



# Himachal Pradesh Technical University

(A State Government University)

Camp Office: Gandhi Chowk, Hamirpur (H.P.) – 177001

Phone : (01972) 224153, Fax: (01972) 224150,

E-mail ID: [registrarhimtu@gmail.com](mailto:registrarhimtu@gmail.com), website: [www.himtu.ac.in](http://www.himtu.ac.in)

Tender No. 04/2020

Dated 20.07.2020

## TENDER NOTICE

From:

Purchase Officer,  
H.P. Technical University,  
Hamirpur (H.P.) 177001

To,

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Subject: **Notice Inviting Tender.**

Sir,

This University intends to procure the sanitary items. Sealed tenders are invited from the eligible firms/authorized dealers/suppliers for the purchase of Sanitary items as per specifications given in the bid document. The bids must be accompanied with bid cost of ₹ 200/- in the shape of Demand Draft/Cheque in favour of Finance Officer Himachal Pradesh Technical University Hamirpur (H.P.) 177001. Amount for price of bid document has to be submitted along with the bid in the form of Demand Draft.

**'Tender' and 'Due Date' should be indicated on top of outer envelope.** This office will not be held responsible for the postal delay, if any. The tender shall not be received by email under any circumstances and shall be rejected. Undersigned reserves the right to accept or reject all or any of the tenders without assigning any reason(s).

- (1) Last date and time of receipt of bids : 10.08.2020 up to 02:30 p.m.  
(2) Time and date of opening of bids : 10.08.2020 at 03:00 p.m.

-Sd-

Purchase Officer  
H.P. Technical University,  
Hamirpur (H.P.) 177001

**SECTION-A**

- 1. Name of the firm/authorized dealer/supplier: -----
  
- 2. Registration/GST No. : -----
  
- 3. Complete Postal address : -----  
: -----  
: -----
  
- 4. Phone/Mob. No. :-----
  
- 5. E-mail address (if any) : -----
  
- 6. Whether Manufacturer/Dealer/Supplier : -----
  
- 7. Pan/Tan No. :-----

**(Signature of the tenderer with seal)**

**Section-B**

Sr.No.	Name of Items	Qty		
1.	Toilet Cleaner (a) Harpic (b) Glaze (c) Suraksha	5 ltr		
2.	Toilet Cleaner (a) Harpic (b) Glaze (c) Suraksha	500ml		
3.	Glass Cleaner (a) Suraksha (b) Glaze (c) Wonder Shine	500ml		
4.	White Phenyl (a) Suraksha (b) Perfect	1ltr		
5.	White Phenyl (a) Suraksha (b) Perfect	5ltr		
6.	Tile Cleaner(suraksha)	1ltr		
7.	Air Freshner Cake(50gm)	1 pcs		
8.	Disinfected Floor Cleaner (a) Suraksha (b) Roop	5 ltr		
9.	Room Freshner	200ml		
10.	Pocha 30x30 inch	1 pcs		
11.	Soft broom (450gm)	1 pcs		
12.	Tilla broom(450gm)	1 pcs		
13.	Black Phenyl (a) Suraksha (b) Perfect	5ltr		
14.	Wiper Small (a) Wiper small(Rubber Blade, steel rod)rod height 50 inch, blade length 18 inch (b) Wiper small(Rubber Blade, Plastic rod)rod height 50 inch, blade length 18 inch	1 pcs		
15.	Wiper big(Rubber Blade, Steel rod)rod height 50 inch, blade length 20 inch	1 pcs		
16.	Wiper heavy Duty(Leather Blade, Iron rod)rod height 60 inch, blade length 24 inch	1 pcs		
17.	Toilet brush (a) Single hockey (b) Double Hockey	1 pcs		
18.	Rubber Gloves Heavy Duty	1 pcs		
19.	Pine excess floor cleaner(ISO)	5LTR		
20.	Dust pan(Heavy Duty) (a) Victus (b) HIC (c) Shagun	1 pcs		
21.	Urinal Cube (300gm)	1pkt		

22.	Liquid Hand Wash. (a) Lifebuoy (b) Dettol (c) Savlon	500ml/11 tr		
23.	Liquid Hand Wash (Refill) (a) Lifebuoy (b) Dettol (c) Savlon			
24.	Detergent Powder (Wheel)	1kg		
25.	Urinal Screen	1pcs		
26.	Dustbin without Lid (Plastic) (a) 05 ltr. (b) 10 ltr. (c) 20 ltr			
27.	Disinfected Toilet Cleaner(For blockage pipe )	700 ML		
28.	Naphthalene Balls	100gm		
29.	Dish Wash Cake (Vim)	01 pcs		
30.	Table Duster(14x14),(20x20)	1pcs		
31.	Wonder Shine Glass Cleaner(Glaze)	5ltr		
32.	Sanitizer (WHO Recommended) (a) 100 ml (b) 500 ml (c) 5ltr.	1 No.		
33.	Sodium hypo Chloride solution for Sanitization (WHO Recommended)	5ltr		
34.	Tile brush	1 pcs.		
35.	Dry Mop (Dust Control)	1 pcs.		
36.	Hand wash small shop (Dettol)	1 pcs.		
37.	Bio Degradable Garbage Beg(50 Micron)	15 Pcs		
38.	Detergent Cake (Rin)	1 Pcs.		
39.	Scrubber (a) Plastic (b) Steel	1 Pcs.		
40.	Dish Wash Liquid (Vim)	500 ml.		

**For (Authorized Signatory)**

**Name of Firm.....**

**Complete address.....**

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**Seal/Stamp.....**

## TERMS AND CONDITIONS

- 1) Bidders are required to submit the self attested copy of Registration clearly mentioning the period of validity. Any firm failing to submit the same will not be entertained.
- 2) Rate has to be quoted for complete unit of sanitary items **“A” grade** to be supplied. Bidder quoting the lowest rate of each item.
- 3) Only “A” grade sanitary items will be considered. Mention the brand of items.
- 4) **The firm should have office at Hamirpur, proof required.**
- 5) The contract shall be awarded for a period of one year initially from the date of commencement of the contract. HPTU will have discretion for extending if for further term of one or more years on mutually acceptable terms and conditions and rates at the sole discretion of H.P. Technical University Hamirpur.
- 6) The bidder shall also submit the proof that it is sales tax payee. The self attested photocopy of the same is required to be submitted along with the bid document.
- 7) The rates quoted should be F.O.R. destination at Purchase Officer, H.P. Technical University Hamirpur (H.P.) 177001.
- 8) The supplier shall be required to complete the delivery at University (including inspection) within Eight days as mentioned in the supply order.
- 9) 100% payment will be made within one month against physical delivery of items accepted stores duly supported with satisfactory report and after receipt of correct goods at consignee site/destination.
- 10) Bid document cost ₹ 200/- (non refundable) is to be paid by the tenderer along with the tender document in the shape of Accounts Payee Demand Draft/ cheque in favour of the Finance Officer H.P. Technical University Hamirpur (H.P.) 177001.
- 11) The tender document is also available on H.P. Technical University website i.e. [www.himtu.ac.in](http://www.himtu.ac.in) . Submitted alongwith DD/Cheque of ₹200/- (Rupees two hundred only)
- 12) The tenders not conforming to the specifications/descriptions mentioned in bid schedule will be summarily rejected.
- 13) If the date of accepting/opening the tenders happens to be holiday, the tenders will be opened on the next day at the same time.
- 14) Telegraphic, fax, conditional tenders and tenders without bid cost shall not be accepted.
- 15) Purchase Officer H.P. Technical University Hamirpur (H.P.) 177001 reserves the right to accept or reject any or all tenders without assigning any reason.
- 16) The bidder will be responsible for damage or loss in transit and replace goods broken within 10 days from the date of notice thereof.
- 17) The Purchase Committee, H.P. Technical University may negotiate if required
- 18) Sales tax, GST/VAT, excise duty and other taxes shall be indicated separately otherwise rates will be deemed to be inclusive of such levies and taxes and no future increase in duty/taxes will be allowed.
- 19) The tender form along with the bid cost and forwarding letter on Letter Head Pad of the firm should be sent through Regd. Post/Speed Post/By Hand well in advance so as to reach to the office of H.P. Technical University Hamirpur (H.P.) 177001 on or before the date of closing the offer i.e. 10.08.2020 up to 2:30P.M. The offer should be sent in a sealed envelope clearly indicating on the top “Tender for Sanitary items” and “Due Date”.
- 20) All the bidders are required to sign each paper of the bid document along with the stamp of their respective organization. Without signature and stamp the tender submitted by them are liable for rejection.
- 21) All the disputes shall be settled within the jurisdiction of Hamirpur (H.P.).

- 22) A modification or withdrawal of tender after the deadline for submission of tenders will not allowed.
- 23) The purchaser may, at its discretion, extend deadline for the submission of bids by amending the bidding documents, in which case all rights and obligations of the purchaser and bidders previously subject to the deadline will thereafter be subjected to the deadline as extended.
- 24) The purchaser shall have the right to ask the supplier(s) to produce the sample of the item(s) for the purpose of comparison of prices & to evaluate technically before placing supply order to firm.
- 25) The purchaser or its representative shall have right to inspect or test the goods to confirm their conformity to the contract. The inspection and tests may be conducted on the premises of the supplier at his cost.
- 26) The purchaser reserves the right to increase or decrease the quantity of goods to be procured.
- 27) An unexcused delay by the supplier in the performance of its delivery obligations shall render the supplier to any or all of the following:
  - a) Imposition of liquidated damages.
  - b) Termination of the contact for default.

If at any time during performance of the contract the supplier encounter conditions impending timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of delay, it's likely duration and its cause(s) as soon as practicable after receipt of supplier's notice. The purchaser shall evaluate the situation and may at its discretion extend the supplier' time for performance.

I/We herewith enclose a sum of Rs. \_\_\_\_\_ as bid cost in form of demand draft or equivalent and should I/We fail to execute an agreement embodying the above mentioned terms and conditions agree that the above sum as bid cost shall be forfeited to the Purchase Officer H.P. Technical University Hamirpur (H.P.) 177001

**ALL THE ABOVE CONDITIONS ARE ACCEPTABLE TO US.**

For (authorized Signatory)

Name of the Firm: \_\_\_\_\_

Complete Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Seal/Stamp