



Himachal Pradesh Technical University

(A State Government University)

VPO Daruhi, Teh. Distt Hamirpur (H.P.) – 177001

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No: - HPTU/FB-1Stationery/31/2015- 420

Dated: -30.01.2023

Notice Inviting Quotation for Calendar, Table Calendar & Diary HPTU campus Daruhi Hamirpur

Himachal Pradesh Technical University invited sealed quotations from the reputed firms/dealers for the purchase of articles as mentioned in the Annexure "A". The sealed quotations shall be submitted by 06.02.2023 at 2.30 PM and will be opened at 03.30 PM on the same day. The detail of articles can be read from official website: www.himtu.ac.in.

Terms and conditions:-

- 1) Rate quoted shall be FOR at Himachal Pradesh Technical University Hamirpur
- 2) Quotations shall be typed neatly or written in the link of quotationers's letter head. The quotations shall be signed by the quotationer's or his authorised agent.
- 3) Erasers or over writing shall be neatly scored out and the correct matter shall be neatly written duly attesting the correction.
- 4) The rates quoted shall be vailed for a period of three months only.
- 5) The supply shall be made within 30 days from the date of receipt of the supply order
- 6) Rate quoted shall be inclusive off all charges and taxes.
- 7) The quotations shall be addressed in the name of the "Purchase Officer HPTU Hamirpur.
- 8) The Purchase officer reserves the rights to reject any or all the quotations without assigning any reason.
- 9) Purchase Officer reserves the right to increase or decrease the quantity.
- 10) Conditional bid will not be accepted.
- 11) Any dispute shall be subject to the exclusive jurisdiction of courts at Hamirpur.
- 12) The firm should have GST No.
- 13) The Successful bidder should supply sample and got approval before printing.

Deputy Purchase Officer
HPTU Hamirpur.

List of Items for HPTU Campus Daruhi at Hamirpur.

Sr. No.	Name of Items	Quantity	Specification	Financial Bid
1	Wall Calendar	350	Size: 20X30, Paper 130 GSM, Multicolour, Top & Bottom strip for hanging. Size - "20X30"	
2	Table Calendar	100	Paper 250 GSM, Art Paper printing Multicolour, with hard board Stand with wiroo. Size - "9.5X8"	
3	Diary (Small)	100	Size 6"X8.5" Paper: 70 GSM Single Date	
4	Diary (Big Executive)	100	<p>Size 7.5"X10" Paper: 70 GSM Single Date Hard binding as specified</p> <p>General specifications Sr. No – 2 & 3</p> <p>1.) 6 pages of general information pertaining to HPTU printed in English (material will be provided by HPTU). Designing/page layout to be done and thereafter a neat, clean and clear proof to be submitted for approval by the HPTU.</p> <p>2.) Single date page uniform colour containing one day on each page (layout to be approved).</p> <p>3.) Cover Material: customized cushioned cover with velvet finish. HPTU logo & 2023 on cover and website and social media addresses of HPTU on back cover in matte self-foil.</p> <p>4.) Binding with 1.4 mm Kappa board – sections sewn, hard case binding with round corner and round back.</p> <p>5.) White outer box with 300 GSM</p> <p>6.) Good quality marking thread of matching colour properly fixed in each diary.</p> <p>❖ Sample diary is available at our office for reference.</p>	

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