

CHAPTER-IV

ORDINANCE NO: 62

Regulations for Off-Campuses of the Himachal Pradesh Technical University

(Under Section 35 of the Himachal Pradesh Technical University Act 2014)

(Approved by the Board of Governors and the Academic Council in their meetings held on 25/7/2015 and 21/7/2015 respectively)

| Sr. No. | Existing | Proposed | Remarks |
|---------|--|----------|---------|
| 1. | The University shall maintain and run its Off-Campuses located in different parts under its jurisdiction. | | |
| 2. | Powers, duties and functions of Campus:- Subject to the provisions of the Himachal Pradesh Technical University Act, 2014/regulation, each Campus shall exercise the following powers and perform the following duties:- | | |
| | (a) to provide for instructions and research in such branches of learning as the University may think fit and impart quality education in such branches. | | |
| | (b) to frame rules and guidelines for imparting quality education. | | |
| | (c) to conduct examinations, evaluations, declarations of result as per University regulations to be announced from time to time. | | |
| | (d) To develop the institution as a model for curriculum innovation and examination reforms. | | |
| | (e) to receive fees and other charges from the students as approved by the University/State Government. | | |
| | (f) to make admissions in the campus as per policies to be announced by the University from time to time. | | |
| | (g) to cooperate with educational and other institutions having objectives wholly or partly similar to those of the institute for enhancing of teaching & research generally in such a manner as may be conducive to the interest of the campus. | | |
| | (h) to establish, maintain and manage hostels and residences of students. | | |
| | (i) to supervise, control and maintain discipline among the students of the | | |

| | | | | |
|-----------|-----------------------------|--|------------|--|
| | | campus and make arrangements for promoting their health and general welfare and cultural and corporate life. | | |
| | (j) | to create the desired environment and develop the strategic framework to pursue a path of Excellence in Technical Education. | | |
| | (k) | to develop professional and moral values in the faculty, students and the staff. | | |
| | (l) | to foster the growth of well informed knowledgeable and talented manpower to work in knowledge technology driven systems and enterprises. | | |
| | (m) | to foster Research Culture and promote industrial consultancy. | | |
| | (n) | to foster international and national collaboration for academic programmes for research and development. | | |
| | (o) | To facilitate synergic partnership with the Industries of the State and the country. | | |
| 3. | The Governing Body:- | | | |
| | (a) | There shall be a Governing Body for each Campus to be constituted by the Board of Governors of H.P. Technical University. | | |
| | (b) | Subject to the Act, Statutes, Ordinances and Regulations, if any, and subject to the general control and supervision of the Board of Governors, the Governing Body shall manage the affairs of the Campus for which it has been constituted. The Governing Body shall consist of the following:- | | |
| | (i) | Vice-Chancellor (ex-officio) or a person nominated by him | - Chairman | |
| | (ii) | Director, Technical Education, or his nominee, Vocational & Industrial Training, | - Member | |

| | | | | | | |
|----|--|---|--|-----------------------|--|--|
| | | | Himachal Pradesh, Sundernagar | | | |
| | | (iii) | Registrar, H.P. Technical University or his nominee | - Member | | |
| | | (iv) | Finance Officer of the University (Ex-officio) | - Member | | |
| | | (v) | Dean (Academic), H.P. Technical University (Ex-Officio) | - Member | | |
| | | (vi) | One eminent academicians/ technologists/ scientists to be nominated by Vice- Chancellor | - Member | | |
| | | (vii) | One Professor of the Campus by rotation, in order of seniority | - Member | | |
| | | (viii) | One member of the teaching staff of the Campus other than Professors, by rotation, in order of seniority | - Member | | |
| | | (ix) | The Principal/Dire ctor of the Campus (Ex- officio) | - Member Secretary | | |
| | (c) | All the members of the Governing Body other than the ex-officio shall hold office for a period of two year. | | | | |
| 4. | Powers, Duties and Functions of Chairman of the Governing Body:- The Chairman shall | | | | | |

| | | | |
|----|--|---|--|
| | have the following powers:- | | |
| | (a) | To preside over the meetings of the Governing Body. | |
| | (b) | To implement the various decisions of the Board of Governors, Academic Council or any other authority of the University issued from time to time. | |
| | (c) | To exercise all such powers as may be assigned to him by these regulations. | |
| 5. | Powers and Functions of the Governing Body:- Without prejudice to the generality of the above provisions, Governing Body shall have and exercise the following powers and functions:- | | |
| | (i) | subject to the control of the Academic Council, the Governing Body shall organize the teaching and/or research in the Campus; | |
| | (ii) | to make proposals to the Board of Governors regarding creation of administrative, teaching and other non-academic posts as per AICTE norms; | |
| | (iii) | subject to the Ordinances and Regulations of the University to regulate the admission of students and to prescribe rules for the residence, health, discipline and welfare of the students. | |
| | (iv) | to prepare annual statement of budget for the campus and to submit the same to the Governing Body; | |
| | (v) | to incur expenditure within the limits in the budget and to maintain proper accounts thereof and submit the annual accounts for purposes of audit; | |
| | (vi) | to consider the Annual Accounts along with the Audit Report and after approval to submit the same to the Governing Body; | |
| | (vii) | to define the duties of the administrative and non-teaching staff of the Campus; | |
| | (viii) | to fill up temporary vacancies of teachers and non-academic staff in accordance with the rules and procedure laid down by the | |

| | | | | | |
|----|--|---|---|--|---|
| | | | nominated by the Principal/Director from the panel of five persons approved by the Vice-Chancellor; and | | |
| | | (vi) | Administrative Officer, Ex-officio, who shall be the Member-Secretary; | | |
| | (c) | The term of office of all the members of the Faculty Council shall be two years. | | | |
| 7. | Functions of the Faculty Council:- | | | | |
| | (a) | Subject to the provisions contained of these regulations, the Faculty Council of every institute shall be responsible for the maintenance of standards of instructions, education and examinations in the Campus and shall exercise such powers and perform such other duties as may be conferred or assigned to by the Governing Body. | | | |
| | (b) | To frame rules and regulations for the conduct of examinations, maintenance of discipline among the students, appointment of examiners or any other duty as assigned to it by the Governing Body. | | | |
| | (c) | To coordinate all the teaching and extra-curricular activities. | | | |
| | (d) | The Faculty Council shall have the right to advise the Governing Body on all academic matters. | | | |
| 8. | Appointment of the Principal/Director:- The appointment of the Faculty and Staff (including Guest Faculty on consolidated or period basis) shall be made by the University in Campus as per Technical University rules and regulations as amended from time to time. | | | Appointment of the Principal/Director:- The appointment of the Faculty and Staff (including Guest Faculty on consolidated or period basis) shall be made by the University or its authorized body/ Director of the Institutions(where the classes of off campus are conducted) as per Technical University rules and regulations as amended from time to time. | Academic Council 21.16 BoG- 20.4 Refer page no- 513 to 515 |
| 9. | Powers and Duties of Principal/Director:- The Principal/Director being the Head of the Campus under the Act, shall be its Chief Executive Officer and subject to the overall control of the Governing Body. He shall be responsible for the management and administration of the Campus in accordance with the Act, the Statutes, the Ordinances, the Rules and the Regulations of the University | | | | |

| | | | | |
|------------|-------------------------------|--|--|--|
| | | on the following accounts from time to time:- | | |
| | | (i) to pay salaries, pension, gratuity and other retirement benefits etc. to the employees. | | |
| | | (ii) to provide for the basic infrastructure such class rooms, tutorial rooms, laboratory, research laboratory, workshop, computer centre, drawing halls, library, reading rooms, seminar halls, hostels, equipments etc. initially. | | |
| 12. | Maintenance of Funds:- | | | |
| | (a) | The institute shall maintain a fund to which the money received from the following sources shall be credited to: | | |
| | (i) | all money provided by the University. | | |
| | (ii) | all money provided by the State Government. | | |
| | (iii) | all fees and other charges received by the Campus. | | |
| | (iv) | all money received by the Campus by way of grants, donations, benefactions, bequests, and | | |
| | (v) | all the money received by the Campus in any other manner or from any other source. | | |
| | (b) | All money credited to the fund of every Campus shall be deposited in such banks or invested in such a manner that the Campus with the approval of Governing Body may decide. | | |
| | (c) | The funds of the Campus shall be applied towards meeting the expenses of the Campus including expenses incurred in the exercise of powers and discharge of its duties under these regulations. | | |

As per the powers of the University under Clause 5 (u), of Chapter II, of Himachal Pradesh Technical University Act-2014, i.e. "to prescribe fees and other charges for admission to the various courses, examinations and other services rendered by the University and to demand and receive the same so prescribed". University has proposed the fee and other charges for admission to aforesaid courses placed at Annexure-XXIII (Page No. 204-205).

The item is submitted for consideration and approval of the Academic Council.

Item No. 21.16

To Consider and Approve the amendment in the Regulations for Off Campuses of the Himachal Pradesh Technical University in Clause 8, Chapter-IV, Ordinance No. 62.

As per the powers of the University under Clause 5 (b), of Chapter II, of Himachal Pradesh Technical University Act-2014, i.e. "to frame Statutes, Ordinances and Regulations for carrying out the objects of the University in accordance with the provisions of this Act". The University proposes the following Clause 8, Chapter-IV, Ordinance No. 62 with amendment.

Clause 8. "Appointment of the Principal/Director/Faculty & Staff:- The appointment of the Faculty and Staff (including Guest Faculty on consolidated or period basis) shall be made by the University or its authorized body/Director of the Institution (Where the classes of Off-campus are conducted) as per Himachal Pradesh Technical University rules and regulations as amended from time to time".

The Item is submitted for consideration and approval of the Academic Council.

Item No. 21.17

To consider and approve proceedings/recommendations of committee constituted to decide the fee for the registration of additional subject along with the regular semester.

The proceedings/recommendations of the meeting of committee constituted to decide the fee for the registration of additional subject along with the regular semester held on Oct. 16th, 2018 is placed at Annexure-XXIV (Page No. 206-209).

The Item is submitted for consideration and approval of the Academic Council.

Item No. 21.18

To consider and approve the University Draft Ordinances for Master of Science in Physics, Master of Science in Environmental Sciences, Master of Business Administration, Master of Business Administration in Tourism and Hospitality Management, Master

Item No. 21.14

To consider and approve the admission counseling schedule/notice of the academic courses in the Temporary Academic Campus of Himachal Pradesh Technical University in the month of August, 2018 for the academic session 2018-19.

The Academic Council approved the admission counseling schedule/notice of the academic courses in the Temporary Academic Campus of Himachal Pradesh Technical University in the month of August, 2018 as per Annexure-XXI-XXII.

The Academic Council approved the item.

Item No. 21.15

To consider and approve the fee structure for following academic courses currently running in its Temporary Academic Campus, Himachal Pradesh Technical University, Hamirpur w.e.f. academic session 2018-19 as per Annexure-XXIII:

- Master of Science in Physics.
- Master of Science in Environmental Sciences.
- Master of Business Administration.
- Master of Business Administration in Tourism and Hospitality Management.
- Master of Computer Application.
- Master of Technology in Computer Science & Engineering.
- Bachelor of Hotel Management and Catering Technology (4 years).

The Academic Council approved the item.

The Academic Council also suggested that the course Master of Science in Physics may be renamed as Master of Science in Applied Physics from the next academic session.

Item No. 21.16

To Consider and Approve the amendment in the Regulations for Off Campuses of the Himachal Pradesh Technical University in Clause 8, Chapter-IV, Ordinance No. 62.

The Academic Council approved the item.

Item No. 21.17

To consider and approve proceedings/recommendations of committee constituted to decide the fee for the registration of additional subject along with the regular semester.

The Academic Council approved the proceedings/recommendations of the meeting of committee constituted to decide the fee for the registration of additional subject along with the regular semester as per Annexure-XXIV.

ellu

HIMACHAL PRADESH TECHNICAL UNIVERSITY

Thereafter, the Chairperson requested the Registrar-cum-Member Secretary to take up the agenda items:-

Item No. 20.2 Confirmation of the Minutes of 19th Meeting of the Board of Governors of Himachal Pradesh Technical University held on 10th July, 2018

As no comments were received on the minutes of 19th meeting of Board of Governors circulated by the Member Secretary-cum-Registrar, Board of Governors, H.P. Technical University, Hamirpur vide letter No. HimTU-1(GA)C-3/2011-9076 dated 13.07.2018, the minutes were confirmed.

Item No. 20.3 To note action taken on the Minutes of 19th Meeting of the Board of Governors of Himachal Pradesh Technical University held on 10th July, 2018

All the present Members of the Board of Governors noted and satisfied over the action taken report (ATR) on the decisions taken in the 19th meeting of the Board of Governors.

Item No. 20.4 To consider recommendations of 21st Meeting of Academic Council held on December 12th, 2018 at Himachal Pradesh Technical University, Hamirpur

The Board of Governors considered, approved and confirmed the recommendations of 21st meeting of Academic Council held on December 12th, 2018 under the Chairmanship of Prof. S.P. Bansal, Vice-Chancellor, H.P. Technical University at Hamirpur (H.P.).

Item No. 20.5 To consider Minutes of Meeting regarding additions/alterations in rooms/offices of Administrative and Academic Blocks held on 13th November, 2018 in the Office Chamber of Prof. S.P. Bansal, Vice Chancellor, H.P. Technical University, Hamirpur (HP)

The Board of Governors considered, approved and confirmed the minutes of meeting held on 13th November, 2018 regarding additions/alterations in rooms/offices of Administrative and Academic Blocks of Himachal Pradesh Technical University at Daruhi, Hamirpur.

Item No. 20.6 Ratification of recommendations of Selection/Screening Committee for appointments of Deans in Himachal Pradesh Technical University, Hamirpur on secondment basis

During the meeting, the sealed envelope containing the panel for the appointment of Deans in Himachal Pradesh Technical University, Hamirpur on secondment basis alongwith the recommendations of the Selection/Screening Committee was opened in the presence of Members of the Board of Governors. The Board of Governors considered and ratified the recommendations of Selection/Screening Committee. The Board of Governors also considered and approved the appointments made by the Himachal Pradesh Technical University in order of merit in respect of Prof. Kulbhushan Chandel, Professor in the Department of Commerce, Himachal Pradesh University, Shimla (H.P.) and Prof. Vinay Chauhan, The Business School, University of Jammu, J&K-180006 India as Deans in Himachal Pradesh Technical University on secondment basis on the terms & conditions laid down in the office order No. HimTU-2(Estt.)A-1/2011-10034 dated 26.07.2018 and HimTU-2(Estt.)A-1/2011-10040 dated 26.07.2018.

[Signature]

514



Himachal Pradesh Technical University

(A State Government University)

Camp Office: Gandhi Chowk, Hamirpur (H.P.) – 177001

Phone : (01972) 224153, 224159 Fax: (01972) 224150,

E-mail ID: registrarhmtu@gmail.com, website: www.hmtu.ac.in

No. HimTU-2(GA) C-3/2011-16663

Dated: 26-12-18

NOTIFICATION

Consequent upon consideration and approval of Academic Council vide item No. 21.16 in its 21st Meeting held on December 12th, 2018, the Board of Governors, Himachal Pradesh Technical University, Hamirpur vide item No. 20.4 in its 20th Meeting held on December 18th, 2018 has further confirmed and approved to amend Clause-8 of Chapter-IV of Ordinance 62 of Himachal Pradesh Technical University as under:-

“Appointment of the Principal/Director/Faculty & Staff: - The appointment of the Faculty and Staff (including Guest Faculty on consolidated or period basis) shall be made by the University or its authorized body/Director of the Institution (where the classes of Off-Campus are conducted) as per the Himachal Pradesh Technical University rules and regulations as amended from time to time.”

(H.S. Rana, H.A.S.)

Registrar-cum-Member Secretary

Board of Governors,

H.P. Technical University

Hamirpur 177 001 (H.P.)

Ednst No.: As above 16663-16685

Dated: 26-12-18

Copy of the above is forwarded to the following for information and necessary action:-

1. All the Members of Board of Governors, Himachal Pradesh Technical University.
2. Dean(A)/Dean (P&D)/Controller of Examination/Assistant Registrar (Conduct and Secrecy/Academic/Examination/Admn.), H.P. Technical University, Hamirpur.
3. The Director/Principal of HPTU Off Campus(es) in Himachal Pradesh.
4. The Private Secretary to the Vice-Chancellor, H P Technical University, Hamirpur (H.P.) for information please.
5. The Personal Assistant to Registrar, H.P. Technical University, Hamirpur (H.P.)
6. Guard file.

(H.S. Rana, H.A.S.)

Registrar-cum-Member Secretary

55