



Himachal Pradesh Technical University

V.P.O. Daruhi, Tehsil & Distt. Hamirpur (H.P.) – 177001.

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No. HP TU / Campus Fee / 2023-24 – 4033

Dated 21.07.2023

To

The Principals/ Chairman,
All the Engineering, Pharmacy, MBA, MCA, BBA, BCA & BHMCT Colleges
Affiliated with HP Technical University
Hamirpur, HP

Subject: - Regarding fee refund Policy 2023-24.

It is intimated that counseling for admission to various UG/PG courses for the Academic Year 2023-24 has commenced from 17th July 2023 onwards. The UGC has framed a "Fee Refund Policy 2023-24" and the higher Education Institutions have been requested to ensure compliance of the same for the Academic Session 2023-24. The copy of the policy is enclosed.

All the Institutions affiliated with Himachal Pradesh Technical University are requested to ensure compliance with the fee refund policy for the academic session 2023-24.


21/7/2023
Finance Officer

Endst. No. HP TU / Campus Fee / 2023-24 – 4034 – 4036

Dated: 21.07.2023.

Copy of above is forwarded for information please.

- 1 The Registrar, HPTU Hamirpur.
- 2 The Dean (Academic), HPTU Hamirpur.
- 3 The PS to Vice Chancellor, HPTU Hamirpur.


Finance Officer



ज्ञान-विज्ञान विपुलम्

प्रा. मनिष र. जोशी
सचिव

Prof. Manish R. Joshi
Secretary



सत्यमेव जयते



भारत 2023 INDIA

विश्वविद्यालय अनुदान आयोग
University Grants Commission
(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)

D.O. No.F.2-71/2022 (CPP-II)

3 July 2023 / 12 आषाढ 1945

Subject: Fee Refund Policy 2023-24

Respected Madam/Sir,

The University Grants Commission receives many representations/complaints from the students/parents on the non-refund of fees by the Higher Education Institutions (HEIs) on cancellation/withdrawal of admissions.

Students should be allowed a full refund of fees within a specified period to opt for a course they choose.

The Commission has considered the matter in its 570th meeting held on 27 June 2023, and after considering the relevant factors decided, the following fee refund policy for the academic session 2023-24:

- Notwithstanding anything contained in any guidelines/ prospectus/ notification/ schedule, a full refund of fees shall be made by the HEIs on account of all cancellations of admission/migrations of students up to 30 September 2023 and with a deduction of not more than Rs. 1,000, as a processing fee, up to 31 October 2023.
- For any admission schedule extending/commencing beyond/after 31 October 2023, the provisions contained in the UGC Notification issued in October 2018 on Refund of Fees and Non-Retention of Original Certificates shall apply (reproduced below for ready reference):

| Category | Percentage of Refund of fees* | Point of time when notice of withdrawal of admission is received in the HEI |
|----------|-------------------------------|---|
| (1) | 100% | 15 days or more before the formally notified last date of admission |
| (2) | 90% | Less than 15 days before the formally notified last date of admission |
| (3) | 80% | 15 days or less after the formally notified last date of admission |
| (4) | 50% | 30 days or less, but more than 15 days after formally notified last date of admission |
| (5) | 00% | More than 30 days after formally notified last date of admission |

Contd...

बहुमूल्य कुरुबुद्धम

ONE EARTH • ONE FAMILY • ONE FUTURE

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Anil

It may also be noted that the UGC has notified the Redressal of Grievances of Students Regulations, 2023 wherein "*delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, subject to guidelines, if any, issued by the Commission, from time to time*" has been defined as one of the grievances.

The Higher Education Institutions are requested to ensure compliance with the fee refund policy for the academic session 2023-24 and redress any grievance by the provisions of the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023.

Any HEI violating the provisions of UGC Fee Refund Policy 2023-24 shall be liable for punitive action as notified in Clause 5 of the UGC Notification on Refund of Fees and Non-Retention of Original Certificates issued in October 2018.

With regards,

Yours sincerely,



(Manish Joshi)

To,

- The Vice-Chancellors of all Universities
- The Principals/Directors of all Colleges / Institutes.