

# **Collaboration Platform**



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Topic: User Login

**Prerequisite:** 

1. User should be registered into JUNO Campus.

Roles: Admin/Faculty/Staff/Student

Path: <u>http://erp.himtu.ac.in</u> Enter Username and Password then click on Login Button.

#### Admin/Faculty/Staff/Student login screen:





Topic: Create Announcement

Roles: Faculty/Staff/Admin

Path: Login >> Announcements >> Create Announcement.

#### Functionality :

- 1. Able to create announcement message
- 2. Able to select audience as like faculty, student, staff, batch, single, group.
- 3. Able to select medium like sms, email and other
- 4. Able to schedule an announcement at a later date



ANNOUNCEMENTS »	CREATE ANNOUNCEMENT FEB 19, 2020 12:47:12 AM						
DepartmentWise Announce	ement Streamwise Announcement Yearwise Announcement						
Department: Select Dep	School of Basic and Applied Sciences - Department of Basis Sciences -M.Sc. Physics Check All Uncheck All View Create Announcement Click on create Announcement						
CREATE NEW ANNOUNCE	t faculties Select staff Select student						
To :	View Faculties View Staff View Student View Alumni   All Faculties All Staff All Student All Alumni   View Addressbook View Committee View Year Down Student Freshers Student   All Addressbook All Committees All Year Down Student Freshers Student						
То	Student List: Term II [Div-1 ] Term III [Div-1 ]						
Announcement Date :	Feb 18, 2020 Select Date						
Announcement Heading :	One Day workshop Add announcement heading						
	Select your language preference						
Description :   Cick here to type in with selected language     I Source I Counce   I Counce     B I U we X2 X2 I I I I I I I I I I I I I I I I I							
Announcement Related Tags : Do you want to Do you want to Create an	Send SMS _   Select Medium   Send Mail _   Mail Server(s):     Send SMS to Students_   Send Mail To Parent _   Send Mail To Parent _     y poll for voting ?						
Is Permanent ?	d attachments ?						



★ ANNOUNCEMENTS » CREATE ANNOUNCEMENT FEB 19, 2020 12:48:54 AM										
Depa	artmentWise Announcement St	reamwise Announcement	Yearwise Anno	ouncement						
Depart	Department: School of Basic and Applied Sciences - Department of Basis Sciences -M.Sc. Physics Check All Uncheck All									
			View	Create Anr	ouncement					
My	My History My Bulk Announcement									
10 page	10 v records per Click to check Description Search:									
Sr No.	Announcement	Announcement Date	Description	Employee	Student	Department	Attachments	Block	Action 🍦	Overall 💧
1	Guest Lecture	Feb 19,2020	Description	View	View	View	View	Block	Send SMS	Over All View
2	One Day workshop	Feb 18,2020	Description	View	View	View	View	Block	Send SMS	Over All View
3	Guest lecture on 15 Feb 2020	n 15 Feb 2020 Feb 11,2020		View	View	View	View	Block	Send SMS	Over All View
4	Guest Lecture on Thermodynamics	Dec 28,2019	Description	View	View	View	View	Block	Send SMS	Over All View
Showin entries	ig 1 to 4 of 4			•			-		← Previous	1 Next $\rightarrow$



Topic: View Announcement

Roles: Faculty/Staff/Student

Path:

**Student:** after Login >> Communication >> Announcements.

Faculty/Staff: after Login >> view announcement / notice

#### Functionality :

- 1. Able to view announcement message.
- 2. Faculty/staff able to add comment on it.

#### View in student login

COMMUNICATION » ANNOUNCEMENTS	FEB 19, 2020 2:15:46 AM				
Search By Keyword Clear					
▼ Guest Lecture Created on Feb 19,2020 (Created By-Jitender Paul Sharma) New					
Guest Lecture					
Created By: Jitender Paul Sharma	Date:Feb 19,2020				
Dear All, We have Guest Lecture on "Photo Synthesis" by Mr. Anil Patil.					
Attachments:					
One Day workshop Created on Feb 18,2020 (Created By:-Jitender Paul Sharma) New					
One Day work shop Created on Feb 17,2020 (Created By:-Kulbhushan Chandel) New					
Guest lecture on 15 Feb 2020 Created on Feb 11,2020 (Created By:-Jitender Paul Sharma)					
Guest Lecture on Thermodynamics Created on Dec 28,2019 (Created By:-Jitender Paul Sharma) New					



#### View in faculty login

Announcements(0)	🚔 Message Box(0)	Meetings(0)	Student Message Box(0)	🐌 Votes	
Unread All		5	Showing 1 results		Search Announcement Search
Pape	r Presentation				On Feb 17,2020 by Kulbhushan Chandel
JPG	girl.jpeg				
Enter Comm	ent				Comment
	<b>itender Paul Sharn</b> ve will present as per	na: r schedule			Feb 19, 2020 02:11 AM remove
	itender Paul Sharn	na:			Feb 19, 2020 02:11 AM



Topic: Discussion board

Roles: Faculty

Path: After Login on UI option to write message and send.

#### Functionality :

1. Able to discuss with individuals or group of peoples

⊘Message ∎Documents %Link ⊠Email	
What's on your med 2 Type message to send on discussion forum	.:
To Select Faculty / Student Name to	
	Post
Shrutika Rahul Halade shared this with You	
Ok Sir. Reply from Faculty / Student	
Remove	Dec 18,2019 06:02 AM
Enter Comment	C
Pradeep Ganpatrao Bakare shared this with You	
Hi Student,	
Tomorrow you have a guest lecture of Mr. Shridhar	
Remove	Dec 18,2019 05:57 AM
Enter Comment	C