



Academic Module



HIMACHAL PRADESH TECHNICAL UNIVERSITY

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HIMACHAL PRADESH TECHNICAL UNIVERSITY

Topic: Admin Login

Prerequisite:

1. Admin should be registered into JUNO Campus.
2. User should have Academic admin role.

Roles: Academic admin

Path: <http://erp.himtu.ac.in> Enter Username and Password then click on Login Button.

login screen:

The screenshot shows the login interface for the University Automation System. At the top, the logo of Himachal Pradesh Technical University is displayed, featuring a gear, a book, and a lamp, with the motto 'कर्मणि व्यञ्ज्यते प्रज्ञा'. Below the logo, the university's name 'HIMACHAL PRADESH TECHNICAL UNIVERSITY' and address 'Gandhi Chowk, Hamirpur, Himachal Pradesh 177001' are shown. The title 'University Automation System' is centered below the address. The login form is contained within a light gray box and includes the following elements:

- A welcome message: "Welcome! Please login to continue."
- A "Username" input field with a callout bubble that says "Enter Username".
- A "Password" input field with a callout bubble that says "Enter Password".
- A blue "Login" button with a callout bubble that says "Click to login".
- A link for "Forgot password?" located below the login button.



HIMACHAL PRADESH TECHNICAL UNIVERSITY

Topic: Student Data Management

Prerequisite:

Admin should be registered into JUNO Campus.

Roles: Academic admin

Path: Organization>>Student management>>student registration >> register student

Functionality:

1. Able to add/edit/delete student details.
2. Able to assign roll no to div or individual student.
3. Able to allocate student to div.
4. Able to change student div.
5. Able to edit student data.
6. Able to block/unblock the student

After Login Admin Screen:

The screenshot shows the 'REGISTER STUDENT' interface. At the top, there are navigation breadcrumbs: ORGANIZATION > STUDENTS MANAGEMENT > STUDENT REGISTRATION > REGISTER STUDENT. The date and time are displayed as FEB 19, 2020 2:11:03 PM. Below this, there are dropdown menus for 'Programme' (School of Commerce and Managemen...) and 'Academic Batch' (Term I (2019-2021)), along with a 'Get Only Fresher Student' button and a 'Submit' button. A 'Manage Students' tab is active. A form section includes a checkbox for 'Do you want to fetch student who are already registered through placement?', 'Term' (Term I), 'Academic session' (01-August-2019 to 16-November-2019), 'Section' (Div-1), 'Section Capacity' (60), and 'Select Parent Programme' (Select). An 'Upload student' button is present. A 'Tips' box provides instructions: 'Use shift key for multiple selection of student', 'Press enter key to save the record', 'To allocate student with subject Click here', 'File format must be .xls(97-2000 format) only', 'Maximum file size limit 25 MB', and 'To download the excel sheet format Click here'. Below the form is a toolbar with 'Arrange', 'Refresh', 'Options', 'Reports', and 'Change RollNo' buttons. The main area displays a table of students with columns: S#, Roll, Name, Email, Gender, Phone No., Admission Type, Admission Type Categories, Batch, PCM marks, Specialization, Main Department, Section Joining Date, Export Status, Student Unique Id, and Edit. The table contains 15 rows of student data.

| S# | Roll | Name | Email | Gender | Phone No. | Admission Type | Admission Type Categories | Batch | PCM marks | Specialization | Main Department | Section Joining Date | Export Status | Student Unique Id | Edit |
|----|------------|----------------|-----------------------------------|--------|------------|----------------|---------------------------|-------|-----------|----------------|-----------------|----------------------|---------------|-------------------|------|
| 1 | 1949241001 | Aarti Thakur | aartthakurchemenia@gmail.com | | 9805838418 | - | - | - | 0.00 | | MBA | Jan 16, 2020 | | | |
| 2 | 1949241002 | Akhil Sharma | akhilketan@gmail.com | | 7018434265 | - | - | - | 0.00 | | MBA | Jan 16, 2020 | | | |
| 3 | 1949241003 | Akhil Thakur | akhilthakur015@gmail.com | | 9882914845 | - | - | - | 0.00 | | MBA | Jan 16, 2020 | | | |
| 4 | 1949241004 | Aman Choudhary | ac40045@gmail.com | | 9501902845 | - | - | - | 0.00 | | MBA | Jan 16, 2020 | | | |
| 5 | 1949241005 | Amit | amit16bc2134@gmail.com | | 9805810805 | - | - | - | 0.00 | | MBA | Jan 16, 2020 | | | |
| 6 | 1949241006 | Amit Sharma | sharmaamit201098@gmail.com | | 8627903485 | - | - | - | 0.00 | | MBA | Jan 16, 2020 | | | |
| 7 | 1949241007 | Anjali | anjali27dman@gmail.com | | 8580893378 | - | - | - | 0.00 | | MBA | Jan 16, 2020 | | | |
| 8 | 1949241008 | Ankaj Kumar | ankaj175050@gmail.com | | 8580836787 | - | - | - | 0.00 | | MBA | Jan 16, 2020 | | | |
| 9 | 1949241009 | Ankit Sharma | 3082sharmaankit@gmail.com | | 7018519366 | - | - | - | 0.00 | | MBA | Jan 16, 2020 | | | |
| 10 | 1949241010 | Anoop Kumar | anooprana1234@gmail.com | | 8219023901 | - | - | - | 0.00 | | MBA | Jan 16, 2020 | | | |
| 11 | 1949241011 | Ashish Kumar | ashishkumar248035@gmail.com | | 6280714815 | - | - | - | 0.00 | | MBA | Jan 16, 2020 | | | |
| 12 | 1949241012 | Bharat Kumar | bkvashish199@gmail.com | | 9459851323 | - | - | - | 0.00 | | MBA | Jan 16, 2020 | | | |
| 13 | 1949241013 | Bharti | bharti.edat@gmail.com | | 8219742885 | - | - | - | 0.00 | | MBA | Jan 16, 2020 | | | |
| 14 | 1949241014 | Deepanshu | deepanshuthakur26101998@gmail.com | | 7807322488 | - | - | - | 0.00 | | MBA | Jan 16, 2020 | | | |
| 15 | 1949241015 | Dhwa | dhw09889@gmail.com | | 7807820928 | - | - | - | 0.00 | | MBA | Jan 16, | | | |

HIMACHAL PRADESH TECHNICAL UNIVERSITY



Topic: Student Leave Approval

Prerequisite:

1. Admin should be registered into JUNO Campus.

Roles: Academic admin/Faculty/class Co Ordinator

Path: Organization>>Student management >> Student attendance >> students leave approval

Functionality:

1. Able to approve leave applied by student.
2. Able to reject the leave applied by student.

| Student Name | From Date | To Date | Reason | Leave Activity | Batch & Division Name | Contact No. | Approve/Disapprove | View Details | History | Task | Attendance | Evaluation |
|--------------|--------------|--------------|----------|----------------|-------------------------|-------------|--|---------------|---------|------|------------|------------|
| Aastha Gupta | Feb 20, 2020 | Feb 20, 2020 | Personal | Sick | 2017-2023(TERM V Div-1) | 8949763696 | <input checked="" type="checkbox"/> <input type="checkbox"/> | Show document | History | Task | Attendance | Evaluation |



Topic: Configure the feedback schema

Prerequisite:

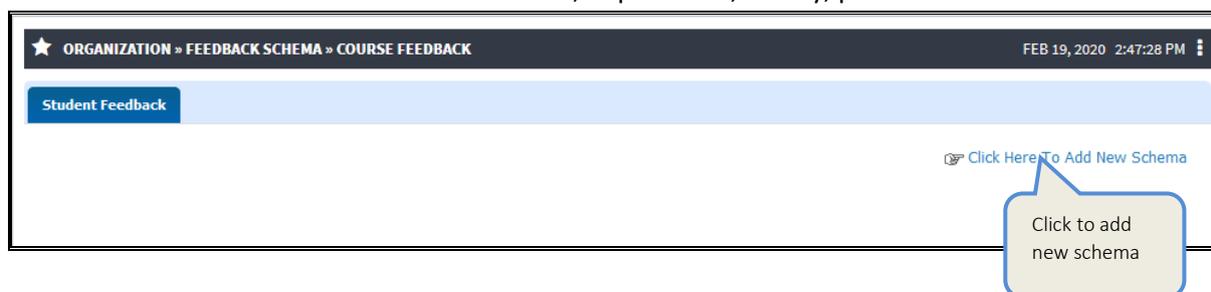
1. Admin should be registered into JUNO Campus.
2. Faculty subject allocation should be done.
3. Student subject allocation should be done.

Roles: Academic admin/Head admin

Path: Analysis >> Feedback schema >> course feedback

Functionality:

1. Able add feedback schema for institute, department, theory, practical etc.





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| | |
|--------------------|--|
| Matrix For | <div style="border: 1px solid gray; padding: 2px;"><div style="background-color: #e0e0e0; padding: 2px;">Theory</div><div style="background-color: #007bff; color: white; padding: 2px;">Theory</div><div style="padding: 2px;">Practical</div><div style="padding: 2px;">Theory & Practical</div><div style="padding: 2px;">Curriculum</div><div style="padding: 2px;">Institute</div><div style="padding: 2px;">Department</div><div style="padding: 2px;">Library</div><div style="padding: 2px;">Exam</div><div style="padding: 2px;">By Alumni</div><div style="padding: 2px;">Hostel</div><div style="padding: 2px;">Transport</div><div style="padding: 2px;">By Intern</div><div style="padding: 2px;">Admission Process</div><div style="padding: 2px;">Student Perspective Feedback</div><div style="padding: 2px;">Parent Perspective Feedback</div><div style="padding: 2px;">Program Outcomes</div></div> |
| Schema name | |
| Assessment Section | |
| Competency | |
| Grade | <div style="border: 1px solid gray; padding: 2px;"><div style="background-color: #e0e0e0; padding: 2px;">Select Grade</div></div> |
| Input type | <div style="border: 1px solid gray; padding: 2px;">Radio button</div> |

Click to add schema

Feedback schema:



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★ ORGANIZATION » FEEDBACK SCHEMA » COURSE FEEDBACK FEB 19, 2020 3:00:59 PM

Student Feedback

Schema Name : MBA I Sem Feedback

Matrix For theory

PARTICULARS ⊗ ⊕

| | Outstanding(5) | Excellent (4) | Very Good (3) | Good (2) | Average (1) | |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|---|
| Time punctuality & Regularity in conducting the classes. | <input type="radio"/> | ⊗ |
| Regular checking of laboratory manuals & evaluation as per the prescribed format of 5+3+2. | <input type="radio"/> | ⊗ |
| Helping the students in conducting experiments through set of instruction or demonstration. | <input type="radio"/> | ⊗ |
| Makes alternate arrangement of class in his/her absence. | <input type="radio"/> | ⊗ |
| Self confidence & Communication skills | <input type="radio"/> | ⊗ |
| Conducting the classroom discussion & refers to latest development in the field. | <input type="radio"/> | ⊗ |
| Uses of innovative teaching method & teaching aids(OHT/PPT) | <input type="radio"/> | ⊗ |
| Has the teacher covered entire syllabus as prescribed by university | <input type="radio"/> | ⊗ |
| Helping approach towards varied | <input type="radio"/> | ⊗ |
| Overall Impression | <input type="radio"/> | ⊗ |

Add New Assessment Section Remove Whole Schema Back

Note: A callout bubble points to the 'Helping approach towards varied' row with the text: "Click to add more asses. section"

Configure the schedule:

★ ORGANIZATION » FEEDBACK SCHEMA » SCHEDULE FEEDBACK FEB 19, 2020 9:32:31 PM

Search 🔍 Define New Institute Appraisal/Feedback Cycle(Add New Appraisal/Feedback Cycle)

Current / Future Plans Previous Plans

B.Sc.First Year Feedback 2018-19 (Dec 03,2018 - May 31,2020) ✎ Edit Rules Delete

Add/Remove Attribute

Student Feedback

STEP 1: FEEDBACK SCHEMA CLICK TO EXPAND

STEP 2: SELECT ACADEMIC BATCH CLICK TO EXPAND

STEP 3: SELECT FEEDBACK GIVEN TO CLICK TO EXPAND

Note: A callout bubble points to the 'STEP 2: SELECT ACADEMIC BATCH' row with the text: "Click to add academic batch"

Note: A callout bubble points to the 'B.Sc.First Year Feedback 2018-19' row with the text: "Click to add feedback schedule"

Report



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a) display University's Course catalogue

★ DATA CONFIGURATION » DEGREE NAME CONFIGURATION MAR 12, 2020 6:34:22 PM

Degree Name List

| Sr No | Stream | Degree Type | Degree Name | Degree Duration | Action |
|-------|--------|-------------|---|-----------------|--------|
| 1 | Arts | UG | Bachelor of Arts | 3 | |
| 2 | Arts | UG | Bachelor of Fine Arts | 3 | |
| 3 | Arts | UG | Bachelor of Arts (Rural Services) | 3 | |
| 4 | Arts | UG | Bachelor of Social Work | 3 | |
| 5 | Arts | UG | Bachelor of Mass Communication | 3 | |
| 6 | Arts | UG | Bachelor of Library and Information Science | 3 | |
| 7 | Arts | PG | Master of Arts in English | 2 | |
| 8 | Arts | PG | Master of Arts in Marathi | 2 | |
| 9 | Arts | PG | Master of Arts in Hindi | 2 | |
| 10 | Arts | PG | Master of Arts in Sanskrit | 2 | |
| 11 | Arts | PG | Master of Arts in Urdu | 2 | |

b) class availability

Student attendance percentages are according to their applicable subject(s)

| Overall Average | | |
|-----------------|-----------------|--------------------|
| No. of Students | No. of Lectures | Average Attendance |
| 20 | 30 | 87.67 |

[Click here for any discrepancy seen in student attendance](#)

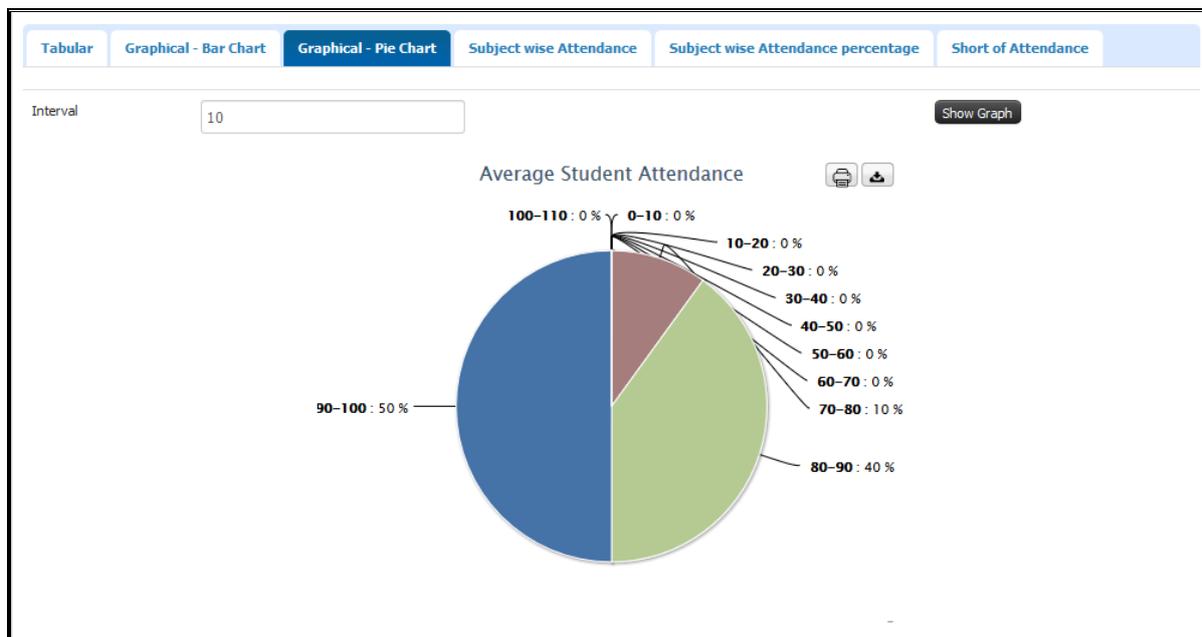
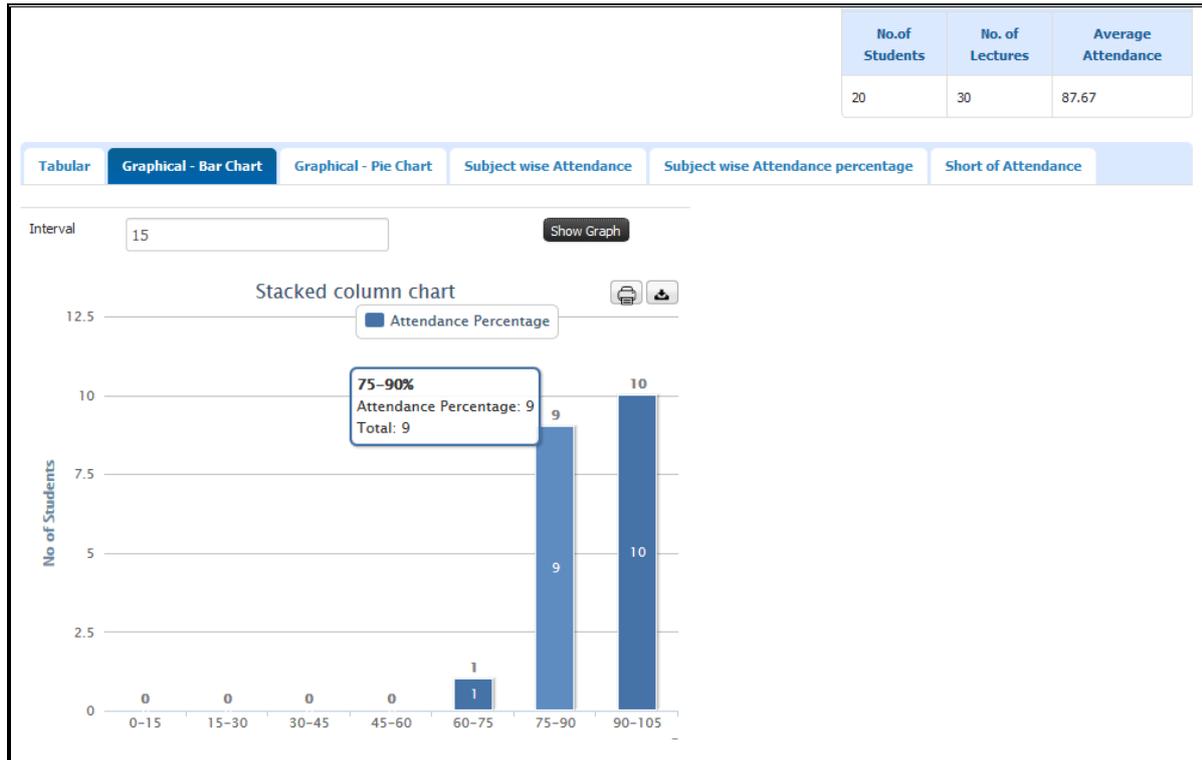
Show entries

| | Roll No | Profile Image | Name of Student | Subjects | | Count | Percentage |
|--------------------------|------------|---------------|-----------------|---------------------------------|------------------|-------|------------|
| | | | | Condensed Matter Physics-I (19) | Electronics (11) | | |
| <input type="checkbox"/> | 1949271001 | | Anamika Singh | 17 / 19 | 10 / 11 | 27/30 | 90.00 |
| <input type="checkbox"/> | 1949271002 | | Anupama Sharma | 11 / 19 | 11 / 11 | 22/30 | 73.33 |
| <input type="checkbox"/> | 1949271003 | | Ashish Kumar | 17 / 19 | 11 / 11 | 28/30 | 93.33 |
| <input type="checkbox"/> | 1949271004 | | Danish Kumar | 15 / 19 | 11 / 11 | 26/30 | 86.67 |
| <input type="checkbox"/> | 1949271005 | | Deepika Sharma | 15 / 19 | 10 / 11 | 25/30 | 83.33 |

c) Graphical view



HIMACHAL PRADESH TECHNICAL UNIVERSITY



d) Feedback report



HIMACHAL PRADESH TECHNICAL UNIVERSITY

| ★ PERSONAL » FEEDBACK REPORT | | FEB 19, 2020 10:40:05 PM | | | | | | | |
|---|--------------------------|--------------------------|-----------|--------|-------------------------|-----------------|-------------------------|------|------|
| Feedback Plan | I sem 2019 | | | | | | | | |
| VIEW STUDENT FEEDBACK | | CLICK TO EXPAND | | | | | | | |
| Subject : | Agricultural Heritage TH | | | | | | | | |
| Faculty Report | | | | | | | | | |
| I sem 2019 | | | | | | | | | |
| Faculty Name : Dr. Dnyaneshwar Kadam | | | | | | | | | |
| Particulars | | | | | | | | | |
| Subject Name : AGH 111- Agricultural Heritage TH | | | | | | | | | |
| Course Evaluation Parameters | Excellent 4 | Good 3 | Average 2 | Fair 1 | Total Number of Student | Average Grading | Overall Average Grading | MIN | MAX |
| Knowledge of the subject | 22 | 24 | 5 | 2 | 53 | 3.25 | 3.53 | 3.21 | 3.75 |
| Is subject knowledge matching to the teachers qualification | 18 | 25 | 7 | 3 | 53 | 3.09 | 3.48 | 3.09 | 3.73 |
| Did lesson plans reach to students before each lecture ? | 14 | 26 | 7 | 6 | 53 | 2.91 | 3.38 | 2.91 | 3.67 |
| Update of lecture notes and practical journals | 27 | 15 | 9 | 2 | 53 | 3.26 | 3.38 | 3.1 | 3.67 |



HIMACHAL PRADESH TECHNICAL UNIVERSITY

Topic: Faculty Log in

Prerequisite:

1. Faculty should be registered into JUNO Campus.

Roles: Faculty

Path: <http://erp.himtu.ac.in> Enter Username and Password then click on Login Button.

login screen:

हिमाचल प्रदेश तकनीकी विश्वविद्यालय
Himachal Pradesh Technical University
कर्मणि व्यञ्ज्यते प्रज्ञा

HIMACHAL PRADESH TECHNICAL UNIVERSITY
Gandhi Chowk, Hamirpur, Himachal Pradesh 177001

University Automation System

Welcome! Please login to continue.

Username Enter Username

Password Enter Password

Click to login

[Forgot password?](#)



HIMACHAL PRADESH TECHNICAL UNIVERSITY

Topic: Attendance Management

Prerequisite:

1. Faculty should be registered into JUNO Campus.

Roles: Faculty

Path: Shortcut >> Scheduler

Functionality:

1. Able to mark the attendance.
2. Able to view the attendance.

| SCHEDULER | | | | | | | | | | | | |
|---|----------------------------|---------------------|---------------|-----------------|------------|-------------|---------------------|---|---|--------------------|------------------------|------------------------------|
| Back | | | | | | | | | | | | |
| Schedule Term-Wise Time Table | | | | | | | | | | | | |
| From Date: | | Mar 06, 2020 | | | | To Date: | | Mar 11, 2020 | | | | Get Schedule |
| Date | Subject | Lecture Description | Academic Year | Section | Class Room | Session No. | Time | Session Status | Attendance Status | Shared Attachments | Shared Status | |
| Mar 06,2020 | Condensed Matter Physics-I | - | 2019 - 2021 | Term II - Div-1 | | 16 | 12:00 PM - 01:00 PM | Session Added Session Added Date = Mar 07,2020 Session Added Time=06:49:17 PM | Done View Attendance | - | | |
| Mar 06,2020 | Physics Lab-II [PRACTICE] | - | 2019 - 2021 | Term II - Div-1 | | 16 | 01:40 PM - 03:40 PM | Session Added Session Added Date = Mar 09,2020 Session Added Time=03:21:18 PM | Done View Attendance | | | |
| Mar 11,2020 | Condensed Matter Physics-I | - | 2019 - 2021 | Term II - Div-1 | | 17 | 01:40 PM - 03:40 PM | Session Added Session Added Date = Mar 12,2020 Session Added Time=10:21:27 AM | Pending Attendance | | Shared | |



HIMACHAL PRADESH TECHNICAL UNIVERSITY

Report

Course Materials Evaluation Sheet **Attendance (0)** Class-Test (16) Group-Assignment (12) Teachers-Assessment (12) Action

Weightage (In %)

View Student Attendance

Daily Attendance Monthwise Attendance Semesterwise Attendance

From Month To Month

Minimum attendance limit for sms

All records per page Search:

| | Roll no. | Student | February Out of(8) | January Out of(7) | Total Out of(15) | Percentage |
|--------------------------|------------|----------------|--------------------|-------------------|------------------|------------|
| <input type="checkbox"/> | 1949271001 | ANAMIKA SINGH | 8 | 6 | 14 | 93.33 |
| <input type="checkbox"/> | 1949271002 | ANUPAMA SHARMA | 4 | 5 | 9 | 60.00 |
| <input type="checkbox"/> | 1949271003 | ASHISH KUMAR | 8 | 6 | 14 | 93.33 |
| <input type="checkbox"/> | 1949271004 | DANISH KUMAR | 5 | 7 | 12 | 80.00 |
| <input type="checkbox"/> | 1949271005 | DEEPIKA SHARMA | 6 | 6 | 12 | 80.00 |
| <input type="checkbox"/> | 1949271006 | DHEERAJ KUMAR | 7 | 6 | 13 | 86.67 |
| <input type="checkbox"/> | 1949271007 | DIKSHA CHAUHAN | 6 | 7 | 13 | 86.67 |

Put min attendance limit for sms



HIMACHAL PRADESH TECHNICAL UNIVERSITY

Topic: Student Login

Prerequisite:

1. Students should be registered into JUNO Campus.
2. User should have student role.

Roles: Student

Path: <http://erp.himtu.ac.in/> Enter Username and Password then click on Login Button.

Student login screen:

HIMACHAL PRADESH TECHNICAL UNIVERSITY
Gandhi Chowk, Hamirpur, Himachal Pradesh 177001

University Automation System

Welcome! Please login to continue.

Username Enter Username

Password Enter Password

Click to login Login Forgot password?



HIMACHAL PRADESH TECHNICAL UNIVERSITY

Topic: Apply for leave

Prerequisite:

1. Admin should be registered into JUNO Campus.

Roles: Student

Path: Academic schedule >> Student leave application

Functionality:

1. Student can apply for leave.

Student leave application:

| ACADEMIC SCHEDULES » STUDENT LEAVE APPLICATION | | | | | | | | FEB 19, 2020 2:57:59 PM |
|--|-------------------|--------------|----------------------|--------------------------|------------------------|-------------------------------------|--------------------|-------------------------|
| Apply Date | Leave Date & Time | Leave Reason | Leave Authority Name | Leave Authority Approval | Leave Rejection Reason | Canceled Leave | Show Leave Details | Activity Name |
| 19 Feb, 2020 | 20 Feb, 2020 | Personal | Dr. Sejjil T V | Pending | N/A | <input checked="" type="checkbox"/> | | Sick |

Apply Leave Apply for leave



HIMACHAL PRADESH TECHNICAL UNIVERSITY

Topic: Feedback by student

Prerequisite:

1. Feedback should be configured and scheduled by Admin.

Roles: Student

Path: Academic function >> Course feedback

Course feedback given by student:

ACADEMIC FUNCTION » COURSE FEEDBACK

Welcome, You are required to fill in your honest feedback, which will be useful to us for our improvement.
Please be rest assured that this feed back will be kept STRICTLY CONFIDENTIAL.

Feedback:

Faculty Name: Dnyaneshwar Chandrakant Kadam

Course Name: MBA Course Code: MBA 111

Course/Faculty : 1 / Remaining : 6

| Particulars | Excellent 4 | Good 3 | Average 2 | Fair 1 |
|--|-----------------------|-----------------------|-----------------------|-----------------------|
| Knowledge of the subject | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Is subject knowledge matching to the teachers qualification | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Did lesson plans reach to students before each lecture ? | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Update of lecture notes and practical journals | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Use of smart class teaching aids, charts, maps, and models | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Demonstration in labs and fields | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Efforts taken by teachers to teach courses | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Clarity of concepts | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Motivation and enthusiasm to give advance and update knowledge to the students | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Responsive to questions- positive and encouraging | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Sensitivity towards students problems | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Accessibility of outside class | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Student-Teacher relationship | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Fairness in grading and evaluation | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Firmness in holding students to high standards | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Language - grammar, fluency in communication | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Helpfulness in comments on answer books and practical journals | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Well dressed, neat and clean | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Overall, how do you rate your course teacher? | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Did teacher complete the theory / practicals syllabus | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

Comments:

Click to save

Save and Next