

**Minutes of 30<sup>th</sup> Meeting of Academic Council held on 15<sup>th</sup> September, 2022 at 11.00 A.M. under the Chairmanship of Prof. Shashi Kumar Dhiman, Vice-Chancellor, H.P. Technical University at Hamirpur.**

A meeting of the Academic Council was held on 15<sup>th</sup> September, 2022 at 11.00 A.M. in the Conference Hall of H.P. Technical University, Hamirpur. The following members were present:-

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|-----|--|---|----------------------------|
| 1.  | Prof. Rajender Guleria<br>Dean (Academic)<br>H.P. Technical University,<br>Hamirpur (H.P.)   | - | Member                     |
| 2.  | Prof. Jai Dev,<br>Dean (Planning & Development)<br>H.P. Technical University,<br>Hamirpur (H.P.)                                       | - | Member                     |
| 3.  | Dr. Ashwani Kumar Rana<br>Department of Electronic & Comm. Engg.<br>NIT, Hamirpur (H.P.)   | - | Special Invitee/<br>Member |
| 4.  | Dr. Sidharth Chauhan,<br>Department of Computer Science & Engg.<br>NIT, Hamirpur (H.P.)  | - | Special Invitee/<br>Member |
| 5.  | Dr. Sandeep Sharma,<br>Department of Architecture<br>NIT, Hamirpur (H.P.)  | - | Special Invitee/<br>Member |
| 6.  | Dr. Mohit Dhiman,<br>Department of Mechanical Engg.<br>Rajiv Gandhi Govt. Engg. College,<br>Nagrota Bagwan, Distt. Kangra (H.P.)       | - | Special Invitee/<br>Member |
| 7.  | Prof. Himanshu Monga,<br>Department of Electronics & Comm. Engg.<br>J.N. Government Engg. College,<br>Sundernagar, Distt. Mandi (H.P.) | - | Special Invitee/<br>Member |
| 8.  | Dr. Praveen Kumar,<br>Department of Textile<br>J.N. Government Engg. College,<br>Sundernagar, Distt. Mandi (H.P.)                      | - | Special Invitee/<br>Member |
| 9.  | Dr. P.P. Sharma<br>Director-cum-Principal<br>Rajiv Gandhi Govt. Engg. College,<br>Kangra at Nagrota Bagwan,<br>District Kangra (H.P.)  | - | Special Invitee/<br>Member |
| 10. | Prof. Rakesh Kumar<br>Director-cum-Principal,<br>HPTU Off Campus Mahatma Gandhi Govt. Engg. College,                                   | - | Member                     |



Kotla, Jeori, District Shimla (H.P.)

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| 11. | Dr. S.P. Guleria<br>Director-cum-Principal,<br>J.N. Government Engg. College,<br>Sundernagar, District Mandi (H.P.) and<br>Director-cum-Principal,<br>HPTU Off Campus Hydro Engg. College,<br>Bandla, District Bilaspur (H.P.) | - | Member           |
| 12. | Col. A.K. Khajuria,<br>Director-cum-Principal<br>Vaishno College of Engineering,<br>Thapkaur, Distt. Kangra (H.P.)   | - | Member           |
| 13. | Sh. Anupam Thakur, H.A.S.<br>Registrar<br>H.P. Technical University<br>Hamirpur (HP)   | - | Member Secretary |

The following attended the meeting through online mode:-

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|----|---|---|----------------------------|
| 1. | Sh. Rajul Asthana<br>B-181, Sainikpuri,<br>3 <sup>rd</sup> Avenue New 5 <sup>th</sup> Avenue Bakery,<br>Secunderabad (TS)-500094                    | - | Member                     |
| 2. | Prof. Yashwant Gupta,<br>Department of Management<br>H.P. University, Shimla (H.P.)   | - | Special Invitee/<br>Member |
| 3. | Prof. Manish Vashistha,<br>Department of Electronics & Comm. Engg.<br>J.C. Bose University of Science and Engineering,<br>YMCA, Faridabad (Haryana) | - | Member                     |

The following could not attend the meeting due to their pre-engagements:-

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| 1. | Dr. Pradeep Kumar,<br>Department of Civil Engineering<br>NIT, Hamirpur (H.P.)  | - | Special Invitee/<br>Member |
| 2. | Prof. Nagesh Kumar Thakur<br>Department of Physics,<br>H.P. University, Shimla (H.P.)                                    | - | Special Invitee/<br>Member |
| 3. | Dr. Vinay Thakur<br>Director-cum-Principal,<br>HPTU Off Campus Govt. Pharmacy College,<br>Rakkar, District Kangra (H.P.) | - | Member                     |



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| 4. | Prof. Rekha Sharma,<br>Department of English,<br>H.P. University, Shimla   | - | Member |
| 5. | Dr. Rajender Guleria (Director)<br>Enviro enterprises, Plot No. 18-C,<br>Industrial Area, Lodhimajra,<br>Nalagarh, Distt. Solan (H.P.) | - | Member |
| 6. | Director-cum-Principal<br>Atal Bihari Vajpayee Govt. Institute of Engg.<br>and Technology, Pragatinagar,<br>District Shimla (H.P.)     | - | Member |
| 7. | Prof. Arun Bharti,<br>Department of Physics<br>Jammu University, J&K   |   | Member |
| 8. | Dr. L. Raju<br>Director-cum-Principal,<br>HPTU Off Campus Govt. Pharmacy College,<br>Seraj, District Mandi (H.P.)                      | - | Member |

#### Statement of the Chairman

At the outset, the Chairman welcomed all the members and thanked them for sparing their valuable time to attend the meeting. The Chairman highlighted the different activities undertaken by the University.

Thereafter, the Registrar, Member Secretary of Academic Council was requested to take up the agenda items. The items were discussed and the following decisions were taken:

#### **Item No. 30.1 Confirmation of Minutes of 29<sup>th</sup> meeting of Academic Council held on 22<sup>nd</sup> June, 2022 at 11:30 AM**

The Minutes of the 29<sup>th</sup> Meeting of the Academic Council of Himachal Pradesh Technical University held on 22<sup>nd</sup> June, 2022 under the Chairmanship of Hon'ble Vice Chancellor, Himachal Pradesh Technical University at Hamirpur were considered and confirmed by the Academic Council.

#### **Item No. 30.2 To consider and approve the minor amendments in the Academic Calendar of the odd semester for the academic session 2022-23**

The Academic Council approved the minor amendments made by the Himachal Pradesh Technical University in the Academic Calendar for the session 2022-2023 regarding commencement of classes for 1<sup>st</sup> Year UG students from 16<sup>th</sup> September, 2022, Mandatory Induction Programme for 1<sup>st</sup> Year UG students for the period from 16.09.2022 to 24.09.2022 as well as commencement of classes for 1<sup>st</sup> year UG students from 7<sup>th</sup> September, 2022.



**Item No. 30.3 To consider and approve the proceedings/recommendations/minutes of the Board of Affiliation Meeting for the academic session 2022-23**

The Academic Council considered and approved the recommendations recorded in the minutes of meeting of Board of Affiliation held on 1<sup>st</sup> August, 2022 placed as **Annexure-III** (Ref. Page No. 16 to 46 of agenda of Academic Council) regarding grant of temporary/provisional affiliation/extension in affiliation to various institutions for under graduate/post graduate courses of Engineering, Pharmacy, Management and Computer Application Courses for the academic session 2022-2023

**Item No. 30.4 To consider and approve the Admission Brochure 2022-23 for admission to under-graduate and post-graduate professional courses in the affiliated colleges/institutes & university schools & off-campus**

The Academic Council approved the Admission Brochure 2022-23 (placed as **Annexure-IV** Ref. Page No. 47 to 90 of Agenda of Academic Council) for making admissions to under-graduate and post-graduate professional courses in the affiliated colleges/institutes and University School of Studies and Off Campuses.

**Item No. 30.5 To consider and approve the Inter College Migrations Cases in the Himachal Pradesh Technical University and its affiliated colleges**

After detailed deliberations, the Academic Council approved the migrations of 16 students as per **Annexure-V** (Ref. Page No. 91 of Agenda of Academic Council) already approved by the Vice-Chancellor by exercising his powers vested under Power of Relaxation Clause 2.12 of Chapter-1, Ordinance No. 2 "Registration and Migration" of the H.P. Technical University

**Item No. 30.6 To consider and approve to start B.Tech in Computer Engineering under the School of Engineering and Technology, Himachal Pradesh Technical University Campus at Daruhi, Hamirpur (H.P.)**

The Academic Council after detailed discussions approved to start B.Tech. in Computer Engineering with an intake of 40 seats under the School of Engineering & Technology at Himachal Pradesh Technical University Campus at Hamirpur, District Hamirpur (H.P.) from the academic session 2022-2023 after completion of all codal formalities.

**Item No. 30.7 To consider and approve the fee structure in respect of B.Tech in Computer Engineering to be started under the School of Engineering and Technology, Himachal Pradesh Technical University Campus at Daruhi, Hamirpur for the academic session 2022-23**

After detailed deliberations the Academic Council approved the following fee structure prepared by the University under section (u) of Section 5 of the Himachal Pradesh Technical University Act, 2014 for B.Tech. in Computer Engineering course/programme from the academic session 2022-23:-

Sr. No.	Session	Amount (In Rupees)	Remarks, if any
<b>A. TUITION FEE</b>			
1	2022-23	50,000.00	Per semester



2	2023-24	52,500.00	Per semester
3	2024-25	55,100.00	Per semester
4	2025-26	57,900.00	Per semester
<b>B. OTHER CHARGES</b>			
1	Admission fee	500.00	One time
2	Identity card	200.00	One time
3	Registration fee	1,500.00	One time
4	Institutions security (Refundable)	1,000.00	One time
5	Library security (Refundable)	1,500.00	One time
6	Library fee	200.00	Per semester
7	Medical fee	300.00	Per semester
8	Internet fee	1,000.00	Per semester
9	Amalgamated fund	1,700.00	Per semester
10	University fee	3,000.00	Per year
11	Annual insurance fee	150.00	Per year

**Note :** The tuition fee will be increased by 5% every year.

**Item No. 30.8** To consider and approve to grant Special Chance to the left out students of Old Syllabus, New Syllabus, Choice Based Credit System (CBCS) of Undergraduate and Postgraduate programme to complete their degree, those who have left their course/institution due to any reason

Keeping in view large number of representations/applications received by the University from the students who have left their course/institutions and could not complete their degree within the stipulated period prescribed in the ordinance of the Himachal Pradesh Technical University, the Academic Council, after detailed deliberations, approved to relax the total duration to complete the degree of students of old syllabus, new syllabus and Choice Based Credit System (CBCS) schemes of undergraduate and post-graduate programmes for their welfare. The Academic Council also approved to re-admit such students to enable them to complete their degree after completion of all codal formalities.

**Item No. 30.09** To consider and approve the supernumerary seats in the admission of various Undergraduate and Postgraduate courses of Himachal Pradesh Technical University Campus at Daruhi for the ward of Himachal Pradesh Technical University Employee

The matter regarding reservation of three number of supernumerary and waiving of tuition fee for wards of employees of University for admission to under graduate and post graduate programmes offered by the University in its campus at Hamirpur came up for discussions in the meeting of Academic Council.

After detailed discussions, the Academic Council approved to create and fill two number supernumerary seats for all UG and PG Programmes being offered by the University in its campus at Hamirpur (H.P.) for the wards of regular employees of the H.P. Technical University including the employees working on secondment basis, contract basis and outsource basis. The Academic Council also decided that full tuition fee and other fees will be charged from such a ward admitted in UG and PG programmes against supernumerary seats.


Apart from the above, the Academic Council also approved that in case a ward of any regular employee of the University including the employees working on secondment basis, contract basis and outsource basis gets a seat on merit basis for UG and PG programmes offered in the campus at Hamirpur within the sanction intake, only 50% tuition fee will be waived off for such a ward and other charges as admissible to other students will be charged from the academic session 2022-2023.

**Item No. 30.10 To consider and approve the engagement of guest/part time faculties in the various departments of Himachal Pradesh Technical University Campus at Hamirpur**

During the meeting it was pointed out that the Himachal Pradesh Technical University is running various course i.e. M.Tech (CSE)/MCA/ MBA/ MBA (Tourism & HM)/ M.Sc. (Physics)/ M.Sc. (Env. Science)/ BHMCT from the academic session 2018-19, PG Diploma in YOGA from the academic session 2019-20 and B.Tech in Computer Engineering from the academic session 2022-23. The University has published the advertisement on university website as per **Annexure-X** (Ref. Page No. 117 to 118 of agenda of Academic Council). and conducted the walk-in interview on 13.09.2022 for engagement of more guest faculties in the department/discipline of MBA (Tourism & Hospitality Management)/ Physics/ Environmental Science/Chemistry (Specialization in Non-Conventional Energy/Climate Change) purely on lecture basis for the above programmes

The detail of the total number of existing Guest Faculty and Guest Faculty required in the aforesaid department/discipline on lecture basis is given hereunder:-

Sr. No.	Deptt./ Subject	No. of Existing Guest Faculty	No. of Additional Guest Faculty required	Specialization	Remarks
1	MBA (T&HM)	01	04	Rural Tourism Mgmt (Ph.D. and/or NET qualified &/or as per UGC/AICTE norms)	-
2	MBA	04	01	HR(Ph.D. and/or NET qualified &/or as per UGC/AICTE norms)	-
3	BHMCT	03	01	Ph.D. &/or NET qualified &/or as per UGC/AICTE norms)	4 yrs course
4	Physics	03	02	-do-	Also required in newly proposed B.Tech (CoE) course
5	Environmental Science	02	01	Ph.D. &/or NET qualified in Chemistry&/or as per UGC guidelines)	-
6	Mathematics	-	01	Ph.D. &/or NET qualified &/or as per UGC norms Ora retired Professor	New Subject



				may be hired on lecture basis	
7	English	-	01	-do-	-do-

**Non-Teaching Staff :-**

Sr. No.	Post/ Category	No. of Existing employees	No. of additional employees required	Remarks, if any
1	Clerk	01	01	New programmes are coming up, hence more no. of students & staff to deal with.
2	Steno Typist	-	01	In the O/o the Dean, USS
3	Class-IV/Peons/MTS employees	-	11	<ul style="list-style-type: none"> <li>The Academic Block houses all the Schools of Studies/Departments, Lecture Theatres, Labs, Library and office of the Dean, USS in its 6 floors.</li> <li>Six workers will assist in teaching related activities on six floors (6),</li> <li>one each in two science labs (2),</li> <li>one each in two Computer labs (2),</li> <li>one will work in the Library (1); and</li> <li>one in the O/o the Dean, USS as peon (1).</li> </ul>

After detailed deliberations, the Academic Council approved to engage the additional guest faculty as detailed above in the department/discipline purely on lecture basis and non-teaching staff on outsource basis for the smooth conduct of classes.

**Item No. 30.11 To consider and approve the relaxation in the Admission Criteria of the minimum/cut off marks of Himachal Pradesh Technical University Common-2022 (HPCET-2022) to seek admission in various Undergraduate and Postgraduate courses.**

Keeping in view the decreasing rate of admission in UG and PG programmes offered in different affiliated institutions, University School of Studies and Off Campuses of the Himachal Pradesh Technical University, the Academic Council approved to reduce the minimum cut off marks from 20% marks to 20 marks for general category and from 15% marks to 15 marks for reserved categories in HPCET 2022 for admission to UG and PG programmes from the academic session 2022-2023 onwards.

**Item No. 30.12 To consider and approve the changes in the process of issuing duplicate registration card for the purpose of Inter University Migration for the students who have passed out from H.P. Technical University**



It was brought to the notice of the members of the Academic Council that many students to whom registration card (s) issued by the University at the time of their admission/registration in 1<sup>st</sup> Year for direct entry or 2<sup>nd</sup> under Lateral Entry Scheme after completion of their degree inform the University that they have lost their original registration card and request the university to issue a duplication Registration Card.

Detailed discussions were held in this regard and the Academic Council unanimously approved to obtain undertaking as per **Annexure-XII** (Ref. Page No. 126 of agenda of Academic Council) alongwith already prescribed fee from the passed out students who have lost their original registration card for issuance of duplicate registration card for inter university migration.

**Item No. 30.13 To consider and approve the detailed list of students who will be awarded degree/medals (Gold & Silver) in the convocation**

The Academic Council approved the detailed list of students as per **Annexure-XIII** (Ref. Page No. 127 to 214 of agenda of Academic Council) who will be awarded degrees/medals (gold & silver) in the convocation to be conducted by the Himachal Pradesh Technical University on 28<sup>th</sup> September, 2022.

**Item No. 30.14 To consider and approve the 10% grace marks (One time) already granted by the Hon'ble Vice-Chancellor in theory subjects of all the students of Undergraduate and Post Graduate courses (Regular and Re-appear) in each subject to improve the pass percentage of results for the session December 2021**

The Academic Council approved the Notification No. HimTu(Exam-II)BP/Results-14/2013-2464 dated 01.07.2022 placed as **Annexure-XIV**, (Ref. Page No.215 of agenda of Academic Council) vide which 10% grace marks (One time) in theory subjects have been approved by the Vice Chancellor to all the students of Undergraduate and Post Graduate courses (Regular and Re-appear) in each subject to improve their pass percentage of results for the session December 2021 (examination held in the month of February/March, 2022, keeping in view the COVID-19 pandemic. The Academic Council also decided that the grant of grace marks may not be treated as precedence for future examinations.

**Item No. 30.15 To consider and approve the increase in intake of Master of Computer Application (MCA) course from 30 seats to 60 seats. (Annexure- XV)**

The Academic Council approved to increase the intake of Master of Computer Applications (MCA) from 30 seats to 60 seats in MCA programme offered by the Himachal Pradesh Technical University Campus at Daruhi, District Hamirpur as ordered by the Government of Himachal Pradesh vide Notification No. EDN(TE)A(1)22/2018 dated 1<sup>st</sup> August, 2022.

**Item No. 30.16 To consider and approve the Notifications of ad-hoc Board of Studies**

The Academic Council approved the notifications issued by the Himachal Pradesh Technical University, Hamirpur for constitution of ad-hoc Board of Studies of the following courses as per **Annexure XVI to XXIII** (placed in the meeting of Academic Council)

- Engineering Programme (UG & PG)- **Annexure- XVI**
- Pharmacy Programme (UG & PG)- **Annexure- XVII**





- Bachelor of Architecture (B.Arch.) **Annexure- XVIII**
- Master of Business Administration (MBA)- **Annexure- XIX**
- Master of Computer Applications (MCA) and Bachelor of Computer Application (BCA)- **Annexure- XX**
- Master of Business Administration in Tourism & Hospitality Management (MBA Tourism & HM), Bachelor of Business Administration (BBA), Master of Science in Physics (M.Sc. Physics) and Master of Science in Environmental Sciences (M.Sc. Environmental Sciences)- **Annexure- XXI**
- Bachelor of Hotel Management & Catering Technology **Annexure- XXII**
- Degree/Diploma programme in Yoga- **Annexure- XXIII**

**Item No. 30.17 To consider and approve the proceedings/recommendations/minutes of Board of Studies meeting**

The Academic Council approved the recommendations/minutes of Board of Studies meeting held on 14<sup>th</sup> September, 2022 for (i) B.Tech. in Computer Science Engineering (Artificial Intelligence and Machine Learning), (ii) B.Tech. in Computer Engineering and (iii) M.Tech. in Civil Engineering (Construction Engineering & Management) as per **Annexure-XXIV & Annexure-XXVI (placed in the meeting of Academic Council)**

**Item No. 30.18 To consider and approve the additional Academic dress for convocation of Himachal Pradesh Technical University, Hamirpur**

In addition to the dress code already notified by the University, the Academic Council approved the following dress code for attending the Convocation of the University from time to time:-

**Dress for November to March :**

(Male) Round Black Coat, Black Trouser with white Shirt, white socks and black shoes

(Female) Cream Saree with golden border  
(to be self arranged)

**Dress for April to October :**

(Male) Round Black half Coat/Basket, Black Trouser with white shirt, white Socks and black shoes

(Female) Cream Saree with golden border  
(to be self arranged)

**Item No. 30.19 Any other item with the permission to the Chair**

**Item No. 30.19.(i) To consider and approve the setting up of Smart Class rooms and Computer Laboratory in the Himachal Pradesh Technical University Campus at Daruhi, Hamirpur (H.P.)**



After detailed deliberations, the Academic Council approved to establish/upgrade the smart classrooms and well equipped laboratories in the University Campus at Hamirpur and allowed to procure the smart class-rooms equipment, furniture, curtains/blinds, computer systems and its peripherals, networking, furniture for laboratories, almirahas, tables and chairs for staff members etc. for smooth functioning of various departments of H.P. Technical University Campus at Hamirpur after completion of all codal formalities.

- Item No. 30.19.(ii) **To consider and approve the transfer of one post of Associate Professor (UR) from the Department of Management to the Department of Physics alongwith reservation roster**

The Academic Council rejected the item.

- Item No. 30.19.(iii) **To consider and approve the lunch/tea/snacks to the External Experts along with internal examiner and accompanying officers/officials of the University**

During the meeting it was pointed out that for various academic and administrative assignments including conduct of examinations/viva-voce/interviews/delivering lectures etc. the University generally invites external experts/examiners from time to time and during execution of their assignments, the University is required to serve tea/snacks/refreshment/lunch etc. to them alongwith internal examiners and accompanying officers/officials of the University.

After detailed discussions, the Academic Council approved that expenditure on tea, snacks/refreshment, working lunch served to the external experts alongwith internal examiner and accompanying officers/officials of the University may be borne by the University on actual basis.

- Item No. 30.19.(iv) **To accord ex-post-facto for paper setters panel 2015 onwards**

The Academic Council accorded its ex-post-facto approval for the panels constituted by the Himachal Pradesh Technical University for setting of papers for various courses offered by the University in its campus and affiliated institutions w.e.f 2015 onwards as per **Annexure-XXVII** (placed in the meeting of Academic Council).

The meeting ended with a Vote of Thanks to the Chair.

Confirmed by

  
Chairman  
Academic Council

  
Member Secretary  
Academic Council