPTU ordinance Clause No: 16 (c) for re-appear, re-evaluation and summer term examination.</p> <p>Following is proposed for re-appear, re-evaluation and summer term examinations in CBCS:</p> <p>A student shall be deemed to have passed a course, if the minimum marks (ESE +IA put together) secured by him/her is 40 %, however a student must secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 30% marks (e. g. 18 out of 60) in the End Semester Examination (ESE). And absolute grading shall</p>
	Nil	

	Promotion to Higher Semester. Clause No 22, 23 & 24 For Regular and Lateral Entry Students.		appear, re-evaluation and summer term examination.
	Nil		<p>Promotion to Higher Semester. Clause No 22, 23 & 24 For Regular and Lateral Entry Students Copy attached Annexure -B</p> <p>There is no clause mentioned in HPTU ordinance for a candidate to move into next higher semester without appearing in lower semester.</p> <p>It is proposed that:</p> <p>Any candidate who remains absent in theory & practical and does not appear in end semester examination shall not be allowed to register in the immediate next higher semester.</p>
W	<p>Ordinance No : 12 Clause No 19: Summer Term and Supplementary Examination</p> <p>As per HPTU ordinance clause no. 19 (a) Students who could not earn the require minimum credit at the end of the even semester have two options to continue with the studies. They are permitted to re-register for the course, when it is offered in the next academic year or complete the course if offered during the summer term.</p>		<p>Ordinance No : 12 Clause No 19: Summer Term and Supplementary Examination</p> <p>As per HPTU ordinance clause no. 19 (a) Students who could not earn the require minimum credit at the end of the even semester have two options to continue with the studies. They are permitted to re-register for the course, when it is offered in the next academic year or complete the course if offered during the summer term.</p> <p>It is purposed that:</p> <ol style="list-style-type: none"> 1. From November/December 2018 onward, in each semester, University shall conduct supplementary examination also along with regular exam, e.g., if regular exam of odd semester supplementary for even semester and vice versa. 2. The students will have the chance to improve their SGPA/CGPA in supplementary examination therefore, University will not conduct any summer term examination w.e.f. June/July- 2019 onward.
	<p>Ordinance No : 51 Clause No 23: Rectification of result. (ii) a mistake is found in his result</p>		<p>Ordinance No : 51 (B. Pharmacy) Clause No 23: Rectification of result. Copy attached Annexure -D (ii) A mistake is found in the result: A mistake was committed at college level and reported to University after the declaration of result in the practical awards of Mr. Amol Sood. Name: Mr. Amol Sood s/o Sh. Munish Kumar Roll No. 1603603006 Result: Re-appear BP-214 (Pharmacognosy-I lab). Date of receiving of award: 22/05/2017 with 22 marks. Date of declaration of result: 27/06/2017 Date of receiving of rectified award: 03/08/2017 with 42 marks.</p>

It is proposed to modify the awards of practical from 22 to 42 out of 50 and to rectify the result with absolute grading.

(ii) A mistake is found in the result:

A mistake was committed at college level and reported to University after the declaration of result in the practical awards of Mr. Brijesh Dogra.

Name: Mr. Brijesh Dogra s/o Sh. Rajender Dogra, Roll. No. 17BT030223, result declared as re-appear in EE-111 (Electrical Engineering lab) Date of receiving of award: 02/01/2018 with 0 mark.

Date of receiving of rectified award: 20/03/2018 with 25 marks.

It is proposed to modify the awards of practical from 0 to 25 out of 30 and to rectify the result with absolute grading.

(ii) A mistake is found in the result:

A mistake was committed at college level and reported to University after the declaration of result in the practical awards of Miss. Versha Thakur

Name: Miss. Versha Thakur d/o Sh. Raj Kumar Thakur student of B. Tech ECE 5th semester University roll number 18BTL5063077, result declared as re-appear in HS-300 (Community Project lab). No award was received from the college against this roll number for HS-300 lab.

After the declaration the result the college has submitted 23 marks out of 25.

It is proposed to modify the marks of practical from No award to 23 out of 25 and to rectify the result with absolute grading.

In the case of above mentioned students the Hon'ble Vice Chancellor constituted a committee to inspect the case at college level. The report of committee is attached at Annexure-A after the approval of Hon'ble Vice Chancellor.

Ordinance no.51

Clause 24

Rechecking/ Re-evaluation of Answer Books (E) Candidates can apply for re-evaluation for one or more subjects through a single application within 21 days from the date of uploading the result on University web site along with non-refundable fee as prescribed by HimTU from time to time.

Nil

Ordinance no.51


Clause 24

Rechecking/ Re-evaluation of Answer Books (E) Candidates can apply for re-evaluation for one or more subjects through a single application within 21 days from the date of uploading the result on University web site along with non-refundable fee as prescribed by HimTU from time to time. Copy attached Annexure -C

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It is proposed that candidates can apply:

1. Rechecking within 7 days after the uploading the result on University web site along with non-refundable fee as prescribed by HPTU from time to time.
2. Re-evaluation within 12 days after the date of uploading the result on University web site along with non-refundable fee as prescribed by HPTU from time to time.


Controller of Examinations

(210)

	Total	100

Note: The Project and Seminar courses will be examined by the teacher(s) associated with the course and one or more Examiners from amongst the teachers of the department to be recommended by the Board of Studies of the department concerned.

(iv) Industrial/Practical Training		
Component	Category	
I -Marks to be awarded by the respective Industrial/Practical training organization	Technical Quality of the work	25
	Attendance, discipline, involvement, etc.	15
	Interest shown by the student	10
	Sub Total	50
II- Marks to be awarded by the Department/Centre	Project Report	15
	Project Work	15
	Viva Voce & Presentation	20
	Sub Total	50
	Total	100
(v) Audit Courses		
Course Status	Marks Obtained	Grade Awarded
Audit Pass	≥ 40%	S (Satisfactory)
Audit Fail	< 40% ,	U, Candidate has to repeat the course

- (e) The sessional marks for theory, practicals, projects, etc. will be submitted to the University within 15 days after the close of classes for the semester.
- (f) The sessional marks submitted by different institutions will be moderated by a Moderation Committee appointed by the Vice-Chancellor, if required.
- (g) There shall be no reappear in the sessional/internal assessment of theory and practical subjects. The marks obtained by the student in sessional/internal assessment of theory and practical subjects shall be added as such to the marks obtained in written theory and practical examinations respectively.

15. End Semester Examination and Passing Requirements

(a) A student can only appear in the end-semester examination of a course if he/she

- (i) has registered for that course and paid the requisite fees;
- (ii) has minimum prescribed attendance; and
- (iii) has secured the minimum prescribed marks in Internal Assessment (IA).

(b) A student shall be deemed to have passed a course, if the minimum marks (IA+ESE put together) secured by him/her is $(\bar{x} - 2\sigma)$, where \bar{x} is the average mark of the students registered for the course and σ is the corresponding deviation. However, the student has to secure a minimum of 40% marks (e. g. 16 out of 40) in the IA and 30% marks (e. g. 18 out of 60) in the End Semester Examination (ESE).

16. Grading System

- (a) Relative grading will be followed if the number of students registered for a course is greater than 10 (Table 16.1).
- (b) The letter grade and the grade point to each student studying a course shall be awarded based on the statistical parameters, mean (\bar{x}) and standard deviation (σ) of the distribution of marks. These parameters are defined as follows:

$$\bar{x} = \frac{\sum_{i=1}^n x_i}{n} \quad \sigma = \sqrt{\frac{\sum_{i=1}^n (x_i - \bar{x})^2}{(n-1)}}$$

where, x_i is the aggregate marks (IA+ESE) obtained by the student in a course and n is the number of students appeared in the course.

Total Marks secured by the Candidate	Grade	Point Value of Grade	Qualitative Assessment
$x_i \geq \left(\bar{x} + 1.75\sigma \right)$	O	10	Outstanding
$\left(\bar{x} + 1.00\sigma \right) \leq x_i < \left(\bar{x} + 1.75\sigma \right)$	E	9	Excellent
$\left(\bar{x} + 0.25\sigma \right) \leq x_i < \left(\bar{x} + 1.00\sigma \right)$	A	8	Very Good
$\left(\bar{x} - 0.50\sigma \right) \leq x_i < \left(\bar{x} + 0.25\sigma \right)$	B	7	Good
$\left(\bar{x} - 1.25\sigma \right) \leq x_i < \left(\bar{x} - 0.50\sigma \right)$	C	6	Average/Fair

$\left(\bar{x} - 2.0\sigma\right) \leq x_i < \left(\bar{x} - 1.25\sigma\right)$	D	4	Pass (minimum pass grade)
$x_i < \left(\bar{x} - 2.0\sigma\right)$	F	-	Unsatisfactory (fail)
-	I	-	Incomplete/Detained due to Shortage of attendance.
-	Z	-	Absent in the End Semester/ Pending due to other reasons
-	S	-	Grade "S" is awarded on satisfactory completion of extra-curricular or general Proficiency activity.
-	U	-	Grade "U" is awarded for not completing extra-curricular or general Proficiency activity satisfactorily.

- c) If the number of students registered for a course is ≤ 10 , absolute grading system will be followed (Table 16.2).

Table 16.2:			
Total Marks secured by the Candidate	Grade	Point Value of Grade	Qualitative Assessment
$x_i \geq 91$	O	10	Outstanding
$81 \leq x_i < 91$	E	9	Excellent
$71 \leq x_i < 81$	A	8	Very Good
$61 \leq x_i < 71$	B	7	Good
$51 \leq x_i < 61$	C	6	Average/Fair
$40 \leq x_i < 51$	D	4	Pass (minimum pass grade)
$x_i < 40$	F	-	Unsatisfactory (fail)
Incomplete/Detained due to Shortage of attendance.	I	0	Incomplete/Detained due to Shortage of attendance.
Absent in the End Semester/ Pending due to other reasons	Z	0	Absent in the End Semester/ Pending due to other reasons
Grade "S" is awarded on satisfactory completion of extra-curricular or general	S	0	Grade "S" is awarded on satisfactory completion of extra-curricular or general Proficiency

- (i) The student has obtained the lowest grade "D" in the course concerned, and
- (ii) The CGPA ≤ 6.5
- (b) A Student can re-register in a course at any time before the completion of his graduation program provided the University permits for it.
- (c) For re-registering for a course, the student has to pay the pre-requisite fee as prescribed by the University.
- (d) A student cannot re-register for betterment in courses like Practicals, Professional Practice in Industries, summer internship, courses having course Structure O-O-P, mini Project, Project Work, Practical training or any other courses which are conducted as vocational courses.
- (e) In case of re-registration for betterment, the student is exempted from attending the course and the marks obtained in Component-I by the student earlier for that course will be carried forward.
- (f) The grade obtained by the student while repeating will be final and in no case the grade obtained in previous attempt will be considered. However, such an improvement is not considered for the award of Rank or Gold medal.

22. Promotion to Higher Semester

- (a) A student has to earn a minimum number of credits and CGPA in a semester to move to the next semester as given hereunder:-

For Regular Students:

- (i) to be eligible for admission to third Semester, a student must earn a minimum of 50% of total Credits in 1st year failing which he/she may re-register for the summer term to earn the required minimum credits or join back the 1st Semester to repeat the 1st Year.
- (ii) to be eligible for admission to fifth Semester, a student must earn 90% of total Credits in the 1st year and 50% of total Credits in 2nd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 3rd Semester to repeat the 2nd Year.
- (iii) to be eligible for admission to seventh Semester, a student must earn 100% of total Credits in the 1st year, 90% of total Credits in 2nd year and 50% of total Credits in 3rd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 5th Semester to repeat the 3rd Year.

For Lateral Entry Students:

- (i) to be eligible for admission to fifth semester, a student must earn a minimum of 50% of total Credits in 2nd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 3rd semester to repeat the 2nd Year.
- (ii) to be eligible for admission to 7th semester, a student must earn 90% of total Credits in the 2nd year and 50% of total Credits in 3rd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 5th semester to repeat the 3rd Year.
- (b) A minimum 3.0 CGPA is required in order to qualify for continuation of registration at any stage and move to the next semester.
- (c) A student who has not completed the NCC/NSS requirements (if prescribed) in the first four semesters will not be permitted to continue or move to next higher semester of the Program.
- (d) A student may be asked to register for a regular course or to do a substitute course if the same course becomes obsolete and is not being offered anymore.

23. Detention

- (a) A student shall be detained in a subject/course and will not be allowed to appear in the end semester examination (Component-II) if he/she secures less than minimum pass marks in internal assessment (Component-I) and/ or 75% of attendance in that course.
- (b) In case of the marks in continuous evaluation of any subject of a semester being less than 40% or the attendance is less than 75%.
- (c) A student shall be detained in a semester if he/she remain absent continuously for more than 6 (six) weeks in a semester without sanctioned leave from the authorities concerned. He/she has to repeat the semester.

24. Termination from the Program

- (a) A student may be terminated from the program and his/her name will be struck off the rolls if the candidate
 - (i) fails to secure a SGPA of 3.0 at the end of any semester. However, a student securing a SGPA below 3.0 may be allowed to continue in the following semester by the Director/Principal of the College on valid grounds to improve the CGPA in the following semester. A student who secures a CGPA below 3.0 in four consecutive semesters will not be allowed to continue in the program.

24.	Rechecking/ Re-evaluation of Answer Books	
	(a)	If any examinee/student is not satisfied with the marks obtained in any theory paper or papers in a subject or subjects, he/she may apply for rechecking of his/her answer-books within ten days from the date of uploading the of result on University web site by depositing a nonrefundable fee as prescribed by HimTU from time to time. In rechecking total marks awarded by the examiner shall be counted. The examinee shall have no right to challenge the marks awarded by the examiner.
	(a)	Any examinee/student is in doubt or is not satisfied with the marks obtained in any theory paper or papers in a subject or subjects, he/she may apply for re-evaluation of his/her answer-books within the stipulated period along with the prescribed fee.
	(b)	This re-evaluation facility shall be permitted <u>for theory papers only</u> of all the examinations conducted by the University for the respective current session only. No re-evaluation shall be permissible in case of practical, viva voce examination, field work, dissertation seminars and Entrance Examinations etc.
	(c)	A candidate can apply for the re-evaluation of the answer book of the subject only if he/she has secured at least 20% of the total marks in that subject or 40% of the marks required for passing in the said subject, whichever is less or the grade equivalent to the above criteria where grades are assigned to the theory papers.
	(d)	Re-evaluation of answer books shall be permissible in not more than 25% of the theory papers in which a candidate actually appeared, in an examination, where the number of papers in which a candidate appeared in an examination happens to be an odd number, be permitted up to whole number i.e. if an examination consists of 5 papers, the candidates can apply for re-evaluation of answer books up to 2 papers.
	(e)	Candidates can apply for re-evaluation for one or more subjects through a single application within 21 days from the date of uploading the result on University web site along with non-refundable fee as prescribed by HimTU from time to time.
	(f)	No second request for re-evaluation will be entertained. The application for re-evaluation should be sent by registered post/speed post/online as notified by the University from time to time.
	(g)	The Candidate is required to produce a photocopy of his/her current Admission Ticket and/or statement of marks for verification of Roll No., marks etc., at the time of submission of Application Form for re-evaluation and also to attach self-addressed envelope of 9"x4" size with Postal Stamp Worth affixed, for sending re-evaluation result.

HIMACHAL PRADESH TECHNICAL UNIVERSITY

Item No. 19.1 Opening Remarks by the Chairman

At the outset, the Chairperson, Board of Governors of Himachal Pradesh Technical University welcomed all the members present in the meeting and thanked them for sparing their valuable time to attend the meeting. He apprised the members about numerous initiatives taken and progress made by the University and gave a brief account of different activities being undertaken by the University.

Thereafter, the Chairperson requested the Registrar-cum-Member Secretary to take up the agenda items:-

Item No. 19.2 Confirmation of the minutes of 18th meeting of the Board of Governors held on August 8th, 2017

As no comments were received on the minutes of 18th meeting of Board of Governors circulated vide letter No. HimTu-I(GA)C-3/2011-9760-73 dated 21.08.2017, the minutes were confirmed.

Item No. 19.3 To note action taken on the minutes of 18th meeting of the Board of Governors held on August 8th, 2017

The Board of Governors noted the action taken report (ATR) on the decisions taken in the 18th meeting of the Board of Governors.

Item No. 19.4 To consider recommendations of 19th meeting of Academic Council held on March 23rd, 2018 at Himachal Pradesh Technical University, Hamirpur

The Board of Governors considered and approved the recommendations of 19th meeting of Academic Council held on March 23rd, 2018.

Item No. 19.5 To consider recommendations of 20th Meeting of Academic Council held on July 6th, 2018 at Himachal Pradesh Technical University, Hamirpur

The Board of Governors considered and approved the recommendations of 20th meeting of Academic Council held on July 6th, 2018. The Board of Governors also approved the intake of 30 students in each programme initially i.e. Master of Computer Application (M.C.A.), Master of Business Administration (MBA), Master of Business Administration in Tourism & Hospitality Management, Master of Science in Physics, Master of Science in Environmental Sciences, Bachelor of Hotel Management & Catering Technology (BHMCT), B. Pharmacy in Ayurveda and intake of 24 students in Master of Technology (M.Tech.) in Computer Science.

Item No. 19.6 Confirmation of Minutes of 2nd Meeting of Building and Works Committee of Himachal Pradesh Technical University held on November 18, 2017 in Vice-Chancellor's Secretariat Meeting Hall, H.P. Technical University, Hamirpur (H.P.)

The Board of Governors considered, approved and confirmed the minutes of meeting of 2nd Meeting of Building and Works Committee of Himachal Pradesh Technical University held on November 18, 2017.

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Himachal Pradesh Technical University

(A State Government University)

Camp Office: Gandhi Chowk, Hamirpur (H.P.) – 177001

Phone : (01972) 224153, 224159 Fax: (01972) 224150,

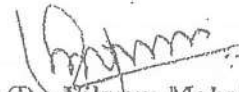
E-mail ID: registrar@hmtu.ac.in website: www.hmtu.ac.in

No. HimTU-2(GA) C-3/2011-4382

Dated: 13-7-18

NOTIFICATION

Consequent upon consideration and approval of Academic Council vide item No. 20.14 in its 20th Meeting held on 6th July, 2018, the Board of Governors, Himachal Pradesh Technical University, Hamirpur vide item No. 19.5 in its 19th Meeting held on July 10th 2018 has further confirmed and approved minor amendments as per Annexure-A in the University Ordinance No. 12, clause 15 & 19, Ordinance No. 51, clause 23 & 24. The Board further authorized the Vice-Chancellor to constitute the Committee of Experts under the Chairmanship of Registrar, H.P. Technical University, Hamirpur to review all prevailing University Ordinances and to submit its report for approval in the next academic council meeting.


(Dr. Vikram Mahajan, H.A.S.)
Registrar

Edust No.: As above 9382-9405

Dated: 13-7-18

Copy of the above alongwith Annexure-A is forwarded to the following for information and necessary action:-

1. All the Members of Board of Governors, Himachal Pradesh Technical University.
2. Dean(A)/Dean (P&A)/Finance Officer/All Branch Incharge/Assistant Controller (Audit)/Assistant Registrar (Acad/Admn)/(Exam)/Secrecy, Himachal Pradesh Technical University, Hamirpur (H.P.).
3. PS to the Hon'ble Vice-Chancellor, H P Technical University, Hamirpur (H.P.) for kind information of the latter.
4. P.A to Registrar, H.P. Technical University, Hamirpur (H.P.)
5. Guard file.


(Dr. Vikram Mahajan, H.A.S.)
Registrar

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Himachal Pradesh Technical University

(A State Government University)

Camp Office: Gandhi Chowk, Hamirpur (H.P.) – 177001
Phone : (01972) 224153, 224159 Fax: (01972) 224150, E-mail ID:
registrarbhintu@gmail.com, website: www.himtu.ac.in

No. HimTU-2(GA) C-3/2011- 4438


Dated: 10/04/19

NOTIFICATION

Consequent upon consideration and approval of Academic Council by circulation on dated 30.03.2019, the Vice Chancellor is pleased to add the following amendments in Ordinances of all the undergraduate courses covered under Choice Based Credit System (CBCS) to give relief to the students. As approved "Summer term and Supplementary Examinations" may be read as "Improvement term and supplementary examinations" in all the ordinances of UG courses covered under CBCS with following conditions:-

Sr. No.	Actual	Approved
	Summer Term and Supplementary Examinations.	Improvement Term and Supplementary Examinations
a	Students who could not earn the required minimum credits at the end of the even semester have two options to continue with the studies. They are permitted to re-register for the course, when it is offered in the next academic year or complete the course if offered during the summer term.	Students who could not earn the required minimum credits at the end of odd and even semester have two options to continue with the studies. They are permitted to re-register for the course, when it is offered in the next semester or complete the course if offered during the improvement term.
b	Summer term courses will be announced by the Departments/Affiliated Colleges in consultation with the University at the end of the every even semester. A student will have to register for summer term courses by paying the prescribed fee within the stipulated time.	Improvement term will be announced by the Departments/Affiliated Colleges in consultation with the University at the end of every semester. A student will have to register for improvement term by paying the prescribed fee within the stipulated time.
c	The student who has been awarded grade 'F', 'I' or 'Z' in a subject during the regular semester, shall be eligible for the summer term provided they have completed prerequisites if any for the courses offered.	The students who has been awarded grade 'F', 'I' or 'Z' in a subject during the regular semester, shall be eligible for the improvement term and semester examinations provided they have completed prerequisites if any, for the courses offered.
d	A student shall be allowed to register for a maximum of three courses during a summer term.	A student shall be allowed to register for a maximum of three courses during improvement term. If the student is detained in practical and theory examinations of one subject that may be considered as the part of one course (e.g. if the students is detained in both theory and practical of X subject then it may be considered as one course and department/affiliated college may register the student for both theory and practical examinations of X subject by considering it as a one course)
e	The assessment procedure in any summer term course will be the same as in the regular semester courses. However, absolute grading will be applied for the students	The assessment procedure in any improvement term will be the same as in the regular semester courses. However, absolute grading will be applied for the students appearing for the

appearing for the supplementary examination.	semester examination.
A student failing in the supplementary examinations will have to re-register for the course whenever it will be offered next.	A student failing in the examinations after improvement term will have to re-register for the improvement term whenever it will be offered next.
Summer courses shall be conducted either by the colleges individually or in clusters by giving a crash course in the subject for a minimum of 18 contact hours. Supplementary examination for summer term and other courses shall be conducted immediately after the summer term by the University.	Improvement term shall be conducted either by the colleges individually or in clusters by giving a crash course in the subject for requisite contact hours, however the improvement term for each course should not be less than 18 contact hours. Semester examination for improvement term shall be conducted after the improvement term classes of the course.
Summer course is not a student right and will be offered based on availability of faculty and other institute resources.	Improvement term is not a student's right and will be offered based on availability of faculty and other institute resources.
Marks sheets will be issued only once in a year after the result of supplementary examinations is declared, however a soft copy will be available at the end of each semester.	Marks sheets will be issued each semester after the result of supplementary examinations is declared, however a soft copy will be available at the end of each Semester.



 (Bacchan Singh, H.A.S.)
 Registrar-cum-Member Secretary
 Board of Governors,
 H.P. Technical University
 Hamirpur 177 001 (H.P.)

Dated: 10/4/19

Edust No.: As above

Copy of the above is forwarded to the following for information and necessary action:-

1. All the Members of Academic Council, Himachal Pradesh Technical University.
2. The Dean (Academic)/Dean (Planning & Development)/Finance Officer/Controller Examination/Assistant Registrar (Admin., Academic, Conduct & Secret Examination)/Nodal Officer (Legal)/Assistant Controller (LAD), H.P. Technical University, Hamirpur (H.P.).
3. The Private Secretary to the Vice-Chancellor, H.P. Technical University, Hamirpur for information please.
4. The Personal Assistant to Registrar, H.P. Technical University, Hamirpur (H.P.)
5. Guard file.


 (Bacchan Singh, H.A.S.)
 Registrar-cum-Member Secretary



Item No.
35.20

To consider and approve institution of Dual Degree 4-year/5-year programmes 'BS/MS' (Honour's) with Major and Minor in different disciplines (Physics, Chemistry, Mathematics, Life Science, Computer Science and Management Science) at various affiliated institutions of HPTU/off Campuses/Constituent Colleges/University Schools of Studies HPTU

The Academic Council considered and approved institution of Dual Degree 4-year/5-year programmes 'BS/MS' (Honour's) with Major and Minor in different disciplines (Physics, Chemistry, Mathematics, Life Science, Computer Science and Management Science) at various HPTU affiliated Institutions/HPTU Constituent Institutions/University Schools of Studies of HPTU with multiple entry-exit scheme in accordance with UGC's National Credit Framework (NCrF) in Higher Education. The University may initiate the process of preparing draft curricula/ordinances and working out other related modalities for the same.

Item No.
35.21

To consider and approve honorarium / remuneration to experts for delivering lecture(s) through offline /online mode, besides admissibility of TA/Taxi fare/own car charges

The Academic Council considered and approved the honorarium/ remuneration at existing rates of Rs. 1500/- per lecture subject to maximum of Rs. 3,000/- for two lectures per day or as per new rates (if revised by the University at any time) payable to the external experts for delivering lecture/talk through **offline/online** mode, besides admissibility of TA/Taxi fare/own car charges as per HPTU norms.

Item No.
35.22

To consider and approve comprehensive guidelines for 'Improvement Term' for UG and PG courses (for detained students only)

A Committee was constituted *vide* Notification HPTU-3 (Acad) F-4/2011-Vol -II – 3780 dated 25th June 2024 to review the current structure of "**Improvement Term**" inclusive of fee, identify issues and propose revised guidelines for the same, if required.

The meeting of the committee was held on 18th January 2025 under the Chairmanship of the Dean Academic through online/offline mode and the minutes of the meeting are placed as Annexure- XXVII (Ref. Page No. 248 to 249). The committee has submitted its comprehensive guidelines for the improvement terms for UG/PG students.

The Academic Council considered and approved the following guidelines for the Improvement Term for all UG/PG students of its Campus, constituent institutions and affiliated institutions of the University offering UG and PG courses by superseding all previous notifications/guidelines issued by the University in this regard:

'Improvement Term' for all UG/PG courses

1. "Eligibility:

(a) **For all UG & PG Courses except Pharmacy**

The students, who are **detained** on account of **shortage of attendance** or on **account of internal assessment (IA)** having 'I' grade, are eligible to re-register for the course, when it is offered in the next semester, or complete the course if offered during the **Improvement Term**.

(b) **For UG & PG Pharmacy Courses**

The students, who have been awarded 'F' or 'AB' grade(s) in a subject during the regular semester, shall be eligible for the **Improvement Term** and semester examinations provided they have completed prerequisites, if any, for the courses offered. This is further subjected to adherence to PCI norms.

2. Improvement Term is not a student's right and will be offered based on the availability of faculty and other resources of the college. The students will have to apply for the **Improvement Term** at their respective college. Further they will have to fill the end semester examination form too for that subject with requisite fee.
3. Improvement Term may be announced/notified by the Departments/Affiliated Colleges after commencement of semester. A student will have to register for the Improvement Term by paying the prescribed fee within the stipulated time as notified by the College. List, of students who have registered for the Improvement Term, will be submitted to the Controller of Examination, HPTU along with the record (including remittance of University fee in the account of Finance officer of HPTU) by the college with copies to the Dean - Academic of HPTU and the Finance Officer of HPTU within ten days after the last date of registration notified by the institute.
4. Improvement Term shall be conducted either by the college/department individually or in clusters by giving a crash course in the subject for requisite contact hours, however, the Improvement Term for each course should not be less than 18 contact hours for theory and 9 contact hours for practical.
5. A student may register for a maximum of **three theory** subjects and **two practical subjects (a total of five subjects)** during the Improvement Term. If a student has been detained in both 'theory and practical' of a subject, these will be considered as two separate subjects for registration purposes (*e.g.*, if a student fails in both the theory and practical components of a subject, these will be treated as separate subjects, *i.e.*, if a subject has theory code XX and practical code XXP, the theory and practical components will be considered as two independent subjects). The student will be required to pay the fee(s) for both the theory and practical components separately.
6. The timetable for improvement term should not clash with the timetable for regular classes.

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7. The Guest faculty members, engaged temporarily on lecture basis/SWF faculty, will also be eligible to conduct Improvement Term. Honorarium/remuneration on this account (*i.e.*, Improvement Term) will also be payable to them which will be over and above the honorarium/remuneration admissible to such teachers on their "engagement on lecture basis/SWF".

8. Fee for Improvement Term per subject per student

S. N.	Component	Total Fee payable by the student (Per Subject)	#University fee (10% of Column iii)	Faculty remuneration (70% of Column iii)	Institutional (College) charges (20% of Column iii)
(i)	(ii)	(iii)	(iv)	(v)	(vi)
1.	Registration Fee for Theory	₹ 5000	₹ 500	₹ 3500	₹ 1000
2.	Registration Fee for Practical	₹ 2500	₹ 250	₹ 1750	₹ 500

#To be deposited in the A/c of the Finance Officer, HPTU by the college within ten days after the last date of registration notified by the institute.

Minimum amount payable to the teacher for theory subject= ₹ 3500/-

Minimum amount payable to the teacher for Practical subject = ₹ 1750/-

Maximum amount payable to the teacher for theory ₹ 600 x 18= ₹ 10800/-

Maximum amount payable to the teacher for Practical ₹250 x 9 = ₹ 2250/-

*These are per lecture/practical (per hour) rates which are subjected to change as decided by HP Technical Education department from time to time and will be applicable accordingly.

After remitting/depositing the requisite fee(s)' amount, as per subheads of section 8 of these guidelines, the balance amount will remain with the college which may be utilized by the concerned Institution/College for student-centric academic and professional activities (such as expert lecture, training & placement related activities)."

Item No.
35.23

To consider and approve refund of fee to the students admitted through centralized counseling by the Himachal Pradesh Technical University

The Academic Council considered and approved as follows:

"In case, a institute does not start batch in a particular semester or does not admit the student due to any reason(s), whatsoever at the institutional level, the applicant/candidate may approach the University for refund of fee deposited by her/him on account of admission/counselling process. In such cases, the fee charged by the University, inclusive of application fee and University fee or as applicable, will be refunded to the applicant/candidate upon her/his request with the condition that it will be effective *w.e.f.* 2024-25 session".

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MINUTES OF MEETING

A meeting to review the current structure of "Improvement Term", inclusive of other related issues was held on 18.01.2025 at 10:30 AM through online/offline mode under the Chairmanship of Prof. Jai Dev, Dean Academic, H.P. Technical University, Hamirpur.

The following members were present in the meeting:

Sr. No.	Name of the Member	Designation	Mode of Meeting
1.	Finance officer, H.P. Technical University, Hamirpur (H.P.)	Member	Offline
2.	Director-cum-Principal, Rajiv Gandhi Engg. College Nagrota Bagwan Distt. Kangra (H.P.)	Member	Online
3.	Sh. Sanjeevan Mankotia, Addl. CoE, H.P. Technical University, Hamirpur (H.P.)	Member	Offline
4.	Sh. Surender Sharma, Deputy Registrar (Academic), Himachal Pradesh Technical University, Hamirpur (HP).	Member Secretary	Offline

The Chairman welcomed all members present in the meeting. After detailed discussion, comprehensive guidelines for the improvement term for UG/PG students were formulated with the following recommendations:

1. Eligibility:

(i) (a) For all UG & PG Courses except Pharmacy

The students, who are **detained** on account of **shortage of attendance** or on **account of internal assessment (IA)** having 'I' grade, are eligible to re-register for the course, when it is offered in the next semester, or complete the course if offered during the **Improvement Term**.

(b) For UG & PG Pharmacy Courses

The students, who have been awarded 'F' or 'AB' grade(s) in a subject during the regular semester, shall be eligible for the **Improvement Term** and semester examinations provided they have completed prerequisites, if any, for the courses offered. This is further subjected to adherence to PCI norms.

2. Improvement Term is not a student's right and will be offered based on availability of faculty and other resources of the college. The students will have to apply for the **Improvement Term** at their respective college. Further they will have to fill the end semester examination form too for that subject with requisite fee.

3. Improvement Term may be announced/notified by the Departments/Affiliated Colleges after commencement of semester. A student will have to register for Improvement Term by paying the prescribed fee within the stipulated time as notified by the College. List of students, who have registered for the Improvement Term, will be submitted to the Controller of Examination, HPTU along with the record (including remittance of University fee in the account of Finance officer of HPTU) by the college with copies to the Dean Academic of HPTU, and Finance officer of HPTU within ten days after the last date of registration notified by the institute.

4. Improvement Term shall be conducted either by the college/department individually or in clusters by giving a crash course in the subject for requisite contact hours, however, the

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Improvement Term for each course should not be less than 18 contact hours for theory and 9 contact hours for practical.

5. A student may register for a maximum of **three theory subjects and two practical subjects (total five subjects)** during the Improvement Term. If a student has been detained in both 'theory and practical' of a subject, these will be considered as two separate subjects for registration purposes (e.g., if a student fails in both the theory and practical components of a subject, these will be treated as separate subjects, i.e., if a subject has theory code XX and practical code XXP, the theory and practical components will be considered as two independent subjects). The student will be required to pay the fee(s) for both the theory and practical components separately.

6. The time table of Improvement Term should not clash with time table for regular classes.

7. Guest faculty members, engaged temporarily on lecture basis/SWF faculty, will also be eligible to conduct Improvement Term. Honorarium/Remuneration on this account (Improvement Term) will also be payable to them which will be over and above the honorarium/remuneration admissible to such teacher on their "Engagement on lecture basis/SWF".

8. Fee for Improvement Term per subject per student

Sr. No	Component	Total Fee payable by the student (Per Subject)	University fee (10% of Column 3)	Faculty fee (70% of Column 3)	Institutional (College) charges (20% of Column 3)
(1)	(2)	(3)	(4)	(5)	(6)
1.	Registration Fee for Theory	₹5000	₹500	₹3500	₹1000
2.	Registration Fee for Practical	₹2500	₹250	₹1750	₹500
The minimum amount payable to the teacher for theory subject					= ₹3500
The minimum amount payable to the teacher for Practical subject					= ₹1750
The maximum amount payable to the teacher for theory ₹ 600* X 18					= ₹ 10800
The maximum amount payable to the teacher for Practical ₹ 250* X 9					= ₹ 2250


*These are per lecture/practical (per hour) rates which are subjected to change as decided by HP Technical Education department from time to time and will be applicable accordingly.

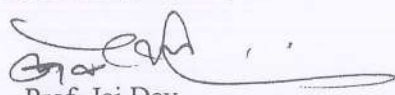
After remitting/depositing the designated fee(s)' amount as per sub heads of section 6 (above), the balance amount will remain with the college as 'Institutional (college) charges' which may be utilized by the concerned Institution/College for activities as per norms of the college.

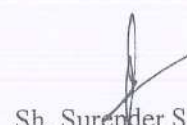
If approved, these guidelines will supersede all previous notification(s) in this regard and may be read as **"Improvement Term" for all UG/PG courses.**


The meeting ended with a vote of thanks to and from the Chair.


Finance officer
HPTU, Hamirpur


Director-cum-Principal,
RGGEC, Nagrota Bagwan
Distt. Kangra (H.P.)


Prof. Jai Dev
Dean Academic-cum-Chairman
HPTU, Hamirpur


Sh. Surender Sharma
Member Secretary


Sanjeevan Mankotia,
Addl. CoE, HPTU,
Hamirpur

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A/C

Item No. 22.49 To consider and approve the golden chance for the B.Tech. old syllabus students who have reappear in 04 subjects to complete their Degree

The Academic Council considered and approved that the students of B. Tech./B.Pharm old scheme and new scheme (for Direct and Lateral Entry), who could not pass all the papers to complete their degree till June 2019 may be given one Golden Chance i.e. in December 2019 and June 2020 to appear in the final semester examination with the notified examination fee as per schedule of filling examination forms.

Item No. 22.50 To consider and approve the fixation of maximum duration for LEET students to complete B. Tech./B. Pharm. Courses

The Academic Council considered and approved the maximum duration to complete the B.Tech. & B.Pharm Course as 7 years for the students who get admission through lateral entry in OS & NS Schemes. The Academic Council also approved the maximum duration of 7 years which has already been approved by the Vice Chancellor, Himachal Pradesh Technical University by exercising his emergency powers with effect from December 2018 examinations

Item No. 22.51 To consider and approve the re-evaluation of answer book

The Academic Council considered and approved to make amendments in the Ordinance 51, Sr. no:24 (c) & Ordinance 51 Sr. no. 24(d) as under

"The student can apply for re-evaluation in all the theory papers in which he/she has appeared in the concerned semester of that end semester examination."

Item No. 22.52 To consider and approve the fee for re-evaluation, re-checking, to see answer book and to get photocopy of answer book

The Academic Council considered and approved the fee for re-evaluation, re-checking, to see answer book and to get photocopy of answer book as under:-

Sr. No.	Description	Time	Rate	Remarks
1	Re-evaluation	21 days after the declaration of result.	Rs 500/- per answer book	Will be done as per ordinance
2	Re-checking	21 days after the declaration of result.	Rs 400/- per answer book	Re-checking will be done by University staff to check total of marks and to verify any unmarked question
3	To see/to get photocopy of answer book	21 days after the declaration of result.	Rs 1000/- per answer book	The procedure is placed as "Annexure LX."

A

UNDERTAKING

Annexure S

Photo of student

It is certified that, I (Name of Student)
S/o, D/o Sh. (Name of Father),
resident of
..... giving my undertaking as given below:

1. That, I appeared in end semester examination under Roll No. Semester/Year It is certified by me that I have attached copy of Admit Card/Voter Card/Ration Card/and any other identify proof.
2. That, the photocopy of this answer book will be used only by me and no other evaluator or person can misuse this copy.
3. That, I cannot challenge the evaluation/marking at any stage/condition.
4. That, I have deposited total ₹ In the University office Vide DD No./Receipt No. dated @ ₹1000/- per answer book for the photocopy of answer book.
5. That, I will be the only custodian of the photocopy of the answer book which I have received from the University. It will be remained with in my custody and I cannot misuse it and no other then me, will be custodian of this photocopy.
6. That, in case I misuse the photocopy which I have received from the University, then University shall take action under the unfair means and sent the case to UMC committee for taking necessary action as per rule.

It is certified that above undertaking are true and nothing has been hidden.

Signature of Student



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HIMACHAL PRADESH TECHNICAL UNIVERSITY

- Item No. 21.4 To consider recommendations of 22nd Meeting of Academic Council held on June 19th, 2019 at Himachal Pradesh Technical University, Hamirpur

The Board of Governors considered, approved and confirmed the recommendations of 22nd meeting of Academic Council held on June 19th, 2019 under the Chairmanship of Prof. S.P. Bansal, Vice-Chancellor, H.P. Technical University at Hamirpur (H.P.).

- Item No. 21.5 To consider and confirm Minutes of Meetings regarding additions/alterations in rooms/offices of Administrative and Academic Blocks held on 4th April, 2019 and 15th May, 2019 in the Office Chamber of Prof. S.P. Bansal, Vice Chancellor, H.P. Technical University, Hamirpur (HP)

The Board of Governors considered, approved and confirmed the minutes of meetings held on 4th April, 2019 and 15th May, 2019 regarding additions/alterations in rooms/offices of Administrative and Academic Blocks of Himachal Pradesh Technical University at Daruhi, Hamirpur.

- Item No. 21.6 Approval for appointment of Associate Professors as Dean (s) on secondment basis in Himachal Pradesh Technical University if no Professor is available for appointment as Dean on secondment basis in H.P. Technical University

The Board of Governors authorized the Vice-Chancellor, Himachal Pradesh Technical University, Hamirpur to give extension for further one year to the present Deans in case of their willingness to continue their services on secondment based on their performance to be assessed by the Vice Chancellor.

The Board of Governors authorized the Vice-Chancellor, H.P. Technical University to give advertisement for filling up the post of Dean (s) in case the vacancy occurs in future. The Board of Governors allowed to relax the eligibility criteria for the post of Dean (s) and authorized the Vice Chancellor to fill up the post of Dean (s) from amongst the applicant (s) holding the post of Associate Professor in the reputed Institutions/Universities in case no suitable applicant (s) holding the post of Professor is available for the post of Dean (s).

- Item No. 21.7 Approval for establishment of Health Centre in the Campus of Himachal Pradesh Technical University at Village Daruhi, Tehsil & District Hamirpur (H.P.)

Keeping in view the enhancement of strength of students in Under-Graduate and Post Graduate programmes offered by the Himachal Pradesh Technical University, in the HPTU Temporary Campus at Government Senior Secondary (Boys) School, Hamirpur as well as shifting of these students from the Temporary Campus to H.P. Technical University Campus at Daruhi, Tehsil & District Hamirpur and in order to provide proper medical and health facilities for the students, teaching and non teaching employees of the Himachal Pradesh Technical University as well as to the residents of village Daruhi, the Board of Governors approved to set up Health Centre in the Campus of Himachal Pradesh Technical University at Village Daruhi, Tehsil & District Kangra on priority basis.

BOG

HIMACHAL PRADESH TECHNICAL UNIVERSITY

The Board of Governors considered, confirmed and approved the Minutes of 3rd Meeting of Governing Body of HPTU Off Campus Business School at Rajiv Gandhi Government Engineering College, Nagrota Bagwan, District Kangra held on 18.06.2019 under the Chairmanship of Prof. S.P. Bansal, Vice Chancellor, H.P. Technical University in Conference Room of Rajiv Gandhi Government Engineering College, Nagrota Bagwan, District Kangra (H.P.).

Item No. 21.16 Confirmation of the Minutes of 17th Meeting of Finance Committee held on 22nd June, 2019


The Board of Governors considered, confirmed and approved the minutes of 17th Meeting of Finance Committee of Himachal Pradesh Technical University held on 22nd June, 2019 under the Chairmanship of Prof. S.P. Bansal, Vice Chancellor, H.P. Technical University, Hamirpur (H.P.) in the Hotel Holiday Home at Shimla.

Item No. 21.17 Any other item with the permission of Chair.

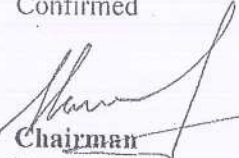
Item No. 21.17.1 Approval for extension of secondment period in respect of Shri Anil Kumar Thakur, Instructor Stenography English, Directorate of Technical Education, Vocational & Industrial Training, Himachal Pradesh, Sundernagar working as Private Secretary to Vice Chancellor, Himachal Pradesh Technical University, Hamirpur upto 31st March, 2020

In view of acute shortage of experienced staff in the University, the Board of Governors approved to extend the secondment period in respect of Shri Anil Kumar Thakur, Instructor Stenography English, Directorate of Technical Education, Vocational & Industrial Training, Himachal Pradesh, Sundernagar working as Private Secretary to Vice Chancellor, Himachal Pradesh Technical University, Hamirpur upto 31st March, 2020 and desired that the case for extension in secondment period may be sent to the Government for its approval.

The meeting ended with a vote of thanks to the Chair.


Member Secretary
Board of Governors
H.P. Technical University
Hamirpur 177 001 (H.P.)

Confirmed


Chairman
Board of Governors

26/6

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	voce/industrial training	minimum of Rs. 450 per session
3.	Lab staff	Rs. 150 per session

TA & DA shall be paid to experts/evaluators invited from other stations as per University norms.

Item No. 17.14

To approve providing of refreshment to University Examination Staff for working beyond office hours/during holidays.

The Finance Committee approved providing refreshment @ Rs. 45 per day to University Examination Staff for working beyond office hours/during holidays.

Item No. 17.15

To seek approval to amend the provision of re-evaluation of answer books.

Noted. The item has already been approved in the Academic Council held on 19.06.2019.

Item No. 17.16

To seek approval to fix rates of re-evaluation, re-checking and to see answer book and to get photocopy of answer book.

The Finance Committee approved the norms and rates of re-evaluation, re-checking and to see answer book and to get photocopy of answer book, as under:

Sr. No.	Description	Time	Rates approved	Remarks
1.	Re-evaluation of answer books	21 days after the declaration of result	Rs. 500 per answer book	Will be done as per Ordinance
2.	Re-checking of answer books	21 days after the declaration of result	Rs. 400 per answer book	Re-checking will be done by University staff to check total of marks and to very any unmarked question
3.	To see/get photocopy of answer book	21 days after the declaration of result	Rs. 1000 per answer book	The procedure is attached in <u>(Annexure 17.16A)</u>

Item No. 17.17

To seek approval of fixing fee structure for re-evaluation of M.Tech/M.Pharm Thesis.

The Finance Committee approved to fix the fee to be charged from the students and to pay the remuneration to the evaluators, in case of re-submission of thesis, as under:-

[Handwritten signature]

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Himachal Pradesh Technical University

(A State Government University)

Camp Office: Gandhi Chowk, Hamirpur (H.P.) – 177001
Phone : (01972) 224153, 224159 Fax: (01972) 224150, E-mail ID:
registrarthimtu@gmail.com, website: www.himtu.ac.in

No. HimTU-2(GA) C-3/2011-8220

Dated: 12-7-19

NOTIFICATION

On the recommendations of the Academic Council in its 22nd meeting held on 19th June, 2019 under Resolution No. 22.52 and the Finance Committee in its 17th meeting held on 22nd June, 2019 under Resolution No. 17.16, the Board of Governors in its 21st meeting held on 22nd June, 2019, under Resolution No. 21.16 has approved the norms and rates of re-evaluation, re-checking and to see answer book and to get photocopy of answer book as under:-

Sr. No.	Description	Time	Rate	Remarks
1	Re-evaluation of answer books	21 days after the declaration of result.	Rs 500/- per answer book	Will be done as per Ordinance
2	Re-checking of answer books	21 days after the declaration of result.	Rs 400/- per answer book	Re-checking will be done by University staff to check total of marks and to verify any unmarked question
3	To see/to get photocopy of answer book	21 days after the declaration of result.	Rs 1000/- per answer book	The procedure is per Annexure 17.16A.

(Bacchan Singh, H.A.S.)
Registrar-cum-Member Secretary
Board of Governors,
H.P. Technical University
Hamirpur 177 001 (H.P.)

Ednst No.: As above 8220-8236

Dated: 12-7-19

Copy of the above is forwarded to the following for information and necessary action:-

1. All the Members of Board of Governors, Himachal Pradesh Technical University.
2. The Dean (Academic)/Dean (P&D)/COE/Finance Officer/All Assistant Registrars, H.P. Technical University, Hamirpur (H.P.)
3. All affiliated institutions in Himachal Pradesh.
4. The Private Secretary to the Vice-Chancellor, H P Technical University, Hamirpur (H.P.) for information please.
5. The Personal Assistant to Registrar, H.P. Technical University, Hamirpur (H.P.)
6. Guard file.

(Bacchan Singh, H.A.S.)
Registrar-cum-Member Secretary

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Annexure S

UNDERTAKING

Photo of student

It is certified that, I (Name of Student)
 S/o, D/o Sh. (Name of Father),
 resident of
 giving my undertaking as given below:

1. That, I appeared in end semester examination under Roll No. Semester/Year It is certified by me that I have attached copy of Admit Card/Voter Card/Ration Card/and any other identify proof.
2. That, the photocopy of this answer book will be used only by me and no other evaluator or person can misuse this copy.
3. That, I cannot challenge the evaluation/marking at any stage/condition.
4. That, I have deposited total ₹ In the University office Vide DD No./Receipt No. dated @ ₹1000/- per answer book for the photocopy of answer book.
5. That, I will be the only custodian of the photocopy of the answer book which I have received from the University. It will be remained with in my custody and I cannot misuse it and no other then me, will be custodian of this photocopy.
6. That, in case I misuse the photocopy which I have received from the University, then University shall take action under the unfair means and sent the case to UMC committee for taking necessary action as per rule.

It is certified that above undertaking are true and nothing has been hidden.

Signature of Student



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Item No. 22.46 To consider and approve the re-registration for betterment

The Academic Council considered and approved the amendments to be made under clause 20 of Ordinance No. 12 of Himachal Pradesh Technical University, Hamirpur regarding re-registration of students for betterment as under

Existing	Approved amendments
In HPTU ordinance No. 12 clause No. 20 (a) A student may re-register to reappear in Component-II (theory part only) for improving the Grade in any course(s) subject to the following conditions: (i) The student has obtained the lowest grade "D" in the course concerned, and (ii) The CGPA ≤ 6.5 (b) A Student can re-register in a course at any time before the completion of his graduation program provided the University permits for it.	In HPTU ordinance No. 12 clause No. 20 (a) A student may re-register to reappear in Component-II (theory part only) for improving the Grade in any course(s) subject to the following conditions: (i) The student has obtained the lowest grade "D" in the course concerned, and (ii) The CGPA ≤ 6.5 (b) It is approved that for re-registering for a course for betterment, a student can apply after the completion the degree for one year i.e. next 2 semesters.

Item No. 22.47 To approve the extension of time period for M.Tech. & M.Pharm. Programmes to submit the thesis

Keeping in view the career of the students of M.Tech. and M. Pharmacy, who have completed the requisite time period as per the HPU Ordinance clause No. 13.11(c) & 2.3 of M.Tech. & M.Pharm. and has not yet submitted their thesis, the Academic Council considered and approved that one special chance may be given to them to submit their thesis by 31st December 2019.

The Academic Council further approved that the concerned institutions will intimate these students at their end and the information of the same will be displayed on the University website.

Item No. 22.48 To approve the extension of time period of theory papers of M.Tech. Programme

The Academic Council approved that the M.Tech./M.Pharm. students of (All Batches from 2013 to 2015) of Himachal Pradesh Technical University, Hamirpur who could not complete their degree within 4 years as required as per HPU Ordinance clause No. 13.11(c) of M.Tech. programme regarding the duration may be given one year special chance i.e. in December, 2019 and June, 2020 to pass their reappears in their theory papers and to complete their degrees.

BoG

HIMACHAL PRADESH TECHNICAL UNIVERSITY

- Item No. 21.4 To consider recommendations of 22nd Meeting of Academic Council held on June 19th, 2019 at Himachal Pradesh Technical University, Hamirpur

The Board of Governors considered, approved and confirmed the recommendations of 22nd meeting of Academic Council held on June 19th, 2019 under the Chairmanship of Prof. S.P. Bansal, Vice-Chancellor, H.P. Technical University at Hamirpur (H.P.).

- Item No. 21.5 To consider and confirm Minutes of Meetings regarding additions/alterations in rooms/offices of Administrative and Academic Blocks held on 4th April, 2019 and 15th May, 2019 in the Office Chamber of Prof. S.P. Bansal, Vice Chancellor, H.P. Technical University, Hamirpur (HP)

The Board of Governors considered, approved and confirmed the minutes of meetings held on 4th April, 2019 and 15th May, 2019 regarding additions/alterations in rooms/offices of Administrative and Academic Blocks of Himachal Pradesh Technical University at Daruhi, Hamirpur.

- Item No. 21.6 Approval for appointment of Associate Professors as Dean (s) on secondment basis in Himachal Pradesh Technical University if no Professor is available for appointment as Dean on secondment basis in H.P. Technical University

The Board of Governors authorized the Vice-Chancellor, Himachal Pradesh Technical University, Hamirpur to give extension for further one year to the present Deans in case of their willingness to continue their services on secondment based on their performance to be assessed by the Vice Chancellor.

The Board of Governors authorized the Vice-Chancellor, H.P. Technical University to give advertisement for filling up the post of Dean (s) in case the vacancy occurs in future. The Board of Governors allowed to relax the eligibility criteria for the post of Dean (s) and authorized the Vice Chancellor to fill up the post of Dean (s) from amongst the applicant (s) holding the post of Associate Professor in the reputed Institutions/Universities in case no suitable applicant (s) holding the post of Professor is available for the post of Dean (s).

- Item No. 21.7 Approval for establishment of Health Centre in the Campus of Himachal Pradesh Technical University at Village Daruhi, Tehsil & District Hamirpur (H.P.)

Keeping in view the enhancement of strength of students in Under-Graduate and Post Graduate programmes offered by the Himachal Pradesh Technical University, in the HPTU Temporary Campus at Government Senior Secondary (Boys) School, Hamirpur as well as shifting of these students from the Temporary Campus to H.P. Technical University Campus at Daruhi, Tehsil & District Hamirpur and in order to provide proper medical and health facilities for the students, teaching and non teaching employees of the Himachal Pradesh Technical University as well as to the residents of village Daruhi, the Board of Governors approved to set up Health Centre in the Campus of Himachal Pradesh Technical University at Village Daruhi, Tehsil & District Kangra on priority basis.



Himachal Pradesh Technical University

(A State Government University)

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Phone : (01972) 224153, 224159 Fax: (01972) 224150, E-mail ID:
registrarhimtu@gmail.com, website: www.himtu.ac.in

No. HimTU-2(GA) C-3/2011-8112

Dated: 12-7-19

NOTIFICATION

On the recommendations of the Academic Council in its 22nd meeting held on 19th June, 2019 under Resolution No. 22.46, the Board of Governors in its 21st meeting held on 22nd June, 2019 under Resolution No. 21.4 has approved the amendments to be made under clause 20 of Ordinance No. 12 of Himachal Pradesh Technical University, Hamirpur regarding re-registration of students for betterment as under:-

Existing	Approved amendments
<p>In HPTU ordinance No. 12 clause No. 20 (a) A student may re-register to reappear in Component-II (theory part only) for improving the Grade in any course(s) subject to the following conditions:</p> <p>(i) The student has obtained the lowest grade "D" in the course concerned, and (ii) The CGPA ≤ 6.5</p> <p>(b) A Student can re-register in a course at any time before the completion of his graduation program provided the University permits for it.</p>	<p>In HPTU ordinance No. 12 clause No. 20 (a) A student may re-register to reappear in Component-II (theory part only) for improving the Grade in any course(s) subject to the following conditions:</p> <p>(i) The student has obtained the lowest grade "D" in the course concerned, and (ii) The CGPA ≤ 6.5</p> <p>(b) It is approved that for re-registering for a course for betterment, a student can apply after the completion the degree for one year i.e. next 2 semesters.</p>

(Bacchan Singh, H.A.S.)
Registrar-cum-Member Secretary
Board of Governors,
H.P. Technical University
Hamirpur 177 001 (H.P.)

Ednst No.: As above 8113-8127

Dated: 12-7-19

Copy of the above is forwarded to the following for information and necessary action:-

1. All the Members of Board of Governors, Himachal Pradesh Technical University.
2. The Dean (Academic)/Dean (P&D)/COE/All Assistant Registrar, H.P. Technical University, Hamirpur (H.P.)
3. The Private Secretary to the Vice-Chancellor, H P Technical University, Hamirpur (H.P.) for information please.
4. The Personal Assistant to Registrar, H.P. Technical University, Hamirpur (H.P.)
5. Guard file.

(Bacchan Singh, H.A.S.)
Registrar-cum-Member Secretary

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Item No. 23.11

To consider and approve the proceedings/recommendations/ minutes regarding organizing of youth festival during the academic session 2019-20

After thorough discussions, the Academic Council considered and approved the decisions taken in the meeting held on 30th September, 2019 (placed as Annexure-XVIII) to chalk out the detailed programme for organizing Youth Festival of Himachal Pradesh Technical University, Hamirpur for the academic session 2019-20.

Item No. 23.12

To consider and approve the proceedings/ recommendations/ minutes to frame the provision for improvement class/grade in Himachal Pradesh Technical University, Hamirpur

After detailed deliberations, the Academic Council considered and approved the decisions taken in the meeting held on 3rd October, 2019 (placed as Annexure-XIX) to frame the provisions for improvement class/grade in Himachal Pradesh Technical University

Item No. 23.13

To consider and approve the amendments of Ordinances for enabling accreditation mandatory

During the meeting, it was pointed out that the Himachal Pradesh Technical University has been included as one of the project beneficiary under TEQIP-III (Technical Education Quality Improvement Programme Phase-III) project for enhancing the quality of technical education in its affiliated colleges with the assistance of National Project Implementation Unit (NPIU)/World Bank and as per TEQIP-III mandate the accreditation should be a mandatory part of ordinance.

After detailed discussion, the Academic Council considered and approved that accreditation may be made a part of ordinance and all the Engineering institutions affiliated to H.P. Technical University may be apprised accordingly.

Item No.23.14

To consider and approve the amendments of Ordinances for enabling autonomy mandatory and frame the statute for Autonomy.

Since the Himachal Pradesh Technical University has already been included as one of the project beneficiary under TEQIP-III (Technical Education Quality Improvement Programme Phase-III) project for enhancing the quality of technical education in its affiliated colleges with the assistance of National Project Implementation Unit (NPIU)/World Bank as stated under item No. 23.14 and as per TEQIP-III Mandate, the autonomy should be a mandatory part of Ordinance.

After detailed deliberations, the Academic Council considered and approved the item with the permission to frame the Statute for Autonomy.

Item No.23.15

To consider and approve the SWAYAM courses as per UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulation, 2016.

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MINUTES OF MEETING

The meeting of committee constituted to frame the procedure for improvement cases was held on October 3rd, 2019 at 02:00 P.M. under the chairmanship of Dr. Kulbhushan Chandel, Dean Academic, H.P. Technical University Hamirpur in his chamber.

The following members were present in the meeting:-

Sr. No.	Officials	Designation
1.	Dr. Kulbhushan Chandel, Dean (Academic), H.P. Technical University, Hamirpur	Convener
2.	Prof. Rajender Guleria, Dean (Pharmacy/SW), H.P. Technical University, Hamirpur	Member
3.	Dr. Dhirendera Sharma, Dean (Engineering), H.P. Technical University, Hamirpur	Member

The Chairman welcomed all the worthy members present in the meeting and the following decisions were taken:

1. A candidate who has passed the UG & PG examinations of this university and who desires to improve the class will be permitted at his/her option to appear again for the same examination without being required to keep any terms.
2. A candidate who has re-appeared for the above examinations under the provision of improvement fails to improve his/her class/grade, his/her performance at such re-appearance shall be ignored.
3. A candidate will be allowed to re-appear for the examination for improvement of classes/grade after the date of passing his/her degrees within the total permissible duration of course.
4. A candidate shall have to improve maximum five subjects of course studied.
5. A candidate will be allowed maximum three attempts for the improvement of his/her grade within the stipulated total permissible duration of course.
6. A candidate appearing for the improvement of class/grade, shall not be entitled to get benefit of any rules/ordinance of the university regarding condonation.
7. A candidate appearing for the improvement of class/grade, shall not be entitled to get any prize/medal/scholarship/award etc.
8. A candidate who has re-appeared for the examination under the provisions of improvement of his/her class/grade and improves his/her class/grade by such re-appearance, will have to surrender his/her original degree, statement of marks and passing certificates etc. to the University. In the revised degree certificate, statement of marks and passing certificate, which will be issued to the candidate, mention will be made of the fact that he/she improved his/her class/grade.
9. It has also been decided that the fee for improvement of class/grade will be at par with the fee for the special chance i.e. Rs. 3,000/- per paper.

The meeting ended with a vote of thanks to the chair.

Prof. Rajender Guleria

Dr. Kulbhushan Chandel

Dr. Dhirendera Sharma

Item No. 22.3 To note action taken on the Minutes of 21st Meeting of the Board of Governors held on 22nd June, 2019

All the present Members of the Board of Governors noted and satisfied over the action taken report (ATR) on the decisions taken in the 21st meeting of the Board of Governors.

During deliberations on item 21.17.1, the Board of Governors decided and approved to absorb Shri Anil Kumar Thakur, Instructor Stenography English Directorate of Technical Education, Vocational & Industrial Training, Himachal Pradesh, Sundernagar (H.P.) against the post of Private Secretary who is designated and working as Private Secretary in Himachal Pradesh Technical University, Hamirpur on secondment basis by taking his option and No Objection Certificate from his parent department.

Item No. 22.4 To consider the recommendations of 23rd Meeting of Academic Council held on October 21st, 2019 at Himachal Pradesh Technical University, Hamirpur

The Board of Governors considered, confirmed and approved the recommendations of 22nd meeting of Academic Council held on October 21st, 2019 under the Chairmanship of Prof. S.P. Bansal, Vice-Chancellor, H.P. Technical University at Hamirpur (H.P.).

Item No. 22.5 To consider and confirm Minutes of 4th Meeting of Building and Works Committee of H.P. Technical University, Hamirpur held on 16th October, 2019 at Himachal Pradesh Technical University, Hamirpur (H.P.)

The Board of Governors considered, confirmed and approved the minutes of meeting of 4th Meeting of Building and Works Committee (B&WC) of Himachal Pradesh Technical University held on 16th October, 2019 at H.P. Technical University, Hamirpur (H.P.). All the Members present in the meeting shown satisfaction over the quality construction by CPWD and desired to obtain No Objection Certificates and complete all other formalities immediately so that the University may be shifted to its own campus at the earliest.

The Board of Governors also approved that the quality furniture for Administrative and Academic Blocks may be purchased on priority basis either through CPWD or H.P. Government approved firms or through H.P. General Industries Corporation Limited.

Item No. 22.6 Ratification of regularization of 7 No. of contractual employees of Himachal Pradesh Technical University on satisfactory completion of three years contractual services

The Board of Governors considered and ratified the regularization of 7 No. of contractual employees namely S/Shri Surender Sharma, Assistant Registrar, Khushal Kumar, Assistant Accountant, Rajkrishan Dhiman, Computer Assistant-cum-Clerk, Vijay Kumar, Clerk, Pankaj Kumar, Clerk, Khazana Ram, Clerk, and Munish Kumar, Clerk on satisfactory completion of three years of contractual services in Himachal Pradesh Technical University.



Himachal Pradesh Technical University

(A State Government University)


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registrarhimtu@gmail.com, website: www.himtu.ac.in

No. HimTU-2(GA) C-3/2011- 15991

Dated: 11-11-19

NOTIFICATION

On the recommendations of the Academic Council in its 23rd Meeting held on 21st October, 2019 under Resolution No. 23.12 the Board of Governors of Himachal Pradesh Technical University in its 22nd Meeting held on 23rd October, 2019 under Resolution No. 22.4 has approved the decisions taken in the meeting held on 3rd October, 2019 (placed as Annexure-XIX) to frame the provisions for improvement class/grade in Himachal Pradesh Technical University.



(Rakesh Kumar Sharma, H.A.S.)
Registrar-cum-Member Secretary
Board of Governors
H.P. Technical University
Hamirpur 177 001 (H.P.)

Endst No.: As above 15992-16022

Dated: 11-11-19

Copy of the above is forwarded to the following for information and necessary action:-

1. All the Members of Board of Governors of Himachal Pradesh Technical University.
2. All the Members of Academic Council of H.P. Technical University.
3. All the Deans, H.P. Technical University, Hamirpur.
4. The CoE/FO/AC(LAD)/AR (Admn./Secrecy & Conduct/Exam.), H.P. Technical University, Hamirpur (H.P.)
5. The Private Secretary to the Vice-Chancellor, H P Technical University, Hamirpur (H.P.) for information please.
6. The Personal Assistant to Registrar, H.P. Technical University, Hamirpur (H.P.)
7. Guard file.


(Rakesh Kumar Sharma, H.A.S.)
Registrar-cum-Member Secretary

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MINUTES OF MEETING

The meeting of committee constituted to frame the procedure for improvement cases was held on October 3rd, 2019 at 02:00 P.M. under the chairmanship of Dr. Kulbhushan Chandel, Dean Academic, H.P. Technical University Hamirpur in his chamber.
The following members were present in the meeting:-


Sr. No.	Officials	Designation
1.	Dr. Kulbhushan Chandel, Dean (Academic). H.P. Technical University, Hamirpur	Convener
2.	Prof. Rajender Guleria, Dean (Pharmacy/SW). H.P. Technical University, Hamirpur	Member
3.	Dr. Dhirendera Sharma, Dean (Engineering). H.P. Technical University, Hamirpur	Member

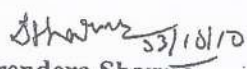
The Chairman welcomed all the worthy members present in the meeting and the following decisions were taken:

1. A candidate who has passed the UG & PG examinations of this university and who desires to improve the class will be permitted at his/her option to appear again for the same examination without being required to keep any terms.
2. A candidate who has re-appeared for the above examinations under the provision of improvement fails to improve his/her class/grade, his/her performance at such re-appearance shall be ignored.
3. A candidate will be allowed to re-appear for the examination for improvement of classes/grade after the date of passing his/her degrees within the total permissible duration of course.
4. A candidate shall have to improve maximum five subjects of course studied.
5. A candidate will be allowed maximum three attempts for the improvement of his/her grade within the stipulated total permissible duration of course.
6. A candidate appearing for the improvement of class/grade, shall not be entitled to get benefit of any rules/ordinance of the university regarding condonation.
7. A candidate appearing for the improvement of class/grade, shall not be entitled to get any prize/medal/scholarship/award etc.
8. A candidate who has re-appeared for the examination under the provisions of improvement of his/her class/grade and improves his/her class/grade by such re-appearance, will have to surrender his/her original degree, statement of marks and passing certificates etc. to the University. In the revised degree certificate, statement of marks and passing certificate, which will be issued to the candidate, mention will be made of the fact that he/she improved his/her class/grade.
9. It has also been decided that the fee for improvement of class/grade will be at par with the fee for the special chance i.e. Rs. 3,000/- per paper.

The meeting ended with a vote of thanks to the chair.


Prof. Rajender Guleria


Dr. Kulbhushan Chandel


Dr. Dhirendera Sharma

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Science Engineering (Artificial Intelligence and Machine Learning) and 18th September, 2023 (placed as Annexure-XVI, Ref. Page No. 52 of Agenda) for Bachelor of Architecture.

Item No.
32.13

To consider and approve amendments in various UG and PG Ordinances of Himachal Pradesh Technical University under various clauses in accordance with NEP-2020

The Academic Council approved the following amendments in the various UG and PG Ordinances of the University under various clauses in accordance with NEP-2020:-

Existing		Amendments approved
<ul style="list-style-type: none"> Clause: Promotion to Higher Semester (CBCS) <p>All UG & PG Courses of this University</p>		<ul style="list-style-type: none"> Clause: Promotion to Higher Semester (CBCS) <p>All UG & PG Courses of this University, except PCI regulated, under CBCS/NEP-2020 will be as under:</p>
a)	A student has to earn a minimum number of credits and CGPA in a semester to move to the next semester as given hereunder:-for Regular Students	Carry forward system to move to higher semester may be implemented in all courses of this University except PCI regulated, under CBCS/NEP-2020
(i)	to be eligible for admission to third semester, a student must earn a minimum of 50% of total credits in 1 st year failing which he/she may re-register for the summer term to earn the required minimum credits or join back the 1 st Semester to repeat the 1 st year.	<ul style="list-style-type: none"> A student shall be allowed to join the next higher semester provided he/she has undergone a regular course of studies in all the previous semester in sequential orders by registering him/herself in the beginning of each semester and who have filled examination form along with examination fees of previous examination. However, (i) promotion to 7th semester (for direct entry students of B.Tech.) will be permissible only if a student has earned 40 credits upto 5th semester and (ii) for promotion to 7th semester (for lateral entry students of B.Tech.) will be permissible only if a student has earned 30 credit upto 5th semester.
(ii)	to be eligible for admission to 5 th Semester, a student must earn 90% of total credits in the 1 st year and 50% of total credits in 2 nd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 3 rd Semester to repeat the 2 nd year.	
(iii)	to be eligible for admission to 7 th semester, a student must earn 100% of total credits in the 1 st year, 90% of total credits in 2 nd year and 50% of total credits in 3 rd	

		year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 5 th semester to repeat the 3 rd year.
For Lateral Entry Students		
	(i)	to be eligible for admission to 5 th semester, a student must earn a minimum of 50% of total credits in 2 nd year failing which he/she has re-register for the summer term to earn the required minimum credits or join back the 3 rd semester to repeat the 2 nd year.
	(ii)	to be eligible for admission to 7 th semester, a student must earn 90% of total credits in the 2 nd year and 50% of total credits in 3 rd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 5 th semester to repeat the 3 rd year.
		b) A minimum 3.0 CGPA is required in order to qualify for continuation of registration at any stage and move to the next semester.
		c) A student who has not completed the NCC/NSS requirements (if prescribed) in the first four semesters will not be permitted to continue or move to next higher semester of the Program.
		d) A student may be asked to register for a regular course or to do a substitute course if the same course becomes obsolete and is not being offered anymore.



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(241)

• Clause: Performance Indices		• Clause: Performance Indices	
a)	At the end of every semester, a student's academic standing shall be determined by Semester Grade Point Average (SGPA), and Cumulative Grade Point Average (CGPA).		No change
• Clause: End Semester Examination and passing requirements		• Clause: End Semester Examination and passing requirements	
a)	A student can only appear in the end semester examination of a course if he/she	a)	A student can only appear in the end semester examination of a course if he/she
(i)	has registered for that course and paid the requisite fees;	i)	has registered for that course and paid the requisite fees;
ii)	has minimum prescribed attendance; and	ii)	has minimum prescribed attendance;
iii)	has secured the minimum prescribed marks in Internal Assessment (IA)	iii)	has secured the minimum prescribed marks in Internal Assessment (IA); and
		iv)	has filled examination form along with requisite examination fee.
• Clause: Declaration of Results		Clause: Declaration of Results	
(a)	Normalized marks are referred to the Controller of Examination for the finalization of results. Controller of Examination assigns letter grades and announces the results.	(a)	No change
(b)	'U' grade obtained by a student will be deleted in the grade card once that course is successfully completed. The satisfactory grade 'S' acquired by the student will be indicated in the grade card of the appropriate semester with an indication of the month and the year of passing. The Cumulative Grade Point Average (CGPA) will be accordingly revised.	(b)	No change



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(c)	The F/I grade once awarded stays in the record of the student and will be deleted when he/she completes the course successfully later. The grade acquired by the student will be indicated in the grade card of the appropriate semester with an indication of the month and year of passing of that course.	(c)	No change
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Item No. 32.14 To consider and approve amendments in session to be printed/shown on 4th Semester in Detailed Marks Certificate for the Courses namely M. Pharmacy and M.Tech.

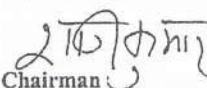
The Academic Council considered the existing provisions and approved the amendments in the existing provisions as mentioned hereunder:-


Existing	Amendments approved
As per previous practice, in detailed marks certificate of M.Tech./M.Pharmacy in 4 th semester session was given when student is enrolled as a regular candidate in the semester e.g. if a student enrolled in M.Tech./ M. Pharmacy 4 th semester in the academic session May, 2018 and submitted the thesis in academic session May 2022 then as per practice the session given to the student is May, 2018.	A student can submit his/her dissertation upto 31 st July of every year without late fee and upto 30 th September of every year with late fee. To make similarity in Detailed Marks Certificate, it is approved that when a student submits his/her thesis within the stipulated period to the University, the session may be mentioned in the Detailed Marks Certificate (DMC) for M.Tech./M. Pharmacy courses e.g. if a student is enrolled in M.Tech/M. Pharmacy in 4 th semester in the academic session May, 2018 and has submitted his/her thesis in academic session May, 2022, then session will be shown in the Detailed Marks Certificate of student as May, 2022.

The meeting ended with a Vote of Thanks to and from the Chair


Member Secretary
Academic Council

Confirmed by


Chairman
Academic Council

- Item No. 29.6  To consider the recommendations of 32nd Meeting of Academic Council held on 20th September, 2023 at Himachal Pradesh Technical University, Hamirpur (H.P.)

The Minutes of 32nd Meeting of Academic Council held on 20th September, 2023 under the Chairmanship of Prof. Shashi Kumar Dhiman, Vice Chancellor, Himachal Pradesh Technical University at Hamirpur (HP) are placed for approval please.

Resolution

The Board of Governors taken following decisions in respect of items recommended by the Academic Council of Himachal Pradesh Technical University in its minutes of 32nd meeting held on 20th September, 2023:-

Item No. 32.1	Confirmed the minutes of meeting of Academic Council held on 27 th July, 2023.
Item No. 32.2 to 32.14	Approved the items. However decided that matters regarding new engagement of Guest Faculty may be placed in Finance Committee in future.

- Item No. 29.7 To consider the recommendations of 33rd Meeting of Academic Council held on 23rd January, 2024 at Himachal Pradesh Technical University, Hamirpur (H.P.)

The Minutes of 33rd Meeting of Academic Council held on 23rd January, 2024 under the Chairmanship of Prof. Shashi Kumar Dhiman, Vice Chancellor, H.P. Technical University at Hamirpur (HP) are placed for approval.

Resolution

The Board of Governors taken following decisions in respect of items recommended by the Academic Council of Himachal Pradesh Technical University in its minutes of 33rd meeting held on 23rd January, 2024:-

Item No. 33.1	Confirmed the minutes of meeting of 32 nd meeting of the Academic Council held on 20 th September, 2023.
Item No. 33.2 to 33.6	Approved the items.
Item No. 33.7	Decided to place the item in the next meeting of Finance Committee.
Item No. 33.8 to 33.11	Approved the items.
Item No. 33.12	Decided to place the item in the next meeting of Finance Committee.
Item No. 33.13	Approved to defer the item.
Item No. 33.14 to 33.16	Approved the items.
Item No. 33.17.1 to 33.17.4	Approved the items.



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Himachal Pradesh Technical University

(A State Government University)

VPO Daruhi, Tehsil & Distt. Hamirpur (HP)

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E-mail ID: registrarhmtu@gmail.com, website: www.hmtu.ac.in

No.: HimTU- 1(GA)C-3/2011 -7940

Dated: 24/10/2024

NOTIFICATION

In pursuance of decision taken under Resolution No. 32.13 by the Academic Council, Himachal Pradesh Technical University, Hamirpur in its 32nd meeting held on 20th September, 2023, the Board of Governors of Himachal Pradesh Technical University, Hamirpur under Resolution No. 29.6 in its 29th meeting held on 21st September, 2024 has approved the amendments in the various UG & PG Ordinances of the University under various clauses in accordance of NEP-2020:

Existing	Proposed
<ul style="list-style-type: none">• Clause: Promotion to Higher Semester (CBCS) All UG & PG courses of this University. <p>a) A student has to earn a minimum number of credits and CGPA in a semester to move to the next semester as given hereunder:- For Regular Students:</p> <p>(i) to be eligible for admission to third Semester, a student must earn a minimum of 50% of total Credits in 1st year failing which he/she may re-register for the summer term to earn the required minimum credits or join back the 1st Semester to repeat the 1st Year.</p> <p>(ii) (ii) to be eligible for admission to fifth Semester, a student must earn 90% of total Credits in the 1st year and 50% of total Credits in 2nd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 3rd Semester to repeat the 2nd Year.</p> <p>(iii) (iii) to be eligible for admission to seventh Semester, a student must earn 100% of total Credits in the 1st year, 90% of total</p>	<ul style="list-style-type: none">• Clause: Promotion to Higher Semester (CBCS) All UG & PG courses of this University, Except PCI regulated, under CBCS/NEP-2020 will be as under. <p>Carry forward system to move to higher semester may be implemented to all courses of this university except PCI regulated, under CBCS/NEP-2020.</p> <ul style="list-style-type: none">• A Student shall be allowed to join the next higher semester provided he/she has undergone a regular course of studies in all the previous semester in sequential orders by registering him/herself in the beginning of each semester and who have filled examination form along with exam fees of previous examination.• However, (i) promotion to 7th Semester (for Direct Entry students of B.Tech) will be permissible only if a student has earned 40 credits upto 5th Semester and (ii) for promotion to 7th Semester (for lateral entry students of B.Tech.) will be permissible only if a student has earned 30 credit upto 5th Semester.

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Credits in 2nd year and 50% of total Credits in 3rd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 5th Semester to repeat the 3rd Year.

For Lateral Entry Students:

- (i) to be eligible for admission to fifth semester, a student must earn a minimum of 50% of total Credits in 2nd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 3rd semester to repeat the 2nd Year.
- (ii) (ii) to be eligible for admission to 7th semester, a student must earn 90% of total Credits in the 2nd year and 50% of total Credits in 3rd year failing which he/she has to re-register for the summer term to earn the required minimum credits or join back the 5th semester to repeat the 3rd Year.
 - b) A minimum 3.0 CGPA is required in order to qualify for continuation of registration at any stage and move to the next semester.
 - c) A student who has not completed the NCC/NSS requirements (if prescribed) in the first four semesters will not be permitted to continue or move to next higher semester of the Program.
 - d) A student may be asked to register for a regular course or to do a substitute course if the same course becomes obsolete and is not being offered anymore

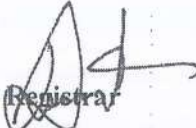
- **Clause: Performance Indices**

- a) At the end of every semester, a student's academic standing shall be determined by Semester Grade Point Average (SGPA), and a Cumulative Grade Point Average (CGPA).

- **Clause: Performance Indices**
No Change

<ul style="list-style-type: none"> • Clause: End Semester Examination and passing requirement (a) A student can only in the end semester examination of a course if he/she. <ul style="list-style-type: none"> i. has registered for that course and paid the requisite fees; ii. has minimum prescribed attendance; and iii. Has secured the minimum prescribed marks in Internal Assessment (IA) 	<ul style="list-style-type: none"> • Clause: End Semester Examination and passing requirement (a) A student can only appear in the end semester examination of a course if he/she. <ul style="list-style-type: none"> i. has registered for that course and paid the requisite fees; ii. has minimum prescribed attendance; and iii. Has secured the minimum prescribed marks in Internal Assessment (IA) iv. has filled examination form along with requisite exam fee
<ul style="list-style-type: none"> • Clause: Declaration of Results (a) Normalized marks are referred to the Controller of Examination for the finalization of results. Controller of Examination assigns letter grades and announces the results. (b) <i>'U' grade obtained by a student will be deleted in the grade card once that course is successfully completed.</i> The satisfactory grade 'S' acquired by the student will be indicated in the grade card of the appropriate semester with an indication of the month and the year of passing. The Cumulative Grade Point Average (CGPA) will be accordingly revised. (c) <i>The F/I grade once awarded stays in the record of the student and will be deleted when he/she completes the course successfully later.</i> The grade acquired by the student will be indicated in the grade card of the appropriate semester with an indication of the month and the year of passing of that course. 	<ul style="list-style-type: none"> • Clause: Declaration of Results No Change

Ednst No.: Even - 7941-50


Registrar

Dated: 24/10/2024.



(Annexure-LXIX (Ref, Page No. 337-338))

- 15) BS (Honour's) & MS programme: Bachelor of Science (BS) Honour's with Major in Computer Science & Minor in Management and Master of Science (MS); BS Honour's with Major in Management & Minor in Computer Science and Master of Science (Annexure-LXX (Ref, Page No.339-340))

Item No. 31.32 To consider and approve proposed Make-up Examination in lieu of missed Mid Semester Test

After detailed deliberations, the item was deferred to be taken up the next meeting of Academic Council.

Item No. 31.33 To consider and approve the amendment in the norms of Improvement of Internal Assessment for the student listed under the 'F' Grade laid down in various ordinances of the Himachal Pradesh Technical University

The Academic Council approved that the concerned Dean/Director-Cum-Principal/Head of the Institution may be authorized to grant one chance to the students, on genuine grounds, for improvement of Internal Assessment (IA) who get 'F' grade in their IA at any time in any course, but are pass in the End Semester Exams., for improving the internal assessment (theory and/or practical). The concerned Course Instructor will conduct the "improvement of Internal Assessment" of such students in consultation with the HoD& concerned Dean/Director-Cum-Principal/Head of the Institution. The concerned Dean/Director-Cum-Principal/Head of the Institution will send information of such activity to the Controller of Examinations and the Dean (Academic) of Himachal Pradesh Technical University immediately. The Academic Council approved that the above will be applicable to all UG and PG Courses.

Item No. 31.34 To consider, approve and ratify the process of withdrawal of admission by candidate and refund of fee who were admitted for the academic session 2022-23

After detailed deliberations, the Academic Council ratified the process adopted by the University in accordance with the guidelines issued by the University Grants Commission vide D.O. No. 2-71/2022(CPP-II) dated 2nd August, 2022 for refund of fee to the students who withdrew his/her seat within the stipulated period.

Item No. 31.35 To consider and approve the amendments in the various ordinances of Himachal Pradesh Technical University under clause Classification of Awards

The Academic Council approved minor amendments proposed by the Himachal Pradesh Technical University in its various Ordinances from the session 2023-2024 onward regarding Classification of awards in all the courses (UG & PG) of this University, except PCI regulated, under CBCS/NEP-2020 :-

Existing	Approved
Classification of Awards	Classification of Awards
<p>A student is awarded 1st Class with distinction if the student passes all the courses required in the first attempt within the permitted period and has more than 8.0 CGPA on a 10-point grade. Even if a student takes 'break of study' on valid reasons and passes all subjects without arrears, he/she is eligible to get 1st class with distinction.</p> <p>A student is awarded 1st Class if he/she</p> <p>(i) Has CGPA more than 6.5 at the completion of the required number of credits</p> <p>(ii) has passed all the subjects in not more than two attempts after the stipulated period. However, if the student has been permitted to go through 'break of study' on valid reasons, this period will not be counted as part of stipulated/permitted period.</p> <p>All the other candidates who qualify for the degree are given second class.</p> <p>To convert CGPA into equivalent marks a multiplication factor of 9.5 is adopted. Ex: CGPA 6.5 is equivalent to $6.5 \times 9.5 = 61.75\%$ of marks.</p>	<p>Classification of awards in all the courses (UG & PG) of this University, except PCI regulated, under CBCS/NEP-2020 will be as under: -</p> <p>(a) A student is awarded Degree in First Class with Honour's if the student has passes all the required courses in the first attempt within the minimum permitted period and has obtained 'CGPA of 8.5 and above on a 10-point grade. Even if a student takes 'break of study' on valid reasons and passes all subjects without arrears, he/she is eligible to get Degree with Honour's.</p> <p>(b) A student is Degree in First Class with distinction if the student passes all the required courses in the first attempt within the minimum permitted period and has obtained CGPA of 7.5 or above and below 8.5 on a 10-point grade. Even if a student takes 'break of study' on valid reasons and passes all subjects without arrears, he/she is eligible to get Degree with distinction.</p> <p>(c) A student is awarded 1st Class if he/she:</p> <p>(i) Has CGPA of 6.0 or above and below 7.5 at the completion of the required number of credits</p> <p>(ii) has passed all the subjects in not more than two attempts after the stipulated period. However, if the student has been permitted to go through 'break of study' on valid reasons, this period will not be counted as part of stipulated/permitted period.</p> <p>(d) All the other candidates who qualify for the degree are given second class.</p> <p>(e) Formula for conversion of CGPA into percentage of marks on 10-point scale: $Y = 10 \times X$</p>

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	guidelines for creation and operation of these funds. Also approved to deduct contributions as mentioned in the minutes of meeting.
Item No. 22.31.3 to 22.31.8	Approved the items.

Item No. 29.5 To consider the recommendations of 31st Meeting of Academic Council held on 27th July, 2023 at Himachal Pradesh Technical University, Hamirpur (H.P.)

The Minutes of 31st Meeting of Academic Council held on 27th July, 2023 under the Chairmanship of Prof. Shashi Kumar Dhiman, Vice Chancellor, Himachal Pradesh Technical University at Hamirpur (HP) are placed for approval please.

Resolution

The Board of Governors taken following decisions in respect of items recommended by the Academic Council of Himachal Pradesh Technical University in its minutes of 31st meeting held on 27th July, 2023:-

Item No. 31.1	Confirmed the minutes of meeting of 30 th meeting of Academic Council
Item No. 31.2 to 31.11	Approved the items
Item No. 31.12	Approved to adopt the University Grants Commission's Minimum Standards and Procedures for Award of Ph.D Degree Regulations 2022. Also approved the committee constituted to work out the modalities for starting of Ph.D. in Engineering Courses in Government affiliated institutions
Item No. 31.13 to 31.16 (i), (ii) and (iii)	Approved the items and allowed to place item No. 31.16(iii) in the next meeting of the Finance Committee for consideration and approval
Item No. 31.17 to 31.26	Approved the items.
Item No. 31.27 to 31.30	Approved to place the item in the next meeting of the Finance Committee of the University for consideration and approval.
Item No. 31.31	Approved the items.
Item No. 31.32	Approved to defer the item to be placed in the next meeting of Academic Council.
Item No. 31.33	Approved the recommendations recorded in the minutes of meeting of Academic Council.
Item No. 31.34	Approved to ratify the process adopted by the University in accordance with UGC guidelines.
Item No. 31.35 to 31.37	Approved the items.
Item No. 31.38.1 to 31.38.3	Approved the items.


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Himachal Pradesh Technical University

(A State Government University)

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No.: HimTU- 1(GA)C-3/201L-7904

Dated: 24/10/2024.

NOTIFICATION

In pursuance of decision taken under Resolution No. 31.35 by the Academic Council, Himachal Pradesh Technical University, Hamirpur in its 31st meeting held on 27th July, 2023, the Board of Governors of Himachal Pradesh Technical University Hamirpur under Resolution No. 29.5 in its 29th meeting held on 21st September, 2024 has approved minor amendment proposed by Himachal Pradesh Technical University in its various Ordinance from the session 2023-24 onward regarding classification of awards in all the courses (UG & PG) of this University, except PCI regulated, under CBCS/NEP-2020 as under:-

Existing	Approved
Classification of Awards A student is awarded 1st Class with distinction if the student passes all the courses required in the first attempt within the permitted period and has more than 8.0 CGPA on a 10-point grade. Even if a student takes 'break of study' on valid reasons and passes all subjects without arrears, he/she is eligible to get 1 st class with distinction. A student is awarded 1 st Class if he/she (i) Has CGPA more than 6.5 at the completion of the required number of credits (ii) has passed all the subjects in not more than two attempts after the stipulated period. However, if the student has been permitted to go through 'break of study' on valid reasons, this period will not be counted as part of stipulated/permitted period. All the other candidates who qualify for the degree are given second class. To convert CGPA into equivalent marks a multiplication factor of 9.5 is adopted. Ex:	Classification of Awards Classification of awards in all the courses (UG & PG) of this University, except PCT regulated, under CBCS/NEP-2020 will be as under: - (a) A student is awarded Degree in First Class with Honour's if the student has passed all the required courses in the first attempt within the minimum permitted period and has obtained CGPA of 8.5 and above on a 10-point grade. Even if a student takes 'break of study' on valid reasons and passes all subjects without arrears, he/she is eligible to get Degree with Honours. (b) A student is Degree in First Class with distinction if the student passes all the required courses in the first attempt within the minimum permitted period and has obtained CGPA of 7.5 or above and below 8.5 on a 10-point grade. Even if a student takes 'break of study' on valid reasons and passes all subjects without arrears, he/she is eligible to get

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<p>CGPA 6.5 is equivalent to 6.5x9.5-61.75% of marks.</p>	<p>Degree with distinction.</p> <p>(c) A student is awarded 1st Class if he/she:</p> <p>(i) Has CGPA of 6.0 or above and below 7.5 at the completion of the required number of credits</p> <p>(ii) has passed all the subjects in not more than two attempts after the stipulated period. However, if the student has been permitted to go through break of study on valid reasons, this period will not be counted as part of stipulated/permitted period.</p> <p>(d) All the other candidates who qualify for the degree are given second class.</p> <p>(e) Formula for conversion of CGPA into percentage of marks on 10- point scale: $Y = 10 \times X$ Where=% marks, X=CGPA in 10 points scale For example: CGPA of 6.5 is equivalent to $=10 \times 6.5=65\%$</p>
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Registrar

Ednst No.: Even 7905-15

Dated: 24/10/2024.

- All members of Board of Governors and Academic Council through email for information please.
- All Deans/Finance Officer/ Estate Officer/Project Officer/Controller of Examination/ Deputy Controller (RAS)/Deputy Registrar/Assistant Registrars/ Section Officers/ Branch Incharges of HPTU through email for information please.
- PS to V.C., HP Technical University, Hamirpur, HP for information please.
- P.A to Registrar, HPTU for information please.
- Guard file.


Registrar

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